

DECATUR PUBLIC SCHOOL DISTRICT #61  
BOARD OF EDUCATION  
AGENDA

Regular Meeting  
Hope Academy  
955 N. Illinois Street  
Decatur, IL 62521

May 13, 2025  
5:00 PM Open Session  
Closed Session Immediately Following  
6:30 PM Open Session Reconvened

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Legend: AI = Action Item      DI = Discussion Item      IO = Information Only

***Strategic Plan Mission:***

*The mission of Decatur Public Schools, the destination district of our community, is to unlock students' unique and limitless potential to achieve their personal aspirations as fully prepared, contributing citizens in a global society through learning experiences distinguished by:*

- *commitment to the whole person resulting in student growth and confidence*
- *relevant, innovative, personalized academic pathways that promote passion and pride*
- *a learning environment that fosters curiosity and the thirst for achievement and discovery*
- *a culture of diversity, adaptability, and resilience*
- *meaningful and lasting relationships*
- *extraordinary school and community connections*

**The Board of Education Parameters that Guide Our Work:**

- We will make decisions in the best interest of all students.
- We will treat all people with dignity and respect.
- We will seek input and collaboration throughout our diverse community.
- We will practice responsible stewardship of all our resources.

**AI 1.0 CALL TO ORDER**

**CALL FOR EXECUTIVE SESSION**

The Board of Education will meet in Closed Executive Session to discuss collective negotiating matters between the Board and representatives of its employees.

Roll Call

**IO 2.0 PLEDGE OF ALLEGIANCE**

**AI 3.0 APPROVAL OF AGENDA MAY 13, 2025**

**IO 4.0 DISTRICT HIGHLIGHTS**

- Dennis Lab School
- Panther Pawlooza

**IO 5.0 PUBLIC PARTICIPATION**

- Identify oneself and be brief.
- Comments should be limited to 3 minutes.
- Any public comments submitted to the Board Secretary will be included in the record.

**DI 6.0 BOARD DISCUSSION**

**IO 7.0 REPORTS FROM ADMINISTRATION**

- A. First Read: Code of Conduct and Parent Handbook for 2025-2026 School Year
- B. First Read: Policies and Exhibits from PRESS Issue 117

**AI 8.0 CONSENT ITEMS**

- A. Minutes: Open/Closed Meetings April 22, 2025 and Special Open/Closed Meetings May 07, 2025
- B. Freedom of Information Report
- C. Bills

**AI 9.0 ROLL CALL ACTION ITEMS**

- A. Board of Education Two (2) Year Calendar – Dates and Locations
- B. Personnel Action Items
- C. Increase Existing FY25 Blanket PO for Menards

**IO 10.0 IMPORTANT DATES**

- May** 14 Public Tour of the New Ellsworth Dansby Jr. Magnet School
- Public Tour Timeframe will be 6:00 PM to 7:00 PM
- 16 Prep Academy Cohort 1 Richland Community College Graduation
- Decatur Civic Center at 7:00 PM (tickets are not required)
- 17 MHS Class of 2025 Graduation Ceremony
- 11:00 AM, **MHS** Gymnasium, Overflow in **MHS** Auditorium
- 17 EHS Class of 2025 Graduation Ceremony
- 2:30 PM, **EHS** Gymnasium
- 22 Last Day of Student Attendance for the 2024-2025 School Year
- 26 **Memorial** Day Holiday
- **District Offices are Closed**

**June** 19 Juneteenth Holiday - **District Offices are Closed**

**NEXT MEETING**

The public portion of the next regular meeting of the Board of Education will be at 4:30 PM, Tuesday, May 27, 2025 at the Keil Administration Building. **PLEASE NOTE:** We will begin Open Session with a Module 3 Training Session regarding School Improvement with the Board of Education and the Superintendent. We will continue in Open Session immediately following the training.

**AI 11.0 ADJOURNMENT**

Welcome  
to

PANTHER PAWLOOZA  
2025



PEACE, LOVE & ACCEPTANCE



SENSORY LEARNING & FUN

# Panther Pawlooza 2025



# Panther Pawlooza Attending Programs

Social Emotional Learning Academy behavioral program -SELA

Montessori Academy for Peace life skills-MAP

Baum life skills

MacArthur High School life skills

Stephen Decatur Middle School life & essential skills

Hope Academy life & essential skills

Monticello High School

Maroa Forsyth Grade School

Mt Zion Intermediate and High School

Meridian Intermediate

Dennis



# That Kid Place Sensory Museum and Foam machine



# KONA ICE



# MIMI FROSTY



# Decatur Art Council



# Lambda State Foundation for Educational Studies-Tattoo Station



# Fun on the Run Inflatables



# Scovill Mobile Zoo



# FFA



# Starbucks Station



# Popcorn Station



# Macon Resources Music Station



# Face Paint Station



Thank you Alltown. Special shout out to Sunara Bradford at Alltown for working so closely with us to make sure everyone got to and from the event safely.



# We want to thank our Sponsors & Community Partners



PANTHER PAWLOOZA  
2025



- That Kid Place Foundation - Mobile Sensory Museum - Ryan Abbott
- Decatur Public Schools Foundation - Zach Shields
- Lambda State Foundation for Educational Studies
- Mimi's Frosty
- Del's Popcorn - Mt. Zion
- Travis Friedrich
- Kathy Horath
- Dr. Michael Curry
- Dr. Mistie Rodriguez
- EHS Teachers & Staff
- St. Mary's Hospital
- Decatur Art Council
- Macon Resources Inc.
- Liz Lang
- Beta Pi Chapter/DKG
- Decatur Park District Mobile Zoo
- Macon Piatt Special Education
- Refreshment Services
- Starbucks
- Jimmy Johns
- DPS Ag Academy
- EHS Panther Pals
- EHS Art Students
- Kona Ice
- Fun on the Run - Dave Kinzinger
- DPS Staff
- Volunteers

# Brought to you by EHS Life Skills Team



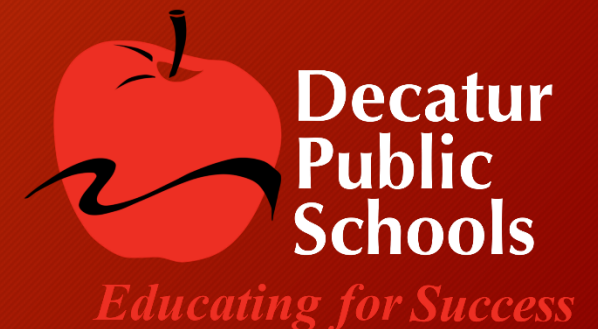
*Board of Education Meeting*

*May 13, 2025*

*Eldon Conn, Director of Student Services*

# *Student Code of Conduct and Parent Handbook*

*Proposed Changes for the  
2025-26 School Year*



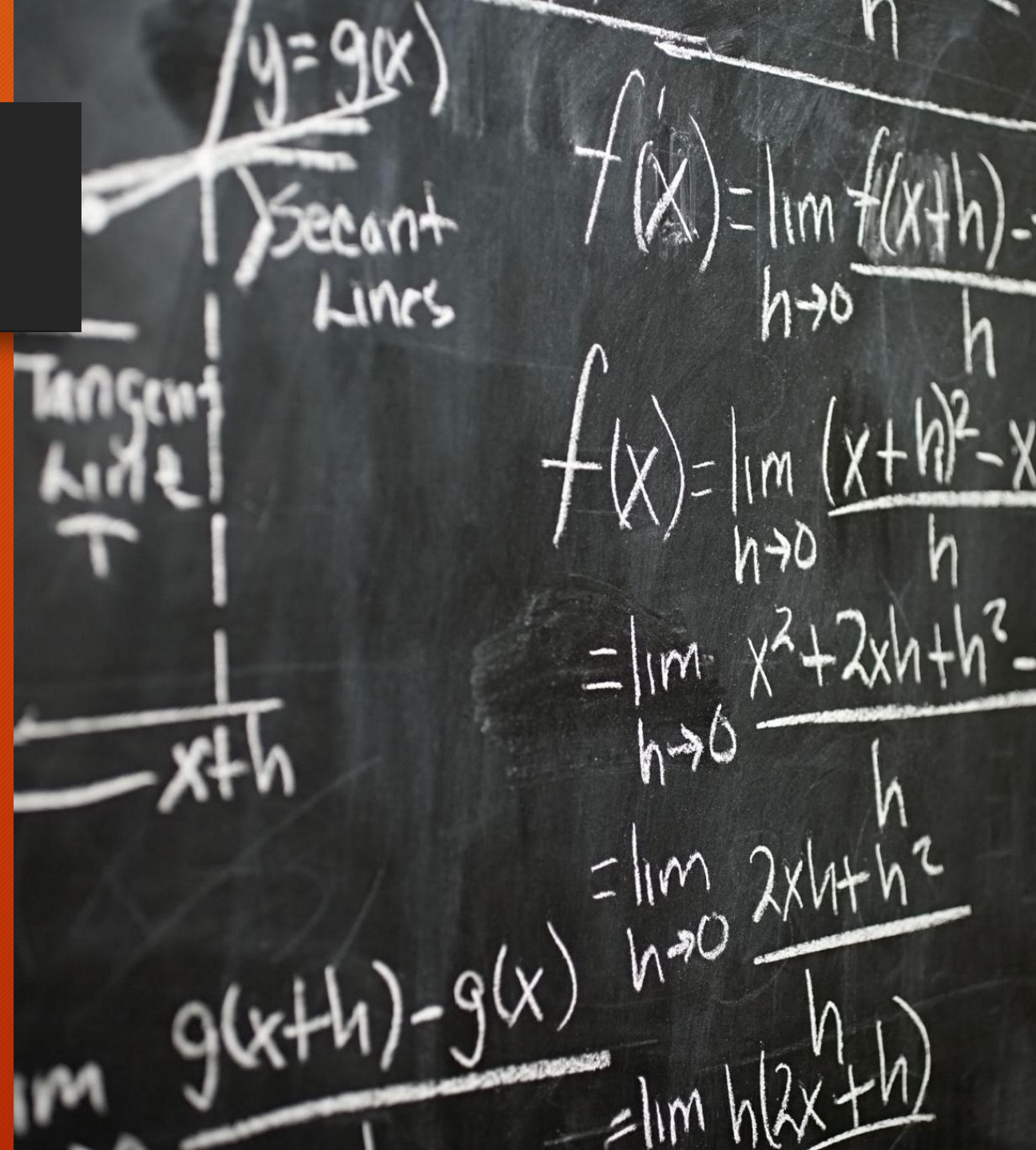
# Summary of Changes

- Under *Instructional Materials Fee*, added language regarding fee and fine waiver
- Added language to the *Attendance and Truancy* section for *Valid Cause of Absence*, and *Chronic or Habitual Truant*
- Changed language under *Homebound Instruction*
- Added language under *Free and Appropriate Public Education*
- Added two sections, *Section 504 Rights* and *Accommodating Individual with Disabilities*
- Removed footnote with *Alternative Course Credit and Course Substitutions*
- Added language under *Re-Enrollment*
- Changed language under *School Student Records*
- Removed most language under *Sexual Harassment Policy*



# Summary of Changes

- Added language under *Expulsion Hearings and Board Suspension Review Hearings*
- Changed language under *Special Education Suspension Procedures*
- Changed language under Part E, *Policy 7:180 Preventing Bullying and Harassment*
- Removed and changed some language under *Bullying Prevention and Response Plan*
- Removed LEGAL REF under *Bullying Prevention and Response Plan*
- Added a section named *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*



# Summary of Changes

- Changed and added language under Part G; *Parent-Teacher Advisory Committee*
- Added language under *Training*
- Table of Contents and spacing will be corrected during the final clean-up



# Summary of Changes

- Changed and added language under Part G; *Parent-Teacher Advisory Committee*
- Added language under *Training*
- Table of Contents and spacing will be corrected during the final clean-up

The background image shows a chalkboard with handwritten mathematical derivations. At the top left, a coordinate system is partially visible with the label  $y = g(x)$ . Below it, the words "Secant Lines" are written. To the right, the derivative of a function  $f$  is derived using the limit definition:

$$f'(x) = \lim_{h \rightarrow 0} \frac{f(x+h) - f(x)}{h}$$

Below this, the derivative of  $f(x) = x^2$  is calculated:

$$\begin{aligned} f'(x) &= \lim_{h \rightarrow 0} \frac{(x+h)^2 - x^2}{h} \\ &= \lim_{h \rightarrow 0} \frac{x^2 + 2xh + h^2 - x^2}{h} \\ &= \lim_{h \rightarrow 0} \frac{2xh + h^2}{h} \\ &= \lim_{h \rightarrow 0} h(2x + h) \end{aligned}$$

On the left side of the chalkboard, the words "Tangent Line" are written vertically. Below them, the expression  $x+h$  is written. At the bottom, the expression  $g(x+h) - g(x)$  is written, followed by an equals sign and a limit expression.

# Next Steps After First Read

- Central Office Administrators provide updates relative to their department.
- Legal is sent the document and provides necessary changes.
- A Subcommittee of the Discipline Action Committee reviews the Discipline section of the Code of Conduct and recommends any further changes.
- After tonight's first reading the Code of Conduct will be sent out to all Administration, Principals, and Discipline Action for final review, and recommendation for updates. Any updates will be provided to the Board of Education in Weekly Update.
- Parents are notified and given the Code of Conduct link during the Registration process. The Code of Conduct is also accessible on the District Website homepage.

# Discipline Action Committee Members 2024-25

Eldon Conn- Co  
Chair/Administration

Sergio Reyna

Michelle Mitchell

Holly Davis-Kitson

Jason Flourney

Curtiss Lindsey

Phillip Winecke

Joni Grubbs

Robin Miller

Alana Banks

Sam Mills

Stephani Martin

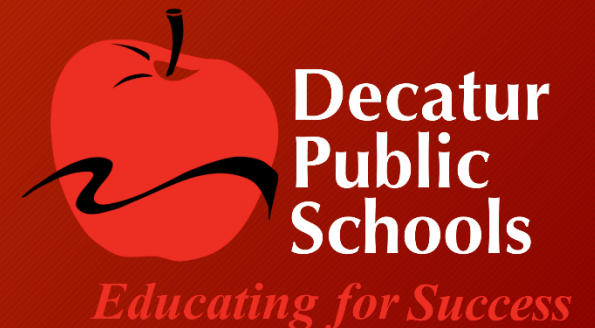
Samantha Stark

# Thank You!

# Questions?

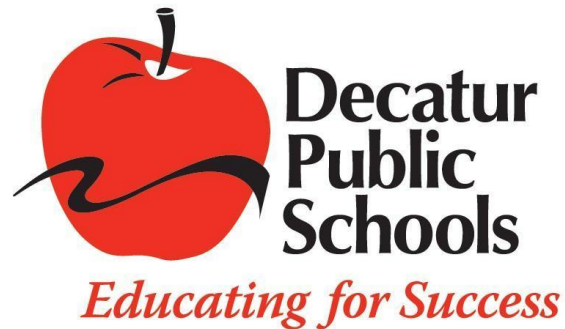
## *Student Code of Conduct and Parent Handbook*

*Proposed Changes for the  
2025-26 School Year*



**Decatur Public School District 61**  
**101 West Cerro Gordo Street**  
**Decatur, Illinois 62523**

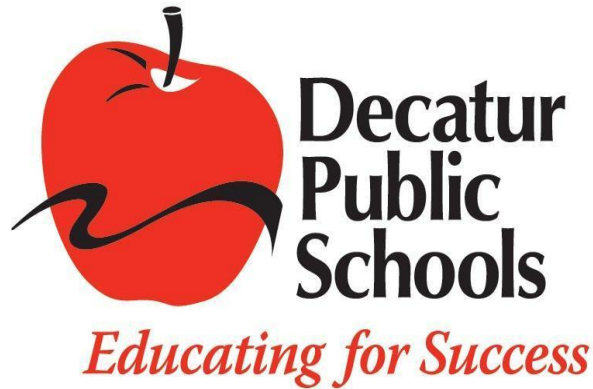
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**Student Code of Conduct**  
**And**  
**Parent Handbook**  
**2023-2024**

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# Student Code of Conduct and Parent Handbook 2023-2024

Adopted by the Board of Education

July 27, 1999

Revision Approved May 23, 2023

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## Mission Statement

*The Discipline Action Committee of Decatur Public School District #61 is charged with maintaining and updating the language contained within the **Student Code of Conduct and Parent Handbook**. Our goal is to provide parents and students of District #61 with expectations for student conduct and the consequences for failure to adhere to the policies stated within the handbook. The Committee will update the handbook's language as dictated by changes to Federal and State laws and to meet District #61's needs. We will provide our schools with the tools to promote positive, responsible standards of student behavior in order to provide quality educational environments free from disruptions that interfere with the learning process.*

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## SCHOOL ADMISSION PROCEDURE

All students must register for school each year on the dates and at the places designated by the Superintendent.

Students enrolling in the District for the first time must present a birth certificate or other reliable proof of identity and age, as well as proof of residence. Refer to *Health Requirements* in this publication for specific medical and dental requirements. Refer any enrollment questions to the school secretary.

### Age of Entrance

To be eligible for admission **into Kindergarten**, a child must be 5 years old on or before September 1 of that school term. A child entering first grade must be six years of age on or before September 1 of that school year. Based upon an assessment of the child's readiness to attend Kindergarten school, the District may permit him or her to attend school prior to these dates if the child is at least 4 years, 6 months by June 1. A child will also be allowed to attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be six years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6:135, *Accelerated Placement Program*. ~~Children ages 3 to through 21 years with exceptional needs who qualify for special education are eligible for admission.~~

~~Children who are advanced intellectually and socially may be permitted early entrance into kindergarten. Promotion will be based on the criteria listed below. The parents of a child who has attained the age of 4 years, 6 months by June 1 may seek early enrollment in kindergarten by following these procedures:~~

- ~~1. The child must be examined by a state-registered psychologist no more than 2 months before school starts. The expense will be borne by the parents. (Funds will be sought to test students who qualify for free or reduced lunch.) The report will be submitted to the Superintendent no later than two weeks prior to the first day of school. School district psychologists will review the report and make a recommendation to the Superintendent regarding eligibility.~~
  - ~~a. The child must have a score on an individually administered intelligence test that is at least two standard deviations above the mean for a child of his/her age.~~
  - ~~b. Social and emotional maturity, as well as gross and fine motor skills, assessed on a measure of adaptive behavior, must be at least one standard deviation above the mean for a child of his/her age.~~
  - ~~c. Visual-motor integration must be at least one standard deviation above the mean for a child of his/her age.~~
  - ~~d. The child must demonstrate the following types of academic skills: ability to identify basic colors and shapes; recognition of upper and lower case letters; recognition of numerals to 20; alphabet recitation; ability to rote count to 30; ability to count objects with one-to-one correspondence to 20; ability to write first name legibly from memory; knowledge of basic concepts (i.e., above, below, front, back, etc.); and ability to remember and follow a three-step direction.~~
  - ~~e. The examining psychologist must make a recommendation on the basis of items 1a through 1d, and general clinical impression.~~
- ~~2. The child must have all other entrance requirements met for entrance to school.~~
- ~~3. The parents must agree to withdraw the child at the end of the first nine weeks if the teacher and principal believe it to be in the best interest of the child not to continue.~~

**Athletic Fee**

Any Middle or High school student who is participating in an Athletic Activity is required to pay athletic fees as described. Fee maximums apply per FAMILY/per BUILDING.

Elementary and Middle School (grades K – 8): \$10 per sport/ \$50 maximum per family/per building  
High School (grades 9 – 12) - \$20 per sport/ \$100 maximum per family/per building

**Instructional Materials Fee**

Each pupil is required to pay an instructional materials fee at the time of registration. Fees for the **2022-2023** **2023-2024** school year are:

*Early Childhood-Grade 6.....\$80.00*  
*Grades 7-12.....\$100.00*

The instructional materials fees are applied toward the purchase of basic and supplemental tests, hard-cover, paperback, periodicals, workbooks, and other related materials. Additional replacement costs are charged for materials lost or damaged beyond normal wear.

The District qualifies under the USDA Eligibility Provision (CEP) to provide breakfast and lunch to each child in the District at no charge to the student. The CEP designation does not qualify the child for free textbooks. In order to qualify for free textbooks, the child must be identified by the State as a “Direct Certification” student, or the parent must complete the appropriate application and file the paperwork with Aramark Services for evaluation. We strongly encourage all parents to complete the CEP form as part of the registration process to help offset the Instructional Materials Fees. Students who do not qualify will be notified by Aramark and the full instructional materials fee will apply.

Parents may establish a payment schedule with the school if they are unable to pay the entire fee at registration. Fees must be paid in full by February 1 to avoid credit bureau collection.

Students attending Macon-Piatt Special Education Programs from county school districts should register in their resident (county) school and pay the instructional materials fees required of that district. Decatur Public Schools will seek instructional materials fees from the Macon-Piatt Special Education District, rather than directly from the pupil.

**Decatur Public Schools Check Policy**

If your check is returned, you authorize Decatur Public School District 61 and its agents to collect this item electronically through eCashFlow Services. The check writer will be assessed a check collection fee as allowed by law and will be responsible for all other collection costs.

**Emergency Phone Contact**

In any school emergency, parents are immediately notified. The State of Illinois requires parents to provide the working telephone numbers of two responsible adults to be contacted when parents are not available. Failure to comply with this requirement may result in the student being denied the privilege of school attendance.

**Health Requirements**

Parent(s)/guardian(s) shall present proof of their child’s examinations and immunizations as required by the State of Illinois and the District. **Requirements shall be submitted on the first day of school.** All health forms are available at the individual schools and district website.

**Medical** examinations shall be performed by a physician licensed to practice medicine in all of its branches, or an Advanced Practice Nurse, or Physician’s Assistant, and recorded on the State of Illinois Certificate of Child Health Examination form.

Sports physical forms are not acceptable for this requirement. Examinations shall be conducted within one year prior to the date of first entry into:

1. Pre-K;
2. Kindergarten;
3. Sixth grade;
4. Ninth grade; and
5. Any grade level when it is the student's first entry into a school in Illinois.

**Dental** examinations shall be performed by a licensed dentist, and recorded on the Proof of School Dental Examination form. Examinations shall be conducted within 18 months prior to May 15 of the year your child enters:

1. Kindergarten;
2. Second grade;
3. Sixth grade; and
4. Ninth grade.

**Immunizations** and screenings against preventable communicable diseases are required per Department of Health rules at the above intervals and/or as specified. All requirements are due by the first day of school. **All 6<sup>th</sup> through 11<sup>th</sup> grade students must show evidence of receiving one MCV4 (meningococcal) vaccine and 12<sup>th</sup> grade students must show evidence of receiving two MCV4 (meningococcal) vaccines with the second doses given after their 16<sup>th</sup> birthday.**

Detailed information on required vaccines can be found in "School Health Guidelines" and the District website.

**Vision** Examinations shall be performed by an **optometrist or ophthalmologist**, and recorded on the appropriate State of Illinois Proof of Vision Examination Form. Examinations shall be conducted within one year prior to the date of first entry into Kindergarten or first entry into an Illinois school, and submitted to the school on or before the first day of school.

A student may be exempted from this policy's requirements on religious grounds if the student's parents/guardians present to the Superintendent or designee a signed Certification of Religious Exemption explaining the objection, and **shall be signed by a health care provider** that they have provided education to the parents or legal guardians about the benefits of immunizations and the health risks of not vaccinating students. A student may be exempted from immunizations on medical grounds if a physician provides a written verification on the examination form. All statements of medical exemption must be approved by the Illinois Department of Public Health. Parents/guardians will receive "Student Health Guidelines" which further explain all health requirements and policies required under 77 Illinois Administrative Code 665.280 and 665.520.

### **Magnet and Montessori Schools**

The parent/guardian must fill out a magnet application **online through Schoolmint** and attend a **mandatory** orientation before the student will be considered as entered into the Magnet lottery. This must be done within the time period of the open lottery. The available seats are limited in these programs, so please take the time to make sure that the program you are applying for is the best program for your specific student's needs. If your child is accepted at one of the Magnet schools, you will need to fill out the required registration paperwork. Once you have accepted a seat at the school and the school year has started, your child will be required to remain at the location for that current school year. If you wish to remove your child from a Magnet school for the following school year, you must do so in writing before May 1st. If you move out of the DPS boundary or leave the program, you will need to complete the lottery process again to re-enter for the following school year. **Any families who are awarded a spot in a magnet program will be required to sign a magnet agreement compact when registering.**

This signature will acknowledge that families understand if the Code of Conduct is violated consequences will range from: parent contact thru magnet status revocation with the student returning to their home school.

### **Cafeteria Services**

A complete Type A Breakfast and Type A Lunch is available in every school to every student at no charge to the student. The Type A lunch and breakfast consist of a combination of hot and cold foods prepared to meet a significant portion of the minimum daily nutritional requirements for good health, as established by the U.S. Department of Agriculture under the National School Lunch Act. Students are urged to eat the Type A lunch and breakfast each day, thereby assuring themselves of at least two well-balanced meals daily. Students may bring a lunch from home or participate in the school lunch program.

### **Transportation**

For student transportation information, or to make special arrangements or address changes concerning your child's transportation, **please contact the school** that your child attends. DO NOT call the bus company or the Keil building—all changes **MUST** go through your school office.

Changes made during the course of the school year require a minimum of three days to become effective. Parents may be required to provide transportation for the student to and from school during this time.

Parents or legal guardians who provide transportation to and from school, because free transportation was not available for their students, may be eligible to receive money from the State of Illinois to help offset some costs for Decatur Public Transit bus fares or for private automobiles at the current approved rate. Your student must be under 21 on June 5th, be a full-time student, and reside more than one and one-half miles from school to be eligible. If you want to file a claim, you must go to the school your student attends by June 15th and file the claim in person. Funding of this program is determined by the State General Assembly and is not controlled by Decatur Public Schools.

### **➤ ISBE (Illinois State Board of Education) Pupil Transportation Frequently Asked Questions**

- **Is the district required to transport students who live less than one and one-half miles from their assigned attendance center?**  
No. School Board may provide transportation for pupils living less than one and one-half miles as measured by the customary route of travel from the school attended and may make a charge for such transportation in an amount not to exceed the cost thereof, which shall include a reasonable allowance for depreciation of the vehicles so used. Statutory Citation: 105 ILCS 5/29-2.
- **How does the district determine the distance of one and one-half miles?**  
Article 29 of the Illinois School Code (105 ILCS 5/29-3), states that the distance shall be measured from the exit of the residence property to the point of where pupils are normally unloaded at the school attended by determining the shortest distance on normally traveled roads or streets. Pupils can also be required to walk up to one and one-half miles from their residence to a pick-up point regardless of the distance traveled by bus.
- **Does the district have to provide door-to-door transportation?**  
No. Door-to-door transportation is provided only for special needs students whose Individualized Education Program (IEP) requires a child to be picked up at the door. Children under the age of five can be considered special needs by age alone; however, parents are expected to get the child to the curb for transportation purposes. All students in grades K

through 12 can be expected to walk to a pick-up point up to one and one-half miles from their home, regardless of the distance they travel by the school bus.

- **Who determines the locations of the bus stops (pickup/drop-off points)?**

The school board of the district is required to establish the bus stops (pickup/drop-off points) for eligible students at a point located not more than one and one-half miles from the exit of the property of each pupil assigned to such point. The school district is **not** required to provide door-to-door service. Statutory Citation: 105 ILCS 5/29-3

### **School Bus Safety Rules**

- a. Be aware of moving traffic and pay attention to your surroundings.
- b. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
- c. Arrive on time at the bus stop, and stay away from the street while waiting for the bus.
- d. Stay away from the bus until it stops completely and the driver signals you to board. Enter in single file without pushing. Always use the handrail.
- e. Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.
- f. Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPads, smart phones, and other electronic devices must be silenced on the bus unless a student uses headphones.
- g. Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus.
- h. Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers.
- i. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.
- j. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take at least five giant steps (10 feet) away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
- k. If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic, even after the driver's signal.
- l. Never run back to the bus, even if you dropped or forgot something.

### **6. Audio/Video Recording on the Bus**

Electronic visual and audio recordings may be used to monitor conduct and to promote and maintain a safe environment on the school bus. Students who damage the bus, including tampering with electronic recording devices on the bus, will be responsible for the cost of any necessary repairs or replacement and may be subject to discipline. Decatur Public School District's bus policy is set forth in Board Policy 7:220.

## **ATTENDANCE & TRUANCY**

### **Definitions**

**Truant** - A "truant" is a child subject to compulsory school attendance and who is absent without valid cause from such attendance for a school day or portion thereof. Truant also includes students who are absent for one or more class periods within the school day whose absence cannot be accounted for.

**Valid Cause for Absence** - A child may be absent from school because of illness, including the mental or behavioral health of the student, observance of a religious holiday, death in the immediate family,

family emergency, situations beyond the student's control as determined by the Board of Education, or such other circumstances which cause reasonable concern to the parent for the mental, emotional, or physical health or safety of the student.

**Chronic Absenteeism:** A student who misses 10 percent of school days within the most recent academic year with or without a valid excuse. Out-of-school suspensions are included.

**Chronic or Habitual Truant** - A "chronic or habitual truant" is a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 5 percent of the previous 180 regular attendance days.

**Truant Minor** - A child to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs, and other school and community resources, have been provided and have failed to result in the cessation of chronic truancy, or have been offered and refused.

### **Truancy**

The School District will determine if the student is a truant, chronic or habitual truant, or a truant minor. The Superintendent shall direct the appropriate School District staff to develop diagnostic procedures to be used for identifying the cause(s) of unexcused student absenteeism. The diagnostic procedures shall include, but not be limited to, interviews with the student, his or her parent(s)/guardian(s), and any school official(s) or other people who may have information about the reason(s) for the student's attendance problem.

The following supportive services may be offered to truant or chronically truant students:

- Parent-teacher conferences
- Attendance Intervention Plans
- Student and/or family counseling
- Information about community agency services

If truancy continues after supportive services have been offered, the building principal shall refer the matter to the Department of Student Services to begin the Truancy Review Board Process. The Department of Student Services may call upon the resources of outside agencies, such as the Regional Office of Education Truancy Division or Teen Justice Program. The School Board, Superintendent, School District administrators, and teachers shall assist and furnish such information as they have to aid truant officers. Truancy may result in legal consequences.

The District shall collect and review its chronic absence data in order to determine what resources and support is needed to assist in engaging chronically absent students and their families to encourage daily attendance and promote student success.

### **Absence Notification**

A student's parent(s)/guardian(s) must: (1) upon their child's enrollment, provide working telephone numbers to the building principal and update them as necessary, and (2) authorize all absences and notify the school in advance or at the time of the child's absence.

If a student is absent without prior authorization by the parent(s)/guardian(s), the designated school official shall make a reasonable effort to notify the parent(s)/guardian(s) of their child's absence after the first class by telephoning the numbers given.

Students are expected to be present and to participate every day throughout the school year unless there is an appropriate reason for being absent. When a student is absent from class, credit for the course can be affected, as the student loses teacher instruction and class interaction. Students with an absence will be allowed to make up work for equal value upon request of the student or guardian.

Request shall be done within 48 hours of the absence. Student will be allowed up to 1 day for every day the student is absent from school.

For anticipated absences, the student is required to bring a note (or phone call) from his or her parent/guardian prior to the absence. To be approved, absences must meet the excused absence criteria. Students returning to school with what they consider to be an approved absence must show proof or the absence will become unexcused. Students are allowed ~~three~~ **twelve** excused parent notifications per ~~quarter~~ **year**.

#### **Excused Absence Criteria:**

Student will be allowed makeup privileges based on the Absence Notification information provided above.

- A. Parent/guardian notes describing illness for son/daughter. Parent notes that exceed ~~three~~ **twelve** notes per ~~quarter~~ **year** will be considered unexcused unless approved by the building principal.
- B. A verified doctor appointment: the student will be required to secure a written report from the doctor in order to be excused.
- C. Funeral: Funeral that requires traveling and absences more than three days shall be discussed with administration to be excused.
- D. Student illness verified in writing by a doctor or students sent home by school nurse.
- E. One college day for juniors and two college days for seniors with proof of the college attended.
- F. Court appearances.
- G. Absences due to extenuating circumstances shall be discussed and approved by an administrator.
- H. Out-of-school suspensions: Please refer to Section I, Part C, "Suspension Procedures," of the *Student Code of Conduct and Procedures Handbook* under "The Disciplinary Policy."
- I. Religious Observations.

#### **Unexcused Absence Criteria:**

- A. Truancy from school.
- B. Returning to school without a note from parent/guardian or without prior notification (phone call or note) of absence.
- C. Absences explained by a parent/guardian note that exceed ~~three~~ **twelve** days without a doctor's note or other unexcused absence.
- D. Any other reason not included in excused absences nor approved by an administrator.
- E. Vacations.

#### **Tardy Policy**

The Decatur Public Schools does not penalize students who come late to school occasionally for reasons recognized by the State of Illinois as valid causes for missing school. However, the district and the state consider a student who arrives late without valid cause, unexcused. If the tardiness becomes habitual, building administrators or designee will meet with parents/guardians to determine the cause and then begin interventions to assist the child and/or family. Tardies ultimately equal unexcused absences from school.

#### **Tardy Consequences**

- 1. After 5 tardies, students will receive a letter home and assigned detention.
- 2. After 7 tardies, students will receive a letter home and assigned detention. A meeting and attendance contract will be developed at the building level. ]
- 3. After 10 tardies, students will receive a letter home, and 1 day in Care/Transition. An attendance contract will be modified at the building level.
- 4. After 15 tardies, a parent meeting will be held regarding potential implementation of interventions and consequences of continued tardiness to school. Students will receive a letter home, and 2 days in Care/Transition.

### **Homebound Instruction**

Home services may be provided to a student if that student has a medical condition and will be out of school for a minimum of 10 days or more, or on an intermittent basis due to a medical condition. For Home Study to take place, a conference to determine eligibility must be held with the appropriate school administrator. If it is determined Home Study is the best option, parents will be given next steps which will include a Medical Certification Form to be completed by the parent and physician overseeing the child's medical needs. Pregnancy does not automatically qualify for Home Study. (Students on Home Study are not allowed to take Driver's Education and/or Behind the Wheel.)

### **Visitors to the School**

Decatur Public Schools is pleased to announce that we will begin a more formal visitor management process in all of our schools to strengthen the district's program for student and staff safety. The procedure will enable schools to screen all visitors against sexual offender registries in all 50 states and establish a consistent sign-in process across the district.

Please understand that the new process is not intended to discourage parents from visiting their children's schools. We welcome visitors and encourage all parents to be an active part of their children's educational experience. The goal is to enhance the safety and security of both students and staff by prohibiting school access to those who pose a potential threat. Visitors causing a disruption to the educational environment will be removed by building staff and authorities may be notified.

#### **How It Will Work:**

- All visitors, including parents, will be asked to report to the main office upon their arrival at the school
- A secretary or other office staff member will request that each visitor provide their driver's license or other state or federally issued photo ID
- The visitor's name, address and photo will be checked for a match to a national sexual offender database
- If no match is found, visitors will be issued a date-specific visitor's badge. These badges must be worn at all times while on the school grounds. Visitors must check in and receive a visitor badge each time they visit
- All visitors will be required to check out at the main office prior to leaving the building. Visitor badges will be collected, and office staff will destroy the badges so they cannot be reused
- Children who do not have a valid ID may be allowed to visit as long as they are accompanied at all times by an adult who has completed the ID process, and has been issued a badge

### **Equal Educational Opportunities**

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, religious beliefs, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities. Any student may file a discrimination grievance by using the *Uniform Grievance Procedure*.

The Decatur Public Schools will, upon request of an individual, make reasonable accommodations in compliance with the ADA and Section 504 of the Rehabilitation Act. Requests shall be submitted to the Director of Human Resources.

## GRADING & PROMOTION

Decatur Public Schools is committed to the continuous development of students enrolled in the district's schools and to student achievement of the skills for the current grade assignment for promotion to a higher grade. Students will normally progress annually from grade to grade when in the judgment of the professional staff, it is in the best interest of the student involved. Parents/Guardians will receive prior notification and explanation concerning the retention. The final decision to promote or retain a student rests with district administration.

All promotion and retention procedures will align with the established District Problem Solving Team Procedures as well as school board policy 6:280 Grading and Promotion.

### Grading and Promotion

Grading and promotion policy decisions shall be established by the Superintendent or designee. This system of grading and reporting academic achievement to students and parents/guardians will be recognized in all Decatur Public Schools. This policy will also determine when promotion and graduation requirements are met.

The decision to promote students to the next grade level will be dependent upon academic performance in reading and math, attendance, and performance on **District-Wide Assessment (DWA)** as described below. School Administrators shall ensure a personal learning plan is created for all students who are recommended for retention and/ or retained.

All non-traditional promotion (i.e. accelerated placement) and retention decisions for Decatur Public School must be approved by the Assistant Superintendent of Teaching & Learning.

### Promotion Criteria

A student's promotion status is determined by the following measures:

#### District-Wide Assessment (DWA)

- The **District-Wide Assessment (DWA)**: The district-wide assessment will be the Fast Bridge or other norm-referenced assessment administered by the district. Students with no DWA scores in either reading or math achievement will be considered based on classroom academic performance. If a student's DWA results are incomplete or inaccessible through no fault of the student, the Assistant Superintendent of Teaching & Learning shall make a promotion decision.

#### Academic Performance

- Report card grades in reading and math shall reflect a student's unit test scores and completion of homework assignments during the school year. The **final report card grade** in each subject is an average of the grades reported at the end of each of the four reporting periods.
- Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. A reasonable attempt to consult with the teacher must be made and documented by the principal prior to any change of a final grade.
- The home school must notify the parent/ guardian of any student being recommended for retention for the following school year no later than ten (10) school days after the conclusion of the first semester (i.e. 2<sup>nd</sup> quarter of grading). This notification must be documented (i.e. parent/ guardian name, contact number, date and time of contact)
- The home school must notify the Assistant Superintendent of Teaching & Learning no later than ten (10) school days after the conclusion of the first semester (i.e. 2<sup>nd</sup> quarter of grading) of any student the school may recommend for retention for the following school year.

### **Promotion Criteria for Students with Disabilities**

Decisions on whether to promote or retain a student with disabilities will be made in accordance with the Individuals with Disabilities Education Act (IDEA) and as required by other applicable law. Promotion and retention of a student having an Individualized Education Program (IEP) or receiving reasonable accommodations pursuant to Section 504 of the Rehabilitation Act shall be determined by the student's educational team.

Every teacher shall maintain an evaluation record for each student in the teacher's classroom.

A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores;
- A technical error in assigning a particular grade or score;
- The teacher agrees to allow the student to do extra work that may impact the grade;
- An inappropriate grading system used to determine the grade; or
- An inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

### **Attendance**

Students should obtain a 95% attendance rate. In **Illinois**, chronic or habitual truant is defined as a child who is absent without valid cause for 5 percent or more of the previous 180 regular attendance days.

### **Retention**

All retained students will receive a Personal Learning Plan, which is developed by the student's school along with the student's parent/guardian. Grade cycles include grades K-3, grades 4-6, grades 7 and 8. Students Turning 15 on or before September 1<sup>st</sup> (Age Cycle 15): If the student is 15 years old on or before September 1<sup>st</sup> and has not met 8th grade promotion criteria, other attendance placement will be considered.

### **Parent Promotion Appeal**

At the conclusion of the summer school period, parents/guardians of retained students will have ten (10) school days after receiving the promotion determination notice from the home school to submit a written request (appeal) for an additional review to the **Director of Teaching and Learning and then to the Assistant Superintendent of Teaching & Learning.**

### **Final Approval**

All non-traditional promotion (i.e. accelerated placement) and retention decisions for Decatur Public School must be approved by the Assistant Superintendent of Teaching & Learning.

### **Homework**

Students may have assignments to complete outside of school. Parents shall cooperate with teachers to see that the work is done. Homework assignments may be given at any level from kindergarten through high school for a wide variety of reasons:

- **To REINFORCE what was learned in class**
- **To PRACTICE what was learned in class**
- **To FINISH what was started in class**
- **To RESEARCH a topic chosen in class**
- **To STUDY independently a topic started in class**
- **To VISIT a library**
- **To EXPLORE new fields**

**You help your child when you:**

- Check each day to see if your child has a homework assignment and if he/she understands how to do it.
- Schedule a specific and uninterrupted time for doing the homework.
- Provide a quiet place for study.
- Let your child do his/her own work.
- Reinforce what was taught at school.
- Check the work to make sure your child understands and completes assignments.
- Ask your child to tell you what he/she has been studying or has learned.
- Check to see that all borrowed school materials are returned promptly and in good condition.
- Check to see that the homework is completed on time and taken to school.

**You hinder your child when you:**

- Do his/her homework for him/her.
- Disagree with or criticize the teacher and school.
- Nag or argue about homework.
- Show little interest.

**Note:** It is the responsibility of the parent to make transportation arrangements when your child stays for after-school help from the teacher.

**Free and Appropriate Public Education**

Decatur Public Schools is a member of the Macon-Piatt Special Education District (MPSED). Decatur provides a free and appropriate public education (FAPE) to every student with a disability. Questions about the Special Education District and the programs provided shall be directed to the Assistant Director of Special Education, ~~335 E. Cerro Gordo~~, **620 E Garfield Ave.** Decatur, IL ~~62523~~ **62526** or call (217) 362-3055.

**GRADUATION INFORMATION**

No student will be allowed to participate in the graduation ceremonies, or be listed in the graduation program unless all requirements for graduation have been completed. Any student who does not complete the requirements, but who completes the course work and provides official transcripts by the last day of summer before the next school year, will be considered a member of the graduating class. A contract outlining the course to be completed must be filed with a counselor and approved by the administration. No diploma will be issued until all of the requirements are met and the necessary transcripts have been received. If there are unique circumstances involved during the senior year, such as an extended illness, the principal may consider exceptions to this policy.

**High School Graduation Requirements**

A minimum of 22 credit hours is required for graduation from Decatur Public High Schools. Students are required to successfully complete the following to meet minimum requirements for high school graduation:

A minimum of 22 credit hours is required for graduation, distributed as described below:

***\*Graduation requirements apply to the graduating class of 2023***

<b>English</b>	English I English II 2 Credits - English elective	4 credits
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<b>Mathematics</b>	1 credit – Algebra 1 1 credit – Geometry	3 credits
<b>Science</b>	1 credit - Life Science 1 credit - Physical Science	2 credits
<b>Social Studies</b>	1 credit - World History (AP World History satisfies this requirement) 1 credit - United States History  0.5 credit- Civics (Grades 11 or 12, Illinois and United States Constitution Exams) 0.5 credit - Inequality & Change OR African American History	3 credits
<b>World Languages, or Art, or Music, or Vocational Education</b>		1 credit
<b>Physical Education or Waiver</b>	0.5 credit – Health  Must be enrolled in PE for all four years and Health for one semester, unless a waiver is approved	4 credits
<b>Consumer Education</b>	Depends on the specific course: Economics – 1 semester Honors Economics – 1 Semester Consumer Ed – 1 semester Independent Living – 1 semester Introduction to Business – 2 semesters Business, Marketing and Management – 2 semesters Vocational Cooperative Education ( <i>Levels 3 and 4</i> ) – 2 semesters Cooperative Work Education – 2 semesters	0.5 or 1 credit
<b>Electives</b>	Depending on Consumer Education course (as listed above)	5 or 5.5 credits

### Service Learning Requirements

Students must complete **6 hours of service learning for each year they are a student in Decatur Public Schools**. Students may not receive compensation for service hours. Projects can be academic or community based.

### Grade Level Classification

High School students will be assigned to their cohort when entering high school as a Freshman. They will progress with their assigned cohort throughout high school. A student “on track toward graduation” as a sophomore, junior, or senior will use the following requirements listed below. Students behind in credits will be identified as “deficient credits” while still labeled with their cohort

#### Sophomore Year:

##### 5.0 credits – must include:

- 1.0 credit for English
- 1.0 credit for Math

#### Junior Year:

##### 11.0 credits – must include:

- 2.0 credits for English

- 2.0 credits for Math (1.0 credit for Algebra X/Y students)
- 1.0 credits for Science
- 1.0 credit for Social Studies

#### **Senior Year:**

#### **16.0 credits – must include:**

- 3.0 credits for English
- 2.0 credits for Math
- 2.0 credits for Science
- 2.0 credits Social Studies

If a student does not meet all the graduation requirements by the end of their 4th year after entering high school, they will remain a senior until they meet all requirements.

**Please Note:** The classification of students who have participated in home schooling or other alternative placements will be determined by the administration on an individual basis upon entering high school.

#### **Alternative Course Credit and Course Substitutions**

A student will receive high school credit for successfully completing any course given by an institution accredited by the North Central Association of Colleges and Secondary Schools. High school transfer credits from schools approved by the state and certified by the North Central Association (NCA) or its equivalent will be evaluated by the administration. The conversion formula is typically one-half Carnegie unit of credit equals 1 semester credit hour.

Credit toward graduation requirements may be earned from colleges, and from approved correspondence courses with the prior approval of the counselor and administration.

Credits earned will be counted in the grade point average according to the regular grading scale. Credits earned from schools in foreign countries will be calculated according to the regular grading scale only.

In addition, no student shall receive a certificate of graduation without passing a satisfactory examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.

Students may receive college credit through a variety of credit offerings. A student who successfully completes community college courses may receive high school credit, provided the student is a junior or senior in good academic standing; the course is approved in advance by the student and guidance counselor and the high school administration; the student assumes responsibility for all fees; and the course would be transferable to a four-year college. Three (3) semester hours credit shall be considered the equivalent of one-half (0.5) of credit toward graduation.

**The building principal or designee is responsible for notifying students and their parents/guardians of the District's graduation requirements.**

#### **Physical Education Requirements**

1. A student must pass a semester of physical education for each semester in attendance, up to eight (8) semesters, unless the student is excused by a physician or by the school administration, or through an IEP. The physical education requirement includes one (1) semester of health education, which is offered in the freshman year. Health Education is required even though participation in physical education may be excused.
2. Physical education is counted in the units of credit required for graduation. One-half (.5) unit of academic credit is granted for health education.
3. Administrative reasons for waiver of one (1) or more semesters of physical education are:

- a. Students enrolled in work-study programs that do not allow time for physical education.
- b. Participation in an alternative/technical/vocational school program which does not permit the possibility of physical education. Such students are excused only when recommended by the administrator of the program and approved by the Superintendent or designee.
- c. Summer school courses in physical education may be taken following promotion from the 8<sup>th</sup> grade. Credit for physical education may be earned by completing summer courses, regular courses or a combination thereof.
- d. Students in grades 11 or 12 may request exemption from physical education for the following reasons:
  - i. The student provides written evidence from an institution of higher education that a specific course not included in existing state or local minimum graduation standards is required for admission. The student may be granted an exemption from physical education if the student cannot work the course into this year's or future schedules and needs to use physical education time to schedule the specific course.
  - ii. The student lacks sufficient course credit or lacks one or more courses required by state statute or local school board policies for graduation. Students who have failed required courses, transferred into the district with deficient credits, or lack credits due to other causes may qualify.
  - iii. The student athlete may take an extra course in place of physical education during the duration of the sports season.
    - a. A student athlete is a student who is currently participating in interscholastic athletics or who, based upon previous experience, is expected to participate during the junior or senior year. Current or past experience shall be certified by the inclusion of the student athlete's name on the season-ending IHSA eligibility certificate.
  - iv. Enrollment in Reserve Officers Training Corps (ROTC) program sponsored by the District
  - v. A student who is enrolled in a program through the Heartland Technical Academy.
  - vi. Students in grades 9, 10, 11, or 12 may request exemption from physical education due to enrollment in marching band (*first semester only*).

### **Early Graduation**

Decatur High Schools are designed to be four-year institutions. While the overwhelming majority of students attend high school for the full four years, it is possible to graduate after seven semesters. The school is not responsible to provide courses in a specific sequence to allow a student to graduate early.

Students who intend to graduate early must complete an application with their guidance counselor by December 1<sup>st</sup> of their junior year. Upon the completion of the application, the counselor will submit a request to the principal. In order to graduate early, a student must meet all requirements for graduation by the last day of final exams in December. Seniors intending to graduate early must meet with their counselor to ensure that all requirements are met. The eighth (8<sup>th</sup>) semester of PE will be waived under those circumstances.

Students who graduate early are allowed to participate in all spring senior activities, which include prom and graduation ceremonies as well as any graduation activities. Early graduates will be invited to attend any applicable awards assemblies or honor banquets. Early graduates who qualify are eligible to receive Graduation Honors.

Transfer students must complete one full semester at Decatur High Schools to be eligible for early graduation.

### **Graduation Honor Requirements – (determined after 7 semesters)**

**Summa Cum Laude** (Must meet all of the following criteria)

- At least a 3.85 or above GPA
- Attain an SAT benchmark score of 1410 and above

**Magna Cum Laude** (Must meet all of the following criteria)

- At least a 3.70 - 3.84 GPA

- Attain an SAT benchmark score of 1210 - 1400

**Cum Laude** (Must meet all of the following criteria)

- At least a 3.50 - 3.69 GPA
- Attain an SAT benchmark score of 1010 - 1200

**Gold Delta**

- Students who have attended a Decatur Public High School for two or more semesters and have a GPA of at least 3.0 will receive the Gold Delta recognition. Early graduates are eligible.

**Orator**

- The Orator must have attended a Decatur Public High School for two or more semesters and have a GPA of at least a 3.0.

**Graduation Speakers**

- **Summa Cum Laude** – Students who qualify for Summa Cum Laude may apply to speak at graduation. A committee consisting of administrators, counselors, teachers, parents and students will select the speaker from the qualified applicants.
- **Orator** – The Orator is the student who has been selected by the senior class to speak during the graduation ceremonies.

**Re-Enrollment**

Re-enrollment shall be denied to any individual 19 years of age or older who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. A person denied re-enrollment will be provided recommendations for alternatives, including adult education programs that lead to graduation or receipt of a GED. This section does not apply to students eligible for special education under the Individuals with Disabilities **Education** Act or accommodation plans under the Americans with Disabilities ~~Education~~ Act.

**Student Identification**

In order to provide a safer school environment, the district has provided student identification (I.D.) cards to students at the middle and high schools. The I.D.'s allow for admittance into the schools, as well as admission at extracurricular activities. It is stressed that the I.D. be in the student's possession at all times. Refer to the school handbook for specific school procedures concerning student identification.

<b>GIFTED EDUCATION</b>
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The gifted identification process has been developed to satisfy Illinois State rules and regulations and meet the particular needs of the District 61 school community.

Gifted identification takes place towards the end of second grade. FastBridge is the Universal Screener assessment used to screen students recommended for additional gifted testing. Students scoring in the 80<sup>th</sup> percentile or above on FastBridge will be considered for additional gifted testing utilizing the CoGAT (Form 8) assessment. The CoGAT assesses verbal skills (language), quantitative (math), and nonverbal skills (spatial reasoning).

Teachers and parents may recommend that students be tested at any time during the year.

**Subjective Criteria**

At the beginning of each school year, district principals and staff are notified of students identified as gifted. Included in this notification is specific data identifying areas where students are gifted.

**Nomination/Withdrawal Procedure**

Students who do not meet the objective criteria may be nominated to the gifted list by a core academic educator or parent/guardian. One of the following must be submitted in writing to the Director of Curriculum & Instruction, along with written confirmation by at least one other district academic educator who is familiar with, but not related to, the student:

- A narrative documenting the learning characteristics of the student.
- Completion of Joseph Renzulli's Scale for Rating the Behavioral Characteristics for the student.

Nominations will be considered for the current school year up to the end of the first quarter. As needed, a meeting involving educators and/or parents, Gifted Services staff, and (when age appropriate) the student, may be arranged to discuss the nomination or withdrawal recommendation.

### **District Identification Schedule**

Gifted Services systematically identifies students with objective measures at the following intervals:

Grade 2 – FastBridge

Grade 6- FastBridge recheck

Grade 9 – PSAT

### **Summer School**

Summer School may be offered for students from pre-kindergarten through grade twelve. Remedial, developmental, and enrichment programs are designed to meet individual student needs. Dates, times and locations of classes vary. Information regarding summer school is available in each school building in March. All retained students will be considered for summer school placement.

### **Parent Participation**

Each school in District #61 seeks to involve parents as active partners to assist students to reach their academic goals. The Parent-Teacher Association (PTA) and formal booster clubs welcome parents to be part of their organizations. Volunteers are welcome to assist in the classrooms and with a variety of activities within the schools.

Schools with Title I programs have developed formal **School-Parent Compacts**. The Compact is intended to identify the role that students, parents, teachers, and administrators will provide in order to enhance student achievement.

#### School-Parent Compact

It shall be the goal and purpose of Decatur Public Schools to provide a high-quality curriculum and instruction in a supportive learning environment that enables the children served under Title I to meet the State's student academic achievement standards. Parents can foster this purpose by carefully monitoring attendance, homework, and behavior. Parents shall stress the need to make learning a priority. Parents are encouraged to visit the school and become involved in their children's educational career; and are encouraged to be active in the educational decisions of the child and be supportive of extra-curricular participation by their children.

Students will be given the opportunity to be successful in school and life. They will attend classes taught by highly qualified staff and be given a curriculum which will help them to achieve an education which is second to none in Illinois. They will be assessed based on the Illinois Standards of Learning. Additional assistance will be provided to students who fall behind in educational endeavors. Services include, but are not limited to, tutoring and appropriate referrals to additional programs as indicated.

Each Title I school has developed a **Parent Involvement Policy** which outlines how parents may actively participate in the education of their child(ren). The District's Parent Involvement Policy is outlined in Board Policy 6:170, "Title 1 Programs," with exhibits for both the district level and school levels. This policy and related exhibits may be accessed on the District's website, [www.dps61.org](http://www.dps61.org), by clicking on the "Our District" tab and the "District Policies" tab.

## **The Abused and Neglected Child Reporting Act**

Whenever there is reasonable cause to suspect that a child (any person under the age of 18 years) is "abused" or "neglected," the Illinois law requires school personnel to immediately report it to the Department of Children and Family Services (DCFS).

**"Abused child"** means a child whose parent or immediate family member, or any person responsible for the child's welfare, or any individual residing in the same home as the child, or a paramour of the child's parent: a) inflicts, causes to be inflicted, or allows to be inflicted upon such child physical injury, by other than accidental means, which causes death, disfigurement, impairment of physical or emotional health, or loss or impairment of any bodily function; b) creates a substantial risk of physical injury to such child, by other than accidental means, which would be likely to cause death, disfigurement, impairment of physical or emotional health, or loss or impairment of any bodily function; c) commits or allows to be committed any sex offense against such child, as defined in the Criminal Code of 2012 or in the Wrongs to Children Act, and extending those definitions of sex offenses to include children under 18 years of age; d) commits or allows to be committed an act or acts of torture upon such child; e) inflicts excessive corporal punishment or, in the case of a person working for an agency who is prohibited from using corporal punishment, inflicts corporal punishment upon a child or adult resident with whom the person is working in his or her professional capacity; (f) commits or allows to be committed the offense of female genital mutilation, as defined in Section 12-34 of the Criminal Code of 2012, against the child; (g) causes to be sold, transferred, distributed, or given to such child under 18 years of age, a controlled substance as defined in Section 102 of the Illinois Controlled Substances Act in violation of Article IV of the Illinois Controlled Substances Act or in violation of the Methamphetamine Control and Community Protection Act, except for controlled substances that are prescribed in accordance with Article III of the Illinois Controlled Substances Act and are dispensed to such child in a manner that substantially complies with the prescription; or (h) commits or allows to be committed the offense of involuntary servitude, involuntary sexual servitude of a minor, or trafficking in persons as defined in Section 10-9 of the Criminal Code of 2012 against the child.

A child shall not be considered abused for the sole reason that the child has been relinquished in accordance with the Abandoned Newborn Infant Protection Act.

**"Neglected child"** means any child who is not receiving the proper or necessary nourishment or medically indicated treatment including food or care not provided solely on the basis of the present or anticipated mental or physical impairment as determined by a physician acting alone or in consultation with other physicians or otherwise is not receiving the proper or necessary support or medical or other remedial care recognized under State law as necessary for a child's well-being, or other care necessary for his or her well-being, including adequate food, clothing and shelter; or who is subjected to an environment which is injurious insofar as (i) the child's environment creates a likelihood of harm to the child's health, physical well-being, or welfare and (ii) the likely harm to the child is the result of a blatant disregard of parent, caretaker, or agency responsibilities; or who is abandoned by his or her parents or other person responsible for the child's welfare without a proper plan of care; or who has been provided with interim crisis intervention services under Section 3-5 of the Juvenile Court Act of 1987 and whose parent, guardian, or custodian refuses to permit the child to return home and no other living arrangement agreeable to the parent, guardian, or custodian can be made, and the parent, guardian, or custodian has not made any other appropriate living arrangement for the child; or who is a newborn infant whose blood, urine, or meconium contains any amount of a controlled substance as defined in subsection (f) of Section 102 of the Illinois Controlled Substances Act or a metabolite thereof, with the exception of a controlled substance or metabolite thereof whose presence in the newborn infant is the result of medical treatment administered to the mother or the newborn infant.

A child shall not be considered neglected for the sole reason that the child's parent or other person responsible for his or her welfare has left the child in the care of an adult relative for any period of time. A child shall not be considered neglected for the sole reason that the child has been relinquished in accordance with the Abandoned Newborn Infant Protection Act. A child shall not be considered neglected or abused for the sole reason that such child's parent or other person responsible for his or

her welfare depends upon spiritual means through prayer alone for the treatment or cure of disease or remedial care as provided under Section 4 of this Act. A child shall not be considered neglected or abused solely because the child is not attending school in accordance with the requirements of Article 26 of The School Code, as amended.

In addition to the report to DCFS, District #61 personnel will report all real or suspected abuse to the Juvenile Offices of the Decatur Police Department.

### **Student Transfer from District 61**

Pupils of parents who move from District 61 after the beginning of the current school year may continue to attend school within the District on a tuition-free basis for the remainder of the school year only. Transportation, regular attendance, and punctuality for pupils who move for any of the exemptions noted are the responsibility of the parents and pupils.

### **Student Assignments and Transfers within District 61**

The Decatur Public Schools will enroll students who reside with a natural parent or legal guardian within the boundaries of the Decatur Public School District #61. Unless exempted under other provisions of this policy, the student shall attend school in the attendance center in which the parent or guardian resides. **[NOTE: Hereafter, “parent(s)” refers to natural parent(s) or legal guardian(s).]**

#### **A. High Mobility Area/Educational Stabilization Plan (ESP) for Elementary (K-6)**

Each year Decatur School District 61 shall identify an elementary high mobility area within the community. The boundaries of the mobility area shall be announced annually. Elementary students moving within the mobility area during a school year shall complete the year in their respective school of origin for that year. Decatur School District 61 will provide transportation within the mobility area for those students meeting the mile-and-a-half criterion for being transported.

1. Elementary students moving from the mobility area to outside the area, or elementary students moving from school to school outside the area, or into the area, shall be encouraged to complete the school year in their school of origin if the conditions below are followed:
  - a. Parent(s) provide transportation; and
  - b. Absenteeism and tardiness shall **not** increase beyond the student's previous record; and
  - c. The student shall be picked up promptly after school; and
  - d. An elementary student wishing to remain in the school of origin shall be permitted to do so if continued attendance will not cause District class size to be exceeded; and
  - e. If the elementary student lives more than a mile-and-a-half from the school of origin and can get to a designated bus stop, he/she may ride a school bus to-and-from the school of origin provided space is available on the bus; and
  - f. Elementary students shall begin the following school year in the school within their attendance area.

NOTE: **This exemption may be revoked if items a, b, or c are not maintained.**

#### **B. Transfers within the District**

1. If the parent(s) of a student move(s) to another school boundary after the start of the school year, the student may complete the current school year at the same school. These actions are possible provided the criteria listed below are met:
  - a. Parent(s) provide transportation; and
  - b. Absenteeism and tardiness shall **not** increase beyond the student's previous record; and
  - c. Behavioral infractions do not increase; and
  - d. The student shall be picked up promptly after school

NOTE: **This exemption may be revoked if items a, b, c or d are not maintained.**

2. Students who have attended a given school while enrolled in Decatur Public Schools for their entire high school career and whose parents/legal guardian move from the attendance area traditionally served by that school may petition to remain in that school and retain eligibility

regarding residence for the twelfth (12th) grade, provided the student has completed eleventh (11th) grade, earned 16 credits, and meets the criteria listed below:

- a. Parent(s) provide transportation; and
- b. Absenteeism and tardiness shall **not** increase beyond the student's previous record; and
- c. Behavioral infractions do not increase; and
- d. The student shall be picked up promptly after school

NOTE: **This exemption may be revoked if items a, b, c or d are not maintained.**

3. The parent of any student enrolled may petition Student Services for possible transfer to another school within the district. Requests to transfer from one DPS attendance center school to another DPS school must be completed on the form, ***"Student Request for School Transfer,"*** and must be approved by the Director of Student Services before the transfer can occur. **Transfer Requests into a Magnet school will not be accepted.** Student Services will report the decision to the petitioning parents of the student. If the petition has been approved, the student may become a transfer student to the new school for the current school year only, provided the criteria listed below are met:
  - a. Parent(s) provide transportation; and
  - b. Behavioral infractions shall not increase beyond the student's previous record; and
  - c. Absenteeism and tardiness shall **not** increase beyond the student's previous record; and
  - d. The student shall be picked up promptly after school.

NOTE: **This transfer may be revoked if items a, b, c or d are not maintained.**

**SPORTS ELIGIBILITY NOTE:** A student may LOSE EXTRACURRICULAR ELIGIBILITY upon transferring. Please refer to the IHSA/IESA guidelines for further information, which can be found at [www.ihsa.org](http://www.ihsa.org) (high school) and [www.iesa.org](http://www.iesa.org) (middle school).

4. If a student's attendance center is determined by a health or psychological problem, the student will become eligible for athletics immediately if within the first ten (10) days of a semester, or within one calendar month following the date of a transfer later in the semester.
5. A student seeking admission into the Decatur Public Schools must meet all eligibility prerequisites as mandated by State law; and must also present a completed good standing form from the school from which the student is transferring. Students who are not in good standing are covered under Board Policy 7:50, and must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into Decatur Public Schools. Students transferring into Decatur Public Schools not in good standing shall be referred to Student Services.
6. A student with a health or psychological problem may attend another school when recommended by a physician and approved by Student Services.
7. When a student is placed in a special education program, the Individual Education Plan (IEP) may limit the type of school facility which the student can attend. Normally, the student will attend the section of the appropriate program which is closest to his/her home. Exceptions may be made in unique situations determined by the student's IEP or in cases where there is no space available in the closest section.

### **Homeless Children**

You are considered homeless if you live in a shelter or motel, share housing because you lost your housing for economic reasons, live in a campground, car, old building or other temporary shelter, or you don't have a permanent address.

You have the right to:

- Enroll your child in school immediately, even without school or medical records.
- Get help from the district liaison with immunizations and/or medical records.
- Choose your child's old school or school closest to where you are living now.
- Get transportation to and from school for your child under certain circumstances.
- Dispute enrollment or transportation decisions.

- Participate in your child's education.

If you need help, please call Student Services at 362-3060.

### **Procedure for School Problems**

Parents and visitors to schools must first report to the school office upon entering the building for any reason. When problems arise that are child- or school-centered, parents shall make every effort to find a solution with the child's teacher. If no satisfactory solution is found, **the channel of appeal is:**

- 1) ***Building Administrator;***
- 2) ***Director of Student Services;***
- 3) ***Appropriate Assistant Superintendent;***
- 4) ***Superintendent;***
- 5) ***Board of Education.***

Every effort will be made to find fair and equitable solutions to all problems.

### **Parents Right to Know Qualifications of Educators Notification Letter**

Federal law requires districts to inform parents/guardians that they may request information about the professional qualifications of any teacher who is teaching their child. If you have any questions or need additional information, please feel free to contact Human Resources at 362-3031.

### **Resolution on Racism**

Decatur Public Schools has committed to equity and developed a Resolution on Racism. This resolution to declare racism as a Public Health Crisis as it adversely impacts our students, families, staff, and community at large. All incidents of racism or discrimination shall be reported and investigated appropriately. The "Racial Bias Report Form" can be found on the DPS website.

### **School Student Records**

The principal is the official records custodian of each school. Student records are maintained at the school of last attendance until five (5) years after the student's normal graduation from high school. At that time, temporary records are destroyed and permanent records transferred to the central office for microfilming.

The following information pertains to the rights and obligations of parents, students and the school under the Illinois School Student Records Act (ISSRA) and the rules promulgated by the Illinois State Board of Education.

1. The student permanent record consists of basic identifying information, academic transcript, attendance record, accident reports, health record, record of release of permanent record information, scores received on all State assessment tests administered at the high school level (grades 9 through 12), and may also consist of records of awards and participation in school-sponsored activities. No other information will be placed in the student permanent record. The permanent record will be kept for 60 years after graduation or permanent withdrawal (ISSRA, Section 2(e); Section 4(e)).
2. "Student Temporary Record" means all information contained in a school student record but not contained in the student permanent record. Such information may include family background information, intelligence test scores, aptitude test scores, psychological and personality test results, teacher evaluations, and other information of clear relevance to the education of the student, all subject to regulations of the State Board. The information shall include information provided under Section 8.6 of the Abused and Neglected Child Reporting Act. In addition, the student temporary record shall include information regarding serious disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction. For purposes of this provision, serious disciplinary infractions means: infractions involving drugs, weapons, or bodily harm to another. (ISSRA, Section 4(f)).
3. Parents/legal guardians have the right to:

- a. Inspect and copy all permanent and temporary records within a reasonable time and in no case later than ten (10) business days after the date of receipt of such request by the official records custodian. The time for response may be extended by the school district by not more than five (5) business days from the original due date for any of the following reasons: (1) the requested records are stored in whole or in part at other locations than the office having charge of the requested records; (2) the request requires the collection of a substantial number of specified records; (3) the request is couched in categorical terms and requires an extensive search for the records responsive to it; (4) the requested records have not been located in the course of routine search and additional efforts are being made to locate them; (5) the request for records cannot be complied with by the school district within the time limits prescribed by subsection (c) of this Section without unduly burdening or interfering with the operations of the school district; or (6) there is a need for consultation, which shall be conducted with all practicable speed, with another public body or school district or among 2 or more components of a public body or school district having a substantial interest in the determination or in the subject matter of the request. A student shall have the right to inspect and copy his/her school student permanent record. The school charges for copies unless the student is unable to pay. No parent or student shall be denied a copy of school student records due to inability to bear the cost of such copying (ISSRA, Section 5(d)).
  - b. Have present at the option of either the parent or the school, a qualified professional, who may be a psychologist, counselor, or other advisor, and who may be an employee of the school or employed by the parent, to interpret the information contained in the student temporary record.
  - c. Challenge the accuracy, relevance or propriety of any entry in the school student records, exclusive of academic grades and references to expulsions or out-of-school suspensions, by requesting a hearing with the school.
    - (i) The request for a hearing shall be submitted in writing to the school and shall contain notice of the specific entry or entries to be challenged and the basis of the challenge.
    - (ii) An informal conference will be held within fifteen (15) school days of receipt of the request for a hearing.
    - (iii) If the challenge is not resolved by the informal conference, a formal hearing shall be initiated no later than fifteen (15) days after the informal conference, unless an extension of time is agreed upon by the parents and school officials.
  - d. File a complaint with the US Department of Education concerning alleged failure by the District to comply with the requirements of the Family Educational Rights and Privacy Act. The address is Student Privacy Policy Office, USDOE, 400 Maryland Avenue, SW, Washington D.C. 20202-8520.
4. No school student records or information contained therein may be released, transferred, disclosed, or otherwise disseminated, except as follows:
- a. to a parent or student or person specifically designated as a representative by a parent (ISSRA, Section 6(a)(1));
  - b. to an employee or official of the school or school district or the State Board of Education with a current demonstrable educational or administrative interest in the student, in furtherance of such interest (ISSRA, Section 6(a)(2));
  - c. to the official records custodian of another school in which the student has enrolled or intends to enroll, provided that the parent receives prior written notice of the nature and substance of the information to be transferred and opportunity to inspect, copy, and challenge such information. If the address of the parents is unknown, notice may be served upon the records custodian of the requesting school for transmittal to the parents. Such services shall be deemed conclusive and ten (10) school days after such service, if the parents make no objection, the records may be transferred to the requesting school (ISSRA, Section 6(a)(3); Rules, Section 375.70(a));
  - d. to any person for the purpose of research, statistical reporting, or planning, provided that such research, statistical reporting, or planning is permissible under and undertaken in accordance with the federal Family Educational Rights and Privacy Act and the Illinois School Student Records Act.

- e. pursuant to a court order, provided that the parent shall be given prompt written notice upon receipt of such order of the terms of the order, the nature, and substance of the information proposed to be released in compliance with such order, and an opportunity to inspect, copy, and challenge the contents of the school student records (ISSRA, Section 6(a)(5); Rules, Section 375.70(c)(3));
  - f. to any person as specifically required by state or federal law, provided that such person shall provide the school with appropriate identification and a copy of the statute authorizing such access and the parent receives prior written notice of the nature and substance of the information to be released and an opportunity to inspect, copy, and challenge such information. If the release of information relates to more than 25 students, such prior notice may be given in a local newspaper of general circulation or other publication directed generally to parents (ISSRA, Section 6(a)(6); Rules Section 375.70(b));
  - g. to juvenile authorities when necessary for the discharge of their official duties who request information prior to adjudication of the student and who certify in writing that the information will not be disclosed to any other party except as provided under law or order of court. For purposes of this Section "juvenile authorities" means: (i) a judge of the circuit court and members of the staff of the court designated by the judge; (ii) parties to the proceedings under the Juvenile Court Act of 1987 and their attorneys; (iii) probation officers and court-appointed advocates for the juvenile authorized by the judge hearing the case; (iv) any individual, public or private agency having custody of the child pursuant to court order; (v) any individual, public or private agency providing education, medical or mental health service to the child when the requested information is needed to determine the appropriate service or treatment for the minor; (vi) any potential placement provider when such release is authorized by the court for the limited purpose of determining the appropriateness of the potential placement; (vii) law enforcement officers and prosecutors; (viii) adult and juvenile prisoner review boards; (ix) authorized military personnel; (x) individuals authorized by court. (ISSRA, Section 6.5)
  - h. subject to regulations of the Illinois State Board of Education in connection with an emergency to appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons, provided that the parents are notified no later than the next school day after the date that the information released, the date of release, the person, agency or organization receiving the information, and the purpose of the release (ISSRA, Section 6(a)(7); Rules, Section 375.60);
  - i. to any person with the prior specific, dated and written consent of the parent designating the person to whom the records may be released and the designated records or designated portions of the information to be released.
5. In accordance with the Family Educational Rights and Privacy Act (FERPA) and ISSRA, directory information may be disclosed without prior notice or consent unless the parent/guardian or eligible student notifies the Records Custodian or other official in writing, before October 1 of the current school year, that he/she does not want any or all of the directory information disclosed. Directory information includes:
- a. Identifying information: student's name, address, grade level, birth date and place, parents' names, mailing addresses, electronic mail addresses, and telephone numbers;
  - b. Photographs, videos, or digital images used for informational or new-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs, except that:
    - (i) No photograph highlighting individual faces shall be used for commercial purposes, including solicitation, advertising, promotion or fundraising without the prior, specific, dated and written consent of the parent or student, as applicable (see 765 ILCS 1075/30); and
    - (ii) No image on a school security video recording shall be designated as directory information;
  - c. Academic awards, degrees, and honors;
  - d. Information in relation to school-sponsored activities, organizations, and athletics;
  - e. Major field of study; and
  - f. Period of attendance in the school.

Additionally, FERPA requires that parents be notified that the school routinely discloses names, addresses, and telephone numbers to military recruiters upon request, subject to a parent's request not to disclose such information without written consent.

### **Sex Equity**

No student shall, based on sex, sexual orientation, or gender identity, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Any student may file a sex equity complaint by using the *Uniform Grievance Procedure* provided in Board Policy 2:260. A student may appeal the School Board's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10 of The School Code) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8 of the School code). Board Policy 2:260 may be accessed on the District's website, [www.dps61.org](http://www.dps61.org) by clicking on the "Our District" tab and the "District Policies" tab.

### **Sexual Harassment Policy**

Sexual harassment is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. Sexual assault as defined in 20 U.S.C. §1092(f)(6)(A)(v), dating violence as defined in 34 U.S.C. §12291(a)(10), domestic violence as defined in 34 U.S.C. §12291(a)(8), or stalking as defined in 34 U.S.C. §12291(a)(30).

Examples of sexual harassment include unwelcome touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities rape, sexual battery, sexual abuse, and sexual coercion.

Students who believe they are victims of sexual harassment or have witnessed sexual harassment may file a complaint with the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, a Complaint Manager, a counselor or any employee with whom the student is comfortable speaking. Students may choose to report to a person of the students' same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make complaints in bad faith or who knowingly submit false information may be disciplined under the student Code of Conduct. A determination Respondent is not responsible for Title IX Sexual Harassment, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

Title	Title IX/ Human Resources Director	
Address	101 W. Cerro Gordo, Decatur, IL 62523	
Phone	217-362-3031	
Title	Assistant Superintendent	Assistant Superintendent
Address	101 W. Cerro Gordo, Decatur, IL 62523	101 W. Cerro Gordo, Decatur, IL 62523
Phone	217-362-3013	217-362-3019

The District's grievance process shall, at a minimum:

1. Treat Complainants and Respondents equitably by providing remedies to a Complainant where the Respondent is determined to be responsible for sexual harassment, and by following a grievance

process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a Respondent.

2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a Complainant, Respondent, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
  - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual Complainant or Respondent.
  - b. Receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the Respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the preponderance of evidence standard.
10. Include the procedures and permissible bases for the Complainant and Respondent to appeal.
11. Describe the range of supportive measures available to Complainants and Respondents\ and provide such supportive measures, when requested by either party, regardless of complaint status
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the Board in the context of the relationship of the third party to the District. Any student of the District who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

### **Care of Students With Diabetes**

The Illinois legislature enacted the *Care of Students with Diabetes Act* ("Act") effective December 1, 2010 (105 ILCS 145/1 et. Seq). The Act **requires a parent or guardian** to submit a Diabetes Care Plan to the school for any student who seeks assistance with diabetes care in the school setting or who has been managing his or her diabetes care in the school setting.

Under the Act, specific information must be provided in the Diabetes Care Plan such as physician instructions for the student's diabetes management and designation of appropriate school staff who will provide and supervise services for the student. Therefore, parents and guardians are encouraged to collaborate with the student's physician and school personnel in the creation of the plan.

**The Diabetes Care Plan must be submitted to the school at the beginning of each school year**, upon enrollment, as soon as practical following a student's diagnosis, or when a student's care needs change during the school year. **It is the parent or guardian's responsibility** to inform the school in a timely manner of any changes to the Diabetes Care Plan recommended by the student's physician.

In addition to the Diabetes Care Plan, **parents must also complete forms provided by the school district regarding authorization for the administration of medication** and authorization for designated district representatives to communicate directly with the student's physician regarding the necessary management of the student's diabetes. **Failure to do so may result in a welfare safety call to the Department of Children and Family Services (DCFS).**

To assist the school district in safely transporting the student, the Act also requires that an information sheet be provided to any school employee who transports a student for school-sponsored activities. The information sheet identifies potential emergencies that may occur as a result of the student's diabetes and the appropriate responses to such emergencies. Parents must assist the district in the completion of the transportation information sheet by providing the information and authorizations necessary to complete the form.

To begin the process of completing the Diabetes Care Plan and other required documents, the parent or guardian must contact the student's building principal.

### **Life-Threatening Food Allergy Management Program**

The District has implemented a policy for managing students with life-threatening food allergies (Board Policy 7:285). If your student has a life-threatening food allergy, you must inform the building principal and submit the necessary health information and medication authorization forms to the school. A meeting will then be scheduled to review the health information submitted by the student's physician, assess the student's allergy management needs and develop an individual health care plan and emergency action plan for the student. An individual health care plan indicates the steps the school will take to accommodate the individual needs of the student with a life-threatening food allergy in school and at school-related activities. The accommodations provided in an individual health care plan will depend on the age of the student, the allergens involved and the facilities at the school. An emergency action plan indicates the specific treatment steps school personnel will take if a student has a life-threatening allergic reaction while at school or at a school-related activity.

### **Asthma**

Public Act 099-0843 requires schools to request an Asthma Action Plan (AAP) from parents of students with asthma.

### **Medications at School**

Only in exceptional cases, where failure to take a prescribed medication could jeopardize the student's health and/or education, may medication be taken in school. Taking of medication is limited to students with long-term chronic illness or disability. **Antibiotics and over-the-counter drugs (e.g., Tylenol, cough medications, and cough drops) will not be taken at school.** Homeopathic products derived from minerals, botanical substances, animal parts, microorganisms, and other sources will not be taken at school. **The nurse may decline to administer a medication that does not meet guidelines, that might be given outside of school hours, or that might jeopardize student safety.**

Authorization for the administration of both prescription and non-prescription drugs at school shall be provided on Student Health Form 24A (acquired from schools or physicians) and shall consist of written order obtained from the student's licensed prescriber and written request by the parent or guardian that medication be given during school hours. **All medication authorizations must be renewed annually by the beginning of each school year.**

During enrollment, parents or guardians shall receive "Student Health Guidelines" which further explain all health requirements and policies.

Students shall not allow other students to carry, possess, or use their prescription or non-prescription medication.

### **Protection of Pupil Rights Act**

Parents have the right to inspect all instructional materials, including teacher's manuals, films, tapes, or other supplementary material, which will be used in connection with any survey, analysis, or evaluation of their child (such instructional materials do not include academic tests or assessments).

Parents shall have the right to inspect a survey created by a third party before it is administered and distributed to their student. Said surveys may be obtained by contacting the appropriate school office and/or teacher. Parents shall have the right to be informed of the arrangements made to protect student privacy with regard to surveys requesting particular personal information.

Parents shall have the right to inspect any instructional material used as part of their child's educational curriculum by contacting the appropriate teacher to establish a mutually convenient time for viewing.

**Instructional material does not include academic tests or academic assessments.**

Parents shall have the right to notification of any physical examinations or screenings which the district may administer to the student.

Parents shall have the right to inspect any collection instrument used for the purpose of marketing or selling of personal information. Parents may opt-out of this process by filing with the appropriate school office a non-disclosure request form by September 1<sup>st</sup> of each school year.

Parents shall have the right to refuse consent for their child to submit to and/or to request protections of student privacy for any survey that reveals the following information:

- a. Political affiliations or beliefs of the student or the student's parent;
- b. Mental or psychological problems of the student or the student's family;
- c. Sex behavior or attitudes;
- d. Illegal, anti-social, self-incriminating, or demeaning behavior;
- e. Critical appraisals of other individuals with whom respondents have close family relationships;
- f. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- g. Religious practices, affiliations, or beliefs of the student or the student's parent; or
- h. Income (other than that required by Illinois law to determine eligibility for participation in a program or for receiving financial assistance).

Any parent interested in further information concerning the exercise of these rights shall contact the Superintendent.

### **Rights Under the School Visitation Rights Act**

Parents of students attending Illinois Schools who work for employers who employ at least 50 or more individuals in Illinois have certain rights under the School Visitation Rights Act (820 ILCS 147/1). Employed parents who have worked for an employer for at least six consecutive months, who work at least half-time, and who are unable to meet with educators because of a work conflict must be given leave of up to 8 hours during the school year to attend school conferences or classroom activities related to the employee's child if the conference or classroom activities cannot be scheduled during non-work hours. However, no more than 4 hours of this time can be taken on any given day and leave under this Act may not be taken unless the employee has exhausted all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the employee, except sick leave and disability leave. Before arranging attendance at the conference or activity, the employee shall provide the employer with a written request for leave at least 7 days in advance of the time the employee is required to utilize the visitation right. In emergency situations, no more than 24 hours' notice shall be required. The employee must consult with the employer to schedule the leave so as not to disrupt unduly the operations of the employer. The District will provide documentation for parents' use confirming the date and time of each school visitation upon a parent's request for such

documentation. For regularly scheduled, non-emergency visitations, the District will make time available for visitation during both regular school hours and evening hours.

### **Teen Dating Violence Policy**

As required by state law, the Board of Education of Decatur Public Schools has adopted a Board Policy which prohibits teen dating violence; incorporates age-appropriate education about teen dating violence in grades 7 through 12; and establishes procedures for the manner in which school employees are to respond to incidents of teen dating violence that take place at the school, on school grounds, as a school-sponsored activity or in vehicles used for school-provided transportation. Teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship, or threatens to use sexual violence in the dating relationship. A copy of the Board Policy. Policy 7:185 can be obtained by contacting the building principal or Superintendent or on the District's website ([www.dps61.org](http://www.dps61.org)).

### **Parent Sex Offender and Violent Offender Notification**

State law requires the District notify parents/guardians that information about sex offenders and violent offenders against youth is available to the public. The Department of State Police maintains a statewide Sex Offender Database for the purpose of identifying sex offenders. Parents/guardians can access the Statewide Sex Offender database by going to the following website:

<https://www.isp.illinois.gov/Sor>. There is a users' agreement to accept and this will take you to this website: <https://www.isp.illinois.gov/Sor/Disclaimer>. Individual names can be searched by county or town. You may find the Illinois Statewide Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at <https://www.isp.illinois.gov/MVOAY>.

### **Parents Right to Opt-out of Health Education Activities**

No pupil shall be required to take part or participate in any class or course in comprehensive personal health and safety and comprehensive sexual health education. A student's parent or guardian may opt the student out of comprehensive personal health and safety and comprehensive sexual health education by submitting the request in writing. Parents can pick up the Opt-out Form from the school office. The District shall follow all requirements in 105 ILCS 5/27-9.1a regarding comprehensive health education instruction.

### **Extracurricular and Co-Curricular Activities**

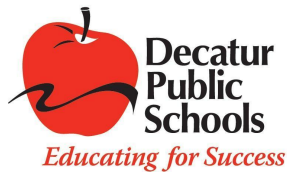
The Superintendent shall approve all District-sponsored extracurricular and co-curricular activities using the following criteria:

1. The activity will contribute to the leadership abilities, social well-being, self-realization, good citizenship, or general growth of members.
2. Membership is limited to students currently enrolled in the District.
3. Fees are reasonable and do not exceed the actual cost of operation.
4. Student body desires are considered.
5. The activity will be supervised by a school-approved sponsor.

Selection of members or participants is at the discretion of the sponsors or coaches, provided that the selection criteria conform to the District's policies.

The student must meet the academic criteria set forth in the Board policy 6:190, *Extracurricular and Co-Curricular Activities*. Student and his/her parent(s)/guardian must provide written consent to random drug and alcohol testing as outlined in Board policy 7:300.

Students in grades 9-12 must satisfy the Illinois High School Association Scholastic standing requirements as well as each standard required by the attending Decatur Public Schools high school. Check with your attending high school for weekly passing work requirements. Any student participant failing to meet these academic criteria shall be suspended from the activity until the specified academic criteria are met.



## DISTRICT 61 AND STUDENT CODE OF CONDUCT

In order for District 61 to achieve its goal of educating Decatur's children, the school community has to establish expectations and standards of conduct for its members. All of the community's members play significant roles in the successful operation of our schools. Students, their parents, teachers, and school administrators bear responsibilities and possess rights. The following Rights and Responsibilities suggest everyone's proper role in the process.

### RIGHTS AND RESPONSIBILITIES

#### Rights of Students

- To attend school unless removed from school pursuant to District 61's Student Disciplinary Policy.
- To attend school in a safe and orderly environment.
- To enjoy the full benefit of their educational efforts without disruption from or towards other students.
- To have reasonable access to school personnel.
- To be informed of school rules and regulations.
- To be respected and treated courteously by staff members and administration.

#### Responsibilities of Students

- To attend school and classes regularly, on time, and to leave the school campus immediately at the end of the school day unless supervised by school personnel.
- To be prepared for class with the appropriate materials and work.
- To know and obey school rules and regulations.
- To respect the rights of school personnel, fellow students, and the public in general going to, coming from and during school.
- To achieve to the best of his/her ability.
- To be accountable for all actions.
- To report any knowledge of infractions to the student code of conduct book to the proper authority.
- To follow the dress code outlined in the Student Code of Conduct handbook.

Note: Participation in and/or attendance at activities are a privilege and not a right. It is the student's responsibility to maintain eligibility by maintaining appropriate academic and behavioral standards.

## **Rights of Parents/Guardians**

- To have their children educated in a safe and orderly environment.
- To have school personnel work cooperatively and in a timely fashion with parents.
- To be informed of district policies, regulations and school rules.
- To review their child's record with appropriate assistance and supervision from staff.
- To visit school and to participate in conferences with teachers, counselors or administrators regarding the academic and behavioral status of their children.
- To be respected and treated courteously by staff members and administration.

## **Responsibilities of Parents/Guardians**

- To set a positive example for their children by treating staff members with respect.
- To visit school and to participate in conferences with teachers, counselors or administrators regarding the academic and behavioral status of their children.
- To ensure that their children are fed and clothed to the best of their ability.
- To teach positive behavior to their children.
- To take on and accept the primary responsibility for rearing their children.
- To cooperate with the school in bringing about improvements designed to enhance the educational climate for all students.
- To provide the school with accurate information regarding the legal residence, guardianship, telephone number, medical data, and other facts which may help the school to ensure the safety and welfare of their children.
- To become familiar with district policies, school rules, and regulations, and to support reasonable disciplinary measures as applied by school personnel.
- To provide their children with a quiet study area and encourage their academic endeavors.
- To ensure that their children attend school on a regular basis and arrive at school on time prepared to work.
- To encourage their child to report known infractions to the student code of conduct book to the proper authority.
- Call and report known school infractions to the student code of conduct book to the proper authority.

## **Rights of Staff Members**

- To expect and receive the attention, effort, and participation of students.
- To have parental and administrative support when enforcing rules designed to provide an appropriate learning climate.
- To provide a learning atmosphere where interruptions are held to an absolute minimum.
- To work in a safe and orderly environment.
- To be respected and treated courteously by parents and students.

## **Responsibilities of Staff Members**

- To set a positive example for their students by treating parents and students with respect.
- To consider the personal worth of each individual student as a single, unique, important human being.
- To express consistently high expectations for the achievement and behavior of all students.
- To equip each learner with the knowledge, skills, attitudes, and values required for successful living.
- To hold students accountable for their actions.
- To ensure that all students are treated equitably.
- To recognize different ideas, opinions, and expressions objectively and deal with them in a balanced, unbiased manner.
- To inform parents and students with timely or periodic reports, including all pertinent information related to the student's school experience.
- To continuously review their own performance and strive for professional growth.
- To initiate and enforce individual classroom and school rules consistently.
- Follow proper procedures in terms of infractions and consequences as outlined in the student code of conduct book.

## **Rights of Administrators**

- To initiate building rules, regulations, and procedures as needed to establish and maintain a safe and orderly environment in which appropriate learning and teaching conditions prevail.
- To expect that all school employees recognize and fulfill their role to provide and ensure an appropriate learning environment.

## **Responsibilities of Administrators**

- To set a positive example for their students by treating parents and students with respect.
- To provide leadership that will establish, encourage, and promote effective teaching and optimal learning.
- To establish, publicize, and enforce school rules that facilitate learning and promote good citizenship attitudes and habits.
- To hold students accountable for their conduct and to take prompt and appropriate action.
- To request assistance from the faculty, as well as the district's support personnel, community agencies, and resources when appropriate.
- To be sensitive to the concerns expressed by students, staff, parents and community.
- To act in the best interests of the students, staff and school.
- To establish procedures to address discipline problems.
- To provide in-service to staff in areas of discipline.
- To assist students in meeting the challenge of positive social behavior.
- To enforce the student code of conduct book with fidelity and consistency.

## STANDARDS OF CONDUCT

### General Conduct

It is necessary for any community to establish rules of conduct for its members if it is to achieve its goals. The school community is no exception. The school environment includes not only the school/district grounds, but also includes attendance and participation in all extracurricular activities and other school-related functions scheduled on or off the school campus, or while riding the school bus. Therefore, certain rules of behavior have been established for students. Students have the following responsibilities, and failure to carry out these responsibilities may result in disciplinary action:

1. It is the responsibility of each student to conduct himself/herself in the classroom in such a manner that does not interfere with his/her own learning or the learning of others in the class.
2. It is the responsibility of each student to attend class on time and to be prepared to participate.
3. It is the responsibility of each student to help keep the building clean; not to litter, mark on or deface school property and community areas.
4. It is the responsibility of each student to respect all staff and other students, and to be honest, polite and friendly. Directions are to be complied with regardless of whether a student is in the classroom, in the halls, in the cafeteria, at extracurricular activities, or at any other location on the school grounds. The perception that "he/she is not my teacher, so why should I listen to him/her" is to be avoided.
5. Students are not permitted to smoke in the building or on the school grounds or at school activities.
6. It is the responsibility of each student to keep doorways, hallways, restrooms and stairs clear at all times.
7. It is the responsibility of each student to leave the area in the event a disruption involving students occurs. The student's mere presence as an onlooker tends to lend support and encouragement to those students causing the disruption.
8. Verbal or physical harassment, bullying, and/or intimidation will not be tolerated while at school. Any student who experiences such a situation shall report the incident to the principal or his/her designee as soon as possible. No student shall try to settle the problem himself/herself by allowing the situation to escalate into a physical confrontation.
9. It is the responsibility of each student to assist in promoting a safe and secure environment. This includes reporting anything out of the ordinary or questionable to the nearest staff member and to practice good safety habits such as not propping open doors, not letting in visitors to the school, and letting a staff member know if they are witness to a potential crime, weapon or violation.
10. During fire or disaster drills it is the responsibility of each student to move quickly and quietly to the assigned safety areas. Appropriate instructions given by school personnel are to be obeyed. The health and safety of many people depends upon cooperation from students.
11. Students are expected to submit authentic work that is not copied from another. Plagiarism is intellectual theft. No student should copy the work of another. Students who plagiarize will receive consequences at the administrator's discretion after an investigation is completed.
12. It is the responsibility of students to observe the same appropriate standards of conduct at extracurricular activities (home or away) as they do at school. Violence, disruptive behavior, involvement with drugs or alcohol at extracurricular activities or on fan buses will result in serious disciplinary action. Such action may include suspension and/or expulsion from school, suspension from attendance and/or participation at future extracurricular activities, and/or police action. Parents may be required to pick up their student at an out-of-town function.
13. Students shall not engage in Sexual Misconduct which includes, but is not limited to, sexual advances, request for sexual favors, and exhibit sexually motivated physical/verbal conduct or communications of any sexual nature. See Sexual Misconduct on page 54.
14. All students are entitled to have the opportunity to obtain maximum benefit from their educational experience. Thus, it is necessary to have rules and regulations that provide an educational climate in which learning can best take place. Students who show disrespect for the rights of others and disregard regulations may be subject to disciplinary action, which could include suspension or

expulsion. In addition, they may be subject to removal from extracurricular activities and/or positions of leadership (i.e., Student Council, officer of Student Council or class).

### **Bus Conduct**

According to School Board Policy, certain misbehavior and misconduct will be grounds for suspension from riding the school buses. It will be the responsibility of the parent/guardian to provide transportation to and from school if this occurs. Behaviors include:

1. Prohibited student conduct as defined in the Student Code of Conduct Policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of the bus driver's or other supervisor's directives.
6. Such other behavior as the administration deems to threaten the safe operation of the bus and/or its occupants. *(Please see the guidelines provided by the building incorporated in the student bus schedules.)*

Video/audio cameras may be used on school buses as necessary in order to monitor conduct and maintain a safe environment for students and employees.

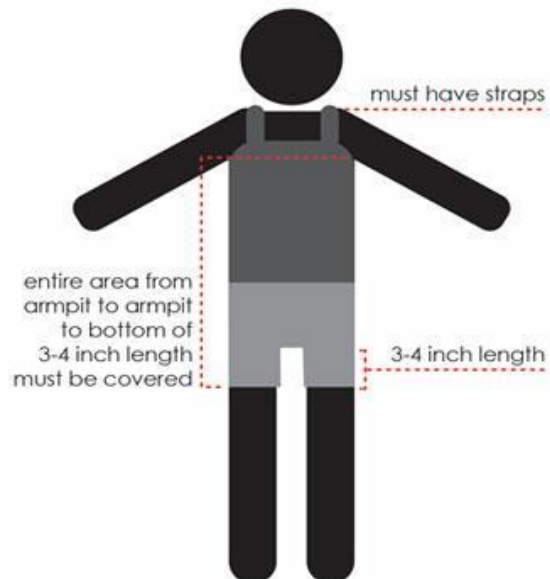
Students suspended from the school bus who do not have alternate transportation to school shall have the opportunity to complete make up work for equivalent academic credit. It is the responsibility of the parent/guardian to notify the school that the student does not have alternate transportation.

### **Student Dress Code (K-12<sup>th</sup> Grade)**

Decatur Public Schools respects students' rights to express themselves in the way they dress. All students who attend Decatur Public Schools are also expected to respect the school community by dressing appropriately for a K - 12 educational environment. Student attire should facilitate participation in learning as well as the health and safety of students, staff and parents.

#### **Minimum Requirements:**

1. Clothing must cover areas from one armpit across to the other armpit, down to approximately 3 to 4 inches in length on the upper thighs (see image). Tops must have shoulder straps. Rips or tears in clothing should be lower than the 3 to 4 inches in length.
2. Shoes must be worn at all times and should be safe for the school environment (pajamas, bedroom shoes or slippers shall not be worn, except for school activities approved by the principal).
3. See-through or mesh garments must not be worn without appropriate coverage underneath that meet the minimum requirements of the dress code.
4. Headgear including hats, hoodies, and caps are not allowed unless permitted for religious, medical, or other reasons by school administration.
5. Specialized courses may require specialized attire, such as sports uniforms or safety gear.



### **Additional Requirements**

1. Clothing may not depict, imply, advertise, or advocate illegal, violent, or lewd conduct, weapons, or the use of alcohol, tobacco, marijuana or other controlled substances.
2. Clothing may not depict or imply pornography, nudity, or sexual acts.
3. Clothing may not display or imply vulgar, discriminatory, or obscene language or images.
4. Clothing may not state, imply, or depict hate speech/imagery targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected classification.
5. Sunglasses may not be worn inside of the building.
6. Clothing and accessories that endanger student or staff safety may not be worn.
7. Apparel, jewelry, accessories, tattoos, or manner of grooming that, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior is prohibited.

***The administration at each school reserves the right to determine what constitutes appropriate dress.*** Students who do not adhere to these guidelines will not be allowed to attend class. Parents will be called if appropriate clothing is not available or the student refuses dress-code appropriate clothing.

## **ADMINISTRATIVE PROCEDURES**

### **SECTION I**

<b>ADMINISTRATIVE PROCEDURES</b>
----------------------------------

The Board of Education believes that its primary goal is to prepare students to be productive, contributing members of the society through education. The Board encourages the most effective use of educational strategies and techniques to achieve this goal. It is within this spirit that the Code of Conduct was created to address students' behavior in and around the school as well as during school-related functions. The Code outlines specific behaviors that are both disruptive to the educational process and/or illegal and subject to disciplinary action.

The Board recognizes that conduct is learned, and acceptable conduct, like its academic counterpart, can be taught. While disruptive conduct will not be tolerated, the Board encourages the use of educational interventions to correct the unacceptable behavior. The corrective actions taken will also be guided by preventative and educational objectives. Finally, the Board is committed to creating an environment that is safe for students and staff, and promotes learning.

The Decatur Public School District 61 considers habitual, disruptive behavior unacceptable. In most cases, discipline practices and procedures (violations and consequences) will be followed.

**Threats to school safety is defined as acute or pervasive behaviors which provoke fear and intimidation. A threat constitutes any intimidating behavior towards students and/or staff which causes a fear of injury and/or harm. Threats will not be allowed or tolerated. Threatening behaviors will be dealt with immediately and appropriate consequences will be administered.**

**Should severe or repeated misbehavior occur, the building administrator reserves the right to administer appropriate discipline in alignment with the range of administrative consequences/interventions.**

### **Hard & Soft Lockdown**

The lockdown of a school is not a form of student discipline. Lockdowns are used when there is danger in or near the school and students and staff need to be protected from danger. A lockdown involves securing doors and windows in an attempt to keep intruders from gaining access to staff and students.

In the event of a preventative or SOFT LOCKDOWN, exterior doors are secured and no one is allowed in or out of the building; however, the routine of the school is maintained (or may be restricted) consistent with an external threat (such as a robbery at a nearby facility, suspicious activity in an area, gas leak at a nearby facility, etc). In the event of a full or HARD LOCKDOWN, there is a total cessation of school activity, no teaching, students seek shelter, classrooms are locked or doors closed, silence is maintained in the building, no one is allowed in or out of the building. Hard lockdowns are normally reserved for serious security situations.

### **Alternative Education**

~~William Harris~~ Garfield Learning Academy (WHLA) (GLA) is a DPS facility that offers progressive intervention and in assisting students who may require a more structured environment. The Decatur Public School District utilizes GLA WHLA for grades K-12, Milligan Academy for grades 6-12, and Futures Unlimited for high school. Students will be eligible for recommendation after the schools have exhausted available and appropriate interventions at the building level. All recommendations are reviewed by the Alternative Education transition committee to determine approval and length of time, as well as assist in establishing interventions upon transition. The mission of these services is to implement quality behavioral and instructional practices in a small class environment. Interventions are geared towards social development so students may achieve academic and behavioral success. Students in these programs will have the opportunity to return to their respective learning environment upon completion of their Plan of Success. Student placement is on an individual basis based on student need and/or BOE placement.

Students eligible for this program whose parent(s)/guardian(s) do not consent to placement in the program are subject to all disciplinary procedures contained in Parts A-D below.

### **Part A**

#### **EXPULSION HEARINGS AND BOARD SUSPENSION REVIEW HEARINGS**

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

1. Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student shall be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall include:
  - a) The time, date, and place for the hearing.
  - b) What will happen during the hearing.
  - c) The specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.
  - d) A statement that the School Code allows the School Board to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case-by-case basis.
2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing, the hearing will proceed. It shall be conducted by the School Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate. Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from the Department of Human Services to consult with the Board.
3. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. School officials must provide: (1) testimony of any other interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and (2)

evidence of the threat or disruption posed by the student. The student and his or her parent(s)/guardian(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student shall not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.

4. If the Board acts to expel the student, its written expulsion decision shall:
  - a) Detail the specific reasons why removing the student from his or her learning environment is in the best interest of the school.
  - b) Provide a rationale for the specific duration for the recommended expulsion.
  - c) Document how school officials determined that all behavioral and disciplinary interventions have been exhausted by specifying which interventions were attempted or whether school officials determined that no other appropriate and available interventions existed for the student.
  - d) Document how the student's continuing presence in school would (1) pose a threat to the safety of other students, staff, or members of the school community, or (2) substantially disrupt, impede, or interfere with the operation of the school.
5. Upon expulsion, the District may refer the student to appropriate and available support services.

## **Part B**

### **DISCIPLINE AND SUSPENSION PROCEDURES AND NOTIFICATION**

#### **Care Room**

The Superintendent or designee is authorized to maintain a Care Room. The program shall include, at a minimum, each of the following:

1. Before assigning a student to the CARE, students will understand the nature of the interventions being assigned per the infraction presented.
2. Students are supervised by licensed school personnel.
3. Students are given the opportunity to complete classroom work in the CARE Room for equivalent academic credit.
4. Students are not introduced to new assignments while in the CARE Room.

#### **Transition Room**

The Superintendent or designee is authorized to maintain a Transition Room. The program shall include, at a minimum, each of the following:

1. Before assigning a student to the Transition Room, students will understand the nature of the interventions and consequences being assigned per the infraction presented.
2. Students are supervised by licensed school personnel.
3. Students are given the opportunity to complete classroom work in the Transition Room for equivalent academic credit.
4. Students are assigned for longer term support not to exceed 3 days.

#### **Out-of-School Suspension**

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the infraction will be explained and the student will be given an opportunity to respond to the infraction before he or she may be suspended.
2. A pre-suspension conference is highly recommended, yet the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
3. A phone call to the student's parent(s)/guardian(s) must occur.
4. Written notice of suspension to the parent(s)/guardian(s) and the student, which shall include:
  - a) Notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;

- b) Information about an opportunity to make up work missed during the suspension for equivalent academic credit;
- c) Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
- d) Provide a rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
- e) Depending upon the length of the out-of-school suspension, include the following applicable information:
  - i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:
    - a) A threat to school safety, or
    - b) A disruption to other students' learning opportunities.
  - ii. For a suspension of 4 or more school days, an explanation:
    - a) That other appropriate and available behavioral and disciplinary interventions have been exhausted;
    - b) As to whether school officials attempted other interventions or determined that no other interventions were available for the student; and
    - c) That the student's continuing presence in school would either:
      - i) Pose a threat to the safety of other students, staff, or members of the school community, or
      - ii) Substantially disrupt, impede, or interfere with the operation of the school.
- 5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
- 6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Whenever there is evidence that mental illness may be the cause for suspension, the Superintendent or designee shall invite a representative from the Department of Human Services to consult with the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (c) and (d) in number 4, above.

## Part C

### SPECIAL EDUCATION GENERAL PROCEDURES AND DISCIPLINARY ACTIONS

- The District shall comply with the provisions of the Individuals With Disabilities Education Act ("IDEA") when disciplining students.
- No special education student will be expelled if the student's particular act of gross disobedience/misconduct is a manifestation of his disability. Any special education student whose gross disobedience/misconduct is not a manifestation of his/her disability may be expelled pursuant to Expulsion Procedures, except that such disabled student shall receive educational services as provided in the IDEA.
- A special education student may be suspended for an aggregate of ten (10) days of school per school year, regardless of whether the student's gross disobedience/ misconduct is a manifestation of his/her disabling condition, except that such student shall receive educational services in accordance with the IDEA.
- A special education student who has carried a weapon to school or to a school function; who knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school or a school function; or who has inflicted serious bodily injury upon another person while at school or at a school function may be removed from his/her current placement and placed

in an appropriate interim alternative educational setting for no more than 45 days in accordance with the IDEA.

### **Special Education Suspension Procedures**

1. All suspension notices and suspension review procedures set forth under Suspension Procedures must be followed in suspending a special education student. In addition, a special education student who is suspended from school shall receive educational services in accordance with the IDEA.
2. The parents/guardians shall be informed in writing that they may request a case study evaluation or an expedited due process hearing pursuant to the Special Education Rules and Regulations and the procedural safeguards of the IDEA.
3. No later than ten (10) school days after the decision to suspend the student for an aggregate of 10 or more days, the District shall convene a meeting to review the relationship between the student's disability and the behavior subject to the disciplinary action, in accordance with the provisions described in Paragraphs 2 – 4 below. In addition to reviewing whether the conduct is a manifestation of the student's disability, the team shall also review and, if appropriate, modify the student's behavior intervention plan. If there is no behavior intervention plan in place, the District shall conduct a functional behavioral assessment and develop a behavior intervention plan to address the behavior.

### **Special Education Expulsion Procedures**

1. Prior to making a recommendation to expel a special education student, the authorized administrator will convene a Manifestation Determination Review (MDR) to determine whether the student's act of gross disobedience/misconduct is a manifestation of his disability.
2. At the Manifestation Determination Review, the MDR team shall include the members of the student's IEP team and other qualified personnel, including, but not limited to, the authorized administrator familiar with the act of misconduct.
3. In carrying out the Manifestation Determination Review, the team shall consider, in terms of the behavior subject to the disciplinary action, all relevant information, including:
  - (a) Evaluation and diagnostic results, including relevant information supplied by the parents;
  - (b) Observations of the student; and
  - (c) The student's IEP and placement.
4. The team shall make the following determinations regarding whether the student's conduct was a manifestation of his/her disability:
  - Was the misconduct caused by, or did it have a direct and substantial relationship to, the student's disability? OR
  - Was the misconduct the direct result of the LEA's failure to implement the IEP?
5. If, at the manifestation review conference, it is determined that the behavior of the student was a manifestation of his/her disability, the authorized administrator will not recommend expulsion. The authorized administrator may request an IEP team review of the appropriateness of the educational placement of the student in accordance with the Special Education Rules and Regulations. During the period necessary to propose a new placement, the student will remain in his then-current placement unless:
  - The student has not previously been suspended for a period exceeding ten (10) school days during the same school year, in which case the student may be suspended for a maximum of ten (10) school days less such previous suspension(s);
  - Parents and school district agree on an interim placement via an IEP meeting; or
  - The school district obtains an order from a court of competent jurisdiction or a State of Illinois hearing officer changing the then-current placement or providing for other appropriate relief.
6. If, at the manifestation review conference, it is determined that the behavior of the student was not a manifestation of his disability, the authorized administrator may recommend expulsion to the Board. The expulsion notice to the parents/guardians sent pursuant to Expulsion Notification under Expulsion Hearings and Board Suspension Review Hearings, will also include three (3) additional statements that:

- a) The parents are entitled to all rights provided under the IDEA and those set forth in the Special Education Rules and Regulations, as available to the parents from the School District. A copy of parents' rights shall be included with the notice of the expulsion hearing.
  - b) In addition to issues regularly determined at an expulsion hearing, the authorized administrator must present evidence that the manifestation review team met and concluded that the student's misconduct was not a manifestation of his disability, which shall be duly noted by the Board of Education.
  - c) The administration shall ensure that relevant special education and disciplinary records of the student are transmitted for consideration by the Board of Education.
7. If a special education student is expelled from school in accordance with the procedures set forth above, the District shall convene an IEP meeting to develop an educational program to deliver educational services to the student during such period of expulsion.

### **Special Education Disciplinary Actions**

The following caveats apply to the items in the list: (1) Disciplinary actions must have no adverse effect on IEP goals and objectives; and (2) disciplinary actions must not be applied in a discriminatory manner.

Written Reprimand	Permissible.
Written Warning	Permissible.
Study Carrels	Permissible.
Restriction of Privileges(Social Probation)	Permissible.
Detention (lunch, recess, after school)	Permissible.
In-School Suspension	Permissible if supervised by certified special education teacher and/or if student's IEP is carried out.
Aversive Therapy/Devices	PROHIBITED.
Bus Suspension	Permissible. Counts as part of 10-day aggregate days of suspension if the child is unable to attend school because of the bus suspension.
Exclusion from Extracurricular Activities	Permissible as long as participation is not central to achievement of IEP goal.
Emergency Suspensions	Permissible for up to an aggregate of ten (10) consecutive school days if the procedures described in Section E are followed.
Suspension	Permissible for no more than ten aggregate school days per year if the procedures described in Part E are followed.
Alternative School Placement	Permissible as long as change of placement is made through regular IEP process.
Expulsion	Permissible if act of disobedience/misconduct is not a manifestation of the student's disability and if educational services are provided to the student.

## Part D

### SEARCHES OF STUDENTS AND STUDENT LOCKERS/SEIZURE OF PROPERTY

To maintain order and security in the schools, school authorities are authorized to conduct searches of school property and equipment. School authorities are authorized to conduct searches of students and their personal effects when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. "School Authorities" includes school liaison police officer. See the complete policy in Section II, Part D, of this document.

## Part E

### PROCEDURES FOR HANDLING MISCONDUCT ON BUS

1. A bus driver shall work with children to minimize misconduct on the bus.
2. If a student misbehaves on a bus, the driver may issue a Bus Misconduct Referral. A copy of the referral shall be given to the student, the school and the bus company. A representative of the bus company must report serious misbehavior to the principal or designee on the same day or in the morning of the next school day. Upon receiving a misconduct referral, the principal or designee shall make the determination of the action to be taken and shall notify the bus company and parents/guardian. (Parents/guardians shall be notified in writing. They shall be expected to sign the letter and return it promptly to the principal or designee.) Conduct resulting in a bus suspension of 1-10 days shall be determined at the discretion of the principal or designee. Conduct resulting in a bus suspension of greater than 10 days shall be determined at the discretion of the Board.
3. If the student's conduct is severe, the principal or designee may use any of the steps outlined under Section II, Part B, *Range of Administrative Consequences/Interventions*, in disciplining the student. The bus company and parents shall be notified of action taken.
4. Special education students who are removed from the bus and do not attend school because of the bus suspension will have these days counted as part of the ten (10) day limit.

The district is not responsible for the conduct of students at the city bus stop. This responsibility lies with the parents.

## SECTION II

### POLICIES AND PROCEDURES

## Part A

### GENERAL PROCEDURES

1. Students committing acts of gross disobedience/misconduct as defined herein may be disciplined in any manner provided in this policy, including detention, being assigned to intervention support in the CARE/Transition Room, suspension out of school, suspension from the school bus, or expulsion.
  - When a student is suspended from school, it is that student's responsibility to keep up with class assignments. Upon request, teachers will provide and will evaluate make-up work resulting from suspension, although in some cases (science experiments, for instance) alternate assignments may be provided.
  - Students suspended from school will be allowed to make up missed work for full credit. Request for missed work shall be made within 48 hours of a student's return from suspension. Student will be allowed up to 1 day for every day the student is suspended from school.

2. Teachers may remove disruptive students from the classroom by sending them to the office. Teachers may also detain students after school when parents are notified. The building administrator will develop a procedure for handling disruptive students when he or she is away from the building. This procedure shall be made known to the staff.
3. Before removing any student from the school or the school bus during the school day, the building administrator will make reasonable efforts to notify the parent or guardian. He or she will make reasonable efforts to ensure the safety of the student. The student may be retained until the end of the day unless parents, guardians or emergency contacts can be reached.
4. Teachers, other certificated educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.
5. If any employee is battered by a student, this process shall be followed:
  - Teacher files a written complaint with administration for a battery within two (2) days of the occurrence.
  - The administrator shall report the complaint to local law enforcement immediately after the occurrence of the attack, and to the Illinois' State Police Illinois Uniform Crime Reporting Program no later than three (3) days after the occurrence of the attack. (pg 35 of DEA contract: Article XII F).
6. The employee has the right to use such force as given by statute or court cases decided thereunder to protect himself/herself, another employee or student from physical assault or injury. Employees shall have Board assistance in any assault or battery cases which occur while the employee is performing his/her assigned duties. The Board assistance shall consist of utilization of corrective procedures. Upon written notification, the Superintendent or his/her designee, shall report all incidents of battery committed against employees to the local law enforcement authorities immediately after the occurrence of the attack. (pg. 36 of DEA contract: Article XII H).
7. Pursuant to an approved classroom/building/team discipline or management plan and the District student discipline policy, an employee may send a student to the building administrative office with the completed formal discipline referral form. An administrator will process all discipline referrals (both major and minor) submitted by the employee (four-part form or an electronic form) within three days. At the elementary level, the student shall not return to class for a minimum of one hour. At the secondary level, for non-tardy disciplinary referrals, the student shall not return to the class for the remainder of the class period. Written notification will be given to the employee prior to readmittance of the student to the class. Students may not return to class without written notification of the administrator's disposition. Every attempt to process the discipline referral will be made prior to sending the student back to the class. Guidelines are outlined in the Student Code of Conduct and subsequent actions will be consistent with such policy. (pg. 36 of DEA contract: Article XII L)

## **Part B**

### **INTERNET and TECHNOLOGY USE POLICY**

#### **Acceptable Use**

The use of DPS 61 technology resources is a privilege and not a right. The privilege of using the technology resources provided by DPS 61 is not transferable or extendable by students to groups outside the district and terminates when a person is no longer a student of DPS 61. This policy is provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources.

If a person violates any of the User Terms and Conditions named in this policy, privileges may be terminated, access to the School District technology resources may be denied, and the appropriate disciplinary action may be applied per the Student Code of Conduct. Law enforcement agencies may be notified in appropriate cases.

#### DPS 61 Student Responsibilities:

- Read, understand and follow the DPS 61 Acceptable Use Policy.
- Use devices in a responsible and ethical manner.
- Obey general school rules and district policies concerning behavior.
- Use technology resources in an appropriate manner that does not result in the informational damage of school equipment. This “damage” includes, but is not limited to, the loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions caused by the student’s own negligence, errors or omissions.
- Use any information obtained via DPS 61’s network at your own risk. DPS 61 specifically denies any responsibility for the accuracy or quality of information obtained through its services.
- Report physical damage to devices immediately to the Technology Department.
- Secure devices against theft or loss.
- Help DPS 61 protect devices by contacting the Technology Department about any security problems encountered.
- Monitor all activity on your account(s).
- Turn off and secure devices after you are done working to protect work and information. Securing the devices includes storing device out of sight and in a secure location.
- Respect the rights of copyright owners.

#### Prohibited Student Activities:

- Illegal installation or transmission of copyrighted materials.
- Any action that violates any existing DPS 61 Board Policy or public law.
- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials.
- Spamming or sending mass or inappropriate emails.
- Gaining access to others’ accounts.
- Gaining access to others’ files and/or data without permission.
- Use of the school’s Internet/email accounts for financial or commercial gain or for any illegal activity.
- Use of anonymous and/or false communications to mislead, harm, bully or harass another person.
- Participation in credit card fraud, electronic forgery or other forms of illegal behavior.
- Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment.
- Bypassing the DPS 61 web filter through a web proxy, phone tethering, and any other means, including utilizing a non-district network during the school day.
- Bullying.

#### Device Care:

The devices can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excess pressure.

- Do not expose the device to any liquid, including water, drinks, rain, etc.
- Do not lean on the top of the device when it is closed.
- Do not place anything near the device to put pressure on the device.
- Do not place anything in the carrying case that will press against the device.
- Do not “bump” the device against desks, lockers, walls, car doors, floors, etc.
- Never leave any object on the keyboard.
- No labels or stickers may be applied to the computer without prior approval of the Technology Department.
- Students are responsible for maintaining their individual devices and keeping them in good working order.

- Clean the screen with a soft, dry cloth or anti-static cloth or with a screen cleaner designed specifically for LCD-type screens.

Device cases furnished by DPS 61 must be returned with only normal wear and no alterations to avoid paying a case replacement fee.

Devices that malfunction or are damaged must be reported to the DPS 61 Technology Department. The school district will be responsible for repairing devices that malfunction.

Devices that have been damaged from student misuse, neglect or accident will be repaired. If the damages to a device are not covered under the warranty, and/or do not have it covered under their homeowner's insurance, the student's family will be responsible for the total cost of repairs up to the replacement cost of the device. Students may be provided a temporary device while their assigned device is being repaired.

Devices that are stolen must be reported within twenty-four (24) hours to the building administrator, Technology Department, appropriate Police Department, or appropriate County Sheriff's Department. Police reports shall not be filed if the device is misplaced or left unintentionally. Devices that are lost must be reported to DPS 61 Technology Department through an established procedure.

#### Legal Propriety:

Students must comply with trademark and copyright laws and all license agreements. If the student is unsure, ask a staff member for guidance.

Use or possession of hacking software is strictly prohibited and violators are subject to discipline. Violation of applicable state or federal law may result in criminal prosecution and/or disciplinary action by the District, including expulsion or police involvement.

The Decatur Public School District owns and operates the equipment and software that compose our network resources. The school is obligated to take steps to insure that all facilities are used legally. Any illegal use of network resources is prohibited. All content created, sent, accessed or downloaded using any part of the District's network resources or district-owned devices is subject to the rules stated in this policy. School administration monitors our network and may find it necessary to investigate electronic incidents even if they happen after hours and outside of school. As the owners of our network resources, including email system, the school administration reserves the right, if needed, and at its discretion, to remotely access, open, examine and/or delete any electronic file.

The District does not have control of the information on the Internet or incoming emails, nor does it provide any technical barriers to account holders accessing the full range of information while not connected to the School District's network. Sites accessible via the Internet may contain material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal or otherwise inconsistent with the mission of Decatur Public Schools District. While the District's intent is to make Internet access available for educational goals and objectives, account holders may have the ability to access other materials as well. Students shall obey the Acceptable Use Policy when using the Internet on the network and/or the device.

District account holders take full responsibility for their access to the District's network resources and Internet. Specifically, DPS 61 makes no warranties with respect to school network resources nor does it take responsibility for:

1. The content of any advice or information received by an account holder;
2. The costs, liability or damages incurred as a result of access to school network; or
3. Any consequences of service interruptions.

This policy exists along with all other District policies, rules, guidelines and procedures. Specific items not covered here may be addressed by other policies, District rules, guidelines, or procedures at the discretion of the Board of Education or its designee.

**Security:**

1. Do not leave laptops in unsupervised areas.
2. Staff will confiscate unsupervised or abandoned laptops.
3. Avoid using the laptop in areas where damage or theft is likely.
4. During after-school activities, students are still expected to maintain the security of the laptop. Students participating in sports events shall store laptops and use the same security measures as with their other personal items.
5. Each laptop has identifying labels including the serial number that is tied to the student. Students must not modify or destroy these labels.

**Parent/Guardian Responsibilities:**

1. Sign the Student/Parent Computer Agreement.
2. In order for students to be allowed to take their computers home, a student and his/her parent/guardian must sign the Student/Parent Computer Loan Agreement.
3. Monitor student use.
  - a. The parent/guardian must agree to monitor student use at home and away from school. The best way to keep students safe and on-task is to have a parent/guardian present and involved. Suggestions include:
    - i. Investigate and apply parental controls available through your Internet service provider and/or your wireless router.
    - ii. Develop a set of rules/expectations for computer use at home. Don't forget rules for social networking, instant messaging, e-mailing, online gaming and using webcams. Some websites provide parent/child agreements for you to sign. The district will not block websites or otherwise limit the use of the device outside of school.
    - iii. Demonstrate a genuine interest in what your students are doing on the computer. Ask questions and request that they show you their work often.
2. Continually dialogue with your children about online safety.
  - a. Help your child(ren) understand what information shall be private.
  - b. Explain that children shall post only information that you—and they—are comfortable with others seeing.
  - c. Go where your child goes online or follow your child online.
  - d. Teach your child(ren) to recognize and report:
    - i. Cyberbullying
    - ii. Online predators
    - iii. Exposure to inappropriate materials

**Student and Parent Agreement**

1. Devices and computer bags, when stored in lockers, must be stored so that they will not be damaged by other locker contents.
2. Devices must be with the student at all times when transporting and using the device outside of the classroom.
3. Students whose parents have signed a Student/Parent Computer Loan Agreement and have been given permission by Decatur Public Schools staff will take devices home.

**Do not:**

- Allow others (other than a parent or district employee) to use your device.
- Use another student's device.

- Reveal your full name, personal address, phone number, school name or personal identifying characteristics (i.e., hair color, age, etc.) to anyone online.
- Deface your device or computer bag with stickers, markers, or graffiti, or remove any markings or tags placed there by technology staff.

Students are expected to:

- Convey the details about any knowledge of a security problem to their teacher without discussing it with other students.
- Notify a staff member immediately if they come across information, images, or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- Notify a teacher or administrator immediately if they accidentally access an inappropriate website.
- All videotaping, pictures, and any audiovisual recording is prohibited unless authorized by a teacher, principal or instructional coach as part of a class project.

The student will return the device to the school:

- At the end of the year and/or when requested by school administration;
- If he/she transfers to another school within Decatur Public Schools; or
- If he/she withdraws from Decatur Public Schools.

If the device is not returned to the school in any of the above scenarios within three (3) days after the initial withdrawal or transfer, it will be reported as stolen and a police report will be submitted to law enforcement. The device contains permanent tracking software so that missing laptops can be located by law enforcement.

Decatur Public Schools assumes no responsibility for any unauthorized charges, including but not limited to, credit card charges, long distance telephone charges, equipment and line costs, or for any illegal or unauthorized use of its computers (such as copyright violations).

Decatur Public Schools may remove a user's access to the network without notice at any time if the user is engaged in any unauthorized activity. Decatur Public Schools reserves the right to confiscate the property at any time.

#### *Notification (105 ILCS 75/15)*

Decatur Public Schools shall not request or require a student to provide a password or other account-related information in order to gain access to an account or social media profile. The District may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported.

## **STUDENT ONLINE PERSONAL PROTECTION ACT**

### **Educational Technology Vendors Under the Student Online Personal Protection Act**

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data

collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English language learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents/guardians
- Other activities that are for the use and benefit of the school district

### **Request a Review**

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), parents of an enrolled student have the right to inspect and review the student's covered information held by the school, the State Board or an operator. To request this review, parents can email their request to [SOPPA@dps61.org](mailto:SOPPA@dps61.org) or send a written request to the Director of Information Technology.

### **Part C**

<b>ATHLETIC CODE</b>
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## **Extracurricular Athletics**

Student participation in School Board-approved extracurricular athletic activities is contingent upon the following:

1. The student must attain the academic standards set forth in the Parent-Student Handbook.
2. Written permission must be given by the parent(s)/guardian(s) for the student's participation, giving the District full waiver of responsibility of the risks involved.
3. The student must present a certificate of physical fitness issued by a licensed physician, and advanced practice nurse, or a physician assistant. The *Pre-Participation Physical Examination Form*, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a written statement from the parent(s)/guardian(s) that the student is covered under a family insurance plan.
5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parent/guardian must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program.
7. The student and his or her parent/guardian must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, *Student Athlete Concussions and Head Injuries*.

The Principal or Athletic Director shall maintain the necessary records to ensure student compliance with this policy.

Adopted: April 8, 1997

## **Part D**

### **POLICY 7:140 SEARCH AND SEIZURE**

To maintain order and security in the schools, school authorities are authorized to conduct searches of school property and equipment, as well as of students and their personal effects. "School authorities" include school liaison police officers.

#### School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent or a designee may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

#### Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be

conducted in a manner which is reasonably related to its objectives and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

When feasible, the search shall be conducted as follows:

- Outside the view of others, including students;
- In the presence of a school administrator or adult witness; and
- By a certified employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by a school authority who conducted the search, and given to the Superintendent or designee.

#### Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

#### Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardian of each of the following in accordance with the Right to Privacy in the School Setting Act, 105 ILCS75/:

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Adopted:

July 8, 1997

Revised: November 22, 2005, September 11, 2012, January 27, 2015, January 12, 2016, January 26, 2021

#### **Part E**

### **POLICY 7:180 PREVENTING BULLYING AND HARASSMENT**

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school sponsored-education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school sponsored or school-sanctioned events or activities.

3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non school related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from 105 ILCS 5/27-23.7 Bullying includes cyberbullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following: 1. Placing the student in reasonable fear of harm to the student's person or property. 2. Causing a substantially detrimental effect on the student's physical or mental health. 3. Substantially interfering with the student's or students' academic performance; or 4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an 7:180 7:180 1 of 5 electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying. Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school. School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12.

1. The District uses the definition of bullying as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of

Students, Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted.

**Nondiscrimination Coordinator:**

Director of Human Resources  
101 West Cerro Gordo Street  
217-362-3030

**Complaint Manager:**

Assistant Superintendent  
101 West Cerro Gordo Street  
217-362-3013

**Complaint Manager:**

Director of Student Services  
101 West Cerro Gordo Street  
217-362-3061

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things: a. Making all reasonable efforts to complete the investigation within ten (10) school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident. b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process. c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received. d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying. The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.
6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.

11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation: a. The frequency of victimization; b. Student, staff, and family observations of safety at a school; c. Identification of areas of a school where bullying occurs; d. The types of bullying utilized; and e. Bystander intervention or participation. The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.
12. The Superintendent or designee shall fully implement the Board policies, including without limitation to the following: a. 2:260, Uniform Grievance Procedure. A student may use this policy to complain about bullying. b. 2:265, Title IX Sexual Harassment Grievance Procedure. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972. c. 6:60, Curriculum Content. Bullying prevention and character instruction is provided in all grades in accordance with State law. d. 6:65, Student Social and Emotional Development. Student social and emotional development is incorporated into the District's educational program as required by State law. e. 6:235, Access to Electronic Networks. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use. f. 7:20, Harassment of Students Prohibited. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy). g. 7:185, Teen Dating Violence Prohibited. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation. h. 7:190, Student Behavior. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct. i. 7:310, Restrictions on Publications; Elementary Schools, and 7:315, Restrictions on Publications; High Schools. These policies prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, 7:180 7:180 4 of 5 including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.: 405 ILS 49/, Children's Mental Health Act. 105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7. 23 Ill.Admin.Code §§1.240 and §1.280. CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restriction on Publications; High School)

ADOPTED: December 9, 2008

REVISED: February 12, 2013 January 27, 2015 January 9, 2018 April 23, 2019 December 10, 2019 September 22, 2020

## Part F

### **PARENT-TEACHER ADVISORY COMMITTEE**

Per Illinois School Code 105 ILCS 5/10-20.14 (from Ch. 122, par. 10-20.14):  
Sec. 10-20.14. Student discipline policies; parent-teacher advisory committee.

- a) To establish and maintain a parent-teacher advisory committee to develop with the school board or governing body of a charter school policy guidelines on pupil discipline, including school searches and bullying prevention as set forth in Section 27-23.7 of this Code. School authorities shall furnish a copy of the policy to the parents or guardian of each pupil within 15 days after the beginning of the school year, or within 15 days after starting classes for a pupil who transfers into the district during the school year, and the school board or governing body of a charter school shall require that a school inform its pupils of the contents of the policy. School boards and the governing bodies of charter schools, along with the parent-teacher advisory committee, must annually review their pupil discipline policies, the implementation of those policies, and any other factors related to the safety of their schools, pupils, and staff.
- (a-5) On or before September 15, 2016, each elementary and secondary school and charter school shall, at a minimum, adopt pupil discipline policies that fulfill the requirements set forth in this Section, subsections (a) and (b) of Section 10-22.6 of this Code, Section 34-19 of this Code if applicable, and federal and State laws that provide special requirements for the discipline of students with disabilities.
- b) The parent-teacher advisory committee in cooperation with local law enforcement agencies shall develop, with the school board, policy guideline procedures to establish and maintain a reciprocal reporting system between the school district and local law enforcement agencies regarding criminal offenses committed by students. School districts are encouraged to create memoranda of understanding with local law enforcement agencies that clearly define law enforcement's role in schools, in accordance with Section 10-22.6 of this Code.
- c) The parent-teacher advisory committee, in cooperation with school bus personnel, shall develop, with the school board, policy guideline procedures to establish and maintain school bus safety procedures. These procedures shall be incorporated into the district's pupil discipline policy.
- d) The school board, in consultation with the parent-teacher advisory committee and other community-based organizations, must include provisions in the student discipline policy to address students who have demonstrated behaviors that put them at risk for aggressive behavior, including without limitation bullying, as defined in the policy. These provisions must include procedures for notifying parents or legal guardians and early intervention procedures based upon available community-based and district resources.
- (Source: P.A. 99-456, eff. 9-15-16.)

## Part G

### FAITH'S LAW

#### **Expectations and Guidelines for Employee-Student Boundaries**

All District employees must maintain professional employee-student boundaries and relationships with students. This includes meeting expectations and following guidelines established by the District for employee-student boundaries. These expectations and guidelines apply to all professional, educational support, and contracted District employees. If they conflict with an applicable collective bargaining agreement, the provision is severable and the applicable bargaining agreement will control. The District understands that employees may have pre-existing relationships with families of students outside of school. These expectations and guidelines do not apply to employee-student relationships based in pre-existing relationships, including nuclear or extended families. These expectations and guidelines are not intended to prohibit such interactions, provided that an awareness of employee-student boundaries is maintained at all times. This list is not exhaustive, and an employee may be disciplined for boundary violations that are not specifically listed.

#### **Employee Professional and Appropriate Conduct**

All District employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional and appropriate relationships with students, parents, staff members, and others. In addition, the Code of

Ethics for Illinois Educators, adopted by the Illinois State Board of Education, is incorporated by reference into this policy. Any employee who sexually harasses a student, willfully or negligently fails to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/), engages in grooming as defined in 720 ILCS 5/11-25, engages in grooming behaviors, violates boundaries for appropriate school employee-student conduct, or otherwise violates an employee conduct standard will be subject to discipline up to and including dismissal.

The Superintendent or designee shall identify appropriate employee conduct standards and provide them to all District employees. Standards related to school employee-student conduct shall, at a minimum:

1. Incorporate the prohibitions noted in paragraph 1 of this policy;
2. Define prohibited grooming behaviors to include, at a minimum, sexual misconduct. Sexual misconduct is (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to: a. A sexual or romantic invitation b. Dating, or soliciting a date c. Engaging in sexualized or romantic dialog d. Making sexually suggestive comments that are directed toward or with a student e. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature f. A sexual, indecent, romantic, or erotic contact with the student
3. Identify expectations for employees to maintain professional relationships with students, including expectations for employee-student boundaries based upon students' ages, grade levels, and developmental levels. Such expectations shall establish guidelines for specific areas, including but not limited to: a. Transporting a student b. Taking or possessing a photo or video of a student c. Meeting with a student or contacting a student outside the employee's professional role
4. Reference employee reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), and the Elementary and Secondary Education Act (20 U.S.C. § 7926);
5. Outline how employees can report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, Uniform Grievance Procedure; 2:265, Title IX Sexual Harassment Grievance Procedure; and 5:90, Abused and Neglected Child Reporting; and
6. Reference required employee training related to educator ethics, child abuse, grooming behaviors, and boundary violations as required by law and policies 2:265, Title IX Sexual Harassment Grievance Procedure; 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors; 5:90, Abused and Neglected Child Reporting; and 5:100, Staff Development Program.

### **Employee-Student Boundaries**

The relationship between students and school employees is an inherently unequal imbalance of power because school employees are in a unique position of trust, care, authority, and influence in relation to students. District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Employee-student boundaries are categorized into four areas that are not mutually exclusive:

- **Emotional Boundaries** – both the employee's own emotional state and self-regulation as well as students' emotional states and developmental abilities to self-regulate.
- **Relationship/Power Boundaries** – recognizing, as noted above, that the employee-student relationship is unequal and employees must safeguard against misusing positions of power.
- **Communication Boundaries** – how and what employees communicate to students, including communication that is verbal, nonverbal, in person, or via electronic means.
- **Physical Boundaries** – physical contact between employees and students.

While some employee-student boundaries are clear and easy to recognize, there are some unclear, gray areas that employees must plan for and respond to with sound judgment. This means recognizing the potential negative consequences for students and/or employees engaging in certain behaviors with

students or allowing inappropriate conduct to continue. Employees may use time, place, and circumstances as a guiding principle by asking themselves:

- Is this the appropriate time for my planned action?
- Have I chosen the appropriate place for the planned action?
- Are these appropriate circumstances for me to take my planned action?

To avoid behavior or conduct which may lead to a breach in employee-student boundaries, employees should also recognize their own unique vulnerabilities. Examples of vulnerabilities that employees may experience include, but are not limited to:

- Employees regarding students as peers
- Employees who too closely identify with students and their issues
- Employees experiencing adult relationship issues
- Immature employees, or employees with an under-developed moral compass
- Employees feeling a need for attention
- Employees who abuse alcohol or other substances
- Employees who lack personal crisis management skills

Employees experiencing difficulties in their personal lives may be particularly susceptible to engaging in at-risk behavior or conduct with students. Employees must be alert to such risks and ensure they maintain professional boundaries at all times. The REFLECT ethical decision-making model may help employees evaluate and address conduct that concerns them. See <https://legacy.apsc.gov.au/reflect-aps-values-and-code-conduct-decision-making-model>.

#### **Guidelines for Specific Boundary Areas**

<b>Boundary Area</b>	<b>Inappropriate</b>	<b>Appropriate</b>
<b>EMOTIONAL</b>	<p><b>FAVORING CERTAIN STUDENTS BY INVITING THEM TO YOUR CLASSROOM AT NON-INSTRUCTIONAL TIMES TO “HANG OUT.”</b></p> <p><b>FAVORING CERTAIN STUDENTS BY GIVING THEM SPECIAL PRIVILEGES.</b></p> <p><b>ENGAGING IN PEER-LIKE BEHAVIOR WITH STUDENTS.</b></p> <p><b>DISCUSSING PERSONAL ISSUES WITH STUDENTS.</b></p>	<p><b>INVITING STUDENTS WHO NEED ADDITIONAL INSTRUCTIONAL SUPPORT TO YOUR CLASSROOM FOR SUCH ADDITIONAL SUPPORT.</b></p> <p><b>CONDUCTING ONE-ON-ONE STUDENT CONFERENCES IN A CLASSROOM WITH THE DOOR OPEN.</b></p>

<p><b>RELATIONSHIP/POWER</b></p>	<p><b>MEETING WITH A STUDENT OFF-CAMPUS WITHOUT PARENT/GUARDIAN KNOWLEDGE AND/OR PERMISSION.</b></p> <p><b>DATING, REQUESTING, OR PARTICIPATING IN A PRIVATE MEETING WITH A STUDENT (IN PERSON OR VIRTUALLY) OUTSIDE YOUR PROFESSIONAL ROLE.</b></p> <p><b>TRANSPORTING A STUDENT IN A SCHOOL OR PRIVATE VEHICLE WITHOUT ADMINISTRATIVE AUTHORIZATION.</b></p> <p><b>GIVING GIFTS, MONEY, OR TREATS TO INDIVIDUAL STUDENTS.</b></p> <p><b>SENDING STUDENTS ON PERSONAL ERRANDS.</b></p> <p><b>INTERVENING IN SERIOUS STUDENT PROBLEMS INSTEAD OF REFERRING THE STUDENT TO AN APPROPRIATELY TRAINED PROFESSIONAL.</b></p> <p><b>A SEXUAL OR ROMANTIC INVITATION TOWARD OR FROM A STUDENT.</b></p> <p><b>TAKING AND USING PHOTOS/VIDEOS OF STUDENTS FOR NON-EDUCATIONAL PURPOSES.</b></p>	<p><b>MEETING WITH A STUDENT OFF-CAMPUS WITH PARENT/GUARDIAN KNOWLEDGE AND/OR PERMISSION, E.G., WHEN PROVIDING PRE-ARRANGED TUTORING OR COACHING SERVICES.</b></p> <p><b>TRANSPORTING A STUDENT IN A SCHOOL OR PRIVATE VEHICLE WITH ADMINISTRATIVE AUTHORIZATION.</b></p> <p><b>TAKING AND USING PHOTOS/VIDEOS OF STUDENTS FOR EDUCATIONAL PURPOSES, WITH STUDENT AND PARENT/GUARDIAN CONSENT, WHILE ABIDING BY STUDENT RECORDS LAWS, POLICIES, AND PROCEDURES.</b></p>
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<p><b>COMMUNICATION</b></p>	<p><b>INITIATING OR EXTENDING CONTACT WITH A STUDENT BEYOND THE SCHOOL DAY IN A ONE-ON-ONE OR NON-GROUP SETTING.</b></p> <p><b>INVITING STUDENTS TO YOUR HOME.</b></p> <p><b>ADDING STUDENTS ON PERSONAL SOCIAL NETWORKING SITES AS CONTACTS WHEN UNRELATED TO A LEGITIMATE EDUCATIONAL PURPOSE.</b></p> <p><b>PRIVATELY MESSAGING STUDENTS BY ANY MEANS.</b></p> <p><b>MAINTAINING INTENSE EYE CONTACT.</b></p> <p><b>MAKING COMMENTS ABOUT A STUDENT’S PHYSICAL ATTRIBUTES, INCLUDING EXCESSIVELY FLATTERING COMMENTS.</b></p> <p><b>ENGAGING IN SEXUALIZED OR ROMANTIC DIALOG.</b></p> <p><b>MAKING SEXUALLY SUGGESTIVE COMMENTS DIRECTED TOWARD OR WITH A STUDENT.</b></p> <p><b>DISCLOSING CONFIDENTIAL INFORMATION.</b></p> <p><b>SELF-DISCLOSURE OF A SEXUAL, ROMANTIC, OR EROTIC NATURE.</b></p>	<p><b>LIMITING COMMUNICATION TO WHAT IS NECESSARY FOR EDUCATIONAL AND/OR EXTRACURRICULAR ACTIVITIES.</b></p> <p><b>USING DISTRICT-APPROVED METHODS FOR COMMUNICATING WITH STUDENTS.</b></p>
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<b>PHYSICAL</b>	<b>FULL FRONTAL HUGS.</b>  <b>INVADING PERSONAL SPACE.</b>  <b>MASSAGES, SHOULDER RUBS, NECK RUBS, ETC.</b>  <b>LINGERING TOUCHES OR SQUEEZES. TICKLING.</b>  <b>HAVING A STUDENT ON YOUR LAP.</b>  <b>PHYSICAL EXPOSURE OF A SEXUAL, ROMANTIC, OR EROTIC NATURE.</b>  <b>SEXUAL, INDECENT, ROMANTIC, OR EROTIC CONTACT WITH A STUDENT.</b>  <b>ASSISTING A YOUNG STUDENT OR A STUDENT WITH SPECIAL NEEDS WITH A TOILETING ISSUE WITHOUT OBTAINING PARENT/GUARDIAN PERMISSION.</b>	<b>OCCASIONALLY PATTING A STUDENT ON THE BACK, SHOULDER, OR ARM.</b>  <b>MOMENTARY PHYSICAL CONTACT WITH LIMITED FORCE DESIGNED TO PREVENT A STUDENT FROM COMPLETING AN ACT THAT WOULD RESULT IN POTENTIAL PHYSICAL HARM TO THE STUDENT OR ANOTHER PERSON OR DAMAGE TO PROPERTY; OR TO REMOVE A DISRUPTIVE STUDENT WHO IS UNWILLING TO LEAVE THE AREA VOLUNTARILY.</b>  <b>ASSISTING A YOUNG STUDENT OR A STUDENT WITH SPECIAL NEEDS WITH A TOILETING ISSUE WHEN PARENT/GUARDIAN PERMISSION HAS BEEN GRANTED.</b>
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### **Reporting Child Sexual Abuse, Grooming Behaviors, and/or Boundary Violations**

Reasonable suspicions of child sexual abuse and grooming behaviors shall be reported to DCFS. Other boundary violations and violations of the code of conduct shall be reported to the building principal.

### **Support Services**

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse, along with District and community-based options for victims of sexual abuse to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

### **Part H**

#### **DISTRIBUTION OF POLICY**

Copies of the Discipline Policy and Procedures will be furnished to the parents/guardians of each elementary student and to students at the secondary level at the beginning of the school year or within fifteen (15) days after the school year begins, or within fifteen (15) school days after a transfer student begins classes in District 61.

## SECTION III

### GENERAL CONSEQUENCES

#### Part A

#### EXPECTATIONS

Students representing their school or attending a school-sponsored activity at a location other than their own school shall conform to the same standards of conduct expected in the school. Infractions are subject to the appropriate Range of Administrative Consequences/Interventions (Part B). Police or juvenile authorities and the Superintendent of Schools shall be notified of illegal infractions.

Teachers at every level must be on the alert for behavioral problems which indicate a need for help. Early detection and consistent work with the student and parents/guardians enhances the probability for successful adjustment. Range of Administrative Consequences/Interventions (Part B) shall be implemented which assist in teaching the acceptable behavior when at all possible.

Any of the procedures described in Range of Administrative Consequences/Interventions (Part B) may be utilized to try to prevent minor problems from becoming major problems (except as limited by the student conduct regulations—see Part B, *Range of Administrative Consequences/Interventions*).

- Each teacher is expected to maintain a classroom climate favorable to learning and to handle most behavioral problems through teacher-student interaction. Teachers are to establish a Classroom Interventions to be approved by the appropriate administrator and implemented prior to making an office referral, unless the behavior is of such serious nature that immediate office referral is warranted.
- If the above procedures are not producing the desired results, the teacher shall confer with the principal, counselor, social worker, dean, or assistant principal. The participants shall implement whatever plans they devise for corrections.
- If deemed advisable, a parent/guardian-teacher-student conference may be held.
- Any modification of the school day must have an agreement from the school principal and parent or guardian before proceeding to the final required step which is final approval from the Assistant Superintendent of Teaching and Learning.

If a student persists in unacceptable behavior, the student shall be sent to the principal or assistant principal at the secondary level and the principal or the acting principal at the elementary level.

Administrators may use any of the following appropriate Range of Administrative Consequences/Interventions (Part B) outlined in this code of conduct, depending upon the seriousness of the behavioral problem. See Part C, *Definitions for Consequences*, for distinction.

#### Part B

#### RANGE OF ADMINISTRATIVE CONSEQUENCES/INTERVENTIONS

The following range of consequences/interventions may be used to address student misbehavior. This list does not display a required sequence of disciplinary actions. These consequences/interventions may be utilized in any order at the discretion of the administrator, except where Board approval is required.

- CARE Room
- Transition Room
- Detention (before/after school or lunch)

- Parent Conference
- Referral to an Alternative Education Program
- Restitution

<ul style="list-style-type: none"> <li>• Expulsion (Board approval required)</li> <li>• Out-of-School Suspension</li> <li>• Parent Contact</li> </ul>	<ul style="list-style-type: none"> <li>• Social Probation</li> <li>• Restorative Circles/Peace Circles</li> <li>• Warning</li> </ul>
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Parent notification shall occur for all consequences/interventions excluding warnings, CARE and Transition room and lunch detentions and shall be made by: writing, email, text, phone, and/or in person. Support Services may occur at all levels in the *Range of Administrative Consequences/Interventions*.

<b>DEFINITIONS OF CONSEQUENCES/INTERVENTIONS (placed in alphabetical order)</b>
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CARE Room

CARE Room serves a multifunctional purpose to support the needs of the student. This room will serve as an opportunity for students to self-regulate, participate in behavioral modification strategies, self-reflection, coping skills, and other restorative practices. In addition to support strategies, students will be given the opportunity to complete academic assignments for equivalent credit.

Detention

Time assigned the student by a staff member or administrator to be served outside of the academic portion of the school day.

Expulsion

Board of Education approved exclusion of a student for a period of time greater than ten (10) attendance days but not to exceed two (2) calendar years. Expelled students are not allowed on District #61 property or allowed to attend any activity sanctioned by the Decatur Schools until their term of expulsion has been completed, except for the limited purpose of attending an alternative school on district property.

Out-of-School Suspension

A temporary exclusion of a student from school (including all activities sanctioned by Decatur Schools), from all school district property, from riding the school bus or from a class or classes for a period of time not to exceed ten (10) attendance days unless approved by the Board of Education. A student may be suspended from riding the school bus in excess of ten (10) attendance days for safety reasons. It is the responsibility of the parent to transport the student to and from school if the student is suspended from the bus. (Refer to Part E, *Special Education Suspension Procedures*, for special education students.) Students who are temporarily suspended have the opportunity to attend the Suspension Room at William Harris Alternative Learning Academy. The Suspension Room is an opportunity to continue to receive and complete work while suspended. The Suspension Room is supervised by a Certified Teacher, and collaboration and communication with the home-school happens to receive assignments for students.

Parent Contact

Parents/Guardians are notified of the discipline concern by phone, mail, and/or in person.

Parent Conference

A formal scheduled meeting with parents/guardians to discuss a student's behavior.

Referral to Milligan Academy

Milligan Academy is an alternative program, managed in partnership with the Regional Office of Education. Students must be in 6<sup>th</sup> through 12<sup>th</sup> grade to be eligible for support. Students can be placed at Milligan for academic or behavioral support services.

### Referral to William Harris Learning Academy

William Harris Learning Academy is part of DPS 61. Students can be placed there for academic recovery or behavioral support. Placement length is based on student's individual needs, and goal reviews are conducted at the completion of each school year.

### Restitution

Students may be required to perform simple work consistent with the nature of the offense committed to remedy the damage which they or others have caused to property or grounds—for example: removal of gum from under desks and seats, repair of damaged property, removal of gang identifiers painted on buildings, repair of grounds damaged by vehicles, etc. Restitution can be assessed based on equivalent replacement or compensation for loss, damage, or injury caused.

### Social Probation

Exclusion from participation in and/or attendance at an extracurricular school-sanctioned activity.

### Transition Room

Transition Room supports the extended needs of students at the Secondary level. This room is used for students needing additional academic or behavioral support, credit recovery, and extended care. This room's purpose is to prevent the lapse of academic progress while providing unique educational opportunities.

### Warning

Students are told that repeated offense(s) will result in more severe disciplinary action.

## **Part C**

## **INTERVENTIONS AND RESOURCES**

### **Continuum of Support Services**

Services may be recommended and/or provided to students and/or families by varying levels of district employees, including building level intervention team members and Student Services employees. These services may include, but are not limited to, counseling, monitoring, and follow-ups by district staff. The creation of a positive school culture requires students, families, teachers, and administrators to work together to uphold and respect each other's rights and responsibilities.

### **Mental Health Counselors**

Per the Illinois Mental Health and Developmental Disabilities Code (405 ILCS 5/3-550), minors between the ages of 12-17 are allowed to receive up to eight (8) 90-minute sessions of counseling before the worker makes a service decision. Parent/guardian permission is required for more than the eight (8) sessions unless the service provider determines (through consultation with the minor) that attempting to obtain the consent of a parent or guardian would be detrimental to the minor's well-being.

### **Multi-Tiered System of Support**

Schools have been working to develop their continuum of available and appropriate support services. These services are accessible to all students, and the frequency (as well as duration) of interventions increase based on the needs of students. A Multi-Tiered System of Support provides three tiers of intervention, and a problem-solving process for students both academically and behaviorally. The tiers provide a layering approach to intervening with additional targeted skill-building for students.

Tier 1- provides intervention and prevention supports for all students.

Tier 2- provides intervention for students who have received all Tier 1 supports and are identified based on accumulated data points as needing additional support.

Tier 3- provides intervention for students who have received all Tier 1 and Tier 2 supports and are

identified based on accumulated data points as needing more intensive supports.

Within the Multi-Tiered System of Support, schools use evidence-based approaches and practices for students needing additional supports.

Positive Behavior Interventions and Supports (PBIS) is a proactive systems approach that helps schools use effective interventions accurately and successfully.

Restorative Practices is a philosophy that seeks to establish norms of behavior and recognize any and all harm done to relationships and individuals, with the goal of making things right. Restorative Practices' three main goals are Accountability, Community Safety, and Competency Development.

## Part D

### DISCIPLINE VIOLATIONS AND RANGES OF CONSEQUENCES

All parents/guardians and students shall be aware that some of the acts listed below, as well as violations of the Safe School Zone, can also bring criminal prosecution and penalties as well as school disciplinary action, even if methods such as Restorative Practices are used. The school, the police or state's attorney, parents/guardians and/or students can bring legal action. The District will notify the police department of any act involving illegal drugs, weapons, and/or battery of district employees. Violation of the District drug policy occurs when a student or students are involved in using, being under the influence, possessing, distributing, purchasing, or selling illegal drugs or controlled substances on school district property or at any school event or activity. ***Infractions are reported electronically (known as referrals) by staff to administration.*** The asterisk (\*) indicates violations that may be reported to the police.

#### INFRACTIONS FOR LEVEL ONE

##### **Disruptive Behavior/Horseplay**

Disruptive Behavior/Horseplay occurs when a student engages in a brief behavior that disrupts the education of others.

Examples: tapping their pencil on the desk, singing, making jokes.

##### **Dress Code Violation**

Dress Code Violation occurs when a student is determined by a staff member to be out of compliance with the dress code or uniform policy and refuses to become compliant.

Examples: Visible undergarments, short or skirts too short, sagging pants.

##### **Failure to Follow Directions**

Failure to follow directions occurs when a student or students fail to follow reasonable directions of school personnel.

##### **Failure to Serve Detention**

Failure to Serve Detention occurs when a student knowingly fails to serve a detention as prescribed by principal or his/her designee.

Examples: intentionally not showing up for detention/skipping detention.

##### **Tardy (Repeated Unexcused)**

The Decatur Public Schools do not penalize students who come late to school occasionally for reasons recognized by the State of Illinois as valid causes for missing school. Please refer to pages 9-10 regarding the district tardy policy. Students who arrive tardy to class during the school day disrupt the

lesson and hinder learning. Students are considered tardy to class when they arrive to class after the tardy bell (start of class) without a valid pass from the building administrator or designee. If the tardiness becomes habitual, administrators or designee will meet with parents/guardians to determine the cause and develop a plan of assistance. Tardies to class will start over each quarter.

#### **LEVEL ONE CONSEQUENCES**

<b>ELEMENTARY</b>	<b>SECONDARY</b>
First Offense and Subsequent Offenses <ul style="list-style-type: none"> <li>• Parent/Guardian Contact through 3 days in CARE or Transition Room</li> </ul>	First Offense and Subsequent Offenses <ul style="list-style-type: none"> <li>• Parent/Guardian Contact through 3 days in Transition Room</li> </ul>

#### **INFRACTIONS FOR LEVEL TWO**

##### **Electronic Devices Violation**

Electronic Devices violation occurs when a student makes/receives incoming calls and/or text messaging for personal use during instructional time, or uses an electronic device to take a video of students or staff during the school day or school-sanctioned events without permission.

**Examples:** Unauthorized video recording is taking a video of staff or students during class or recording fights between students; this includes, but is not limited to: electronic signaling devices, cell phones, iPads, pagers, laptops, computers, hand-held devices of any kind, or cellular radio telecommunication.

##### **Gross Disruptive Behavior/Horseplay**

Gross Disruptive Behavior/Horseplay occurs when a student or students are involved in rough play or behavior that could cause injury, and/or make statements (hoax) that result in the disruption of class, and continue after a staff member has repeatedly redirected those actions.

Examples: running and throwing objects, flipping desk, and wrestling.

##### **Profanity/Obscenity**

Profanity/Obscenity occurs when a student or students use profane and/or obscene language or gestures directly towards other students and/or staff; and/or are in possession of magazines/literature with overt sexual content.

**Examples:** cursing, inappropriate materials (magazine, website, pictures).

##### **Skiping**

Skiping occurs when a student has been caught not attending a class or does not have a valid excuse or pass for not being in class.

**Examples:** loitering in the hallway after the bell, hiding in the auditorium, leaving school grounds.

##### **\*Theft Under \$20**

The taking or using of public or private property that does not belong to the perpetrator without permission or authorization is prohibited. Restitution will be a part of the punishment whenever possible. Student(s) involved in theft can be arrested based on the Illinois Criminal Code.

Theft (Minor) occurs when a student is involved with the taking or using of public or private property of nominal value without permission or authorization.

Examples include, but are not limited to: pencils, paper, school supplies, cash not exceeding \$20.00, food or drink items, etc.)

##### **\*Tobacco/Possession Paraphernalia**

Possession of tobacco or tobacco-related products including, but not limited to, cigarette lighter, cigarette paper, electronic cigarettes, and vape pens is prohibited in Decatur Public Schools. The term "possession" includes having control, custody, or care of an object or substance, regardless of whether or not the item is on the student's person, or contained in another item belonging to, or under the

control of, the student, such as in the student's backpack, automobile, locker, desk, or other property. Police or juvenile authorities may be contacted.

Examples: cigarettes, vape pins, chewing tobacco, tobacco pipe, lighters, accessories.

## LEVEL TWO CONSEQUENCES

ELEMENTARY	SECONDARY
First and Subsequent Offenses <ul style="list-style-type: none"><li>Parent/Guardian Contact through 5 days out of school suspension</li></ul>	First and Subsequent Offenses <ul style="list-style-type: none"><li>Parent/Guardian Contact through 5 days out of school suspension</li></ul>

## INFRACTIONS FOR LEVEL THREE

### Gambling

Gambling occurs when a student is on school grounds, at a school function, or on school transportation and engages in an activity where money, cards, dice, or mutual items of interest are being used as a reward.

Examples: shooting craps, sports betting, poker, etc.

### Gross Defiance

Gross Defiance occurs when a student or students persistently refuse to follow staff directions and/or challenge the staff authority and school rules.

Examples: ~~Failure to comply with staff when told to stop fighting, and~~ using profanity while non-complying with staff.

### Harassment/Bullying

Decatur Public Schools will not tolerate harassment, intimidating conduct, bullying, or cyber-bullying that interferes with a student's educational performance, or creates a hostile educational environment. [\*Harassment or bullying based on gender, race, religion or sexual orientation are defined below.]

Bullying, intimidation, hazing and harassment are prohibited while in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities; or during any school-sponsored education program or activity; or through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment, or through the transmission of information from a computer that is accessed at a non-school-related location, activity, function or program, or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school, if the bullying causes a substantial disruption to the educational or orderly operation of the school.

### Definitions of Bullying

Bullying includes cyberbullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student in reasonable fear of harm to the student's person or property.
2. Causing a substantially detrimental effect on the student's physical or mental health.
3. Substantially interfering with the student's academic performance.
4. Substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

## Types of Bullying

There are three types of bullying:

- Verbal bullying is saying or writing mean things. Verbal bullying includes:
  - Teasing
  - Name-calling
  - Inappropriate sexual comments
  - Taunting
  - Threatening to cause harm
- Social bullying, sometimes referred to as relational bullying, involves hurting someone's reputation or relationships. Social bullying includes:
  - Excluding/leaving out someone on purpose
  - Telling other children not to be friends with someone
  - Spreading rumors about someone
  - Embarrassing someone in public
- Physical bullying involves hurting a person's body or possessions. Physical bullying includes:
  - Hitting/kicking/pinching
  - Spitting
  - Tripping/pushing
  - Taking or breaking someone's things
  - Making mean or rude hand gestures

### **Harassment or Bullying Based on Disability**

Harassment based on disability occurs when a student(s) performs unwanted actions against another person or group based on their mental or physical disability, perceived mental or physical disability, or medical condition.

Examples include, but are not limited to, making threats and/or demands, name-calling, cruel comments, taunts, hand or body gestures, written documentation, harassment, intimidation, stalking, physical violence, destruction of property, retaliation for asserting or alleging an act of bullying, or attempting to make someone feel fearful in the educational environment.

### **Harassment or Bullying Based on Gender**

Harassment or bullying based on gender occurs when a student(s) commits an act of non-sexual intimidation or abusive behavior toward a person or group based on the person's actual or perceived sex, including harassment based on gender identity, gender expression, and non-conformity with gender stereotypes.

Examples: making threats and/or sex-based demands, cruel comments, taunts, hand or body gestures, public humiliation, communication, or attempting to make someone feel fearful in the educational environment.

### **Harassment or Bullying Based on Race, Color, or National Origin**

Harassment based on race, color, or national origin occurs when a student(s) performs an act of bullying or harassment (as defined above) against another person or group based on their race, color of their skin, facial features, texture of their hair, or national origin.

Examples: making threats and/or demands, racial or ethnic slurs, cruel comments based on race or ethnicity, taunts, hand or body gestures, written comments or communications, or attempting to make someone feel fearful in the educational environment.

### **Harassment or Bullying Based on Religion**

Harassment based on religion occurs when a student(s) performs an act of bullying or harassment (as defined above) against another person or group based on their religious beliefs or perceived religious beliefs.

Examples: making threats and/or demands, religious slurs, cruel comments, taunts, hand or body gestures, written communication, or attempting to make someone feel fearful in the educational environment.

### **Harassment or Bullying Based on Sexual Orientation**

Harassment based on sexual orientation LGBTQIA+ occurs when a student(s) performs an act of bullying or harassment (as defined above) against another person or group based on their sexual orientation, or perceived gender or sexual orientation, or for failing to conform to stereotypical notions of masculinity or femininity.

Examples: making threats and/or demands; cruel comments such as calling someone “fag,” “queer,” “homo,” or “dyke”; taunts; hand or body gestures; written documentation; or attempting to make someone feel fearful in the educational environment.

- There is a form available for parents to fill out if they feel their child is the victim of bullying. This form can be found on the DPS 61 website homepage. Click on ~~Bullying Prevention~~ **Students and Families** to find the link and print the form.

### **Technology/Network Violation**

Technology/Network Violation occurs when a student is involved with the district's computer system in a way that is prohibited as described in the Internet and Technology Use Policy.

Examples of this include, but are not limited to: inappropriate videos, all social media platforms (i.e. Facebook, Instagram, Snapchat, Tik Tok, etc.), email, music sites, pictures, smart watches when used inappropriately, etc. as outlined on pages 55-59. Some violations can be considered a major offense and may result in a suspension from school or greater.

### **Trespassing/Loitering**

Trespassing/Loitering occurs when a student is suspected of being on school property without authorization and refuses to show proper identification or leave when directed to do so by any staff member. ~~The police may be notified and student may be subject to arrest.~~ Police or juvenile authorities may be contacted.

**Examples: refusing to leave school property, refusing to show school or state ID.**

### **\*Vandalism (Major)**

Vandalism occurs when a student is involved with destruction of, or causes damage to, public or private property. Restitution will be part of the discipline. The parents/guardians and students will be billed by the business office for the cost of damages. Students may also be required to perform work to repair damage caused to property or grounds. Police or juvenile authorities may be contacted.

**Examples: spray painting lockers or graffiti on school property, breaking windows, breaking soap dispensers in the restroom.**

### **Verbal Confrontation (No Physical Contact)**

Verbal Confrontation (No Physical Contact) occurs when a student uses violent or derogatory language towards any student or staff member. When a staff member identifies him/herself and tells the student to stop, the student shall do so immediately.

**Examples: cursing out a staff member, making threats to a person without a weapon.**

## LEVEL THREE CONSEQUENCES

ELEMENTARY	SECONDARY
First and Subsequent Offenses <ul style="list-style-type: none"><li>Warning through a recommendation for up to 1 calendar year expulsion</li><li>Restitution (if applicable)</li></ul>	First and Subsequent Offenses <ul style="list-style-type: none"><li>Warning through a recommendation for up to 1 calendar year expulsion</li><li>Restitution (if applicable)</li></ul>

## INFRACTIONS FOR LEVEL FOUR

### Acts Disrupting School

Students participating in an activity or act that results in a major disruption to the school environment or endangers the well-being of all students, staff, or school. Police or juvenile authorities may be contacted.

**Example:** Picketing, mob action or sit-ins.

### Alcohol Influence/Possession

Possession of alcoholic beverages or any substance containing alcohol is prohibited. A student who is on school property or at a school activity and is under the influence of alcohol will be treated as though he has alcohol in his possession. The term "possession" includes having control, custody, or care of an object or substance, regardless of whether or not the item is on the student's person, or contained in another item belonging to, or under the control of, the student, such as in the student's backpack, automobile, locker, desk, or other property. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions or to be on school property, and will be treated as though they had the prohibited substance, as applicable, in their possession. Police or juvenile authorities may be contacted.

**Examples:** coming to school intoxicated, bringing alcohol to school, possessing alcohol in your bag, vehicle, locker, under the influence of a stimulant of any kind, etc.

### Arson

Arson occurs when a student participates or is involved in deliberately setting fire to property. Police or juvenile authorities may be contacted.

**Examples:** lighting a trash can on fire in the restroom, burning items in school.

### Bomb Threat

Bomb Threat occurs when a student is involved with making threats to blow up the school, or any portion of the school, or other district property whether it is intentional or a hoax. This may result in criminal penalties for any student who makes a bomb threat involving school or on school grounds. Police or juvenile authorities will be contacted.

**Examples:** calling in a bomb threat to the school, threatening any school activity (game, musical, etc) with a bomb.

### Extortion

The attempts to obtain the money or the possessions of another person by the use of threats or force. Police or juvenile authorities may be contacted.

**Examples:** blackmailing a student or staff with pictures or personal information, requesting money or items in exchange for any information.

## **False Alarms**

False Alarms violation occurs when a student is involved with, but is not limited to, intentionally pulling the fire alarm when there is no fire or threat of a fire, or making calls to 911 or police to report false information (hoax) that results in the disruption of school or school activities. This may result in criminal penalties for any student who makes a threat or false report involving school or on school grounds. Police or juvenile authorities may be contacted.

**Examples:** false reports of fire, ~~crime~~, calling 911, pulling a fire alarm, discharging a fire extinguisher.

## **Forced Sexual Misconduct (Criminal Sexual Assault)**

Forced Sexual Misconduct (Criminal Sexual Assault) includes an act of sexual penetration through the use of force or threat of force, or when the person commits the act knowing that the victim is unable to understand the nature of the act, or is unable to give knowing consent; or the perpetrator is 17 years of age or over and holds a position of trust, authority or supervision in relation to the victim. Police or juvenile authorities will be contacted.

**Examples:** statutory rape, forced or unwanted sexual acts, non-consensual sexual acts.

## **Gang-Like/mob Activities**

Gang-Like Activities occur when any person(s) whose purpose includes the commission of any act that violates any school rule or violates any local, state or federal law, are on school grounds, on a school bus or at any school or school-related activity, and engage in any activity including, but not limited to, the following:

1. Wearing, using, possessing, drawing, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign, or any other thing(s) that are evidence of membership or affiliation in any gang;
2. Committing any act or omission or using any speech, either verbal, non-verbal or symbolic (such as gestures or handshakes) showing membership or affiliation in a gang; and
3. Using any speech or committing any act in furtherance of the interests of any gang or gang activity, including but not limited to: (a) inciting violence or acting in a violent manner where students, faculty, staff or others are placed in danger or placed in a position where danger may be anticipated; (b) acting in a manner or causing others to act in a manner where property is or may be damaged or defaced; (c) intimidating a person to perform or omit to perform an act as defined by Section 12-6 of the Illinois Criminal Code; (d) soliciting others for membership in any gang; (e) requesting any person to pay protection money; (f) extorting money, gambling and/or engaging in prostitution; and (g) engaging in an act that violates any school policy or local, state or federal law. Police or juvenile authorities may be contacted.
4. **Three (3) or more students fighting one or more students while in school or at a school related event.**

## **Illegal Drugs/Controlled Substances (Under the Influence, Possession, Sale or Distribution)**

Illegal Drugs/Controlled Substances occurs when a student or students are involved in using, being under the influence, possessing, distributing, purchasing, or selling the following on school district property or at any school event or activity:

- a. Any illegal drug, controlled substance, or cannabis (including marijuana and hashish).
- b. Any substance that contains chemicals which produce effects similar to illegal substances, including, but not limited to, cathinones/bath salts, and synthetic cannabinoids/Spice and K2.
- c. Any anabolic steroid unless being administered in accordance with a physician's prescription.
- d. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list, unless administered in accordance with a physician's prescription.
- e. Any prescription drug when not prescribed for the student by a licensed physician or when used in a manner inconsistent with the prescription or prescribing physician's instructions. Students who are not authorized to have prescription medications at school under the District's Medication at School guidelines may not be in possession of prescription medication on school property.

- f. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- g. "Look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance.
- h. Drug paraphernalia, including all equipment, products and materials of any kind which are intended to be used unlawfully to: (a) ingest, inhale, inject, or otherwise introduce into the human body, cannabis, illegal drugs, controlled substances, synthetic cannabinoids, or look-alikes thereof, into the body; or (b) process, prepare, test, package, store, or conceal cannabis, illegal drugs, controlled substances, synthetic cannabinoids or look-alikes thereof.

The term "possession" includes having control, custody, or care of an object or substance, regardless of whether or not the item is on the student's person, or contained in another item belonging to, or under the control of, the student, such as in the student's backpack, automobile, locker, desk, or other property. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions or to be on school property, and will be treated as though they had the prohibited substance, as applicable, in their possession. In cases involving marijuana, narcotic drugs or methamphetamines, police will be contacted. Police or juvenile authorities may be contacted.

#### **Physical Attack/Fight With a Firearm or Explosive Device Against Staff**

Physical Attack/Fight With a Firearm or Explosive Device Against Staff occurs when a student **intentionally or unintentionally** causes or attempts to make physical contact with any staff with or while in the possession of any firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. A firearm or explosive device refers to any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

#### **Physical Attack/Fight With a Firearm or Explosive Device Against a Student**

Physical Attack/Fight With a Firearm or Explosive Device Against a Student occurs when a student intentionally causes or attempts to make physical contact with any student with or while in the possession of any firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. A firearm or explosive device refers to any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

#### **Physical Attack/Fight With a Weapon Against Staff**

Physical Attack/Fight With a Weapon Against Staff occurs when a student **intentionally or unintentionally** makes physical contact with staff with or while in the possession of **any object** that can be used as a weapon, not including a firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who

instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. Weapons include but are not limited to: knives, tasers, BB guns, air soft pistols, paintball guns, brass knuckles, billy clubs, or any other object if used or attempted to be used in a menacing manner or to cause bodily harm, including look-alike weapons. Police or juvenile authorities will be contacted.

### **Physical Attack/Fight With a Weapon Against Students**

Physical Attack/Fight With a Weapon Against Students occurs when a student intentionally makes or attempts to make physical contact with any student with **any object** that can be used as a weapon, not including a firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. Weapons include, but are not limited to: knives, tasers, BB guns, air soft pistols, paintball guns, brass knuckles, billy clubs, or any other object if used or attempted to be used in a menacing manner or to cause bodily harm, including look-alike weapons. Police or juvenile authorities will be contacted. Police or juvenile authorities may be contacted.

### **Physical Confrontation ~~Contact~~ With Staff**

~~Physical Confrontation~~ **Contact** With Staff occurs when a student is involved with **intentionally or unintentionally** causing injury ~~or attempting to cause injury to the a~~ staff member. When a staff member identifies himself/herself and directs the student to stop **fighting**, the student shall do so immediately. Prohibited actions include (but are not limited to) the intentional or unintentional pushing or hitting of staff when staff is attempting to break up a confrontation between students. Police or juvenile authorities may be contacted.

### **Physical Confrontation With Students**

Physical Confrontation With Students occurs when a student intentionally causes or attempts to cause physical injury to any student. ~~Two (2)~~ **Three (3) or more** students fighting 1 student is considered **Gang-like activities/** Mob Action and will be dealt with accordingly. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Police or juvenile authorities may be contacted.

### **Robbery**

Robbery occurs when a student or students knowingly take an item or items not belonging to them from a person by the use of physical force or by threatening the imminent use of force. Example: demanding an item with the threat of bodily injury. Police or juvenile authorities will be contacted.

### **Robbery With a Firearm**

Robbery With a Firearm occurs when a student or students knowingly take an item or items not belonging to them with the use of a firearm. Example: approaching someone with a firearm and demanding items. Police or juvenile authorities will be contacted.

### **Robbery With a Weapon**

Robbery With a Weapon occurs when a student or students knowingly take an item or items not belonging to them from a person with the use of a weapon. Example: approaching someone with a weapon that can cause injury when used and demanding items from the person. Police or juvenile authorities will be contacted.

### **Sexual Battery**

Sexual Battery is any unwanted contact with an intimate part of a person's body, whether directly or through clothing. Police or juvenile authorities will be contacted.

### **Sexual Misconduct**

Sexual Misconduct includes, but is not limited to, students engaging in sex, providing sexual favors and/or other acts of a sexual or arousing nature, exposing one's body parts, showing or distributing pornography, touching, sexting, and/or use of any social media in this context, and talk of a sexual nature while on any school property (including school bus), school functions, or school-related events. Police or juvenile authorities will be contacted.

### **Theft (Over \$20)**

The taking or using of public or private property that does not belong to the perpetrator without permission or authorization is prohibited. Restitution will be a part of the punishment whenever possible. Student(s) involved in theft can be arrested based on the Illinois Criminal Code. Theft over \$20 occurs when a student is involved with the taking or using of public or private property of DPS, staff or students more than nominal value without permission or authorization. Police or juvenile authorities may be contacted.

### **Threats to Staff With a Firearm**

Threats to Staff With a Firearm occurs when a person uses a firearm for the purpose of intimidating or causing the staff member to be in fear of physical injury to their person. Firearm includes any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

### **Threats to Students With a Firearm**

Threats to Students With a Firearm occurs when a person uses a firearm for the purpose of intimidating or causing the student to be in fear of physical injury to their person. Firearm includes any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

### **Threats to Staff With a Weapon**

Threats to Staff With a Weapon occurs when a student uses any item for the purpose of intimidating or causing a staff member to be in fear of physical injury to their person. Weapons include, but are not limited to, knives, baseball bats, medical paraphernalia, pipes, bottles, locks, scissors, pencils and pens (if used or attempted to be used in a menacing manner or to cause bodily harm). Police or juvenile authorities will be contacted.

### **Threats to Students With a Weapon**

Threats to Students With a Weapon occurs when a student uses any item for the purpose of intimidating or causing a student to be in fear of physical injury to their person while in a school building, on school grounds, or any school-related activities. Weapons include, but are not limited to, medical paraphernalia, knives, baseball bats, pipes, bottles, locks, sticks, pencils and pens (if used or attempted to be used in a menacing manner or to cause bodily harm). Police or juvenile authorities may be contacted.

### **Threats to Staff Without a Weapon**

Threats to Staff Without a Weapon occur when a student is involved with actions or conduct that causes or attempts to cause a staff member to be in fear of physical injury to their person or damage to their personal property. Police or juvenile authorities may be contacted.

### **Threats to Students Without a Weapon**

Threats to Students Without a Weapon occur when a student is involved with actions or conduct that causes or attempts to cause any student to be in fear of physical injury to their person or damage to their personal property. Police or juvenile authorities may be contacted.

## Weapon-Related

### I. Weapon-Related: Possession (a)

Possession, use, control or transfer of guns, firearms, rifles, shotguns, knives (not including a knife that is prohibited by law), box cutters, or tasers or look-alikes is prohibited in school buildings, on campus (school grounds) or at a school activity. Look-alikes include, but are not limited to, BB guns, air-soft pistols, paintball guns, cigarette lighters and laser pointers shaped like a gun. Police or juvenile authorities may be contacted.

### II. Weapon-Related: Possession (b)

Possession of explosives and all other weapons, including (but not limited to) weapons as defined by Section 24-1 of the Criminal Code (720 ILCS 5/24-1), including knives that are prohibited by law, brass knuckles, billy clubs, or look-alikes thereof, is prohibited in school buildings, on campus (school grounds) or at a school activity. Police or juvenile authorities may be contacted.

## LEVEL FOUR CONSEQUENCES

ELEMENTARY	SECONDARY
First and Subsequent Offenses <ul style="list-style-type: none"><li>Parent/Guardian Contact through recommendation for up to 2 calendar years of expulsion</li></ul>	First and Subsequent Offenses <ul style="list-style-type: none"><li>Parent/Guardian Contact through recommendation for up to 2 calendar years expulsion</li></ul>

## DECATUR PUBLIC SCHOOLS ADDRESSES AND TELEPHONE NUMBERS

Superintendent  
Decatur Public Schools  
101 W. Cerro Gordo  
Decatur, IL 62523  
217-362-3012

Assistant Superintendent, Diversity, Equity,  
Decatur Public Schools  
101 W. Cerro Gordo  
Decatur, IL 62523  
217-362-3014

Assistant Superintendent of Support Services,  
Technology, & Data Research  
101 W. Cerro Gordo  
Decatur, IL 62523  
217-362-3019

Director of Human Resources  
Decatur Public Schools  
101 W. Cerro Gordo  
Decatur, IL 62523  
217-362-3031

Director of Student Services  
Decatur Public Schools  
300 E. Cerro Gordo St.  
Decatur, IL 62523  
217-362-3060

Macon-Piatt Special Education Director  
Decatur Public Schools  
620 E. Garfield Ave  
Decatur, IL 62526  
217-362-3055

Chief Comm, Off.

ASST T and L

Access District 61 information any time, day or night, by logging on to [www.dps61.org](http://www.dps61.org), or by tuning in to cable Channel 22.

# DECATUR PUBLIC SCHOOLS DISTRICT 61

## Community Resource Guide

Note: This community resource handbook is not meant to be an inclusive listing of all of the possible services for the topic areas listed. Rather, it is hoped that the staff, parents and students of the district can use this handbook as a starting point in their search for community-based services. Names, addresses and phone numbers may change without notice; but it is our intent to provide you with the most updated information.

### AREA POLICE AND FIRE DEPARTMENT NUMBERS

#### EMERGENCY

City                                      911

#### NON EMERGENCY

Police                                      (217) 424-2711  
 Fire                                        (217) 429-5201  
 IL State Police                      (217) 265-0050

### STATE OF ILLINOIS TOLL-FREE NUMBERS

<b>Adoption Information</b>	<a href="http://state.il.us/dcfs/adoption/index.shtml">http://state.il.us/dcfs/adoption/index.shtml</a>	<b>800-572-2390</b>
<b>AIDS Hotline</b>	<a href="http://hab.hrsa.gov/gethelp/statehotlines.html">http://hab.hrsa.gov/gethelp/statehotlines.html</a>	800-243-2437
<b>Aging, Senior Assistance and Elder Abuse Hotline</b>	<a href="Http://www.illinois.gov/aging/Resources/Pages/helpline-main.aspx">Http://www.illinois.gov/aging/Resources/Pages/helpline-main.aspx</a>	800-252-8966
<b>Advocacy Office for Children and Families</b>	<a href="http://www.state.il.us/dcfs/docs/AdvocBro.pdf">http://www.state.il.us/dcfs/docs/AdvocBro.pdf</a>	800-232-3798
<b>Amtrak</b>	<a href="http://www.amtrak.com/contact-us">http://www.amtrak.com/contact-us</a>	800-872-7245
<b>Arson Hotline</b>	<a href="http://www.sfm.illinois.gov/fireservice/arsonhotline.aspx">http://www.sfm.illinois.gov/fireservice/arsonhotline.aspx</a>	800-252-2947
<b>Arts Council, Illinois</b>	<a href="http://www.arts.illinois.gov/contact-us">http://www.arts.illinois.gov/contact-us</a>	800-237-6994
<b>Attorney General's Office/ Consumer Protection</b>	<a href="http://www.illinoisattorneygeneral.gov/consumers/">http://www.illinoisattorneygeneral.gov/consumers/</a>	800-386-5438
<b>Cancer Information Service</b>	<a href="http://www.cancer.gov/global/contact">http://www.cancer.gov/global/contact</a>	800-422-6237
<b>Child Abuse Hotline (Report Suspected Abuse)</b>	<a href="http://www2.illinois.gov/dcfs/safekids/reporting/Pages/index.aspx">http://www2.illinois.gov/dcfs/safekids/reporting/Pages/index.aspx</a>	800-252-2873
<b>Parents Anonymous (Child</b>	<a href="https://www.childwelfare.gov">https://www.childwelfare.gov</a>	800-394-3366

<b>Abuse)/Administration for Children and Families</b>		
<b>Circuit Breaker Assistance</b>	<a href="http://www.state.il.us/aging">www.state.il.us/aging</a>	800-252-8866
<b>Citizens Utility Board (CUB)</b>	<a href="https://www.citizensutilityboard.org/">https://www.citizensutilityboard.org/</a>	800-669-5556
<b>Client Assistance Program (Disability Rights)</b>	<a href="http://www.dhs.state.il.us/page.aspx?item=29978">http://www.dhs.state.il.us/page.aspx?item=29978</a>	800-641-3929
<b>Crime Victim Clearinghouse, Attorney General</b>	<a href="http://www.illinoisattorneygeneral.gov/victims/">http://www.illinoisattorneygeneral.gov/victims/</a>	800-228-3368
<b>Dental Referral Services</b>	<a href="http://www.isds.org/">http://www.isds.org/</a>	800-252-2930
<b>Disability Determination Services</b>	<a href="http://www.dhs.state.il.us/page.aspx?item=29979">http://www.dhs.state.il.us/page.aspx?item=29979</a>	800-637-8856
<b>Disabled Individual Assistance Program and Unemployment</b>	<a href="http://www.dhs.state.il.us/page.aspx?">http://www.dhs.state.il.us/page.aspx?</a>	800-275-3677
<b>Drug and Alcohol Abuse</b>	<a href="http://www.samhsa.gov/treatment/">http://www.samhsa.gov/treatment/</a>	800-662-4357
<b>Energy Assistance and Weatherization</b>	<a href="https://www2.illinois.gov/dceo/assistanceforindividuals/Pages/EnergyAssistance.aspx">https://www2.illinois.gov/dceo/assistanceforindividuals/Pages/EnergyAssistance.aspx</a>	800-252-8643
<b>Emergency Services &amp; Disaster Agency</b>	<a href="https://www2.illinois.gov/epa/topics/emergency-response/Pages/default.aspx">https://www2.illinois.gov/epa/topics/emergency-response/Pages/default.aspx</a>	800-782-7860
<b>Foster Parenting Hotline</b>	<a href="http://www.state.il.us/dcfs/fosterindex.shtml">http://www.state.il.us/dcfs/fosterindex.shtml</a>	800-624-5437
<b>Hearing Impaired Phone Access</b>	<a href="http://www.illinoisrelay711.com/content.htm">http://www.illinoisrelay711.com/content.htm</a>	TTY users 800-526-0844 Voice users 800-526-0857 TTY distributor 800-833-0048 VCO 877-826-1130
<b>Illinois Housing Development Authority</b>	<a href="https://www.ihda.org/">https://www.ihda.org/</a>	800-942-8439
<b>Illinois Dept. of Human Services (Medical Assistance, Mental Health, WIC)</b>	<a href="http://www.dhs.state.il.us/page.aspx?item=29722">http://www.dhs.state.il.us/page.aspx?item=29722</a>	800-843-6154
<b>Illinois State Board of Education</b>	<a href="http://www.isbe.net/">http://www.isbe.net/</a>	800-845-8749
<b>HIV &amp; STD Hotline</b>	<a href="http://hab.hrsa.gov/gethelp/statehotlines.html">http://hab.hrsa.gov/gethelp/statehotlines.html</a>	800-243-2437
<b>Literacy Hotline</b>	<a href="https://alrc.thecenterweb.org/other/illinois-adult-learning-hotline/">https://alrc.thecenterweb.org/other/illinois-adult-learning-hotline/</a>	800-321-9511

<b>Medicare &amp; Medicaid/Fraud or Abuse</b>	<a href="http://www.cms.gov/Medicare-Medicaid-Coordination/Fraud-Prevention/FraudAbuseforConsumers/ReportsFraud_and_Suspected_Fraud.html">http://www.cms.gov/Medicare-Medicaid-Coordination/Fraud-Prevention/FraudAbuseforConsumers/ReportsFraud_and_Suspected_Fraud.html</a>	800-447-8477
<b>Missing Children – “I-Search” (Illinois)</b>	<a href="http://www.isp.state.il.us/">http://www.isp.state.il.us/</a>	800-843-5763
<b>Nursing Home Information and Abuse</b>	<a href="http://www.illinois.gov/aging/ProtectionAdvocacy/LTCOmbuds-men/Pages/ombuds-reporting.aspx">http://www.illinois.gov/aging/ProtectionAdvocacy/LTCOmbuds-men/Pages/ombuds-reporting.aspx</a>	800-252-8966
<b>Organ/Tissue Donor Information</b>	<a href="https://apps.ilsos.gov/organdonorregister/">https://apps.ilsos.gov/organdonorregister/</a>	800-210-2106
<b>Poison Control (Statewide)</b>	<a href="http://illinoispoisoncenter.org/">http://illinoispoisoncenter.org/</a>	800-942-5969 800-222-1222
<b>Public Aid/Medicaid Food Stamps &amp; Other Information</b>	<a href="http://www.dhs.state.il.us/page.aspx?item=33698">http://www.dhs.state.il.us/page.aspx?item=33698</a>	800-252-8635
<b>Medicare &amp; Medicaid, to Report Fraud or Abuse</b>		800-447-8477
<b>Public Health Family Hotline (Parents Too Soon, Prenatal and Newborn Care, and Supplemental Food/WIC)</b>	<a href="http://www.dhs.state.il.us/page.aspx?item=30513">http://www.dhs.state.il.us/page.aspx?item=30513</a>	800-545-2200
<b>School Violence Tip Line</b>	<a href="http://illinoisattorneygeneral.gov/children/schoolviolence.html">http://illinoisattorneygeneral.gov/children/schoolviolence.html</a>	800-477-0024
<b>Secretary of State’s Office</b>	<a href="https://www.ilsos.gov/">https://www.ilsos.gov/</a>	800-252-8980
<b>Seniors and Persons with Disabilities Hotline</b>	<a href="http://www.illinois.gov/aging/Pages/default.aspx">http://www.illinois.gov/aging/Pages/default.aspx</a>	800-252-2904
<b>Veterans Affairs</b>	<a href="https://www.va.gov/">https://www.va.gov/</a>	800-698-2411

A list of local agencies for Decatur, IL is listed on the following pages. If you have an emergency and need immediate assistance with things such as housing or other agencies, please call **211**.

#### **Suicide Prevention**

The District believes in educating and supporting the whole child. The District encourages parents who are concerned about their children to access the following resources for support. School social workers are also available if you believe your child may need additional help.

#### **DHS SASS**

SASS provides intensive mental health services for youth experiencing a mental health crisis. SASS services are available by calling the Crisis and Referral Entry Services (CARES) line.  
(800) 345-9049  
(773) 523-4504 (TTY)

**National Suicide Prevention Lifeline-** <https://suicidepreventionlifeline.org/>

The National Suicide Prevention Lifeline provides 24/7, free and confidential support for people in distress, and prevention and crisis resources.

Chat counselors are also available 24/7 via the Lifeline Chat program on the Lifeline's website.

Three Digit Dialing Code: 988

(800) 273-8255

(888) 628-9454 (Spanish)

(800) 273-8255 (TTY)

**The Crisis Text Line- [crisistextline.org](https://crisistextline.org)**

Text HOME to 741741 to reach a volunteer Crisis Counselor any time. A live, trained Crisis Counselor receives the text and responds from a secure online platform.

Volunteer Crisis Counselors are available to message on WhatsApp (Crisis Text Line)

**Safe2Help Illinois helpline-<https://www.safe2helpil.com>**

Safe2Help Illinois offers students a safe, confidential way in which to share information that might help prevent suicides, bullying, school violence, or other threats to school safety.

Call 800-273-8255- available 24/7

Text SAFE2 to 72332 to reach a trained staff member

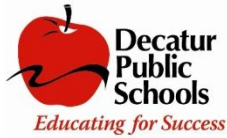
Email: [HELP@Safe2HelpIL.com](mailto:HELP@Safe2HelpIL.com)

**The Trevor Project-<https://www.thetrevorproject.org>**

A support site for Lesbian, Gay, Bisexual, Transgender, or Queer youth who are experiencing depression or suicidal thoughts.

Connect to a crisis counselor 24/7, 365 days a year by:

- Texting START to 678-678
- Calling 1-866-488-7386
- Starting a Chat on the Trevor Project website ([thetrevorproject.org/get-help/](https://thetrevorproject.org/get-help/)).



## Board of Education Decatur Public School District #61

<b>Date:</b> May 13, 2025	<b>Subject:</b> First Read: School Board Policies and Exhibits (updates)
<b>Initiated By:</b> Dr. Mike Curry, Chief Operations Officer	<b>Attachments:</b> <ul style="list-style-type: none"><li>• Policies and Exhibits from Press Policy Issue 117</li></ul>
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

### BACKGROUND INFORMATION:

In conjunction with the Illinois Association of School Board's (IASB) Press Plus Policy Department, the Decatur Public School District 61's entire Board Policy Manual was updated and adopted in December of 2023 .

### CURRENT CONSIDERATIONS:

Since the adoption of the Board Policy Manual, IASB has recommended updates to numerous policies. The Policy Committee reviewed the recommended changes in Press Policy Issue 117 and these policies and exhibits are being presented as a first read.

### FINANCIAL CONSIDERATIONS:

N/A

### STAFF RECOMMENDATION:

The updated policies and exhibits are being presented for information only. The policies and exhibits will be updated to reflect Board guidance and brought back at the May 27<sup>th</sup> Board meeting for consideration of approval.

### RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

**BOARD ACTION:** \_\_\_\_\_



## School Board

### **Exhibit - Immediately Available District Public Records and Web-Posted Reports and Records<sup>1</sup>**

*[For use by only those Districts that have websites.]*

The District's Freedom of Information Officer designates the public records that are listed in this table as being immediately available to the public. The records that are asterisked (\*) are posted on the District's website and may be immediately inspected, downloaded, printed, and/or copied. Any asterisked public record is also immediately available for inspection or copying upon request at the District's administrative office during its regular business hours, provided any applicable fees are paid. Unless otherwise noted in the special instructions column, Records not asterisked (\*) will be provided within five business days as allowed by the Freedom of Information Act, provided any applicable fees are paid.

<b>Web-posted records and information (use of an * is explained in the paragraph above this table)</b>	<b>Web-posting statutory reference and special instructions</b>
<p>*Annual schedule of regular meetings for the current school year that are posted at the beginning of each calendar or fiscal year</p> <p>*Public notice of each Board meeting that is posted at least 48 hours before the meeting and remains posted until the meeting is concluded</p> <p>*Agenda of each regular meeting that is posted at least 48 hours before a meeting and remains posted until the meeting is concluded</p> <p><b>Note:</b> For school districts that do not post board meeting notices and/or agendas on a website (because they do not</p>	<p>5 ILCS 120/2.02.</p>

The footnotes should be removed before the material is used.

<sup>1</sup> This exhibit has two purposes: (1) to identify the data and documents that must be posted on a district's website, if the district has a website; and (2) to fulfill the requirement in the Freedom of Information Act (FOIA) for the district's FOIA officer to designate the public records that are immediately available to the public. 5 ILCS 140/3.5(a). Many attorneys agree that using the required items for web-posting is an easy and practical way for the FOIA Officer to develop a list of public records that are *immediately available*. Some attorneys prefer that the district also retain copies of its web-posted public records for immediate inspection and/or copying upon request at the administrative office. The introductory paragraph manages this issue by indicating that copies of certain identified public records will also be immediately available in the district's administrative office. This exhibit suggests identifying public records for immediate availability that are easily reproduced and stored, i.e., not voluminous. The FOIA Officer should customize this list as appropriate to the district's circumstances.

Districts may respond to a FOIA request for a public record published on the district website by directing the requester to the website. However, if the requester is unable to reasonably access the record, the requester may re-submit his or her request, and the district must then make the record available for inspection and copying. See 5 ILCS 140/8.5; see also reference in Ill. Public Access Counselor binding opinion 10-1. Consult the board attorney for ideas to manage the district's specific FOIA compliance issues.

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
have a website maintained by a full-time staff member), the notice and agenda must be continuously available for public review during the entire 48-hour period preceding the meeting	
*Official open meeting minutes that are posted within 10 days of the Board's approval and remain posted for at least 60 days (required if the District has a website maintained by a full-time staff member)	5 ILCS 120/2.06(b).
*Description of the District and its records including: <ol style="list-style-type: none"> <li>1. Summary of the District's purpose</li> <li>2. Functional subdivisions</li> <li>3. Total amount of operating budget</li> <li>4. Number and location of all of its separate offices</li> <li>5. Approximate number of full- and part-time employees (see also, salary and benefits information report for the Superintendent, administrators, and teachers, District's Statement of Affairs)</li> <li>6. Identification and membership of the Board</li> <li>7. Brief description of the methods whereby the public may request information and public records</li> <li>8. Directory information for the Freedom of Information Officer</li> <li>9. Address where requests for public records should be directed</li> <li>10. Fees</li> </ol>	5 ILCS 140/4.  The District must prominently post the list at each administrative office and make it available for inspection and copying.
*A hyperlink to an email address(es) for members of the public to communicate with members of the Board	50 ILCS 205/20.  The hyperlink must be easily accessible from the District's home page.
Annual budget for current fiscal year, itemized by receipts and expenditures	105 ILCS 5/17-1.2.  This may be accomplished using the Ill. State Board of Education (ISBE) <i>School District Budget Form</i> (50-36) or the summary pages from it. <sup>2</sup>

The footnotes should be removed before the material is used.

<sup>2</sup> For school officials who are concerned that some of their district's constituents may not have the proper software to access these documents, ISBE provides links to free *viewer or reader* products that support the ISBE School District Budget Form (50-36). These products can be downloaded and used to access the budget as posted on the district's website. See [www.isbe.net/Pages/School-District-Joint-Agreement.aspx](http://www.isbe.net/Pages/School-District-Joint-Agreement.aspx).

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
	The District must notify its students' parents/guardians when the budget is web-posted along with its website address.
*Notice of a public hearing under the Truth in Taxation Law, when applicable (required if the District has a website maintained by a full-time staff member)	35 ILCS 200/18-75, <u>amended by P.A. 103-1018. The notice on the website must be posted for at least 30 consecutive days on or near the top of the District's website homepage or on a page accessible through a direct link from the homepage.</u> The notice must be posted not more than 14 days nor less than seven days prior to the date of the public hearing. <i>Id.</i> at 18-80.
*Notice of public hearing on waiver or modification of a School Code mandate, when applicable	105 ILCS 5/2-3.25g(c-5). The time, date, place, and general subject matter of the public hearing must be posted <u>at least</u> 14 days prior to the hearing. If the District is requesting to increase the fee charged for driver education authorized pursuant to 105 ILCS 5/7-24.2, the website information must include the proposed amount of the fee the district will request. See 2:20-E, <i>Waiver and Modification Request Resource Guide</i> .
*District Report Card and a Report Card for each School (the Report Cards will be provided by ISBE by Oct. 31 of each year, unless otherwise provided by law)	105 ILCS 5/10-17a, amended by P.A.s 102-16 and 102-539.  Annually, no more than 30 calendar days after receiving the Report Cards from the State Superintendent, the District must: (1) present them at a regular Board meeting, (2) post them on the District's website, (3) make them available to a newspaper of general circulation serving the District, and (4) upon request, send them home to parents/guardians. 105 ILCS 5/10-17a(5).  The District also must send a written notice home to parents/guardians stating: (1) that the Report Cards are available on the website, (2) the website's address, (3) that a printed copy will be sent upon

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
	request, and (4) the telephone number to request a printed copy. <u>Id.</u>
<a href="#">*Hyperlink to ISBE's Expanded High School Snapshot Report</a>	<a href="#">105 ILCS 5/10-17a(7), added by P.A. 103-503. The hyperlink must be displayed in a manner that is easily accessible to the public. ISBE is required to prepare a stand-alone report covering high schools beginning 10-31-27 and by Oct. 31 of each subsequent year.</a>
<p>*The District's discipline plan and progress on the plan, in the event the District is identified by ISBE to be in the top 20% (for three consecutive years) of districts for out-of-school suspensions, out-of-school expulsions, or racial disproportionality in the use of out-of-school suspensions and expulsions</p>	<p>105 ILCS 5/2-3.162.</p> <p>If the District is required to submit a plan to ISBE, it must be approved at a public board meeting and posted on the District's website. Within one year after being identified by ISBE, the District must submit to ISBE and post on its website a progress report describing implementation of the plan and the results achieved.</p>
<p>*A list of all contracts in excess of \$25,000 and any contracts with an exclusive bargaining representative</p>	<p>105 ILCS 5/10-20.44.</p> <p>There is no statutory timeline for web-posting.</p> <p>Each year, in conjunction with the submission of the Statement of Affairs to ISBE, before Dec. 1, the District must submit to ISBE an annual report on all contracts over \$25,000 awarded during the previous fiscal year.</p>
<p>*Contract(s) with any commercial driver training school(s) for driver education</p>	<p>105 ILCS 5/27-24.2.</p> <p>The District is required to web-post this document if it has a website. If the District has no website, it must make the contract available upon request.</p>
<p>Annual Statement of Affairs</p>	<p>105 ILCS 5/10-17.</p> <p>The District is not required to web-post this document. It must, annually by Dec. 1, submit the Statement to ISBE for posting on ISBE's website, have copies of the Statement available in the main</p>

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
	administrative office, and publish a summary of the Statement in a newspaper of general circulation published in the District.
*Fiscal Efficiency Report, summarizing the District's attempts to improve fiscal efficiency through shared services or outsourcing in the prior fiscal year	105 ILCS 5/17-1.1, amended by P.A. 102-1088.  The report must be: (1) approved by the Board at an open meeting, <sup>3</sup> and (2) primarily in checklist form and approximately one page in length.
Beginning in levy year 2022, if the District has an aggregate property tax levy greater than \$5,000,000, it will make good faith efforts to electronically publish the following data from all vendors and subcontractors doing business with the District: <ol style="list-style-type: none"> <li>Whether the vendor or subcontractor is minority-owned, women-owned, or veteran-owned</li> <li>Whether the vendor or subcontractor holds a certification as a minority-owned, women-owned, or veteran-owned business as defined in 30 ILCS 575/, or if they are self-certifying; and</li> <li>If the vendor self-certifies, whether it qualifies as a small business under federal Small Business Administration standards (See <a href="http://www.sba.gov/federal-contracting/contracting-guide/size-standards">www.sba.gov/federal-contracting/contracting-guide/size-standards</a>).</li> </ol>	35 ILCS 200/18-50.2, added by P.A. 102-265.  The law does not define <i>electronically publish</i> ; website posting is a means of compliance. This item is not asterisked should the District choose to electronically publish the information offline.
*Notice of a public hearing at which the Board will consider closing a school, when applicable	105 ILCS 5/10-22.13. The notice of the public hearing must be provided at least 10 days prior to the hearing and include the time, date, place, and name or description of the school building that the Board is considering closing.

The footnotes should be removed before the material is used.

<sup>3</sup> 105 ILCS 5/17-1.1, amended by P.A. 102-1088, specifies that the report must be approved by the board at an "open meeting that allows for public comment." The public comment qualification is omitted here because it is redundant; all open meetings must have a period during which the public can offer comments. See sample policy 2:230, *Public Participation at School Board Meetings and Petitions to the Board*. This report is included in a district's annual financial report as the *Report on Shared Services or Outsourcing*. See [www.isbe.net/Pages/Annual-Financial-Report.aspx](http://www.isbe.net/Pages/Annual-Financial-Report.aspx).

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
<p>*Explanation of the data elements of <i>covered information</i><sup>4</sup> that the District collects, maintains, or discloses to any person, entity, third party, or governmental agency.</p> <p>*A description of the procedures<sup>5</sup> that parents/guardians may use to carry out their rights under 105 ILCS 85/33(c)(1), (2), &amp; (3), including the right to:</p> <ol style="list-style-type: none"> <li>1. Inspect and review their child's covered information</li> <li>2. Request a paper or electronic copy of their child's covered information</li> <li>3. Request corrections for factual inaccuracies contained in their child's covered information</li> </ol>	<p>105 ILCS 85/27(a)(1).</p> <p>The explanation of data elements of covered information must be clear and understandable by a layperson and cover the following: (1) how the District uses the covered information; (2) to whom or what entities the District discloses the covered information; and (3) for what purpose the District discloses the covered information.</p> <p>The explanation of data elements and description of parent rights procedures must be updated by Jan. 31 and July 31 each year, as needed.</p>
<p>*A list of operators with whom the District has written agreements and the following for each operator:</p> <ol style="list-style-type: none"> <li>1. Copy of the agreement</li> <li>2. Business address</li> <li>3. List of any subcontractors to whom covered information may be disclosed or a link to a page on the operator's website that clearly lists the subcontractors</li> </ol>	<p>105 ILCS 85/27(a)(2) &amp; (3).</p> <p>The District must post new operator contracts and an explanation of the data elements of covered information disclosed to the operator (see immediate row above) within 10 business days after entering into the contract. 105 ILCS 85/27(c).</p> <p>This list must also be updated by Jan. 31 and July 31 each year, as needed.</p>
<p>*A list of <i>breaches</i> of covered information maintained by the school or an operator involving 10% or more of the District's student enrollment. The list must include:</p> <ol style="list-style-type: none"> <li>1. Number of students whose covered information was involved in the breach, unless the breach involved <i>personal information</i> as defined in the</li> </ol>	<p>105 ILCS 85/27(a)(5).</p> <p>The District must update breach information by Jan. 31 and July 31 each year, and it must remain on the District's website for at least five years after the District adds it to the list. Breaches that</p>

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<sup>4</sup> *Covered information* means personally identifiable information or material (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's/guardian's use of the operator's site, service or application for K-12 school purposes; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application. 105 ILCS 85/5. *Operators* are entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and used for K-12 school purposes. *Id.* See sample administrative procedure 7:345-AP, *Use of Educational Technologies; Student Data Privacy and Security*, for additional information regarding posting requirements under Student Online Personal Protection Act, 105 ILCS 85/, and sample exhibit 7:345-AP, E1, *Student Covered Information Reporting Form*, for a sample reporting format.

<sup>5</sup> See [sample exhibit 7:345-AP, E4, Notice of Parent Rights Regarding Student Covered Information](#). Districts may choose to, but are not required to, include a description of these procedures in a student handbook.

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
<p>Personal Information Protection Act, 815 ILCS 530/5, in which case the number of students involved may not be disclosed</p> <p>2. Date, estimated date, or estimated date range of the breach</p> <p>3. Name of the operator, if applicable</p>	<p>occurred (or were estimated to have occurred) prior to 7-1-21 or breaches that were posted more than five years prior to updating the current list do not need to be posted. <sup>6</sup></p>
<p>*Board policy 7:180, <i>Prevention of and Response to Bullying, Intimidation, and Harassment</i></p> <p>*Information developed as a result of the evaluation and assessment of the bullying policy's outcomes and effectiveness</p>	<p>105 ILCS 5/27-23.7(b)(10) and (11).</p>
<p><del>*Title IX notice of nondiscrimination Contact information for the District's Title IX Coordinator(s) and Board policies 2:260, Uniform Grievance Procedure, and 2:265, Title IX Grievance</del></p>	<p>34 C.F.R. §106.8.</p> <p><u>See the <b>Notice of Nondiscrimination</b> subhead of sample administrative procedure 2:265-AP1, <i>Title IX Response</i>, for a sample notice of nondiscrimination and nondiscrimination statement meeting the minimum requirements of Title IX regulations.</u></p>
<p><del>Title IX training materials as Title IX Coordinator(s), investigators, decision makers, and informal resolution facilitators</del></p>	<p>34 C.F.R. §106.8(f)(3). <u>Title IX training materials must, upon request, be made available for inspection only (not copying) by members of the public</u><del>45(b)(10)(i)(D).</del></p> <p><del>Naming only the training provider and course does not meet this requirement. The U.S. Dept. of Education (DOE) requires training materials be publicly available "so that a district's approach to training Title IX personnel may be transparently viewed by the [district's] educational community and the public, including for the purpose of holding a [district] accountable for using training materials that comply with [Title IX] regulations." 85 Fed. Reg. 30254. Consult</del></p>

The footnotes should be removed before the material is used.

<sup>6</sup> 105 ILCS 85/27(d) states that individual notification to the parent/guardian of a child whose covered information was breached may be delayed if a law enforcement agency determines that notification will interfere with a criminal investigation and provides the District with a written request for a delay of notice. This basis for delay does not specifically apply to the more general website notification of a breach, however, such a delay may also be warranted depending upon the circumstances. Consult the board attorney for guidance on this issue.

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
	<del>the Board Attorney regarding this requirement; making training materials of third-party consultants publicly available may violate their intellectual property rights. The DOE acknowledged the potential for intellectual property violations, suggesting that districts either “secure permission from the consultant to publish the training materials” or create their own training materials. 85 Fed. Reg. 30412.</del>
*Board policy 7:20, <i>Harassment of Students Prohibited</i> , and age-appropriate explanations of its contents in student handbook(s)	105 ILCS 5/10-20.69. The District must have an age-appropriate policy on sexual harassment (1) in the student handbook(s), (2) posted on the District’s website, and (3) posted in any other area where policies, rules and standards of conduct are posted in each school.
*Board policy 7:290, <i>Suicide and Depression Awareness and Prevention</i>	105 ILCS 5/2-3.166, amended by P.A. 102-267.
*Contact information for the National Suicide Prevention Lifeline (988) and Crisis Text Line (Text 741741), if the District does not issue student identification cards to all students	105 ILCS 5/10-20.81, added by P.A. 102-416 and renumbered by P.A. 102-813, amended by P.A. 103-143.
*Administrator and Teacher Salary and Benefits Report (itemized salary report for the Superintendent and all administrators and teachers); <i>benefits</i> includes, without limitation, vacation days, sick days, bonuses, annuities, and retirement enhancements	105 ILCS 5/10-20.47. <sup>7</sup> Annually on or before Oct. 1: (1) the information must be presented at a regular Board meeting and posted on the District’s website, and (2) after the Board meeting at which the information was presented, the Report must be provided to ISBE.

The footnotes should be removed before the material is used.

<sup>7</sup> 105 ILCS 5/10-20.47 does not specify whether a district must provide employee names as part of its salary and benefits report. The general practice of districts has been to include names in the report. Consult the board attorney for guidance ~~on this issue.~~

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
<p>*All records pertaining to the creation, alteration or revision of school attendance areas shall be open to the public</p>	<p>105 ILCS 5/10-21.3.</p> <p>This law also requires school attendance areas to be periodically revised, if necessary, to prevent or eliminate segregation by color, race, or nationality.</p> <p>See Board policy 7:30, <i>Student Assignment and Intra-District Transfer</i>.</p>
<p>*Vacancies for teaching positions in a subject shortage area, before hiring a retired teacher to any such position</p>	<p>40 ILCS 5/16-150.1, amended by P.A.s 102-440 <u>and</u> 103-588.</p> <p>The District must, on an ongoing basis, post the vacancy for a period of at least 90 days during the six months preceding either the fall or spring term for which it seeks to employ a retired teacher in a subject shortage area. This posting requirement is in effect for employment ending no later than June 30, 2027<u>4</u>.</p>
<p>*Information regarding a Severance Agreement entered into because an employee or contractor was found to have engaged in sexual harassment or sexual discrimination</p>	<p>50 ILCS 205/3c.</p> <p>Within 72 hours of Board approval, the District must post: (1) the name/title of person receiving payment under the severance agreement, (2) the amount of payment, (3) that the employee or contractor was found to have engaged in sexual harassment or sexual discrimination, as applicable, and (4) the date, time, and location of the meeting at which the agreement was approved.</p> <p><b>Note:</b> The Government Severance Pay Act (GSPA), 5 ILCS 415/10(a)(2), prohibits an employee of a school district with contract provisions for severance pay from receiving any severance if the employee is fired by the board for <i>misconduct</i>, which includes sexual harassment and/or discrimination. <u>Id.</u> at 415/5. For more discussion about the reconciling these laws, see f/n <u>76</u> in sample policy 2:260, <i>Uniform Grievance Procedure</i>.</p>

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
<p>*As an employer that participates in the Ill. Municipal Retirement Fund (IMRF), a compensation report for employees who have a total compensation package that exceeds \$75,000 per year; <i>total compensation package</i> means salary, health insurance, a housing allowance, a vehicle allowance, a clothing allowance, bonuses, loans, vacation days granted, and sick days granted</p>	<p>5 ILCS 120/7.3.</p> <p>The report must be posted within six business days after the District approves a budget. The District may choose to post a physical copy of this information at its principal office in lieu of posting the information directly on the website in which case it must post directions on the website for accessing that information.</p> <p>The Ill. Attorney General's office has not provided guidance concerning whether this requirement applies to employees who do not participate in IMRF, e.g., Teachers' Retirement System (TRS) participants.</p>
<p>*As an employer that participates in the IMRF, a compensation report for employees who have a total compensation package that is equal to or in excess of \$150,000 per year; total compensation package means payment by the employer to the employee for salary, health insurance, a housing allowance, a vehicle allowance, a clothing allowance, bonuses, loans, vacation days granted, and sick days granted</p>	<p>5 ILCS 120/7.3.</p> <p>The report must be posted at least six days before the District approves an employee's total compensation package that is equal to or in excess of \$150,000. The District may choose to post a physical copy of this information at its principal office in lieu of posting the information directly on the website in which case it must post directions on the website for accessing that information.</p> <p>The Ill. Attorney General's office has not provided guidance concerning whether this requirement applies to employees who do not participate in IMRF, e.g., TRS participants.</p>
<p>*As an employer that participates in IMRF, a link to information posted on the IMRF website at: <a href="http://www.imrf.org/en/about-imrf/transparency/employer-cost-and-participation-information">www.imrf.org/en/about-imrf/transparency/employer-cost-and-participation-information</a></p>	<p>40 ILCS 5/7-135.5.</p>
<p>*Board policy 5:120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i></p>	<p>105 ILCS 5/22-85.5(e), added by P.A. 102-676.</p>
<p>*A description of activities to address intergroup conflict (an optional program authorized by 105 ILCS 27-23.6)</p>	<p>105 ILCS 5/27-23.6(c).</p>

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
<p>The total number of personnel with a school support personnel endorsement, and for each endorsement area:</p> <ol style="list-style-type: none"> <li>1. Those actively employed by the District on a full-time basis;</li> <li>2. Those actively employed by the District on a part-time basis; and</li> <li>3. Those actively employed by a special education cooperative providing services to students in the District</li> </ol>	<p>105 ILCS 5/10-20.80, added by P.A. 102-302 and renumbered by P.A. 102-813.</p> <p>Annually by Dec. 1, the District must report its school support personnel information as of Oct. 1 to ISBE and web-post it.</p>
<p>The total number of students enrolled in the District and of that total, the number of students with an individualized education program (IEP) or Section 504 plan</p>	<p>105 ILCS 5/2-3.182, added by P.A. 102-302 and renumbered by P.A. 102-813.</p> <p>Annually by Dec. 1, <u>ISBE must make the enrollment information available on its website based on the District's</u> <del>must report its enrollment information as of Oct. 1 to ISBE and web-post it.</del></p>
<p>*Notice that students with disabilities who do not qualify for an IEP may qualify for services under Section 504</p>	<p>105 ILCS 5/14-6.01, amended by P.A. 102-1072. The notice shall: (1) identify the location and phone number of the District office or employee to whom inquiries about the identification, assessment, and placement of children with disabilities should be directed, and (2) inform parents/guardians who are deaf or do not typically communicate using spoken English that they are entitled to the services of an interpreter when participating in a Section 504 meeting.</p>
<p><u>*Class size reporting that includes the information described in 105 ILCS 5/2-3.136a:</u></p> <ol style="list-style-type: none"> <li><u>1. The total number of <i>teachers</i> actively employed in the District, listed by individual school;</u></li> <li><u>2. The <i>pupil-teacher ratio</i> for the District;</u></li> <li><u>3. The number of <i>class instructors</i>, by grade level and subject;</u></li> <li><u>4. The <i>class size</i> for each <i>class</i> and <i>class section</i> at each school in the District and the total number of classes or class sections in each school that exceed the class size guidelines under 105 ILCS 5/18-8.15(b)(2) (evidence-based funding core teacher ratios).</u></li> </ol>	<p><u>105 ILCS 5/10-20.70. Annually, the District must report its class size information, which ISBE must make available on its website by Jan. 31 (see <a href="http://www.isbe.net/Pages/class-size-report.aspx">www.isbe.net/Pages/class-size-report.aspx</a>). See 105 ILCS 5/2-3.136a for definitions of the italicized terms.</u></p>

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
<p>*Names of Board members who have completed professional development leadership training</p>	<p>105 ILCS 5/10-16a, amended by P.A. 102-638, requires the District to post on its website the names of all Board members who have completed professional development leadership training. The web-posting may be expanded to log all Board members' training and development activities.</p> <p>5 ILCS 120/1.05(b) and (c) require each Board member to complete training on the Open Meetings Act. After completing the training, each Board member must file a copy of their certificate of completion with the Board.</p> <p>105 ILCS 5/24-16.5 requires each Board member to complete a training program on performance evaluations before voting on a dismissal based on a performance evaluation pursuant to the Performance Evaluation Reform Act.</p>
<p>Immunization data reported to ISBE by each Nov. 15</p>	<p>105 ILCS 5/27-8.1(6).</p> <p>By Dec. 1, the District must annually make the immunization <i>data</i> that it must report to ISBE each year publicly available. The data, not its format, must be identical to the data reported to ISBE. Boards have control over the method(s) used to make this data publicly available. One method is to instruct the reader to ask for the data directly from ISBE.</p>
<p>Information on mental health issues and local treatment resources</p>	<p>The Ill. House of Representatives encouraged this in HR 478 (99th General Assembly, 5-31-15).</p>
<p>*All reliable assessments, scored by entities other than the District that are administered in each of the District's schools</p>	<p>105 ILCS 5/22-82(b).</p> <p>These must be made available to parents and/or guardians through the District's website or paper handouts.</p>

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
*The District's Remote and/or Blended Remote Learning Day Plan, when the Governor has declared a public health emergency pursuant to 20 ILCS 3305/7.	105 ILCS 5/10-30(6).
<p>*When the Board allows for student participation in registered apprenticeship programs:</p> <ol style="list-style-type: none"> <li>1. Notification to students and parents of the opportunities for registered apprenticeships, which includes the following statements: <ol style="list-style-type: none"> <li>a. Students may participate in any registered apprenticeship program listed by the District, and</li> <li>b. Students may find a registered, but not listed, apprenticeship program with a business or organization if a registered apprenticeship program is not offered in the District.</li> </ol> </li> <li>2. Board policy 6:310, <i>High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</i> (specifically, the section titled <b>Registered Apprenticeship Program</b>)</li> <li>3. A form for a parent/guardian to request that when their child successfully completes a registered apprenticeship program, it be substituted for a course</li> </ol>	23 Ill.Admin.Code §255.200(b)(4) and (c).
*If offered by the District, identification of the curriculum the District uses to provide comprehensive personal health and safety and comprehensive sexual health education (National Sex Education Standards (NSES)), the scope and sequence of these instructional materials, and the name and contact information, including an email address, of a school staff member who can respond to inquiries about instruction and materials	105 ILCS 5/27-9.1a, added by P.A. 102-522.
*Board policy 6:135, <i>Accelerated Placement Program</i>	23 Ill.Admin.Code §227.60(a).
*Board policy 7:70, <i>Attendance and Truancy</i>	23 Ill.Admin.Code §207.20(b).
*Board policy 2:270, <i>Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited</i>	105 ILCS 5/22-95 ( <del>final citation pending</del> ), added by P.A. 103-472, <del>eff. 8-1-24</del> .
*The name(s) of designated Prioritization of Urgency of Need for Services (PUNS)-trained employee(s) in each school within the District.	105 ILCS 5/2-3.163(c), amended by P.A. 103-504.

Web-posted records and information (use of an * is explained in the paragraph above this table)	Web-posting statutory reference and special instructions
	Every public school must designate at least one employee to take the Ill. Dept. of Human Services' PUNS training. <u>Id.</u> See Board policy 5:100, <i>Staff Development Program</i> .
*If the District has one or more school buses equipped with an automated traffic law enforcement system, notice to drivers that its buses are so equipped.	625 ILCS 5/11-208.9(m).
* <a href="#">Type 1 diabetes informational material.</a>	<a href="#">105 ILCS 5/2-3.204 (final citation pending), added by P.A. 103-641. The informational materials to be posted are those made available on ISBE's website.</a>

DRAFT

## General School Administration

### Exhibit - Event Reporting and Notice Requirements for Building Principals Concerning School Safety and Security

The Building Principal shall comply with all State law reporting and notice requirements for principals. Compliance with the State law reporting and notice requirements is required by Board policy 3:60, *Administrative Responsibility of the Building Principal*, in its mandate to “perform all duties as described in State law.” The specific statute identified in the following tables should be checked for current requirements. The lists of required reports and notices may not be exhaustive.

Events Requiring Reports Concerning School Safety and Security	Resources
<p><b>A student or other person poses a clear and present danger to himself, herself, or others.</b></p> <p>This report is made to the Ill. State Police (ISP) within 24 hours after the <u>Building</u> Principal makes this determination.</p> <p>This report is required by the Firearm Concealed Carry Act (430 ILCS 66/105), and the Mental Health and Developmental Disabilities Code (405 ILCS 5/6-103.3). The <u>Building</u> Principal may delegate making reports concerning students, but not otherwise.</p> <p><i>Clear and present danger</i> is defined in 430 ILCS 65/1.1, as a person who:</p> <ul style="list-style-type: none"> <li>(1) communicates a serious threat of physical violence against a reasonably identifiable victim or poses a clear and imminent risk of serious physical injury to himself, herself, or another person as determined by a physician, clinical psychologist, or qualified examiner; or</li> <li>(2) demonstrates threatening physical or verbal behavior, such as violent, suicidal, or assaultive threats, actions, or other behavior, as determined by a physician, clinical psychologist, qualified examiner, school administrator, or law enforcement official.</li> </ul> <p>ISP rules implementing this duty to report are found in 20 Ill.Admin.Code §1230.120(b), and state, <u>in relevant part</u>:</p> <ul style="list-style-type: none"> <li>b) Law enforcement officials and school administrators shall report determinations of a clear</li> </ul>	<p>The ISP has posted information and instructions at:  <a href="https://isp.illinois.gov/StaticFiles/docs/FirearmsSafety/Forms/CPD%20Reporting%20handout.pdf">https://isp.illinois.gov/StaticFiles/docs/FirearmsSafety/Forms/CPD%20Reporting%20handout.pdf</a>  <a href="http://www.dhs.state.il.us/page.aspx?item=38026#a_toc2">www.dhs.state.il.us/page.aspx?item=38026#a_toc2</a>.</p> <p>The reporting form is at:  <a href="https://isp.illinois.gov/StaticFiles/docs/FSB/FOID%20Appeal%20Forms/ClearAndPresentDanger.pdf">isp.illinois.gov/StaticFiles/docs/FSB/FOID%20Appeal%20Forms/ClearAndPresentDanger.pdf</a>.</p> <p>3:60, <i>Administrative Responsibility of the Building Principal</i></p> <p>7:340, <i>Student Records</i></p> <p>7:340-AP1, <i>School Student Records</i></p>

Events Requiring Reports Concerning School Safety and Security	Resources
<p>and present danger directly to the Department [ISP]. The Department shall make a form and instruction for the reporting available to law enforcement officials and school administrators on its website.</p> <p>1) Clear and present danger reports<del>ing</del> shall be <del>reviewed</del><del>used</del> by the Department to <del>deny a FOID [Firearm Owners Identification] card application or revoke a FOID card under Section 8(f) or 8.1(d) of this Act</del><del>identify persons who pose an actual, impending, or imminent threat of substantial bodily harm to themselves or another person that is articulable and significant or who will be likely to act in a manner dangerous to public safety or contrary to the public interest if they were granted access to a weapon.</del></p> <p>2) Clear and present danger reporting shall be made consistent with the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) to assist the Department with protecting the health and safety of the public by denying persons who present a clear and present danger from having lawful access to weapons.</p>	
<p><b>A student may be an abused or neglected child or, for a student aged 18 through 21, an abused or neglected individual with a disability.</b></p> <p>This report is made to the Ill. Dept. of Children and Family Services (DCFS) immediately upon suspicion or receipt of knowledge. The DCFS Child Abuse Hotline is 800/25-ABUSE or 217/524-2606.</p> <p>In addition to the <u>Building</u> Principal, all school personnel are required to make this report. A staff member should inform the <u>Building</u> Principal if <del>he or she</del><del>the staff member</del> made a report; the <u>Building</u> Principal should inform the Superintendent of any report made.</p> <p>This report is required by the Abused and Neglected Child Reporting Act (325 ILCS 5/), and the Dept. of Human Services Act (20 ILCS 1305/). A knowing and willful failure to make the report to DCFS is a Class A misdemeanor for the first violation and a second or subsequent violation is a Class 4 felony. 325 ILCS 5/4.</p>	<p>Information and directions are available from DCFS at: <a href="http://www.state.il.us/dcfs/child/index.shtml">www.state.il.us/dcfs/child/index.shtml</a>.</p> <p>5:90, <i>Abused and Neglected Child Reporting</i></p> <p>7:190-AP6, <i>Administrative Procedure - Guidelines for Investigating Sexting Allegations</i></p>

Events Requiring Reports Concerning School Safety and Security	Resources
<p><b>Child pornography is discovered on electronic and information technology equipment.</b></p> <p>This report is made immediately to local law enforcement, or the National Center for Missing and Exploited Children's CyberTipline 800/843-5678 or online at: <a href="http://www.CyberTipline.com">www.CyberTipline.com</a>.</p> <p>According to 325 ILCS 5/4.5,</p> <p><i>Electronic and information technology equipment means, equipment used in the creation, manipulation, storage, display, or transmission of data, including internet and intranet systems, software applications, operating systems, video and multimedia, telecommunications products, kiosks, information transaction machines, copiers, printers, and desktop and portable computers. (Italics added.)</i></p> <p>An electronic and information technology equipment worker or the worker's employer is required to make this report by 325 ILCS 5/4.5.</p> <p>Failure to make this report is a business offense subject to a fine of \$1,001. <i>Id.</i> at 5/4.5(e).</p>	<p>5:90, <i>Abused and Neglected Child Reporting</i></p>
<p><b>Hazing resulted in bodily harm to any person.</b></p> <p>This report is required when <a href="#">the Building</a> Principal or other school personnel or volunteer observes hazing.</p> <p>This report is made to the Superintendent or other supervising authority or, in the event of death or great bodily harm, to law enforcement. 720 ILCS 5/12C-50.1. The statute does not provide a deadline for making the report, but making the report immediately is prudent.</p> <p>Failure to report hazing is a Class B misdemeanor and if the hazing resulted in death or great bodily harm the failure to report is a Class A misdemeanor. <i>Id.</i> at 5/12C-50.1(c).</p>	<p>5:90, <i>Abused and Neglected Child Reporting</i></p> <p>7:190, <i>Student Behavior</i></p>
<p><b>The person enrolling a student fails to provide a certified copy of the student's birth certificate within 30 days of enrolling the student.</b></p> <p>The Superintendent or designee is required to <a href="#">make this report. The report is made to immediately notify</a> local law enforcement. <a href="#">The Superintendent or designee must also notify the person enrolling the student, in writing.</a></p>	<p>7:50, <i>School Admissions and Student Transfers To and From Non-District Schools</i></p> <p>7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i></p>

Events Requiring Reports Concerning School Safety and Security	Resources
<p><u>that unless the person complies within 10 days, the case will be referred to local law enforcement for investigation. If the person does not comply within 10 days, the Superintendent or designee refers the case to local law enforcement.</u> 325 ILCS 50/5(b)(2) and 325 ILCS 55/5(b).</p> <p>This report is required by the Missing Children Records Act (325 ILCS 50/), and the Missing Children Registration Law (325 ILCS 55/).</p>	
<p><b>The District receives notification from the ISP of the disappearance of a student currently or previously enrolled.</b></p> <p>The Superintendent or designee is required to <u>make this report. The report must include</u> <del>flagged</del> records pertaining to the student, <u>such that whenever a copy of or information regarding the flagged records is requested, the Superintendent or designee will be alerted. The Superintendent or designee must immediately report to local law enforcement any request concerning flagged records</u> or knowledge about where the student may be located. <del>40325</del> 325 ILCS 50/5(a) and 325 ILCS 55/5(a).</p> <p>This report is required by the Missing Children Records Act (325 ILCS 50/), and the Missing Children Registration Law (325 ILCS 55/).</p>	<p>7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i></p>
<p><b>A drug-related incident occurred on school property, including any conveyance used to transport students, or <u>on any public way</u> within 1000 feet of the school.</b></p> <p>The <u>Building</u> Principal or designee is required to immediately notify the Superintendent <u>or designee and any involved student's parent/guardian.</u><sup>1</sup> The Superintendent or designee is required to immediately report to local law enforcement. 105 ILCS 5/10-</p>	<p>3:60, <i>Administrative Responsibility of the Building Principal</i></p> <p>4:170-API1, <i>Comprehensive Safety and Security Plan</i>, Letter J. Required Notices</p>

The footnotes should be removed before the material is used.

<sup>1</sup> Parent/guardian notification is only required by law when the alleged offense is firearm possession, but parent/guardian notification is suggested here as a best practice. 105 ILCS 5/10-27.1A(b). This aligns with the **Required Notices** subhead of sample policy 7:190, *Student Behavior*, and section **J. Required Notices** of sample administrative procedure 4:170-API1, *Comprehensive Safety and Security Plan*, which provide that a parent/guardian will be notified of drug-related incidents and battery of a staff member. See f/n 56 in sample policy 7:190, *Student Behavior*, and f/n 5 in sample administrative procedure 4:170-API1, *Comprehensive Safety and Security Plan*. If your board has not expanded this notification duty in policy 7:190, *Student Behavior*, delete "and any involved student's parent/guardian."

Events Requiring Reports Concerning School Safety and Security	Resources
<p><u>27.1B(b), amended by P.A.s 103-609 (first to pass both houses) and 103-780 (second to pass both houses and controlling). Schools must also report any verified incident involving drugs to the Ill. State Board of Education (ISBE) through its web-based School Incident Reporting System (SIRS) as it occurs during the year but no later than July 31 for the preceding school year. Id. See f/n 6 in sample administrative procedure 4:170-AP1, Comprehensive Safety and Security Plan.</u></p> <p>105 ILCS 127/2 also requires reporting to the municipal police dept. or office of the county sheriff of the municipality or county where the school is located within 48 hours of becoming aware of the drug violation.</p> <p>105 ILCS 127/2 sets forth specific drug violations that will trigger this duty to report; however, best practice suggests reporting any drug violation. This report is required by the School Reporting of Drug Violations Act, <u>(105 ILCS 127/).</u></p>	
<p><b>The safety and welfare of students and teachers are threatened by illegal use of drugs and alcohol, by illegal use or possession of weapons, or by illegal gang activity.</b></p> <p>If this occurs, the <u>Building</u> Principal is required to utilize the resources of proper law enforcement agencies. 105 ILCS 5/10-21.4a.</p>	<p>3:60, <i>Administrative Responsibility of the Building Principal</i></p> <p>7:190, <i>Student Behavior</i></p>
<p><b>A student committed a criminal offense.</b></p> <p>The Superintendent or designee is required to make this report. This report is made to local law enforcement agencies as part of a reciprocal reporting system between the <u>School</u>-District and local law enforcement agencies. No specified time period is stated in the statute. A reciprocal reporting system is required by 105 ILCS 5/10-20.14.</p>	<p>2:150, <i>Committees</i></p> <p>7:190-AP3, <i>Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students</i></p>
<p><b>A person on school grounds possesses a firearm.</b></p> <p>This report is made by the <u>Building</u> Principal or designee to local law enforcement immediately after receiving a report of a person on school grounds possessing a firearm. The <u>Building</u> Principal or designee must also notify the Superintendent <u>or</u></p>	<p>7:190, <i>Student Behavior</i></p> <p>4:170-AP1, <i>Comprehensive Safety and Security Plan</i>, Letter J. Required Notices</p>

Events Requiring Reports Concerning School Safety and Security	Resources
<p><a href="#">designee and any involved student's parent/guardian</a>, and the Superintendent or designee must also immediately report to local law enforcement. <a href="#">Schools must also report any verified incident involving a firearm to ISBE through SIRS as it occurs during the year but no later than July 31 for the preceding school year. See f/n 6 in sample administrative procedure 4:170-API, Comprehensive Safety and Security Plan.</a></p> <p>These reports are required by 105 ILCS 5/10-27.1A, amended by P.A.s 102-197, <a href="#">103-609 (first to pass both houses)</a> and <a href="#">103-780 (second to pass both houses and controlling)</a>. A knowing and willful failure to make the report is a petty criminal offense for the first violation and a second or subsequent violation is a Class C misdemeanor. <a href="#">Id.</a></p>	
<p><b>A staff member is <a href="#">attacked/battered</a>.</b></p> <p>This report is made by the <a href="#">Building</a> Principal or designee to the Superintendent or designee <a href="#">and to any involved student's parent/guardian</a>.<sup>2</sup> The Superintendent or designee will immediately report to local law enforcement and will report to ISBE through <a href="#">SIRS</a> <del>its web-based School Incident Reporting System</del> as incidents occur during the school year and no later than August 1 for the preceding school year. 105 ILCS 5/10-21.7, amended by P.A. 102-894.</p>	<p>4:170-API, <i>Comprehensive Safety and Security Plan</i>, Letter J. Required Notices</p>
<p><b>A student engaged in aggressive behavior.</b></p> <p>The Superintendent or designee is required to make this report. This report is made to the parent/guardian of a student who engaged in aggressive behavior including, without limitation, bullying. 105 ILCS 5/10-20.14(d). No specific time period is stated in the statute.</p>	<p>7:180, <i>Prevention of and Response to Bullying, Intimidation, and Harassment</i></p> <p>7:190, <i>Student Behavior</i></p> <p>7:190-E1, <i>Aggressive Behavior Reporting Letter and Form</i></p>

Required Notices Concerning School Safety and Security	Resources
<p><b>Human Trafficking Hotline.</b></p> <p>The Superintendent or designee ensures the Ill. Dept. of Human Services' notice is posted in conspicuous and</p>	<p>Notice available for download at: <a href="http://www.dhs.state.il.us/page.aspx?item=82023">www.dhs.state.il.us/page.aspx?item=82023</a>.</p>

The footnotes should be removed before the material is used.

<sup>2</sup> See f/n 1, above.

Required Notices Concerning School Safety and Security	Resources
<p>accessible locations such as administrative offices or other locations in view of school employees.</p> <p>This notice is required by the Human Trafficking Resource Center Notice Act, <a href="#">(775 ILCS 50/)</a>.</p>	
<p><b>Lead in Drinking Water.</b></p> <p>If samples from any drinking water lead test performed in any District school(s) exceed five parts per billion, the Superintendent or designee provides notification of the sampling results to the parents or guardians of all enrolled students.</p> <p>This notification is required by 225 ILCS 320/35.5(c)(3).</p>	<p>4:170, <i>Safety</i></p>
<p><b>Sex Offender Information is Available.</b></p> <p>This notice is provided to the parents/guardians of students at either registration or parent-teacher conferences.</p> <p>Either <a href="#">at the Building</a> Principal or teacher shall notify the parents/guardians that information about sex offenders is available on the ISP website. 730 ILCS 152/120(g).</p> <p>This notice is required by the Sex Offender Community Notification Law, <a href="#">(730 ILCS 152/120(g))</a>.</p>	<p>4:170, <i>Safety</i></p> <p>4:175-AP1, <i>Criminal Offender Notification Laws; Screening</i></p> <p>4:175-AP1, E1, <i>Informing Parents/Guardians About Offender Community Notification Laws</i></p>

## Personnel

### Exhibit – Employee Request Form for Personnel Records

*To be used when an employee requests to inspect, copy, or receive copies of their personnel records under the Personal Record Review Act. An employee must be granted at least two requests per calendar year, made at reasonable intervals unless otherwise provided in a collective bargaining agreement. 820 ILCS 40/2(b), added by P.A. 103-727, eff. 1-1-25.*

Employee Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

The Personnel Record Review Act (820 ILCS 40/) grants every employee the right to inspect, copy, and receive copies of the following documents:

1. Personnel documents which are, have been, or are intended to be used in determining that employee's qualifications for employment, promotion, transfer, compensation, benefits, discharge, or other disciplinary action, except as provided in 820 ILCS 40/10;
2. Employment-related contracts or agreements that are legally binding on the employee;
3. Employee handbooks made available to the employee or that the employee acknowledged receiving; and
4. Written District policies or procedures the employee was subject to and that concern qualifications for employment, promotion, transfer, compensation, benefits, discharge, or other disciplinary action.

I request to (*check one*):

- ☐ **Inspect**  
☐ **Copy**

- ☐ **Receive Hard Copies of**  
☐ **Receive Electronic Copies of**

my personnel records as follows (*identify what records are sought*): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will the records inspection, copying, or receipt of copies be performed by the employee?

☐ **Yes**

☐ **No, by the employee's representative\*:**

Representative's Name: \_\_\_\_\_

Representative's Role (*check one*):

- ☐ **Family member** ☐ **Lawyer**  
☐ **Union steward/official** ☐ **Translator**

\*If the request includes medical information and medical records, attach a signed waiver to release medical information and medical records to the employee's representative.

\_\_\_\_\_  
 Employee Signature

\_\_\_\_\_  
 Date

-----  
*Completed by the Records Custodian or Privacy Officer.*

Request received on: \_\_\_\_\_

Personnel records due to employee on: \_\_\_\_\_

Personnel records provided to employee on: \_\_\_\_\_

\_\_\_\_\_  
Record Custodian or Privacy Officer Signature

\_\_\_\_\_  
Date

DRAFT

## Students

### Exhibit - Student Handbook Checklist

The Checklist contains mandatory and recommended notices that schools should give to their students and the students' parents/guardians.<sup>1</sup> *Mandatory* means the notices are legally required. *Recommended* means including the notices are a best practice. The Checklist is in the IASB Policy Reference Manual (PRM) format, and it lists corresponding policies, procedures, and exhibits in numerical order within each sub-headed category. A corresponding citation to the Ill. Principals Association **Online Model Student Handbook (MSH)** is also listed, if one exists. Any handbook should be reviewed by the Board Attorney before distribution to ensure that all mandatory notices are included as this Checklist is subject to change without notice. This Checklist is not a substitute for legal advice.

### Mandatory Notices

#### Student Services

Mandatory Topics	IASB PRM	IPA MSH
Transportation	4:110, <i>Transportation</i>	4.10, <i>Bus Transportation</i>
Transportation reimbursement eligibility and dispute resolution <b>Note:</b> this program has been withdrawn due to lack of funding	4:110, <i>Transportation</i>	4.10, <i>Bus Transportation</i>
Eligibility criteria for free and reduced lunch	4:130, <i>Free and Reduced-Price Food Services</i> 4:130-E, <i>Free and Reduced-Price Food Services; Meal Charge Notifications</i>	<a href="#">1.210, Free and Reduced-Price Food Services; Meal Charge Notifications</a> 3.10, <i>Fees, Fines &amp; Charges; Waiver of Student Fees</i>
Waiver of school fees along with the fee waiver application form	4:140, <i>Waiver of Student Fees</i> 4:140-AP, <i>Fines, Fees, and Charges - Waiver of Student Fees</i>	3.10, <i>Fees, Fines &amp; Charges; Waiver of Student Fees</i> 3.10-E1, <i>Application for Fee Waiver</i>

The footnotes should be removed before the material is used.

<sup>1</sup> In its continuing commitment to help school districts comply with legal requirements for all policies and procedures, the Ill. Principals Association (IPA) in conjunction with the Ill. Association of School Boards' (IASB) **PRESS**, have prepared this checklist to assist school administrators in preparing their student handbooks. A special thank you also goes to the law firm of Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP for allowing IPA and IASB to cross check this *Student Handbook Checklist* against its annual version.

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
	4:140-E1, <i>Application for Fee Waiver</i> 4:140-E3, <i>Response to Application for Fee Waiver, Appeal, and Response to Appeal</i>	
School Wellness (required if the District participates in the National School Lunch Program or Breakfast Program)	6:50, <i>School Wellness</i>	
Alternative learning opportunities	6:110, <i>Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program</i>	2.90, <i>Credit for Proficiency, Non-District Experiences, Course Substitutions and Accelerated Placement</i>
Notification to parents/guardians of English Learners regarding their child's placement in, and information about, the District's English Learners programs	6:160, <i>English Learners</i>	12.60, <i>English Learners</i>
Parental involvement under Title I (only when the district receives Title I funds)	6:170, <i>Title I Programs</i> 6:170-AP1, <i>Checklist of Development, Implementation, and Maintenance of Parent and Family Engagement Compacts for Title I Programs</i> 6:170-AP1, E1, <i>District-Level Parent and Family Engagement Compact</i> 6:170-AP1, E2, <i>School-Level Parent and Family Engagement Compact</i> 6:170-AP2, <i>Notice to Parents Required by Elementary and Secondary Education, McKinney-Vento Homeless Assistance, and Protection of Pupil Rights Laws</i>	12.130, <i>Parent Notices Required by the Every Student Succeeds Act</i>

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
Notice to parents required by the Elementary and Secondary Education Act	6:170-AP2, <i>Notice to Parents Required by Elementary and Secondary Education, McKinney-Vento Homeless Assistance, and Protection of Pupil Rights Laws</i>	12.130, <i>Parent Notices Required by the Every Student Succeeds Act</i>
Surveys that request personal information from students	7:15, <i>Student and Family Privacy Rights</i>	11.10, <i>Student Privacy Protections</i>
Birth certificate requirements for enrollment	7:50, <i>School Admissions and Student Transfers To and From Non-District Schools</i> 7:50-AP, <i>School Admissions and Student Transfers To and From Non-District Schools</i>	
Dental examinations ( <a href="#">K, 2nd, 6th, and 9th grade students</a> )	7:100, <i>Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students</i>	5.10, <i>Immunization, Health, Eye &amp; Dental Examination</i>
Eye examinations (K and students enrolling in public school for the first time only)	7:100, <i>Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students</i>	5.10, <i>Immunization, Health, Eye &amp; Dental Examination</i>
Vaccinations (influenza <del>and meningococcal</del> )	7:100, <i>Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students</i>	5.10, <i>Immunization, Health, Eye &amp; Dental Examination</i>
Administration of medications (includes asthma inhalers and epinephrine injectors, opioid antagonists, and glucagon)	7:270, <i>Administering Medicines to Students</i> 7:270-AP1, <i>Dispensing Medication</i> 7:270-E1, <i>School Medication Authorization Form</i>	5.20, <i>Student Medication</i> 5.20-E1, <i>Student Medication Authorization Form</i>
Names of designated Prioritization of Urgency of Need for Services (PUNS)-trained employee(s) in each school within the District.	5:100, <i>Staff Development Program</i>	<a href="#">10.70, PUNS Database Information for Students and Parents or Guardians</a>

### Student Programs

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
Notice of instruction in recognizing and avoiding sexual abuse	6:60-AP1, <i>Comprehensive Health Education Program</i> 6:60-AP1, E1, <i>Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs</i>	12.40, <i>Family Life &amp; Sex Education</i> <i>ClassesInstruction</i> 12.40-E1, <i>Notice to Parents/Guardians on Sex Education Instruction</i>
Free appropriate public education to students with disabilities  Special education services to eligible children whether or not enrolled in the District	6:120, <i>Education of Children with Disabilities</i> 6:120-AP1, <i>Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities</i> (downloadable from IASB website, <a href="http://www.iasb.com">www.iasb.com</a> ) 6:120-AP1, E1, <i>Notice to Parents/Guardians Regarding Section 504 Rights</i>	10.10, <i>Education of Children with Disabilities</i>
Counseling options for students who are affected by sexual abuse and grooming behavior, along with options for victims of sexual abuse and grooming behavior to obtain assistance and intervention	7:250, <i>Student Support Services</i> 7:250-AP2, <i>Protocol for Responding to Students with Social, Emotional, or Mental Health Needs</i>	5.30, <i>Guidance and Counseling</i>
Opportunities for registered apprenticeship programs for students in grades 9-12 who are 16 years or older	6:310, <i>High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</i>	2.90, <i>Credit for Proficiency, Non-District Experiences, Course Substitutions and Accelerated Placement</i>

### Student Responsibilities

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
IHSA policy on banned substances (required only for IHSA schools)	6:190, <i>Extracurricular and Co-Curricular Activities</i>	9.10, <i>Extracurricular and Athletic</i>

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
	6:190-AP, <i>Academic Eligibility for Participation in Extracurricular Activities</i> 7:240, <i>Conduct Code for Participants in Extracurricular Activities</i> 7:240-AP1, <i>Code of Conduct for Extracurricular Activities</i>	<i>Activities Code of Conduct</i>
Absenteeism and truancy	7:70, <i>Attendance and Truancy</i>	2.10, <i>Attendance</i> 2.50, <i>Truancy</i>
Statement of district ownership of and right to search student lockers	7:140, <i>Search and Seizure</i>	8.10, <i>Search and Seizure</i>
Search procedures for school grounds and lockers	7:140, <i>Search and Seizure</i>	8.10, <i>Search and Seizure</i>
Notification regarding access to student accounts or profiles on social networking websites	7:140, <i>Search and Seizure</i> 7:140-E, <i>Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act</i>	8.10, <i>Search and Seizure</i>
Bullying prohibited and reporting encouraged	7:180, <i>Prevention of and Response to Bullying, Intimidation, and Harassment</i>	6.40, <i>Prevention of and Response to Bullying, Intimidation, <del>&amp;</del>and Harassment</i> 6.40-E1, <i>Aggressive Behavior Reporting <u>Letter and</u> Form</i>
Teen dating violence prohibited and reporting encouraged	7:185, <i>Teen Dating Violence Prohibited</i>	6.45, <i><u>Sexual</u> Harassment <del>and</del> Teen Dating Violence Prohibited</i>
Prohibition of electronic paging devices and making threat by Internet	7:190, <i>Student Behavior</i>	6.30, <i>Student Behavior</i>
All prohibited conduct in the school discipline code, including, but not limited to: 1. Controlled substances	4:170-AP2, E4, <i>Letter to Parents/Guardians About Preventing and Reducing Incidences of Sexting</i>	6.30, <i>Student Behavior</i>

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
2. Firearms and other weapons 3. E-cigarettes 4. Gangs and gang-related activity 5. Sexting prohibited	7:190, <i>Student Behavior</i> 7:190-AP5, <i>Student Handbook - Electronic Devices</i> 7:190-AP6, <i>Guidelines for Investigating Sexting Allegations</i>	
Inform parents/guardians when their child engaged in aggressive behavior along with the school's early intervention procedures	7:190-E1, <i>Aggressive Behavior Reporting Letter and Form</i>	6.40-E1, <i>Aggressive Behavior Reporting <a href="#">Letter and Form</a></i>
Suspension and expulsion, and due process requirements	7:200, <i>Suspension Procedures</i> 7:210, <i>Expulsion Procedures</i>	6.30-E1, <i>Short Term Out-of-School Suspension (1-3 Days) Reporting Form</i>  6.30-E2, <i>Long Term Out-of-School Suspension (4-10 Days) Reporting Form</i>
School bus safety	7:220, <i>Bus Conduct</i> 4:110-AP3, <i>School Bus Safety Rules</i>	4.10, <i>Bus Transportation</i> <a href="#">4.15-E, School Bus Safety Rules</a>
Videotape surveillance of buses (if applicable)	7:220, <i>Bus Conduct</i> 7:220-AP, <i>Electronic Recordings on School Buses</i>	4.10, <i>Bus Transportation</i>
Behavior interventions (these may be developed through the Spec. Ed. Coop if the district belongs to one)	7:230, <i>Misconduct by Students With Disabilities</i>	10.20, <i>Discipline of Students with Disabilities</i>
Dress code	7:160, <i>Student Appearance</i>	1.170, <i>Student Appearance</i>  6.20, <i>School Dress Code <a href="#">&amp; Student Appearance</a></i>
All other conduct prohibited by Board policy - school discipline code	7:190, <i>Student Behavior</i>	6.30, <i>Student Behavior</i>

## Student Rights

Mandatory Topics	IASB PRM	IPA MSH
Notice of <del>prohibition of contact information for nondiscrimination on the basis of sex under</del> Title IX; <del>that inquiries may be directed to the District Title IX Coordinator, the U.S. Dept. of Education's Office for Civil Rights or both; contact information for the Title IX Coordinator; how to locate board policy; coordinator(s) and making how to make</del> reports or complaints of <del>sex discrimination or sexual harassment</del>	<del>2:260, Uniform Grievance Procedure</del> 2:265, Title IX Grievance Procedure <del>2:265-AP1, Title IX Response</del>	<del>1.50, Equal Educational Opportunities and Sex Equity</del> 6.40, Prevention of and Response to Bullying, Intimidation, <del>&amp; and</del> Harassment
Prohibition of discrimination on the basis of race, color, national origin, sex, sexual orientation, ancestry, age, religious beliefs, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy	7:10, Equal Educational Opportunities 2:265, Title IX Grievance Procedure	1.50, Equal <del>Educational Opportunities &amp; and</del> Sex Equity
Sex equity and grievance procedures	2:260, Uniform Grievance Procedure 2:265, Title IX Grievance Procedure 7:10, Equal Educational Opportunities 7:20, Harassment of Students Prohibited	1.50, Equal <del>Educational Opportunities &amp; and</del> Sex Equity
Sexual harassment prohibited and grievance procedures and age-appropriate information about the sexual harassment policy	2:260, Uniform Grievance Procedure 2:265, Title IX Grievance Procedure 7:20, Harassment of Students Prohibited 7:185, Teen Dating Violence Prohibited	6.45, Sexual Harassment & Teen Dating Violence Prohibited
Board policy prohibiting discrimination and harassment based on race, color, and national origin, and retaliation, and an accessible and	2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited	<del>6.42, Discrimination and Harassment on the Basis of Race, Color,</del>

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
age-appropriate summary of the policy		<a href="#"><u>and National Origin Prohibited</u></a>
Notify parents of their right to request their child's classroom teachers' qualifications	5:190-E1, <i>Notice to Parents of Their Right to Request Their Child's Classroom Teachers' Qualifications</i>	12.130, <i>Parent Notices Required by the Every Student Succeeds Act</i>
Educational rights of homeless students in the location where homeless children receive services	6:140, <i>Education of Homeless Children</i> 6:140-AP, <i>Education of Homeless Children</i>	12.30, <i>Homeless Child's Right to Education</i>
Notice of parent/guardian and student rights under the Protection of Pupil Rights Act	7:15, <i>Student and Family Privacy Rights</i> 7:15-E, <i>Notification to Parents of Family Privacy Rights</i>	11.10, <i>Student Privacy Protections</i>
Notice to parents/guardians about social network passwords	7:140, <i>Search and Seizure</i> 7:140- E, <i>Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act</i>	6.70, <i>Access to Student Social Networking Passwords &amp; Websites</i>
Notice concerning privacy and access rights to school student records	7:340, <i>Student Records</i> 7:340-AP1, E1, <i>Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records</i> 7:340-AP1, E2, <i>Using a Photograph or Video Recording of a Student</i>	11.20, <i>Student Records</i>
Disclosure of directory information	7:340-AP1, E1, <i>Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records</i> 7:340-AP1, E2, <i>Using a Photograph or Video Recording of a Student</i>	11.20, <i>Student Records</i>
Information classified as directory information and for objecting to disclosure of information	7:340-AP1, E1, <i>Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records</i>	11.20, <i>Student Records</i>

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
Military recruiting	7:340-AP1, E3, <i>Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information</i> 7:340-AP1, E4, <i>Frequently Asked Questions Regarding Military Recruiter Access to Students and Student Information</i>	11.20, <i>Student Records</i>
Student biometric information (when applicable)	7:340, <i>Student Records</i> 7:340-AP1, E5, <i>Biometric Information Collection Authorization</i>	11.30, <i>Student Biometric Information</i>
Notice to parents/guardians concerning student data collected by schools and operators under the Student Online Personal Protection Act	7:345-AP, E2, <i>Student Data Privacy; Notice to Parents About Educational Technology Vendors</i>	7.40, <i>Annual Notice to Parents about Educational Technology Vendors Under the Student Online Personal Protection Act</i>
Notice of disability accommodation	8:70, <i>Accommodating Individuals with Disabilities</i>	1.110, <i>Accommodating Individuals with Disabilities</i>

#### General Information

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
Notice before a pesticide application	4:160, <i>Environmental Quality of Buildings and Grounds</i> 4:160-AP, <i>Environmental Quality of Buildings and Grounds</i>	12.80, <i>Pesticide Application Notice</i>
Availability of information concerning sex offenders	4:175-AP1, <i>Criminal Offender Notification Laws; Screening</i> 4:175-AP1, E1, <i>Informing Parents/Guardians About Offender Community Notification Laws</i>	<a href="#"><u>12.110, Sex Offender Notification</u></a> <del><a href="#"><u>Law 12.120, Violent Offender Community Notification</u></a></del>

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
School bus safety	4:110-AP3, <i>School Bus Safety Rules</i>	4.10, <i>Bus Transportation</i>
Asbestos management plan, notice of availability		
Notice to parents/guardians and staff of IHSA's online training video about hands-only CPR and AED	4:170, <i>Safety</i> 4:170-AP6, E1, <i>School Staff AED Notification Letter</i>	
Evidence-informed educational information for parents/guardians on the warning signs of child sexual abuse and grooming, and assistance, referral, or resource information	4:165, <i>Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors</i>	1.180, <i>Awareness and Prevention of Child Sexual Abuse, Grooming Behaviors, and Boundary Violations</i>
Contact information for the National Suicide Prevention Lifeline, the Crisis Text Line, and either the Safe2Help Illinois helpline and/or a local suicide prevention hotline	7:290, <i>Suicide and Depression Awareness and Prevention</i> 7:290-AP, <i>Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program</i>	
Notice that a student athlete and his/her parent must sign acknowledgement of receiving the concussion policy (required only for IHSA schools)	7:305, <i>Student Athlete Concussions and Head Injuries</i> 7:305-AP, <i>Program for Managing Student Athlete Concussions and Head Injuries</i>	9.30, <i>Student Athlete Concussions and Head Injuries</i>
School visitation rights notice	8:95-E1, <i>Letter Notifying Parents/Guardians of School Visitation Rights</i> 8:95-E2, <i>Verification of School Visitation</i>	12.70, <i>School Visitation Rights</i>
Ill. State Board of Elections one-page document explaining voter registration process, available at <a href="http://www.elections.il.gov/">www.elections.il.gov/</a> (high schools only)		
Employee code of professional conduct	5:120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i>	1.185, <i>Faith's Law Notifications</i>

<b>Mandatory Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
Notice to parents/guardians of the availability of the Ill. State Board of Education's <i>Sexual Abuse Response and Prevention Resource Guide</i> , at <a href="http://www.isbe.net/Documents/Faiths-Law-Resource-Guide.pdf">www.isbe.net/Documents/Faiths-Law-Resource-Guide.pdf</a>	5:120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i>	<a href="#">1.200, Sexual Abuse Response and Prevention Resource Guide</a>

### **Recommended Notices**

#### **Student Services**

<b>Recommended Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
Information regarding waiver of student fees	4:140, <i>Waiver of Student Fees</i>	3.10, <i>Fees, Fines <u>&amp;and</u> Charges; Waiver of Student Fees</i>
Fire drill program, building specific plan	4:170, <i>Safety</i> 4:170-AP1, <i>Comprehensive Safety and Security Plan</i>	5.40, <i>Safety Drill Procedures and Conduct</i>
School safety plans, including severe weather and injury or sudden illness	4:170, <i>Safety</i> 4:170-AP1, <i>Comprehensive Safety and Security Plan</i> 4:170-AP1, E1, <i>Accident or Injury Form</i>	2.100, <i>Home and Hospital Instruction</i>
<del>Targeted</del> -School violence prevention program, including threat assessment teams	4:190, <i>Targeted School Violence Prevention Program</i> 4:190-AP2, <i>Threat Assessment Team (TAT)</i>	<a href="#">5.70, Targeted School Violence Prevention Program</a> <a href="#">5.70-E, Targeted School Violence Prevention and Threat Assessment Education</a>
Home and hospital instruction	6:150, <i>Home and Hospital Instruction</i>	2.100, <i>Home and Hospital Instruction</i>
Student residency and tuition	7:60, <i>Residence</i> 7:60-AP1, <i>Challenging a Student's Residence Status</i> 7:60-AP2, <i>Establishing Student Residency</i>	

<b>Recommended Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
	<p>7:60-AP2, E1, <i>Letter of Residence from Landlord in Lieu of Lease</i></p> <p>7:60-AP2, E2, <i>Letter of Residence to be Used When the Person Seeking to Enroll a Student is Living with a District Resident</i></p> <p>7:60-AP2, E3, <i>Evidence of Non-Parent's Custody, Control and Responsibility of a Student</i></p>	
Parking, building specific	7:140, <i>Search and Seizure</i>	4.20, <i>Parking</i>
Health and school counselor and social work access	7:250, <i>Student Support Services</i>	5.30, <i>Guidance &amp; Counseling</i>
Communicable and infectious disease	<p>7:280, <i>Communicable and Chronic Infectious Disease</i></p> <p>7:280-AP, <i>Managing Students with Communicable or Infectious Diseases</i></p>	<p>5.50, <i>Communicable Disease</i></p> <p>5.60, <i>Head Lice</i></p>
Students with diabetes	6:120-AP4, <i>Care of Students with Diabetes</i>	<p>1.130, <i>Care of Students with Diabetes</i></p> <p>1.130-E1, <i>Authorization to Provide Diabetic Care</i></p>
Medical cannabis administration	7:270-E2, <i>School Medication Authorization Form - Medical Cannabis</i>	5.20, <i>Student Medication</i>
Anaphylaxis prevention and response	<p>7:285, <i>Anaphylaxis Prevention, Response, and Management Program</i></p> <p>7:285-AP, <i>Anaphylaxis Prevention, Response, and Management Program</i></p>	1.190, <i>Prevention of Anaphylaxis</i>
Telephone use, building specific		

### Student Programs

<b>Recommended Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
Weighted grades	6:280-AP, <i>Evaluating and Reporting Student Achievement</i>	
District philosophy and goals	1:30, <i>School District Philosophy</i> 3:10, <i>Goals and Objectives</i> 6:10, <i>Educational Philosophy and Objectives</i>	
Remote Learning and/or e-learning program(s)	6:20, <i>School Year Calendar and Day</i> 6:20-AP, <i>Remote and/or Blended Remote Learning Day Plan(s)</i> 6:185, <i>Remote Educational Program</i>	
Anti-bias curriculum	6:60, <i>Curriculum Content</i>	
Driver education eligibility and requirements (high schools only)	6:60, <i>Curriculum Content</i>	
Parental objections to sex education, family life instruction, and sexually transmitted diseases	6:60-AP1, E1, <i>Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and /or Opt-outs</i>	12.40, <a href="#"><i>Family Life &amp; Sex Education Classes Instruction</i></a> 12.40-E1, <i>Notice to Parents/Guardians on Sex Education Instruction</i>
Biking and Walking Safety Education	6:60-AP1, E2, <i>Resources for Biking and Walking Safety Education</i>	
Accelerated placement availability	6:135, <i>Accelerated Placement Program</i>	2:90, <i>Credit for Proficiency, Non-District Experiences, Course Substitutions and Accelerated Placement</i>
Adaptive physical education program exemption	6:310, <i>High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</i>	2.80, <i>Exemption from PE Requirement (Regular Education)</i>

<b>Recommended Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
Bilingual education availability	6:160, <i>English Learners</i>	12.60, <i>English Learners</i>
Co-curricular activities	6:190, <i>Extracurricular and Co-Curricular Activities</i>	9.10, <i>Extracurricular and Athletic Activities Code of Conduct</i>
“No Pass, No Play”	6:190, <i>Extracurricular and Co-Curricular Activities</i> 6:190-AP, <i>Academic Eligibility for Participation in Extracurricular Activities</i>	9.10, <i>Extracurricular and Athletic Activities Code of Conduct</i>
Parental right to review instructional materials	6:210, <i>Instructional Materials</i>	11.10, <i>Student Privacy Protections</i>
Acceptable use and Internet safety	6:235, <i>Access to Electronic Networks</i> 6:235-AP1, <i>Acceptable Use of the District’s Electronic Networks</i> 6:235-AP1, E1, <i>Student Authorization for Access to the District’s Electronic Networks</i> 6:235-AP1, E2, <i>Staff Authorization for Access to the District’s Electronic Networks</i>	7.10, <del>Internet</del> <i>Acceptable Use of the District’s Electronic Networks</i> 7.10-E1, <del>Internet</del> <i>Acceptable Use Sign-Off Student Authorization for Access to the District’s Electronic Networks</i>
Social promotion	6:280, <i>Grading and Promotion</i> 6:280-AP, <i>Evaluating and Reporting Student Achievement</i>	2.60, <i>Grading and Promotion</i>
High school graduation requirements (high schools only)	6:300, <i>Graduation Requirements</i>	2.120, <i>High School Graduation Requirements</i>
Right of students with IEP to participate in graduation ceremony (high schools only)	6:300, <i>Graduation Requirements</i>	10.40, <i>Certificate of High School Completion</i>
Physical education, including waiver of required classes	6:310, <i>High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</i>	2.80, <i>Exemption from PE Requirement (Regular Education)</i>

<b>Recommended Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
		10.30, <i>Exemption from PE Requirement (Special Education)</i>
Class schedules, building specific		
Schedule of testing programs, building specific	6:340, <i>Student Testing and Assessment Program</i>	
Student distribution of non-curricular material	7:310, <i>Restrictions on Publications; Elementary Schools</i> 7:310-AP, <i>Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools</i> 7:315, <i>Restrictions on Publications; High Schools</i> 7:315-AP, <i>Guidelines for Student Distribution of Non-School Sponsored Publications; High Schools</i>	7.20, <i>Guidelines for Student Distribution of Non-School Sponsored Publications</i> 7.27, <i>Access to Non-School Sponsored Publications</i>

General Information

<b>Recommended Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
School calendar	6:20, <i>School Year Calendar and Day</i>	
Field trip	6:240, <i>Field Trips</i> 6:240-AP, <i>Field Trip Guidelines</i>	6.60, <i>Field Trips</i>
Release time for religious instruction/observance	7:80, <i>Release Time for Religious Instruction/Observance</i>	2.30, <i>Release Time for Religious Instruction and Observance</i>
Release time for students voting in elections	7:90, <i>Release During School Hours</i>	
Extracurricular drug and alcohol testing (if applicable)	7:240-AP2, <i>Extracurricular Drug and Alcohol Testing Program</i> 7:240-AP2, E1, <i>Consent to Participate in Extracurricular Drug and Alcohol Testing Program</i>	9.10, <i>Extracurricular and Athletic Activities Code of Conduct</i>

<b>Recommended Topics</b>	<b>IASB PRM</b>	<b>IPA MSH</b>
Eligibility to remove college entrance exams from student transcripts	7:340, <i>Student Records</i>	11.20, <i>Student Records</i>
Equal access to school facilities	8:20, <i>Community Use of School Facilities</i>	
Identification and registration of persons entering the school building	8:30, <i>Visitors to and Conduct on School Property</i>	1.40, <i>Visitors</i>
Statement that the handbook is: <ol style="list-style-type: none"> <li>1. Only a summary of board policies governing the district; board policies are available to the public at the district office</li> <li>2. A document that may be amended during the year without notice</li> <li>3. Is a communication tool of all policies to persons expected to execute and comply with them</li> </ol>	2:240, <i>Board Policy Development</i>	1.20, <i>Student/<a href="#">Parent Handbook Acknowledgement and Pledge</a></i> 1.30, <i>General School Information</i>
Address of District offices, list of administrators, and contact information	2:250, <i>Access to District Public Records</i> 2:250-E2, <i>Immediately Available District Public Records and Web-Posted Reports and Records</i>	1.30, <i>General School Information</i>
Board members' names	2:250, <i>Access to District Public Records</i> 2:250-E2, <i>Immediately Available District Public Records and Web-Posted Reports and Records</i>	1.30, <i>General School Information</i>
List of District school addresses	2:250, <i>Access to District Public Records</i> 2:250-E2, <i>Immediately Available District Public Records and Web-Posted Reports and Records</i>	1.30, <i>General School Information</i>

### Special Circumstance Notifications

Special Circumstance Topics	IASB PRM	IPA MSH
Notification for unsafe school transfer choice	4:170, <i>Safety</i> 4:170-AP5, <i>Unsafe School Choice Option</i>	12.100, <i>Unsafe School Choice Option–Transfer</i>
Notification of right to review teachers' qualifications	5:190, <i>Teacher Qualifications</i> 5:190-E1, <i>Notice to Parents of Their Right to Request Their Child's Classroom Teachers' Qualifications</i> 5:190-E2, <i>Notice to Parents When Their Child Is Assigned To or Has Been Taught for at Least Four Straight Weeks By a Teacher Who Does Not Meet Applicable State Certification/Licensure Requirements</i> 5:190-E3, <i>Letter to Teacher Who Does Not Meet Applicable State Certification/Licensure Requirements for the Grade Level and Subject Area of Assignment</i>	12.130, <i>Parent Notices Required by the Every Student Succeeds Act</i>
Notice when: <ol style="list-style-type: none"> <li>1. Student is being taught by a teacher who is not highly qualified,</li> <li>2. School identified as in need of improvement,</li> <li>3. Schools are identified for corrective action,</li> <li>4. Schools are identified for restructuring,</li> <li>5. There is eligibility for supplemental educational services, and</li> <li>6. The district offers voluntary school choice, if applicable</li> </ol>	5:190-E2, <i>Notice to Parents When Their Child Is Assigned To or Has Been Taught for at Least Four Straight Weeks By a Teacher Who Does Not Meet Applicable State Certification/Licensure Requirements</i> 6:15, <i>School Accountability</i>	

Special Circumstance Topics	IASB PRM	IPA MSH
Credit for proficiency	6:110, <i>Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program</i>	2.90, <i>Credit for Proficiency, Non-District Experiences, Course Substitutions and Accelerated Placement</i>

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## **Students**

### **Exhibit - Long Term Out-of-School Suspension (4-10 Days) Reporting Form**

Dear Parent(s)/Guardian(s):

Illinois law requires a School District to provide the following information to a parent/guardian of a child who is suspended from school due to an act of gross disobedience or misconduct.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Incident Date

Student handbook rule(s) and/or Board policy violated: \_\_\_\_\_

Date and time of pre-suspension conference with student: \_\_\_\_\_

*(If this conference was not held because the student's conduct posed an immediate danger to persons or property, list the date and time the pre-suspension conference will be conducted.)*

**Date(s) of suspension:** \_\_\_\_\_

**Date student is eligible to return to school:** \_\_\_\_\_

**Description of incident:** (List all pertinent information (date, time, location) regarding the specific act(s) of gross disobedience or misconduct resulting in the decision to suspend.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Rationale for the specific duration of the suspension:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**It has been further determined that: (At least one of the following must be completed.)**

**I. Your child's continued presence at school poses a threat to school safety of other students, staff, or members of the school community.** Due to the egregious nature of your child's conduct (i.e., physical harm, violence, threat) and/or the history or record of your child's past conduct, school officials have determined that your child is likely to engage in similar conduct in the future. These determinations include, but are not limited to, one or more of the following additional reasons: (List explanation below.)

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**II. Your child's continued presence at school substantially disrupts, impedes, or interferes with the operation of the school.** Due to the egregious nature of your child's conduct (i.e., physical harm, violence, threat) and/or the history or record of your child's past conduct school, officials have determined that (a) your child is likely to engage in similar conduct in the future, and/or (b) the presence of your child at school will foster a culture that his or her behavior(s) at school is/are acceptable or tolerated. These determinations include, but are not limited to, or more of the following: (List explanation below.)

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The school is required to make all reasonable efforts to resolve threats or disruptions and minimize the length of out-of-school suspensions. The following behavioral and disciplinary interventions have been exhausted *(List all behavioral and disciplinary interventions and resources previously utilized to address the student's behavior or indicate if there are no appropriate and available interventions and resources; e.g., any previous correspondence with parents or guardians about the behavior, check-in/check-out, functional behavioral analysis (FBA), behavioral improvement plan (BIP), social academic instructional group (SAIG), in-school suspension, out-of-school suspension and/or other interventions and resources.)*

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**During the period of suspension, your child may not be present at school, on grounds owned or controlled by the School District or at any School District activity. Failure to comply with this directive constitutes a trespass and will be dealt with accordingly.**

Your child will be given an opportunity to complete missed assignments or work missed during the suspension for equivalent academic credit.

Students that are suspended out-of-school for ~~longer than threefour~~ (34 or more school) days must be provided with appropriate and available support services during the period of suspension. The following support services are available to your child: *(Note that this requirement only applies to students who are suspended out-of-school for 54 through 10 school days. List all support services or indicate if no support services are appropriate and available.)*

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To discuss this matter, you may contact the Building Principal.

Alternatively, you have the right to have the suspension reviewed by the School Board or a hearing officer acting on the Board's behalf. To schedule a Board hearing, please send a written request within ten (10) calendar days to *(insert name and address of the Superintendent)*.

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Building Principal

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Date

cc: School Board

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## Operational Services

### Fiscal and Business Management <sup>1</sup>

The Superintendent is responsible for the School District's fiscal and business management.<sup>2</sup> This responsibility includes annually preparing and presenting the District's statement of affairs to the School Board and publishing it before December 1 as required by State law. <sup>3</sup>

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network*. <sup>4</sup>

### Budget Planning

The District's fiscal year is from July 1 until June 30.<sup>5</sup> The Superintendent shall present to the Board, no later than the first regular meeting in August, a tentative budget with appropriate explanation.<sup>6</sup> This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*.<sup>7</sup> To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Superintendent shall complete a tentative deficit reduction plan if one is required by ISBE guidelines. <sup>8</sup>

### Preliminary Adoption Procedures

After receiving the Superintendent's proposed budget, the Board sets the date, place, and time for:

*The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.*

<sup>1</sup> State or federal law controls this policy's content. Article 17 of the School Code controls budgeting, tax levies, and tax warrants.

<sup>2</sup> Boards are authorized to hire a chief school business official. 105 ILCS 5/10-22.23a. Districts having a chief school business official may want to replace "Superintendent" with "Chief School Business Official" throughout this policy.

<sup>3</sup> 105 ILCS 5/10-17.

<sup>4</sup> See sample exhibits 6:235-AP1, E1, *Student Authorization for Access to the District's Electronic Networks*, and 6:235-AP1, E2, *Staff Authorization for Access to the District's Electronic Networks*. Use of electronic networks in the curriculum is covered in sample policy 6:235, *Access to Electronic Networks*.

<sup>5</sup> The board sets the fiscal year (105 ILCS 5/17-1) and this sentence should reflect that local decision. If the board sets an alternative fiscal year, State law provides, "If the beginning of the fiscal year of a district is subsequent to the time that the tax levy due to be made in such fiscal year shall be made, then such annual budget shall be adopted prior to the time such tax levy shall be made." *Id.* Consult the board attorney for guidance on the impact of an alternative fiscal year on the deadlines in this policy.

<sup>6</sup> The board must designate a person(s) to prepare a tentative budget. 105 ILCS 5/17-1. The purpose of this policy's directive for the superintendent to present a tentative budget "no later than the first regular meeting in August" is to ensure that the budget can be adopted by September 30 (see f/n 14). A board may amend this directive to give the superintendent additional flexibility by requiring him or her to present a tentative budget "during a regular Board meeting in August."

<sup>7</sup> Required by 105 ILCS 5/17-1. See [www.isbe.net/Pages/School-District-Joint-Agreement.aspx](http://www.isbe.net/Pages/School-District-Joint-Agreement.aspx).

<sup>8</sup> *Id.* The budget instructions from ISBE detail when a deficit reduction plan must be completed. State law requires the budget to be balanced and, if not, a three-year deficit reduction plan must be developed.

1. A public hearing on the proposed budget,<sup>9</sup> and
2. The proposed budget to be available to the public for inspection.<sup>10</sup>

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing.<sup>11</sup> The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds,<sup>12</sup> and the public shall be invited to comment, question, or advise the Board.<sup>13</sup>

#### Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define.<sup>14</sup> To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.<sup>15</sup>

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.<sup>16</sup>

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address.<sup>17</sup>
2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.<sup>18</sup>

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<sup>9</sup> At least one public hearing must be held before final action is taken on the budget. 105 ILCS 5/17-1.

<sup>10</sup> The tentative budget must be conveniently available for public inspection for at least 30 days before final action on the budget. 105 ILCS 5/17-1.

<sup>11</sup> 105 ILCS 5/17-1 makes the board secretary responsible for this public notice at least 30 days before the hearing. If there is no newspaper published in the district, notice must be given by posting notices in five of the most public places in the district. 105 ILCS 5/17-1.

<sup>12</sup> 105 ILCS 5/17-1.3, added by P.A. 102-895, requires districts to disclose this cash reserve balance information "at the public hearing at which the district certifies its budget and levy for the taxable year." The statute does not specify the manner in which the disclosure must be made; for ease of administration, this sample policy manages disclosure at the budget hearing by including it in the budget review. To provide evidence of compliance, consider as a best practice recording this disclosure in the board meeting minutes and/or presenting it in writing. The term *operational levy* is not defined in the statute, but the definition of *operational funds* in 105 ILCS 5/17-1.10, added by P.A. 103-394, references 105 ILCS 5/17-1.3 and supports that it includes the educational, transportation, and operation and maintenance funds. Consult the board attorney for guidance.

<sup>13</sup> State law does not address what transpires during the budget hearing. See f/n 12, above, regarding disclosure of cash reserves at the budget hearing as a means to comply with 105 ILCS 5/17-1.3, added by P.A. 102-895.

<sup>14</sup> Required by 105 ILCS 5/17-1 and 5/17-3.2. See f/n 5.

<sup>15</sup> Required by 105 ILCS 5/17-1. See f/n 8.

<sup>16</sup> Required by 105 ILCS 5/10-7.

<sup>17</sup> Required by 105 ILCS 5/17-1.2, *only if* the district has a website. Delete this sentence unless the district has a website.

<sup>18</sup> Required by 35 ILCS 200/18-50, which refers to "appropriation and budget ordinances or resolutions." School districts adopt budgets by board resolution. The budget serves as the district's appropriation.

3. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing<sup>19</sup> at which the Board certifies its operational levy.
4. Present a written report that includes the annual average expenditures of the District's operational funds for the previous three fiscal years at or before the board meeting at which the Board adopts its levy. In the event the District's combined cash reserve balance of its operational funds is more than 2.5 times the annual average expenditures of those funds for the previous three fiscal years, the Board will adopt and file with ISBE a reserve reduction plan by December 31.<sup>20</sup>
5. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act;<sup>21</sup> file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
6. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.<sup>22</sup>

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act.<sup>23</sup>

#### Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.<sup>24</sup>

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<sup>19</sup> Required by 105 ILCS 5/17-1.3, added by P.A. 102-895. Consult the board attorney about the meaning of the *public hearing* for the levy and if the disclosure must always be made at the board meeting at which the board certifies the district's levy, or only in those instances where notice and a *public hearing* are required by the Truth in Taxation Law. 35 ILCS 200/18-70. Similar to the disclosure of cash reserves made at the budget hearing, a district may want to manage compliance for the levy hearing by incorporating the information into the presentation of the levy at the board meeting. See f/n 12, above.

<sup>20</sup> Delete this paragraph if a district receives federal impact funding. 105 ILCS 5/17-1.10(a), added by P.A. 103-394. Federal impact aid is designed to assist local school districts that have lost a portion of their local tax base because of federal ownership of property (e.g., military bases, low-rent housing properties, or concentrations of students that have parents/guardians in the uniformed services). For more information about federal impact aid, see [www.impactaid.ed.gov/resources/](http://www.impactaid.ed.gov/resources/) and [www.nafisd.org/impact-aid-resources/impact-aid-payments/](http://www.nafisd.org/impact-aid-resources/impact-aid-payments/). 105 ILCS 5/17-1.10(a), added by P.A. 103-394, requires a board to present "at a board meeting" a written report that includes the annual average expenditures of its *operational funds*, which include the educational, transportation, and operation and maintenance funds. *Id.* The average expenditures are calculated based on the district's most recently audited annual financial report (AFR). *Id.* For ease of administration, this sample policy manages presentation of the report in conjunction with the meeting at which a board adopts its levy, or earlier, if a district's AFR is available. Consult the board attorney if a district's AFR is not available before December 31 (the date by which a reserve reduction plan must be filed, if applicable); the board may need to rely upon estimated numbers in that scenario. If a district's ratio of its combined cash reserves of its operational funds to its average annual expenditures of those funds over the past three fiscal years exceeds 2.5, then the board must adopt and file a plan with ISBE to reduce its cash reserves to expenditures ratio to at or below 2.5 within three years. *Id.* at (b), added by P.A. 103-394.

<sup>21</sup> 35 ILCS 200/18-55 *et seq.* The Truth in Taxation Law contains several notice, publication, and hearing requirements. A district that fails to strictly comply with the notice and publication requirements of the Truth in Taxation Act risks invalidation of its levy. *In re County Collector*, 229 Ill.App.3d 641 (3rd Dist. 1992). However, failure to post a Truth in Taxation notice on a district's website will not invalidate the notice or action taken on a tax levy. 35 ILCS 200/18-75, amended by P.A. 103-1018. See sample exhibit 2:250, *Immediately Available District Public Records and Web-Posted Reports and Records*.

<sup>22</sup> Required by 105 ILCS 5/17-1.

<sup>23</sup> 105 ILCS 5/17-11 and 35 ILCS 200/18-55 *et seq.*

<sup>24</sup> 105 ILCS 5/17-1; 23 Ill.Admin.Code Part 100.

### Implementation

The Superintendent or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans<sup>25</sup>, interfund transfers<sup>26</sup>, transfers within funds<sup>27</sup>, and transfers from the working cash fund or abatements of it, if one exists. <sup>28</sup>

- LEGAL REF.: 105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-1.3, 5/17-1.10, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-5, 5/20-8, and 5/20-10.  
35 ILCS 200/18-55 et seq., Truth in Taxation Law.  
23 Ill.Admin.Code Part 100.
- CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks)
- ADMIN. PROC.: 6:235-API, E1 (Student Authorization for Access to the District's Electronic Networks), 6:235-API, E2 (Staff Authorization for Access to the District's Electronic Networks)

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<sup>25</sup> 105 ILCS 5/10-22.33, 5/20-4, 5/20-5, 5/20-8, and 5/20-10 and 23 Ill.Admin.Code §100.50. If the district loans money from the working cash fund to another fund, Section 5/20-10 requires the district to maintain a credit to the working cash fund (meaning that borrowing fund must repay the working cash fund).

<sup>26</sup> 105 ILCS 5/17-2A, amended by P.A.s 102-671, 102-895, and 103-601, contains the requirements for a permanent transfer. P.A.s 102-895 and 103-601 extended the time period during which a district may transfer money from specified funds for any purpose through June 30, 2026.

<sup>27</sup> Transfers between the various items in any fund may not exceed in the aggregate ten percent of the total of such fund as set forth in the budget. If the aggregate exceeds 10%, the board must amend the budget. 105 ILCS 5/17-1.

<sup>28</sup> The purpose of the working cash fund is to enable the school district "to have in its treasury at all times sufficient money to meet demands for expenses." 105 ILCS 5/20-1. School officials, including board members, are liable "for any sum that may be unlawfully diverted from the working cash fund ...." 105 ILCS 5/20-6.

105 ILCS 5/20-10 codified a long-held practice and understanding of Ill. school districts. A district may abate (reduce the funds) money from the working cash fund at any time and transfer it to any district fund or funds most in need of the money, provided that the district maintains an amount to the credit of the working cash fund. This was a legislative overturn of a case concluding that any permanent transfer, including abatements, of the working cash fund should be transferred only to the education fund. See G.I.S. Venture v. Novak, 388 Ill.App.3d 184 (2nd Dist. 2009); G.I.S. Venture v. Novak, 385 Ill.Dec. 430 (2nd Dist. 2014). Abolishments (deplete all funds) of the working cash fund must still be transferred to the education fund only.

## *Document Status: Draft Update*

### **OPERATIONAL SERVICES**

#### **4:30 Revenue and Investments**

##### Revenue

The Superintendent or designee is responsible for making all claims for property tax revenue, State Aid, special State funds for specific programs, federal funds, and categorical grants.

##### Investments

The Superintendent shall either appoint a Chief Investment Officer or serve as one. The Chief Investment Officer shall invest money that is not required for current operations, in accordance with this policy and State law.

The Chief Investment Officer and Superintendent shall use the standard of prudence when making investment decisions. They shall use the judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as its probable income.

##### Investment Objectives

The objectives for the School District's investment activities are:

1. Safety of Principal - Every investment is made with safety as the primary and over-riding concern. Each investment transaction shall ensure that capital loss, whether from credit or market risk, is avoided.
2. Liquidity - The investment portfolio shall provide sufficient liquidity to pay District obligations as they become due. In this regard, the maturity and marketability of investments shall be considered.
3. Rate of Return - The highest return on investments is sought, consistent with the preservation of principal and prudent investment principles.
4. Diversification - The investment portfolio is diversified as to materials and investments, as appropriate to the nature, purpose, and amount of the

funds.

### Authorized Investments

The Chief Investment Officer may invest District funds in one or more of the following: [PRESSPlus1](#)

1. Bonds, notes, certificates of indebtedness, treasury bills, or other securities now or hereafter issued, that are guaranteed by the full faith and credit of the United States of America as to principal and interest.
2. Bonds, notes, debentures, or other similar obligations of the United States of America, its agencies, and its instrumentalities.

The term "agencies of the United States of America" includes: (a) the federal land banks, federal intermediate credit banks, banks for cooperative, federal farm credit banks, or any other entity authorized to issue debt obligations under the Farm Credit Act of 1971 and Acts amendatory thereto, (b) the federal home loan banks and the federal home loan mortgage corporation, and (c) any other agency created by Act of Congress.

3. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
4. Short-term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if: (a) such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and that mature not later than 270 days from the date of purchase, (b) such purchases do not exceed 10% of the corporation's outstanding obligations, and (c) no more than one-third of the District's funds may be invested in short-term obligations of corporations under this paragraph.
5. Obligations of corporations organized in the United States with assets exceeding \$500,000,000 if: (a) such obligations are rated at the time of purchase at one of the three highest classifications established by at least two standard rating services and which mature more than 270 days but less than ~~10~~<sup>three</sup> [PRESSPlus2](#) years from the date of purchase, (b) such purchases do not exceed 10% of the corporation's outstanding obligations, and (c) no more than one-third of the District's funds may be invested in obligations of corporations under this paragraph.
6. Money market mutual funds registered under the Investment Company Act

of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraph (1) or (2) and to agreements to repurchase such obligations.

7. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation, school district, the State of Illinois, any other state, or any political subdivision or agency of the State of Illinois or any other state, whether the interest earned is taxable or tax-exempt under federal law. The bonds shall be (a) registered in the name of the municipality, county, or other governmental unit, or held under a custodial agreement at a bank, and (b) rated at the time of purchase within the four highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
8. Short term discount obligations of the Federal National Mortgage Association or in shares or other forms of securities legally issuable by savings banks or savings and loan associations incorporated under the laws of this State or any other state or under the laws of the United States. Investments may be made only in those savings banks or savings and loan associations, the shares, or investment certificates that are insured by the Federal Deposit Insurance Corporation. Any such securities may be purchased at the offering or market price thereof at the time of such purchase. All such securities so purchased shall mature or be redeemable on a date or dates prior to the time when, in the judgment of the Chief Investment Officer, the public funds so invested will be required for expenditure by the District or its governing authority.
9. Dividend-bearing share accounts, share certificate accounts, or class of share accounts of a credit union chartered under the laws of this State or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois. Investments may be made only in those credit unions the accounts of which are insured by applicable law.
10. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act. The District may also invest any public funds in a fund managed, operated, and administered by a bank, subsidiary of a bank, or subsidiary of a bank holding company or use the services of such an entity to hold and invest or advise regarding the investment of any public funds.
11. The Illinois School District Liquid Asset Fund Plus.
12. Repurchase agreements of government securities having the meaning set out in the Government Securities Act of 1986, as now or hereafter amended or succeeded, subject to the provisions of said Act and the

regulations issued there under. The government securities, unless registered or inscribed in the name of the District, shall be purchased through banks or trust companies authorized to do business in the State of Illinois.

Except for repurchase agreements of government securities that are subject to the Government Securities Act of 1986, as now or hereafter amended or succeeded, the District may not purchase or invest in instruments that constitute repurchase agreements, and no financial institution may enter into such an agreement with or on behalf of the District unless the instrument and the transaction meet all of the following requirements:

- a. The securities, unless registered or inscribed in the name of the District, are purchased through banks or trust companies authorized to do business in the State of Illinois.
- b. The Chief Investment Officer, after ascertaining which firm will give the most favorable rate of interest, directs the custodial bank to "purchase" specified securities from a designated institution. The "custodial bank" is the bank or trust company, or agency of government, that acts for the District in connection with repurchase agreements involving the investment of funds by the District. The State Treasurer may act as custodial bank for public agencies executing repurchase agreements.
- c. A custodial bank must be a member bank of the Federal Reserve System or maintain accounts with member banks. All transfers of book-entry securities must be accomplished on a Reserve Bank's computer records through a member bank of the Federal Reserve System. These securities must be credited to the District on the records of the custodial bank and the transaction must be confirmed in writing to the District by the custodial bank.
- d. Trading partners shall be limited to banks or trust companies authorized to do business in the State of Illinois or to registered primary reporting dealers.
- e. The security interest must be perfected.
- f. The District enters into a written master repurchase agreement that outlines the basic responsibilities and liabilities of both buyer and seller.
- g. Agreements shall be for periods of 330 days or less.
- h. The Chief Investment Officer informs the custodial bank in writing of the maturity details of the repurchase agreement.

- i. The custodial bank must take delivery of and maintain the securities in its custody for the account of the District and confirm the transaction in writing to the District. The custodial undertaking shall provide that the custodian takes possession of the securities exclusively for the District; that the securities are free of any claims against the trading partner; and that any claims by the custodian are subordinate to the District's claims to rights to those securities.
- j. The obligations purchased by the District may only be sold or presented for redemption or payment by the fiscal agent bank or trust company holding the obligations upon the written instruction of the Chief Investment Officer.
- k. The custodial bank shall be liable to the District for any monetary loss suffered by the District due to the failure of the custodial bank to take and maintain possession of such securities.

13. Any investment as authorized by the Public Funds Investment Act, and Acts amendatory thereto. Paragraph 13 supersedes paragraphs 1-12 and controls in the event of conflict.

Except as provided herein, investments may be made only in banks, savings banks, savings and loan associations, or credit unions that are insured by the Federal Deposit Insurance Corporation or other approved share insurer.

The Chief Investment Officer and Superintendent shall regularly consider material, relevant, and decision-useful sustainability factors in evaluating investment decisions, within the bounds of financial and fiduciary prudence. Such factors include, but are not limited to: (1) corporate governance and leadership factors, (2) environmental factors, (3) social capital factors, (4) human capital factors, and (5) business model and innovation factors, as provided under the Ill. Sustainable Investing Act, [30 ILCS 238/](#).

#### Selection of Depositories, Investment Managers, Dealers, and Brokers

The Chief Investment Officer shall establish a list of authorized depositories, investment managers, dealers and brokers based upon the creditworthiness, reputation, minimum capital requirements, qualifications under State law, as well as a long history of dealing with public fund entities. The Board will review and approve the list at least annually.

In order to be an authorized depository, each institution must submit copies of the last two sworn statements of resources and liabilities or reports of examination that the institution is required to furnish to the appropriate State or

federal agency. Each institution designated as a depository shall, while acting as such depository, furnish the District with a copy of all statements of resources and liabilities or all reports of examination that it is required to furnish to the appropriate State or federal agency.

The above eligibility requirements of a bank to receive or hold public deposits do not apply to investments in an interest-bearing savings account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit if: (1) the District initiates the investment at or through a bank located in Illinois, and (2) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

The District ~~shall~~<sup>PRESSPlus3</sup> consider a financial institution's record and current level of financial commitment to its local community when deciding whether to deposit funds in that financial institution. The District may consider factors including:

1. For financial institutions subject to the federal Community Reinvestment Act of 1977 (CRA), the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the ~~federal Community Reinvestment Act of 1977~~CRA;
2. Any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;
3. The financial impact that the withdrawal or denial of District deposits might have on the financial institution;
4. The financial impact to the District as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and
5. Any additional burden on the District's resources that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

The District may not deposit public funds in a financial institution subject to the CRA unless the institution has a current rating of satisfactory or outstanding under the CRA.<sup>PRESSPlus4</sup> When investing or depositing public funds, the District may give preference to financial institutions that have a current rating of outstanding under the CRA.<sup>PRESSPlus5</sup>

### Collateral Requirements

All amounts deposited or invested with financial institutions in excess of any

insurance limit shall be collateralized in accordance with the Public Funds Investment Act, [30 ILCS 235/](#). The Superintendent or designee shall keep the Board informed of collateral agreements.

### Safekeeping and Custody Arrangements

The preferred method for safekeeping is to have securities registered in the District's name and held by a third-party custodian. Safekeeping practices should qualify for the Governmental Accounting Standards Board Statement No. 3, Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements, Category I, the highest recognized safekeeping procedures.

### Controls and Report

The Chief Investment Officer shall establish a system of internal controls and written operational procedures to prevent losses arising from fraud, employee error, misrepresentation by third parties, or imprudent employee action.

The Chief Investment Officer shall provide a quarterly investment report to the Board. The report will: (1) assess whether the investment portfolio is meeting the District's investment objectives, (2) identify each security by class or type, book value, income earned, and market value, (3) identify those institutions providing investment services to the District, and (4) include any other relevant information. The investment portfolio's performance shall be measured by appropriate and creditable industry standards for the investment type.

The Board will determine, after receiving the Superintendent's recommendation, which fund is in most need of interest income and the Superintendent shall execute a transfer. This provision does not apply when the use of interest earned on a particular fund is restricted.

### Ethics and Conflicts of Interest

The Board and District officials will avoid any investment transaction or practice that in appearance or fact might impair public confidence. Board members are bound by the Board policy 2:100, *Board Member Conflict of Interest*. No District employee having influence on the District's investment decisions shall:

1. Have any interest, directly or indirectly, in any investments in which the District is authorized to invest,
2. Have any interest, directly or indirectly, in the sellers, sponsors, or

managers of those investments, or

3. Receive, in any manner, compensation of any kind from any investments in that the agency is authorized to invest.

### Use of Illinois County School Facility Sales Tax Revenues

The District has issued, and may issue additional, bonds secured by revenues obtained pursuant to the County School Facility Occupation Tax Law (the Sales Tax Law). Sales Tax Law revenues shall first be used to pay debt service on such bonds pursuant to and in accordance with the resolution(s) of the Board which authorized the issuance of such bonds and shall be deposited into the applicable bond fund. Such resolution(s) may require a monthly set aside of a fractional amount of the next succeeding debt service payment. Sales Tax Law revenues not necessary for the payment of debt service and/or in excess of required monthly deposit, as applicable, shall be deposited into Capital Projects Fund. The Superintendent or designee shall annually prepare all documents and notices necessary for the Board to annually abate the Bond and Interest Levy for all outstanding alternate bonds secured by revenues obtained by the District pursuant to the County School Facility Occupation Tax Law.

LEGAL REF.:

[30 ILCS 235/](#), Public Funds Investment Act.

[30 ILCS 238/](#), Ill. Sustainable Investing Act.

[105 ILCS 5/8-7](#), [5/10-22.44](#), [5/17-1](#), and [5/17-11](#).

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

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### **PRESSPlus Comments**

PRESSPlus 1. 30 ILCS 235/2(k), added by P.A. 103-880, eff. 1-1-25, permits a board to adopt a resolution to allow for investment of public funds in other instruments not specifically listed in the Public Funds Investment Act provided those investments comply with: (1) any other law that authorizes a board to invest funds, and (2) the investment policy adopted by the Board. There is uncertainty regarding the potential breadth and scope of this provision and procedural requirements for implementation. The board attorney and district financial advisor(s) should be consulted before adding instruments to the list of

authorized investments in this policy and the board's investment portfolio in accordance with 30 ILCS 235/2(k).

Any additional investments authorized by the Board under 30 ILCS 235/2(k) should be added to this policy beginning with Item #14. If adding additional investments, select the Save Status "Adopted with Additional District Edits." **Issue 117, October 2024**

PRESSPlus 2. 30 ILCS 235/2(a)(4.5), amended by P.A. 103-880, eff. 1-1-25, extends the maturity timeframe for investments in obligations of U.S. corporations with assets exceeding \$500M from 3 years to 10 years, provided that certain conditions are met. **Issue 117, October 2024**

PRESSPlus 3. Updated in response to 30 ILCS 235/8(a). **Issue 117, October 2024**

PRESSPlus 4. Updated in response to 30 ILCS 235/8(a-5). **Issue 117, October 2024**

PRESSPlus 5. Optional. 30 ILCS 235/8(a-10). **Issue 117, October 2024**

## Operational Services

### Incurring Debt <sup>1</sup>

The Superintendent shall provide early notice to the School Board of the District's need to borrow money. The Superintendent or designee<sup>2</sup> shall prepare all documents and notices necessary for the Board, at its discretion, to: (1) issue State Aid Anticipation Certificates,<sup>3</sup> tax anticipation warrants,<sup>4</sup> working cash fund bonds,<sup>5</sup> bonds,<sup>6</sup> notes,<sup>7</sup> and other evidence of indebtedness,<sup>8</sup> or (2) establish a line of credit with a bank or other financial institution.<sup>9</sup> The Superintendent shall notify the Ill. State Board of Education before the District issues any form of long-term or short-term debt that will result in outstanding debt that exceeds 75% of the debt limit specified in State law.<sup>10</sup>

### Bond Issue Obligations <sup>11</sup>

In connection with the Board's issuance of bonds, the Superintendent shall be responsible for ensuring the District's compliance with federal securities laws, including the anti-fraud provisions of the

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. School districts are subject to a statutory debt limitation (105 ILCS 5/19-1(a)); other provisions in 5/19-1 contain exceptions. Not all forms of indebtedness are subject to the statutory debt limitations. Before incurring any debt, the board must be certain that the debt will be within the district's debt limitation.

<sup>2</sup> Boards that employ business managers may want to substitute "Business Manager", "Chief School Business Official", or another locally equivalent title for "Superintendent or designee" and "Superintendent" as they appear throughout this policy; the business manager most commonly performs the duties described in this policy.

<sup>3</sup> 50 ILCS 420/1 et seq. and 105 ILCS 5/18-18.

<sup>4</sup> 105 ILCS 5/17-16.

<sup>5</sup> 105 ILCS 5/20-2, 5/20-4, and 5/20-5; 30 ILCS 305/2.

<sup>6</sup> 105 ILCS 5/19-1 et seq.; 30 ILCS 350/. A district may borrow money and issue bonds for the purposes stated in 105 ILCS 5/19-3 provided the board properly adopted an election referendum and subsequently the voters approved the proposition. 10 ILCS 5/28-2, 105 ILCS 5/19-1(p-225), added by P.A. 103-591, provides that bonds issued under 105 ILCS 5/19-3 that are authorized by an election held on or after 11-5-24 must mature within 30 years from their date. Districts have the authority to issue bonds for certain purposes without a direct referendum, e.g., School Fire Prevention and Safety Bonds, Working Cash Fund Bonds, Funding Bonds, and Insurance Reserve Bonds. However, as is the case with Working Cash Fund Bonds, certain types of bonds still require boards to follow backdoor referendum procedures.

<sup>7</sup> 50 ILCS 420/0.01 et seq. See also f/n 6, above. A district may borrow money and issue bonds for the purposes stated in 105 ILCS 5/19-3, provided the board properly adopted an election referendum and subsequently the voters approved the proposition. 10 ILCS 5/28-2. Districts have the authority to issue bonds for certain purposes without a direct referendum, e.g., School Fire Prevention and Safety Bonds, Working Cash Fund Bonds, Funding Bonds, and Insurance Reserve Bonds. However, as is the case with Working Cash Fund Bonds, certain types of bonds still require boards to follow backdoor referendum procedures.

<sup>8</sup> Other types of indebtedness include funding bonds and refunding bonds (105 ILCS 5/19-1 et seq.), as well as debt certificates and alternate bonds authorized by the Local Government Debt Reform Act (30 ILCS 350/).

<sup>9</sup> 105 ILCS 5/17-17.

<sup>10</sup> 105 ILCS 5/19-1(q).

<sup>11</sup> Optional. This subhead is offered for boards that want to: (1) expressly address their obligations to comply with federal securities laws; and (2) authorize the creation of written procedures to protect the status of tax-exempt (or otherwise tax-advantaged) bonds issued by the board. As a matter of best practice and to reduce potential future liabilities, many attorneys recommend that board policy address these obligations. Consult the board attorney and/or bond counsel for guidance.

Securities Act of 1933, as amended<sup>12</sup> and, if applicable, the continuing disclosure obligations under Rule 15c2-12 of the Securities Exchange Act of 1934, as amended. <sup>13</sup>

Additionally, in connection with the Board's issuance of bonds, the interest on which is excludable from *gross income* for federal income tax purposes, or which enable the District or bond holder to receive other federal tax benefits, the Board authorizes the Superintendent to establish written procedures for post-issuance compliance monitoring for such bonds to protect their tax-exempt (or tax-advantaged) status.

The Board may contract with outside professionals, such as bond counsel and/or a qualified financial consulting firm, to assist it in meeting the requirements of this subsection. <sup>14</sup>

LEGAL REF.: 15 U.S.C. §77a et seq., Securities Act of 1933.  
15 U.S.C. §78a et seq., Securities Exchange Act of 1934.  
17 C.F.R. §240.15c2-12.  
30 ILCS 305/2, Bond Authorization Act.  
30 ILCS 352/, Bond Issue Notification Act.  
30 ILCS 350/, Local Government Debt Reform Act.  
50 ILCS 420/, Tax Anticipation Note Act.  
105 ILCS 5/17-16, 5/17-17, 5/18-18, and 5/19-1 et seq.

CROSS REF.: 4:10 (Fiscal and Business Management)

ADMIN. PROC.: 4:40-AP (Preparing and Updating Disclosures)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

The Internal Revenue Service strongly encourages, but does not currently require, issuers of tax-exempt bonds to establish written post-issuance compliance monitoring procedures. For guidance regarding the recommended content of such procedures, see *IRS Publication 4079, Tax-Exempt Governmental Bonds*, at: [www.irs.gov/pub/irs-pdf/p4079.pdf](http://www.irs.gov/pub/irs-pdf/p4079.pdf). Such procedures may be included in a written bond resolution for a specific bond issue, and/or they may be established more generally. Consult the board attorney and/or bond counsel regarding the establishment of such procedures for tax-exempt bonds.

If a board does not accept this subhead, delete the Administrative Procedure Reference and the following Legal References: 15 U.S.C. §77a et seq., Securities Act of 1933; 15 U.S.C. §78a et seq., Securities Exchange Act of 1934; and 17 C.F.R. §240.15c2-12.

<sup>12</sup> 15 U.S.C. §77q.

<sup>13</sup> 17 C.F.R. §240.15c2-12. See sample administrative procedure 4:40-AP, *Preparing and Updating Disclosures*, for a detailed set of sample procedures designed to facilitate a district's compliance with disclosure requirements of federal securities laws.

<sup>14</sup> Delete the last paragraph of this subhead if the board does not want to include a sentence in this policy that addresses the use of outside professionals for assistance with compliance. Boards that regularly utilize outside professionals to assist them in meeting bond disclosure requirements may want to include this language to memorialize their current practice. Contracts for the services of individuals possessing a high degree of professional skill, such as attorneys and financial consultants, are exempt from competitive bidding requirements. 105 ILCS 5/10-20.21(a)(i).

## *Document Status: Draft Update*

### **OPERATIONAL SERVICES**

#### **4:60 Purchases and Contracts**

The Superintendent shall manage the District's purchases and contracts in accordance with State law, the standards set forth in this policy, and other applicable Board of Education policies.

##### Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

The authority to enter contracts, make purchases, and to expend monies properly budgeted shall be vested in the Purchasing Coordinator under the direction of the Superintendent for those materials, supplies, and services whose total cost is not more than twenty-five thousand dollars (\$25,000), provided the Purchasing Coordinator has secured competitive quotes for items or a group of like items whose total cost is more than or equal to twelve thousand dollars (\$12,000), but less than twenty-five thousand dollars (\$25,000). In these instances no prior Board approval is required for the Purchasing Coordinator to make purchases after securing the quotes.

When presenting a contract or purchase for Board approval, the Superintendent

or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$35,000 must comply with the State law bidding procedure, [105 ILCS 5/10-20.21](#), unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with [105 ILCS 5/19b-1](#) et seq.
4. Third party non-instructional services must comply with [105 ILCS 5/10-22.34c](#).
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with [105 ILCS 5/10-20.21](#)(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with [105 ILCS 5/10-20.21](#)(b-10).
7. The purchase of paper and paper products must comply with [105 ILCS 5/10-20.19c](#) and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:
  - a. In accordance with [105 ILCS 5/10-21.9](#)(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in [105 ILCS 5/10-21.9](#)(c) and [5/21B-80](#)(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibits any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in [5/21B-80](#)(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.
  - b. In accordance with [105 ILCS 5/22-94](#): (1) prohibit any of its

employees from having *direct contact with children or students* if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in [105 ILCS 5/22-94\(j\)\(3\)](#), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by [105 ILCS 5/22-94\(g\)](#).

- c. In accordance with [105 ILCS 5/24-5](#): (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease; and (2) require any new or existing employee who provides services to students or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept. of Public Health rules or order of a local health official.

- 9. Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
- 10. Design-build contracts must comply with [105 ILCS 5/15A-1 et seq.](#)
- 11. Any new contract for a district-administered assessment must comply with [105 ILCS 5/10-20.865](#). [PRESSPlus1](#)
- 12. Purchases made with federal or State awards must comply with [2 C.F.R. Part 200](#) and [30 ILCS 708/](#), as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

LEGAL REF.:

[2 C.F.R. Part 200.](#)

[105 ILCS 5/10-20.19c](#), [5/10-20.21](#), [5/10-20.865](#), [5/10-21.9](#), [5/10-22.34c](#),

[5/15A-1](#) *et seq.*, [5/19b-1](#) *et seq.*, [5/22-94](#), and [5/24-5](#).

[30 ILCS 708/](#), Grant Accountability and Transparency Act.

[410 ILCS 170/](#), Coal Tar Sealant Disclosure Act.

[820 ILCS 130/](#), Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.86, renumbered by P.A. 103-605. **Issue 117, October 2024**

## *Document Status: Draft Update*

### General Personnel

#### **5:10 Equal Employment Opportunity and Minority Recruitment**

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; [PRESSPlus1](#) credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; [PRESSPlus2](#) or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*. ~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX. [PRESSPlus3](#)

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

**Nondiscrimination Coordinator:**

Human Resource Director \_\_\_\_\_

Name

101 W. Cerro Gordo St., Decatur, IL 62523

Address

[dpsnondiscriminationcoordinator@dps61.org](mailto:dpsnondiscriminationcoordinator@dps61.org)

Email

217-362-3030

Telephone

**Complaint Managers:**

Assistant Superintendent \_\_\_\_\_  
\_\_\_\_\_

Name

101 W. Cerro Gordo St., Decatur, IL 62523

Address

[dpscomplaintmanager@dps61.org](mailto:dpscomplaintmanager@dps61.org) \_\_\_\_\_

Email

Director of Student Services

Name

300 E. Eldorado St., Decatur, IL 62523

Address

[dpscomplaintmanager@dps61.org](mailto:dpscomplaintmanager@dps61.org) \_\_\_\_\_

Email

217-362-3013

217-362-3061

Telephone

Telephone

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

### Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

### LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §218d](#), Fair Labor Standards Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R.](#)

[Part 1601](#).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act of 2008.

[42 U.S.C. §2000gg](#) *et seq.*, Pregnant Workers Fairness Act; [29 C.F.R. Part 1636](#).

[42 U.S.C. §2000e\(k\)](#), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#) *et seq.*, Americans with Disabilities Act, Title I.

[Ill. Constitution, Art. I, §§17, 18, and 19](#).

[105 ILCS 5/10-20.7](#), [5/10-20.7a](#), [5/10-21.1](#), [5/10-22.4](#), [5/10-23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), Ill. Whistleblower Act.

[775 ILCS 5/1-103](#), [5/2-101](#), [5/2-102](#), [5/2-103](#), [5/2-103.1](#), [5/2-104](#)(D) and [5/6-101](#), Ill. Human Rights Act.

[775 ILCS 35/](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), Ill. Equal Pay Act of 2003.

[820 ILCS 180/30](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and

Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/1-102(A) and 5/1-103(Q), amended by P.A. 103-785, eff. 1-1-25. *Reproductive health decisions* means a person's decisions regarding their use of: contraception; fertility or sterilization care; assisted reproductive technologies; miscarriage management care; healthcare related to the continuation or termination of pregnancy; or prenatal, intranatal, or postnatal care. 775 ILCS 5/1-103(O-2), added by P.A. 103-785, eff. 1-1-25. **Issue 117, October 2024**

PRESSPlus 2. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/2-102(A), amended by P.A. 103-797, eff. 1-1-25. *Family responsibilities* means an employee's actual or perceived provision of *personal care* to a *covered family member*, as those terms are defined in the Employee Sick Leave Act, 820 ILCS 191/5. **Issue 117, October 2024**

PRESSPlus 3. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

## *Document Status: Draft Update*

### General Personnel

#### **5:20 Workplace Harassment Prohibited**

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, pregnancy, marital status, family responsibilities, [PRESSPlus1](#) reproductive health decisions, [PRESSPlus2](#) order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

#### Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting

such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

### Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

### Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, Title IX Coordinator, and/or a Complaint Manager.

An employees may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, [PRESSPlus3](#) and Complaint Managers. ~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

### **Nondiscrimination Coordinator:**

Human Resource Director \_\_\_\_\_

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Name

101 W. Cerro Gordo St., Decatur, IL 62523

Address

[dpsnondiscriminationcoordinator@dps61.org](mailto:dpsnondiscriminationcoordinator@dps61.org)

Email

217-362-3030

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## Complaint Managers:

Assistant Superintendent

\_\_\_\_\_

Name

101 W. Cerro Gordo St., Decatur, IL 62523

Address

[dpscomplaintmanager@dps61.org](mailto:dpscomplaintmanager@dps61.org)

\_\_\_\_\_

Email

217-362-3013

\_\_\_\_\_

Telephone

Director of Student Services

\_\_\_\_\_

Name

300 E. Eldorado St., Decatur, IL 62523

Address

[dpscomplaintmanager@dps61.org](mailto:dpscomplaintmanager@dps61.org)

\_\_\_\_\_

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217-362-3061

\_\_\_\_\_

Telephone

## Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination,

including harassment.

For any report or complaint alleging sexual harassment<sup>PRESSPlus4</sup> that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681](#) et seq.), the ~~Nondiscrimination~~ Title IX Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged workplace harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

#### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

#### Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of

the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee that may be up to and including discharge.

### Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and/or the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

### Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U. S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

### LEGAL REF.:

[42 U.S.C. §2000e](#) et seq., Title VII of the Civil Rights Act of 1964; [29 C.F.R. §1604.11](#).

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[775 ILCS 5/2-101](#)(E) and (E-1), [5/2-102](#)(A), (A-10), (D-5), [5/2-102](#)(E-5), [5/2-109](#), [5/5-102](#), and [5/5-102.2](#), Ill. Human Rights Act.

[56 Ill. Admin.Code Parts 2500](#), [2510](#), [5210](#), and [5220](#).

[Vance v. Ball State Univ.](#), 570 U.S. 421 (2013).

[Crawford v. Metro. Gov't of Nashville & Davidson Cnty.](#), 555 U.S. 271 (2009).

[Jackson v. Birmingham Bd. of Educ.](#), 544 U.S. 167 (2005).

[Oncale v. Sundowner Offshore Servs.](#), 523 U.S. 75 (1998).

[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998).

[Faragher v. City of Boca Raton](#), 524 U.S. 775 (1998).

[Harris v. Forklift Systems](#), 510 U.S. 17 (1993).

[Franklin v. Gwinnett Co. Public Schools](#), 503 U.S. 60 (1992).

[Meritor Savings Bank v. Vinson](#), 477 U.S. 57 (1986).

*Porter v. Erie Foods Int, Inc.*, 576 F.3d 629 (7th Cir. 2009).

*Williams v. Waste Mgmt.*, 361 F.3d 1021 (7th Cir. 2004).

*Berry v. Delta Airlines*, 260 F.3d 803 (7th Cir. 2001).

*Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n*, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and

## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/2-102(A), amended by P.A. 103-797, eff. 1-1-25. *Family responsibilities* means an employee's actual or perceived provision of *personal care* to a *covered family member*, as those terms are defined in the Employee Sick Leave Act, 820 ILCS 191/5. **Issue 117, October 2024**

PRESSPlus 2. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/1-102(A) and 5/1-103(Q), amended by P.A. 103-785, eff. 1-1-25. *Reproductive health decisions* means a person's decisions regarding their use of: contraception; fertility or sterilization care; assisted reproductive technologies; miscarriage management care; healthcare related to the continuation or termination of pregnancy; or prenatal, intranatal, or postnatal care. 775 ILCS 5/1-103(O-2), added by P.A. 103-785, eff. 1-1-25. **Issue 117, October 2024**

PRESSPlus 3. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 4. Updated to align with policy 2:265, *Title IX Grievance Procedure*. **Issue 118, April 2025**

## General Personnel

### Hiring Process and Criteria <sup>1</sup>

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School Board policy on equal employment opportunity and minority recruitment.<sup>2</sup> The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board.<sup>3</sup> If the Superintendent's recommendation is rejected, the Superintendent must submit another.<sup>4</sup> No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c).<sup>5</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. This policy contains an item on which impact bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

<sup>2</sup> See sample policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Districts may not classify a job as either a *male* or *female* job. 29 C.F.R. §1604.5, 34 C.F.R. §106.55.

105 ILCS 5/22-95, amended by P.A. 103-46, ~~eff. 1-1-24~~, requires school districts, when hiring or assigning educators for physical education, music, or visual arts, to prioritize the hiring or assigning of educators who hold an educator license and endorsement in those areas.

<sup>3</sup> Boards must consider the superintendent's recommendations concerning, among other things, "the selection, retention, and dismissal of employees." 105 ILCS 5/10-16.7. The board may want to use this alternative sentence:

All personnel decisions are made by the Board, but only on the recommendation of the Superintendent.

A board that fills a "new or vacant teaching position" must select a candidate based on: (1) certifications, (2) qualifications, (3) merit and ability (including performance evaluation, if available), and (4) relevant experience, provided that the length of continuing service with the district must not be considered a factor, unless all other factors are determined by the school district to be equal. 105 ILCS 5/24-1.5. The statute does not define "new or vacant teaching positions." The requirement does not apply to filling vacant positions under 105 ILCS 5/24-12 (reduction in force and recall). Consult the board attorney about these issues.

The Equal Pay Act of 2003, 820 ILCS 112/10(b-25), added by P.A. 103-539, eff. 1-1-25, makes it unlawful for employers with 15 or more employees to fail to include the "pay scale and benefits" for a position in any specific job posting. "Pay scale and benefits" means the wage or salary, or the wage or salary range, and a general description of benefits and other compensation. *Id.* at 112/5, amended by P.A. 103-539, eff. 1-1-25. To satisfy the posting requirement, an employer can include a hyperlink to a public webpage that includes the pay scale and benefit information. *Id.* at 112/10(b-25), added by P.A. 103-539, eff. 1-1-25. If an employer uses a third party to post its job postings, then the employer must provide the pay scale and benefits or a hyperlink containing the information to the third party. *Id.* The Act also requires employers to inform current employees of promotion opportunities within 14 calendar days after the employer posts externally for the position. *Id.* Employers are not prohibited from asking applicants about their wage or salary expectations for a position. *Id.*

<sup>4</sup> An additional optional sentence follows:

The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval.

<sup>5</sup> 775 ILCS 5/2-103.1 prohibits employers from using conviction records as a basis to refuse to hire or to take any adverse action against an applicant or employee unless: (1) otherwise authorized by law; (2) there is a *substantial relationship* between the criminal offense and the employment sought; or (3) granting the employment would involve an unreasonable risk to property or to the safety or welfare of specific individuals or the general public. For the disqualifying offenses listed in 105 ILCS 5/21B-80, amended by P.A. 102-552, a district does not have to show a *substantial relationship* between the offense and the position or that hiring or continuing to employ the person would involve an unreasonable risk. However, the Ill. Dept. of Human Rights (IDHR) interprets the Ill. Human Rights Act (IHRA) to still require the employer to notify the applicant of the disqualification pursuant to law and to afford the applicant at least five business days to respond in case the applicant wants to dispute the accuracy of the conviction record. *Id.* at 5/2-103.1(C). See IDHR's *Conviction Record Protection – Frequently Asked Questions* (March 2021), at:

All applicants must complete a District application in order to be considered for employment.<sup>6</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<https://dhr.illinois.gov/conviction-record-protection-frequently-asked-questions.html>.

Attorneys have different opinions as to whether the IHRA requires the *interactive assessment* outlined in 775 ILCS 5/2-103.1(c), which includes preliminary and final notices, when a disqualifying offense listed in 105 ILCS 5/21B-80 is found in a conviction record; **consult the board attorney for guidance on this issue**. See sample administrative procedure 5:30-AP2, *Investigations*, and its footnotes for more detail regarding the IHRA notice provisions and the need for districts to also comply with the seven-day notification requirement in the Ill. Uniform Conviction Information Act, 20 ILCS 2635/7. **Note:** The protections of 775 ILCS 5/2-103.1 do not cover *unpaid interns*, which may include student teachers in the K-12 context. The definition of *employee* in the IHRA only extends to include unpaid interns for civil rights violations involving sexual harassment. 775 ILCS 5/2-101(A)(1)(c) and 5/2-102(D).

105 ILCS 5/10-21.9(c); 105 ILCS 5/21B-80, amended by P.A. 102-552, allows individuals with criminal histories involving certain drug convictions to apply for or to reinstate their educator licenses seven years after their sentence for the criminal offense is completed. Consult the board attorney about whether the board wants to continue prohibiting employment for any individual who has a criminal history involving these exempted drug offenses.

For more discussion regarding criminal history records checks and screenings required by 105 ILCS 5/10-21.9, amended by P.A.s 102-552 and 102-702, see f/n 5 and 6 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*.

<sup>6</sup> Any person who applies for employment as a teacher, principal, superintendent, or other certificated employee who willfully makes a false statement on his or her application for employment, material to his or her qualifications for employment, which he or she does not believe to be true, is guilty of a Class A misdemeanor. 105 ILCS 5/22-6.5. District employment applications must contain a statement to this effect. *Id.* Each employment application for these positions must state the following (*Id.*):

Failure to provide requested employment or employer history which is material to the applicant's qualifications for employment or the provision of statements which the applicant does not believe to be true may be a Class A misdemeanor.

Many districts ask applicants about disqualifying criminal convictions on their employment applications or at another point before a job offer is made. State law does not expressly prohibit this practice; however, guidance issued by IDHR regarding implementation of 775 ILCS 5/1-103(G-5) and 5/2-103.1 states "[u]nless authorized by law, an employer is prohibited from inquiring about an applicant's conviction record prior to making a job offer to the applicant." See *Conviction Record Protection – Frequently Asked Questions* guidance issued by IDHR (March 2021), at:

<https://dhr.illinois.gov/conviction-record-protection-frequently-asked-questions.html>.

While the School Code and Job Opportunities for Qualified Applicant Act do not prohibit districts from asking about disqualifying convictions before a job offer is made, it is unclear whether they affirmatively *authorize* such inquiries. The IDHR's guidance does not carry the force of law, but it may impact its handling of a discrimination charge based on a conviction record. It is also unclear if an applicant's mere disclosure of a disqualifying conviction on an application, absent results of a fingerprint-based criminal history records check, Ill. Sex Offender Registry check, or Violent Offender Against Youth Registry check, triggers the district's obligation to provide notice to the applicant under 775 ILCS 5/2-103.1(C); see also f/n 5, above. Consult the board attorney for advice on these issues and how they may affect application processes.

Any employer that asks applicants to record video interviews and uses an artificial intelligence (AI) analysis of the applicant-submitted videos must comply with the Artificial Intelligence Video Interview Act, 820 ILCS 42/. Employers should also be careful that use of AI, software, and algorithms to assess applicants does not violate the Americans with Disabilities Act (ADA) (42 U.S.C. §12101 *et seq.*). See EEOC technical assistance documents, *The Americans with Disabilities Act and the Use of Software, Algorithms, and Artificial Intelligence to Assess Job Applicants and Employees* (May 2022), at: [www.eeoc.gov/laws/guidance/americans-disabilities-act-and-use-software-algorithms-and-artificial-intelligence](http://www.eeoc.gov/laws/guidance/americans-disabilities-act-and-use-software-algorithms-and-artificial-intelligence) and *Select Issues: Assessing Adverse Impact in Software, Algorithms, and Artificial Intelligence Use in Employment Selection Procedures Under Title VII of the Civil Rights Act of 1964* (May 2023), at: [www.eeoc.gov/select-issues-assessing-adverse-impact-software-algorithms-and-artificial-intelligence-used](http://www.eeoc.gov/select-issues-assessing-adverse-impact-software-algorithms-and-artificial-intelligence-used). Given the rapidly changing technologies in this area, please consult the board attorney.

### Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.<sup>7</sup>

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.<sup>8</sup>

### Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law.<sup>9</sup> When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>7</sup> 105 ILCS 5/10-16.7. The foundation for a productive employment relationship begins with a board's policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent**, at: [www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/](http://www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/).

See also sample exhibit 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, for best practice discussions about establishing the board-superintendent employment relationship and contract.

<sup>8</sup> Job descriptions will become the basis for categorizing a teacher into one or more positions that the teacher is qualified to hold for reduction in force (RIF) dismissal and recall purposes. 105 ILCS 5/24-12(b). A board should consult with its attorney to review its current list of job descriptions and discuss the district's specific responsibilities.

A job description is evidence of a position's essential functions. 29 C.F.R. §1630.2(n). The ADA protects individuals who have a disability and are qualified, with reasonable accommodation, to perform the *essential functions* of the job. 42 U.S.C. §12101 *et seq.*, amended by the ADA Amendments Act (ADAAA), Pub. L. 110-325. Determining which functions are essential may be critical to determining if an individual with a disability is qualified. An individual is qualified to perform a job even though he or she is unable, due to a disability, to perform tasks which are incidental to the job. Only when an individual is unable to perform the *essential functions* of a job may a district deny the individual employment opportunities. 29 C.F.R. §1630.2(m). For a definition of essential functions see *Id.* at 1630.2(n). Whether a particular function is essential is a factual determination.

**Important:** The ADAAA made significant changes to the ADA's definition of disability that broadened the scope of coverage and overturned a series of U.S. Supreme Court decisions that made it difficult to prove that an impairment was a qualifying disability. There is information about the regulations and a link to them at: [www.eeoc.gov/laws/guidance/fact-sheet-eeocs-final-regulations-implementing-adaaa](http://www.eeoc.gov/laws/guidance/fact-sheet-eeocs-final-regulations-implementing-adaaa). Consult the board attorney regarding how these amendments impact the district's hiring processes.

<sup>9</sup> The policy's requirements on criminal records checks for applicants for employment are mandated by 105 ILCS 5/10-21.9, amended by P.A.s 102-552 and 102-702. See sample administrative procedure 5:30-AP2, *Investigations*, for the process, timing, and positions requiring criminal background investigation and what steps a district must take if it wants to disqualify an applicant based on a conviction record. The Statewide Sex Offender Database (a/k/a Sex Offender Registry) is available at: <https://isp.illinois.gov/Sor/Disclaimer>. The Statewide Murderer and Violent Offender Against Youth Database is available at: <https://isp.illinois.gov/MVOAY/Disclaimer>. For more discussion regarding criminal history records checks and screenings required by 105 ILCS 5/10-21.9, amended by P.A. 102-702, see f/n 5 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*. See sample policy 4:60, *Purchases and Contracts*, for requirements concerning (1) criminal background checks of employees of contractors who have *direct, daily contact* with students and (2) sexual misconduct related employment history reviews (EHRs) of employees of contractors ~~of who~~ have *direct contact with children or students*.

ensure that these checks are completed.<sup>10</sup> The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database.<sup>11</sup> The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law.<sup>12</sup> The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>10</sup> *Id.* If a board wants to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9, amended by P.A.s 102-552 and 102-702, and the EHR required by 105 ILCS 5/22-94, added by P.A. 102-702, including the federal *Rap Back Service* (20 ILCS 2630/3.3) and/or checks through consumer reporting agencies regulated by the Fair Credit Reporting Act (15 U.S.C. §1681 *et seq.*), consult the board attorney. For more detailed information, see the laws listed in sample exhibit 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, under the checklist item entitled **Conditions of Employment**, in the **Other Background Check Laws** row.

<sup>11</sup> 105 ILCS 5/10-21.9(b) and 105 ILCS 5/21B-10. The School Code requires the board president to keep a conviction record confidential. It is impossible to know whether a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases on a successful superintendent candidate will come back with a conviction record.

Therefore, in accordance with best practice (ensuring compliance and aligning with good governance principles), this policy does not assign a designee for the board president to complete this task. However, to balance the requirement to keep conviction records confidential with the practical implementation of ensuring a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases are performed on each successful superintendent applicant, a board president may want to designate the duty to order these checks to the individuals otherwise listed in 105 ILCS 5/10-21.9(b). Those individuals include the board president, the superintendent or designee, regional superintendent (if the check was requested by the district), state superintendent of education, state Educator Preparation and Licensure Board, any other person necessary to the hiring decision, or for clarification purposes, the Ill. State Police and/or Statewide Sex Offender Registry.

<sup>12</sup> *Id.* at 5/10-21.9(b) and 105 ILCS 5/21B-85, amended by P.A.s 102-552 and 103-51. The School Code continues to define the board president's role in conducting criminal background investigations and receiving the results of these investigations, including the results for employees of district contractors. 105 ILCS 5/10-21.9. Many districts delegate this task in the hiring process to a human resources department.

105 ILCS 5/21B-85, amended by P.A.s 102-552 and 103-51, requires a board to provide prompt written notice to the board of trustees of the Teachers' Retirement System of the State of Illinois (TRS) when it learns that any teacher has been convicted of a felony offense (which provides for a sentence of death or imprisonment for one year or more). The notice to TRS is limited to (1) the name of the license holder, (2) fact of conviction, (3) name and location of the court in which the conviction occurred, and (4) the assigned case number from the court. *Id.*

Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center Executive Director."

For more discussion regarding responses to results obtained by criminal history records checks and screenings as required by 105 ILCS 5/10-21.9(e), amended by P.A. 102-702, see f/n 6 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law. <sup>13</sup>

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80<sup>14</sup> or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment. <sup>15</sup>

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following: <sup>16</sup>

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position. <sup>17</sup>
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria. <sup>18</sup>

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<sup>13</sup> Immigration Reform and Control Act, 8 U.S.C. §1324a et seq. Consult with the board attorney regarding the district's rights and responsibilities under ~~all~~ Illinois laws if the district uses any electronic employment verification system, including *E-Verify* and/or the Basic Pilot Program. 820 ILCS 55/12, amended by P.A. 103-879, eff. 1-1-25. This statute states that nothing in the Right to Privacy in the Workplace Act (820 ILCS 55/) requires employers to enroll in any electronic employment verification system but also urges employers who ~~voluntarily~~ use *E-Verify* (formerly known as the Basic Pilot/Employment Eligibility Verification Program) to consult the Ill. Dept. of Labor's website for current information on the accuracy of *E-Verify* and to review and understand their legal responsibilities relating to the use of any electronic employment verification systems. See <https://labor.illinois.gov/laws-rules/conmed/privacy-workplace.html#n-2-in-sample-administrative-procedure-5-150-AP-Personnel-Records>, for a more detailed discussion of *E-Verify* issues. 820 ILCS 55/13, added by P.A. 103-879, eff. 1-1-25, restricts employers from imposing work authorization verification or re-verification requirements greater than what is required by federal law, and it requires employers to follow certain procedures in the event it contends there is a discrepancy in the employee's employment verification information.

<sup>14</sup> See f/n 5, above.

<sup>15</sup> 105 ILCS 5/10-21.9(c) and (g). See f/n 6 in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, for further discussion.

<sup>16</sup> As an alternative to describing the prohibited investigations, a board may substitute this sentence:

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) claim(s) made or benefit(s) received under Workers' Compensation Act; and (3) access to an employee's or applicant's social networking website, including a request for passwords to such sites.

The default policy provision and the alternative stated above – whichever is selected – may be made a prohibition rather than a duty of the superintendent; to do this, delete the stricken text as follows: “The ~~Superintendent shall ensure that the District does not engage~~”

<sup>17</sup> Employee Credit Privacy Act, 820 ILCS 70/10. This Act allows inquiries into an applicant's credit history or credit report or ordering or obtaining an applicant's credit report from a consumer reporting agency when a satisfactory credit history is an *established bona fide occupational requirement* of a particular position. The Act identifies circumstances that permit a satisfactory credit history to be a job requirement, such as, the position's duties include custody of or unsupervised access to cash or marketable assets valued at \$2,500 or more.

<sup>18</sup> 820 ILCS 112/10(b-5). If an employer violates this subsection, the employee may recover in a civil action any damages incurred, special damages up to \$10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5).

3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation. <sup>19</sup>
4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment. <sup>20</sup>
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation. <sup>21</sup>
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act. <sup>22</sup>
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts. <sup>23</sup>
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

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<sup>19</sup> *Id.* at 112/10(b-5).

<sup>20</sup> *Id.*

<sup>21</sup> 820 ILCS 112/10(b-10). **Note:** Attorneys caution that using the exceptions in 820 ILCS 112/10(b-10)(1) and (2) may trigger litigation. Violating this subsection entitles an employee to recover in a civil action any damages incurred, special damages up to \$10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5).

A school board that wishes to preserve these exceptions should consult its board attorney; then they may supplement number 5 by adding the following after "compensation":

unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer.

<sup>22</sup> Right to Privacy in the Workplace Act, 820 ILCS 55/10(a).

<sup>23</sup> *Id.* at 55/10(b) (commonly known as the *Facebook Password Law*). A *personal online account* is defined as an online account used primarily by a person for personal purposes. *Personal online account* does not include an account created, maintained, used, or accessed for the business purpose of a person's employer or prospective employer. *Id.* at 55/10(b)(6). Bracketed explanations follow the statutory language in ~~405-820~~ 820 ILCS 55/10(b)(5):

"Nothing in this subsection shall prohibit or restrict an employer from complying with a duty to screen employees or applicants prior to hiring...provided that the password, account information, or access sought by the employer only relates to an online account that:

(A) an employer supplies or pays; or

(B) an employee creates or maintains on behalf of under the direction of an employer in connection with that employee's employment."

[Based on this explanation, it is implausible that an applicant would have an account, service, or profile for business purposes of a school employer.]

The statute specifically permits an employer to: (1) maintain workplace policies governing the use of the employer's electronic equipment, including policies regarding Internet use, social networking site use, and electronic mail use; and (2) monitor usage of the employer's (district's) electronic equipment and electronic mail. The statute also states that it does *not prohibit* an employer from obtaining information about an applicant or an employee that is in the public domain or that is otherwise obtained in compliance with the statute. Finally, the statute does not apply to all types of personal technology that employees may use to communicate with students or other individuals, such as text messages on a personal phone. Consult the board attorney about these issues.

### Sexual Misconduct Related Employment History Review (EHR) <sup>24</sup>

Prior to hiring an applicant for a position involving *direct contact with children or students*, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

### Physical Examinations <sup>25</sup>

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity.<sup>26</sup> The Board will pay the expenses of any such examination.

### Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their

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<sup>24</sup> 105 ILCS 5/22-94, added by P.A. 102-702. See sample administrative procedure 5:30-AP3, *Sexual Misconduct Related Employment History Review (EHR)*, for the process, timing, and positions requiring an EHR. See sample policy 4:60, *Purchases and Contracts*, and sample administrative procedure 4:60-AP4, *Sexual Misconduct Related Employment History Review (EHR) of Contractor Employees*, for EHR requirements for employees of contractors who have *direct contact with children or students*.

<sup>25</sup> 105 ILCS 5/24-5. According to this statute, a new or existing employee or substitute teacher employee may be subject to additional health examinations, including tuberculosis screening, as required by rules adopted by the Ill. Dept. of Public Health (IDPH) or by order of a local public health official. The IDPH does not require school employees to be screened for tuberculosis other than workers in child day care and preschool settings. 77 Ill.Admin.Code §696.140(a)(3).

The last sentence of the first paragraph exceeds State law requirements and may be deleted.

Note that while examination by a spiritual leader/practitioner is sufficient for purposes of leaves, the statute does not permit an examination by a spiritual leader/practitioner for initial employment exams. This difference may present a constitutional issue; contact the board attorney for an opinion if an applicant wants to use an examination by a spiritual leader/practitioner.

Federal law limits pre-employment medical inquiries to whether the applicant is able to perform job-related functions; required medical examinations of applicants is forbidden. ADA, 42 U.S.C. §12112(d)(2); see also f/n 8 for an explanation regarding the ADAAA. Districts may condition an employment offer on taking and passing medical inquiries or physical exams, provided that all entering employees in the same classification receive the same conditional offer.

<sup>26</sup> The State law (105 ILCS 5/24-5) allowing boards to require physicals of current employees "from time to time," is superseded by the ADA. 42 U.S.C. §12112(d)(4). The ADA allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. *Id.* Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. §1630.2(r). See f/n 8 for an explanation regarding the ADAAA.

See f/n 25 for a discussion of examinations by spiritual leaders/practitioners.

position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.~~42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.~~  
15 U.S.C. §1681 et seq., Fair Credit Reporting Act.  
42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.  
~~8 U.S.C. §1324a et seq., Immigration Reform and Control Act.~~  
105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b, 5/21B-10, 5/21B-80, 5/21B-85, 5/22-6.5, 5/22-94, and 5/24-5.  
20 ILCS 2630/3.3, Criminal Identification Act.  
820 ILCS 55/, Right to Privacy in the Workplace Act.  
820 ILCS 70/, Employee Credit Privacy Act.  
820 ILCS 112/, Equal Pay Act of 2003.  
Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985),  
aff'd in part and remanded 115 Ill.2d 482 (Ill. 1987).  
Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).  
Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Duties and Qualifications)

## General Personnel

### Compliance with the Fair Labor Standards Act <sup>1</sup>

#### Job Classifications

The Superintendent will ensure that all job positions are identified as either “exempt” or “non-exempt” according to State law and the Fair Labor Standards Act (FLSA) and that employees are informed whether they are “exempt” or “non-exempt.”<sup>2</sup> “Exempt” and “non-exempt” employee categories may include certificated and non-certificated job positions. All non-exempt employees, whether paid on a salary or hourly basis, are covered by minimum wage and overtime provisions.

#### Workweek and Compensation

The workweek for District employees will be 12:00 a.m. Saturday until 11:59 p.m. Friday.<sup>3</sup> Non-exempt employees will be compensated for all hours worked in a workweek including overtime. For non-exempt employees paid a salary, the salary is paid for a 40-hour workweek even if an employee is scheduled for less than 40 hours.<sup>4</sup> “Overtime” is time worked in excess of 40 hours in a single workweek.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy’s content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, or terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

The Ill. Minimum Wage Law, 820 ILCS 105/4a, covers all school employees, although many are exempt from overtime requirements. The federal Fair Labor Standards Act (FLSA) (29 U.S.C. §201 *et seq.*) also covers school employees. The law offering the greatest benefits to employees will control specific issues. However, under both State and federal law, non-exempt employees who work over 40 hours in a single workweek are entitled to overtime pay of a rate not less than one and one-half times the employees’ regular rate of pay. 29 U.S.C. §207; 820 ILCS 105/4a.

School districts in several states are experiencing widespread action by non-exempt employees to recoup unpaid overtime wages. Many of these actions have been successful because the school district did not strictly comply with overtime requirements or recordkeeper’s requirements. See 29 C.F.R. Part 785 (Hours Worked) and 29 C.F.R. Part 516, (Records to Be Kept by Employers). The U.S. Dept. of Labor (DOL) frequently finds employees misclassified as independent contractors or exempt employees. School officials are strongly encouraged to seek assistance from their attorney when making decisions involving wage and hour issues.

<sup>2</sup> “Exempt” employees are exempt from overtime requirements. An exempt employee, according to Illinois law, is “any employee employed in a bona fide executive, administrative or professional capacity, . . . , as defined by or covered by the Federal Fair Labor Standards Act of 1938 and the rules adopted under that Act, as both exist on March 30, 2003, but compensated at the amount of salary specified [in the current rules].” 820 ILCS 105/4a. By referring to the definitions in the former federal rules, the Illinois legislature rejected the DOL’s effort to expand the number of employees who are exempt from overtime requirements. To qualify for exemption in Illinois, employees generally must meet certain tests regarding their job duties and be paid on a “salary basis” at not less than ~~\$684 per week~~ the amount specified in 29 C.F.R. Part 541. [See www.dol.gov/agencies/whd/overtime/rulemaking\\_for\\_a\\_chart\\_of\\_the\\_salary\\_thresholds](http://www.dol.gov/agencies/whd/overtime/rulemaking_for_a_chart_of_the_salary_thresholds). To check compliance, districts should review their list of exempt employees with their attorneys.

<sup>3</sup> Employers must identify the workweek, but may designate any seven-day period. **Boards should ascertain what is currently used as a workweek to avoid inadvertently adopting a policy containing a different designation.** The workweek in this sample policy allows supervisors to adjust employee schedules at the end of the week if an employee was required to work the weekend.

<sup>4</sup> Setting the workweek at 40 hours avoids having to pay an employee additional “straight time” compensation for the extra hours up to 40.

### Overtime

A non-exempt employee shall not work overtime without his or her supervisor's express approval.<sup>5</sup> All supervisors of non-exempt employees shall: (1) monitor overtime use on a weekly basis and report such use to the business office, (2) seek the Superintendent or designee's written pre-approval for any long term or repeated use of overtime that can be reasonably anticipated, (3) ensure that overtime provisions of this policy and the FLSA are followed, and (4) ensure that employees are compensated for any overtime worked. Accurate and complete time sheets of actual hours worked during the workweek shall be signed by each employee and submitted to the business office. The business office will review work records of employees on a regular basis, make an assessment of overtime use, and provide the assessment to the Superintendent. In lieu of overtime compensation, non-exempt employees may receive compensatory time-off, according to Board policy 5:310, *Compensatory Time-Off*.<sup>6</sup>

### Suspension Without Pay

No exempt employee shall have his or her salary docked, such as by an unpaid suspension, if the deduction would cause a loss of the exempt status.<sup>7</sup> Licensed employees may be suspended without pay in accordance with Board policy 5:240, *Suspension*. Non-licensed employees may be suspended without pay in accordance with Board policy 5:290, *Employment Termination and Suspensions*.

### Implementation<sup>8</sup>

The Superintendent or designee shall implement the policy in accordance with the FLSA, including its required notices to employees. In the event of a conflict between the policy and State or federal law, the latter shall control.

LEGAL REF.:	820 ILCS 105/4a. <del>Fair Labor Standards Act</del> , 29 U.S.C. §201 et seq., <a href="#">Fair Labor Standards Act</a> ; 29 C.F.R. Parts 516, 541, 548, 553, 778, and 785.
CROSS REF.:	5:240 (Suspension), 5:290 (Employment Termination and Suspensions), 5:310 (Compensatory Time-Off)

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<sup>5</sup> This policy requires a supervisor's express approval as a best practice. However, employers will also be liable for work time when the employer knows or has reason to know work is continuing on or offsite. See 29 C.F.R. §785.11 and [sample administrative procedure](#) 5:35-AP3, *Compensable Work Time for Non-Exempt Employees Under the FLSA*. Employees must be compensated for all time worked, even if it is unauthorized overtime. However, employees who intentionally work unauthorized overtime may be subject to disciplinary action.

<sup>6</sup> Optional. The FLSA regulates the use of *comp-time*. 29 C.F.R. §§553.22-553.28. Before offering comp-time, a board must have a compensatory time-off policy or the topic must be covered in an applicable collective bargaining agreement. See [sample policy](#) 5:310, *Compensatory Time-Off* and [sample exhibit](#) 5:310-E, *Agreement to Receive Compensatory Time-Off*.

<sup>7</sup> Docking an exempt employee's salary (e.g., for a disciplinary suspension) may result in the loss of the exemption unless the deduction was specifically authorized. Teachers, however, are not covered by this restriction.

<sup>8</sup> The FLSA is administered by the Wage and Hour Division of the DOL. Its website contains compliance guidance, posters, and e-tools ([www.dol.gov/WHd/flsa/index.htm](http://www.dol.gov/WHd/flsa/index.htm)).

## *Document Status: Draft Update*

### General Personnel

#### **5:90 Abused and Neglected Child Reporting**

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 22, an abused or neglected individual with a disability, shall: ~~(1)~~ immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873)(within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), ~~and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office.~~ [PRESSPlus1](#) Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

*Negligent failure to report* occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at [report.cybertip.org/](http://report.cybertip.org/) or [www.missingkids.org](http://www.missingkids.org). The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results

in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

### Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors, (including *sexual misconduct* as defined in *Faith's Law*) and boundary violations as required by law and policy 5:100, *Staff Development Program*.

### Alleged Incidents of Sexual Abuse; Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement

investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

### Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of *sexual misconduct* under *Faith's Law*, and (2) that act resulted in the license holder's dismissal or resignation from the District, the Superintendent shall notify the State Superintendent and the Regional Superintendent in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in *sexual misconduct* with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of *sexual misconduct*. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in *sexual misconduct* is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*.

### Special Board of Education Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements

concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under [105 ILCS 5/21B](#), has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in policy 2:20, *Powers and Duties of the Board of Education; Indemnification*.

LEGAL REF.:

[20 U.S.C. §7926](#), Elementary and Secondary Education Act.

[105 ILCS 5/10-21.9](#), [5/10-23.13](#), [5/21B-85](#), [5/22-85.5](#), and [5/22-85.10](#).

[20 ILCS 1305/1-1](#) et seq., Department of Human Services Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/12C-50.1](#), Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

ADOPTED: December 12, 2023

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 325 ILCS 5/7, amended by P.A. 103-624, eff. 1-1-25, removing the requirement for mandated reporters to confirm

their oral reports in writing to the DCFS field office. **Issue 117, October 2024**

## Instruction

### School Year Calendar and Day <sup>1</sup>

#### School Calendar

The School Board, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays.<sup>2</sup> The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.<sup>3</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

<sup>2</sup> State-mandated school holidays are found in 105 ILCS 5/24-2, amended by P.A.s 102-15 (2022 General Election Day), 102-14 and 102-334 (both establishing Juneteenth National Freedom Day), and 103-467 (2024 General Election Day). See sample policy 5:330, *Sick Days, Vacation, Holidays, and Leaves*, for a holiday listing. The law allows a school board to hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on five identified school holidays if: (1) the school board first holds a public hearing on the proposal; and (2) the person or persons honored by the holiday are recognized through instructional activities conducted on the school holiday or on the first school day preceding or following the school holiday. Districts must redo the public hearing process in the event they change plans for use of holidays. See Ill. State Board of Education (ISBE) guidance at: [www.isbe.net/Documents/district-holiday-plans13.pdf](http://www.isbe.net/Documents/district-holiday-plans13.pdf). This is an item on which collective bargaining may be required, and a board that wishes to implement this law should consult its attorney.

A State mandated school holiday on *Good Friday* is unconstitutional according to *Metzl v. Leininger*, 57 F.3d 618 (7th Cir. 1995). Closing school on religious holidays may still be permissible for those districts able to demonstrate, e.g., through surveys, that remaining open would be a waste of educational resources due to widespread absenteeism. Also, districts may be able to close school on Good Friday by adopting a *spring holiday* rationale or ensuring that it falls within spring break. School districts should discuss all of these options, and collective bargaining implications with their board attorneys.

If the county board or board of election commissioners chooses a school to be a polling place, the school district must make the school available. 10 ILCS 5/11-4.1. For ~~the~~ Election Day, the law encourages a school district to either: (1) close the school; or (2) hold a teachers' institute on that day with the students not in attendance. *Id.* and 105 ILCS 5/24-2, amended by P.A.s 102-15, 102-14, 102-334, 102-411, and 103-467. 10 ILCS 5/1-24, added by P.A. 103-467 and repealing on 1-1-25, establishes *2024 General Election Day* as a State holiday and it requires schools to be available to an election authority as a polling place for *2024 General Election Day*. *Id.*

<sup>3</sup> The school calendar must have a minimum 185 days to ensure 176 days of actual pupil attendance that may include remote learning days, blended remote learning days, and up to five remote and blended remote learning planning days pursuant to 105 ILCS 5/10-30. 105 ILCS 5/10-19 and 5/24-1; 23 Ill.Admin.Code §1.420. See sample policy 4:180, *Pandemic Preparedness; Management; and Recovery*, for information about remote and/or blended remote learning day plans. Schools must be closed during county institute days. 105 ILCS 5/24-3. The school calendar may be a mandatory subject of collective bargaining. The calendar for the school term and any changes must be submitted to and approved by the regional superintendent before the calendar or changes may take effect. 105 ILCS 5/10-19.

## Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion.<sup>4</sup> The Board may, from time to time, designate a regular school day as a commemorative holiday.

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E-learning days allow a school district to provide instruction to students electronically while they are not physically present due to inclement weather ~~or~~ other unexpected events. 105 ILCS 5/10-20.56, amended by P.A.s 102-584 (e-learning days allowed when a school is selected as a polling place under the Election Code), ~~and~~ 102-697, ~~and~~ 103-780. Before a school district can implement an e-learning program and use e-learning days it must, along with other requirements: (1) hold a public hearing on the initial proposal for the e-learning program, (2) obtain verification from the Regional Office of Education (ROE) or Intermediate Service Center (ISC) for the school district that the initial proposal meets the requirements specified in the law, and (3) by resolution adopt a research-based program for district-wide e-learning days. Before implementing an e-learning program, boards must collectively bargain the impact of the program on the wages, hours, terms, and conditions of employment with employee representative(s). Additionally, the ROE or ISC must annually verify the district's e-learning program before the district can implement any e-learning days in that school year, and the board must renew its program every three school years. More information about e-learning is available at: [www.isbe.net/Pages/Electronic-Learning.aspx](http://www.isbe.net/Pages/Electronic-Learning.aspx). The law requires that districts pay employees and contractors who provide educational support services their regular rate of pay if the employee/contractor otherwise would have worked on an e-learning day. *Id.* at (d-10) and (d-15). ~~Retroactive payments for e-learning days used during 2021-2022 school year are also required if employees or contractors were unpaid or employees were required to use earned paid time off. *Id.* at (d-20). However, payment is not required if the day(s) are (or were) rescheduled.~~ Consult the board attorney regarding whether the board must pay contractors for consumables, such as fuel and school meals; the legislative history supports that consumables were not intended to be part of the payment. See 102nd General Assembly House Transcript 3-1-22, p. 77, available at: [www.ilga.gov/house/transcripts/htrans102/10200077.pdf](http://www.ilga.gov/house/transcripts/htrans102/10200077.pdf).

<sup>4</sup> 105 ILCS 5/24-2(c), amended by P.A.s 102-411 and 103-15, lists the following as commemorative holidays: Jan. 17 (Muhammad Ali's birthday), Jan. 28 (Christa McAuliffe Day commemorating space exploration); Feb. 15 (Susan B. Anthony's birthday); Mar. 29 (Vietnam War Veterans' Day); Sept. 11 (Sept. 11th Day of Remembrance); Sept. 17 (Constitution Day); the school day immediately preceding Veterans' Day (Korean War Veterans' Day); Oct. 1 (Recycling Day); Oct. 7 (Iraq and Afghanistan Veterans Remembrance Day); and Dec. 7 (Pearl Harbor Veterans' Day).

Other commemorative holidays include, but are not limited to: Arbor and Bird Day on the last Friday in April (105 ILCS 5/27-18); Leif Erickson Day on October 9 if a school day and otherwise on a school day nearest the date (105 ILCS 5/27-19); American Indian Day on the 4th Friday of September (105 ILCS 5/27-20); Ill. Law Week during the first full school week in May (105 ILCS 5/27-20.1); Just Say No Day on a school day in May designated by official proclamation of the Governor (105 ILCS 5/20.2); Ronald Reagan Day on Feb. 6 (5 ILCS 490/2); Barack Obama Day on August 4 (5 ILCS 490/3); Indigenous Peoples Day on the last Monday in September (5 ILCS 490/7); Lincoln's Birthday February 12 (5 ILCS 490/60); Juneteenth National Freedom Day on June 19 each year (5 ILCS 490/63, amended by P.A.s 102-14 (second to pass both houses and controlling (5 ILCS 70/6)) and 102-334 (first to pass both houses)) – potential conflicts related to celebrating Juneteenth when it falls on a Saturday or Sunday exist, e.g., P.A. 102-14 states “when June nineteenth falls on a Saturday or Sunday, neither the preceding Friday nor the following Monday shall be held or considered as a *paid* holiday” but contrast P.A. 102-334, stating “when June nineteenth falls on a Sunday, the following Monday shall be held and considered the holiday” – notice the word *paid* is missing; consult the board attorney about whether Juneteenth should be celebrated as an *unpaid holiday* on either the preceding Friday or the following Monday when it falls on a Saturday or Sunday, respectively, or not at all when it falls on a Saturday); Martin Luther King, Jr. Birthday the third Monday in January (5 ILCS 490/65); Prairie Week the third full week in September (5 ILCS 490/75); Retired Teachers' Week the fourth week in May (5 ILCS 490/80); Veterans Day November 11 (5 ILCS 490/90); Preventing Lost Potential Day September 19 (5 ILCS 490/141); Day of Remembrance of the Victims of Slavery and the Transatlantic Slave Trade on March 25 (5 ILCS 490/155); the first full week of January is Emancipation Proclamation Week (5 ILCS 490/160); Mother Mary Ann Bickerdyke Day on the second Wednesday in May (5 ILCS 490/175); April is Arab American Heritage Month (5 ILCS 490/6); and the first full week of April each year is Autism Acceptance Week (5 ILCS 490/137, added by P.A. 102-588).

## School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements.<sup>5</sup> The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.<sup>6</sup>

LEGAL REF.: 105 ILCS 5/10-19, 5/10-19.05, 5/10-20.56, 5/10-20.46, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, and 5/27-20.2.  
10 ILCS 5/11-4.1, Election Code.  
5 ILCS 490/, State Commemorative Dates Act.  
23 Ill.Admin.Code §1.420(f).  
Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the School Board; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

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<sup>5</sup> A school day is required to consist of a minimum five clock-hours under the direct supervision of a teacher or non-teaching personnel or volunteer personnel that provides non-teaching or supervisory duties as specified in 105 ILCS 5/10-22.34(a), in order to qualify as a full day of attendance, unless (1) the Governor issues a disaster declaration due to a public health emergency pursuant 20 ILCS 3305/7, and (2) the State Superintendent of Education establishes minimum clock-hour requirements to align with the circumstances of the Governor's disaster declaration. 105 ILCS 5/10-19.05, amended by P.A. 103-560, ~~eff. 1-1-24~~. See 105 ILCS 5/10-19.05, amended by P.A. 103-560, ~~eff. 1-1-24~~, for additional exceptions to the attendance calculation.

Contrast 105 ILCS 5/18-12. It allows a partial day of attendance to be counted as a full day due to an adverse weather condition, condition beyond the control of the school district that poses a health and safety threat, or use of school facilities by local or county authorities for holding a memorial or funeral service in remembrance of a community member (up to two school days per school year) provided one of following conditions is met: (1) the school district has provided at least one hour of instruction prior to the closure of the school district; (2) a school building has provided at least one hour of instruction prior to the closure of the school building; or (3) the normal start time of the school district is delayed. The law also outlines the process to claim attendance prior to providing any instruction when a school district must close a building or buildings, but not the entire district, after consultation with a local emergency response agency or due to a condition beyond the control of the district. Additionally, 105 ILCS 5/18-12.5 outlines the process for claiming attendance when a school district must close a building or buildings, but not the entire district, specifically because of a public health emergency. Attendance for such days may only be claimed if the school building(s) was scheduled to be in operation on those days.

Alternative education programs may provide fewer than five hours under certain circumstances. 105 ILCS 5/13B-50.

<sup>6</sup> 105 ILCS 5/27-3 requires the Pledge of Allegiance to be recited every day in elementary and secondary schools. Note that the Illinois statute does not require every student to recite the Pledge – that kind of mandatory participation would violate the U.S. Constitution. Schools may not coerce a student into saying the Pledge, nor may they punish students for refusing to participate in any aspect of the flag ritual, including standing, saluting the flag, and reciting the Pledge. West Virginia State Bd. of Educ. v. Barnette, 319 U.S. 624 (1943); Sherman v. Cmty. Consol. Sch. Dist. 21 of Wheeling Twp., 980 F.2d 437 (7th Cir. 1992). Consider using permissive rather than mandatory language to introduce the recitation of the Pledge, such as, “You may now stand to recite the Pledge.” Schools may, of course, require that non-participants maintain order and decorum appropriate to the school environment.

The Silent Reflection and Student Prayer Act mandates a *brief period of silence* for all Illinois public school students at the opening of each school day. 105 ILCS 20/1. A student filed a federal lawsuit challenging the constitutionality of this law under the First Amendment, but the law was ultimately upheld by the Appeals Court. Sherman v. Koch, 623 F.3d 501 (7th Cir. 2010), *cert denied* by 565 U.S. 815 (2011). 105 ILCS 5/10-20.46 requires a moment of silence to recognize veterans during any type of event held at a district school on Nov. 11.

## *Document Status: Draft Update*

### **INSTRUCTION**

#### **6:60 Curriculum Content**

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and (i) drug and substance abuse prevention including the dangers of opioid abuse. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive courses, (c) science, (d) mathematics, (e) social studies including U.S. history, American government and one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones,

including worker safety in those zones. [PRESSPlus1](#) and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In addition, anti-bias education and intergroup conflict resolution may be taught as an effective method for preventing violence and lessening tensions in schools; these prevention methods are most effective when they are respectful of individuals and their divergent viewpoints and religious beliefs, which are protected by the First Amendment to the Constitution of the United States.
5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
7. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include examples of behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.
8. In all schools, citizenship values must be taught, including: (a) American

patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.

9. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.
10. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) personal health habits components necessary to develop a sound mind in a healthy body, [PRESSPlus2](#) (d) dangers and avoidance of abduction, (e) age-appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades, and (f) beginning in the fall of 2024, in grades 6-12, [PRESSPlus3](#) the dangers of fentanyl. The Superintendent shall implement a comprehensive health education program in accordance with State law.
11. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels. In grades 6-12, students engage in career exploration and career development activities to prepare them to make informed plans and decisions about their future education and career goals. [PRESSPlus4](#) In grades 9-12, a College and Career Pathway Endorsement is awarded to students who meet the requirements for a specific endorsement area. [PRESSPlus5](#)
12. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan

application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.

13. In grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject.
14. In grades 9 through 12, a unit of instruction on media literacy that includes, but is not limited to, all of the following topics: (a) accessing information to evaluate multiple media platforms and better understand the general landscape and economics of the platforms, and issues regarding the trustworthiness of the source of information; (b) analyzing and evaluating media messages to deconstruct media representations according to the authors, target audience, techniques, agenda setting, stereotypes, and authenticity to distinguish fact from opinion; (c) creating media to convey a coherent message using multimodal practices to a specific target audience that includes, but is not limited to, writing blogs, composing songs, designing video games, producing podcasts, making videos, or coding a mobile or software application; (d) reflecting on media consumption to assess how media affects the consumption of information and how it triggers emotions and behavior; and (e) social responsibility and civics to suggest a plan of action in the class, school, or community for engaging others in a respectful, thoughtful, and inclusive dialogue over a specific issue using facts and reason.
15. In grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards. *Computer science* means the study of computers and algorithms, including their principles, hardware and software designs, implementation, and impact on society. Computer science does not include the study of everyday uses of computers and computer applications; e.g., keyboarding or accessing the Internet.
16. In all schools, environmental education ~~conservation of natural resources must be taught~~, including instruction on: (a) ~~home ecology~~ the current problems and needs in the conservation of natural resources; and (b) ~~endangered species~~ beginning in the fall of 2026, instruction on climate

~~change, (c) threats to the environment, and (d) the importance of the environment to life as we know it.~~ [PRESSPlus6](#)

17. In all schools, instruction as determined by the Superintendent or designee on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically and in the present day, with a focus on urban Native Americans, and (j) beginning in the fall of 2024, the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with [105 ILCS 5/27-20.05](#).

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

18. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
19. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
20. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of

women.

21. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.
22. In all schools offering a secondary agricultural education program, the curriculum includes courses as required by [105 ILCS 5/2-3.80](#).
23. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
24. In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.
25. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.
26. The Board of Education supports the following elements in developing and implementing the district's Arts Education (to include dance, theater, music, visual and media arts) in district schools:
  1. Sequential Arts curriculum, scheduling and assessment for Pre-K - 12 that addresses all students and Illinois Learning Standards
  2. Qualified teachers in the Arts
  3. Professional development for classroom and arts teachers consistent with the Illinois Arts Learning Standards
  4. Standards-based instructional materials and equipment that support Illinois Arts Learning Standards
  5. Facilities appropriate to achieve Learning Standards
  6. Opportunities to showcase student learning and student work
  7. Integration of and access to professional artists, cultural organizations and other community arts resource

## 8. Provision for ongoing review, program evaluation, and development of the District's Arts Education program

The Board of Education shall adopt aligned Learning Standards for dance, music, theatre, visual and media arts that describe the skills, knowledge, and abilities that students shall be expected to possess at each grade level. It is recommended that all K-6 students engage, at a minimum of, 2 days per five-day week for 30 minutes per subject matter.

The Superintendent or designee shall develop an aligned sequential curriculum and standards-based instructional materials for dance, music, theatre, visual and media arts which is consistent with the state curriculum framework and includes the following strands:

1. Artistic Perception: processing, analyzing, and responding to sensory information through the use of language and skills unique to each arts discipline
2. Creative Expression: composing , arranging, and performing a work and using a variety of means to communicate meaning and intent in one's own original works
3. Historical and Cultural Context: understanding the historical contributions and cultural dimensions of an arts discipline
4. Aesthetic Valuing: analyzing and critically assessing works of dance, music, theatre, visual and media arts
5. Connections, Relationships, and Applications: connecting, comparing, and applying what is learned in one arts discipline to learning in the other arts, other subject areas, and careers

As appropriate, the Superintendent or designee shall provide a standards-based professional development program and Professional Learning Community opportunities designed to increase teachers' knowledge of and ability to teach the arts and to implement adopted instructional materials.

The Board encourages the integration of community arts resources into the educational program and encourages collaboration with community organizations to share resources and seek grant opportunities.

The Board also supports the need to provide funding for high quality, standards-based Pre-K-12 arts education in an equitable manner, consistent with the principle that arts education is an integral part of the core curriculum and education of the whole student.

## LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#).

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

[105 ILCS 5/2-3.80](#)(e) and (f), [5/10-20.79](#), [5/10-20.84](#), [5/10-23.13](#), [5/27-3](#), [5/27-3.5](#), [5/27-5](#), [5/27-6](#), [5/27-6.5](#), [5/27-7](#), [5/27-12](#), [5/27-12.1](#), [5/27-13.1](#), [5/27-13.2](#), [5/27-20.05](#), [5/27-20.08](#), [5/27-20.3](#), [5/27-20.4](#), [5/27-20.5](#), [5/27-20.7](#), [5/27-20.8](#), [5/27-21](#), [5/27-22](#), [5/27-23.3](#), [5/27-23.4](#), [5/27-23.7](#), [5/27-23.8](#), [5/27-23.10](#), [5/27-23.11](#), [5/27-23.15](#), [5/27-23.16](#), [5/27-24.1](#), and [5/27-24.2](#).

[105 ILCS 110/3](#), Comprehensive Health Education Program.

[105 ILCS 435/](#), Vocational Education Act.

[625 ILCS 5/6-408.5](#), Ill. Vehicle Code.

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

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## PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-24.1, amended by P.A. 103-944. **Issue 117, October 2024**

PRESSPlus 2. Updated for continuous improvement to more closely align with

the Comprehensive Health Education Program (CHEP) 105 ILCS 110/3. **Issue 117, October 2024**

PRESSPlus 3. Updated in response to CHEP, 105 ILCS 110/3(e), amended by P.A. 103-810. **Issue 117, October 2024**

PRESSPlus 4. 105 ILCS 5/10-20.84(a), added by P.A. 102-917 and renumbered by P.A. 103-154. Unless a board has opted out, career exploration and career development activities in grades 6-12 must be implemented by 7-1-25 in accordance with the model framework adopted by State agencies known as the PaCE Framework. See [www.isac.org/pace/il-pace-resource-materials.html](http://www.isac.org/pace/il-pace-resource-materials.html) for the middle school and high school frameworks and additional implementation resources.

To fully or partially opt out of career exploration and career development activities under 105 ILCS 5/10-20.84(d), a board must adopt a set of findings that considers the following: (1) the district's current systems for college and career readiness; (2) the district's cost of implementation balanced against the potential benefits to students and families through improved postsecondary education and career outcomes; (3) the willingness and capacity of local businesses to partner with the district for successful implementation of pathways other than education; (4) the willingness of institutions of higher education to partner with the district for successful implementation of the pathway and whether the district has sought and established a partnership agreement with a community college district incorporating provisions of the Model Partnership Agreement under the Dual Credit Quality Act (110 ILCS 27/) (see [www.isbe.net/Documents/DCQA-Model-Partnership-Agreement-Form.pdf](http://www.isbe.net/Documents/DCQA-Model-Partnership-Agreement-Form.pdf)); (5) the availability of a statewide database of participating local business partners, as provided under the Postsecondary and Workforce Readiness Act (110 ILCS 148/), for the purpose of career readiness and the accessibility of those work experiences and apprenticeships listed in the database to district students (see the link to the Work-based Learning Database at [www.isbe.net/cte](http://www.isbe.net/cte)); and (6) the availability of properly licensed teachers or teachers meeting faculty credential standards for dual credit courses to instruct in the program required for the endorsement areas. 105 ILCS 5/10-20.84(d)(1)-(6), added by P.A. 102-917 and renumbered by P.A. 103-154. A board opting out must report its findings and decision to ISBE. A board may also reverse its decision regarding implementation in whole or in part at any time.

In practice, unless a district has created its own career exploration and career development activities framework that does not align with the PaCE Framework, a board is unlikely to opt out of the PaCE Framework under 105 ILCS 5/10-20.84(a) and still implement College and Career Pathway Endorsements under 105 ILCS 5/10-20.84(c) (CCPE) because career exploration activities are a prerequisite to award of the endorsements. 23 Ill.Admin.Code §258.20.

Delete this sentence if the board has fully opted out of implementation of career exploration and career development activities under 105 ILCS 5/10-20.84(d), added by P.A. 102-917 and renumbered by P.A. 103-154. Regarding partial opt-out from this requirement, the law does not address the types of partial opt-out(s) available. As of the date of the publication of **PRESS** Issue 117 (October 2024), ISBE had not issued any rulemaking or guidance on this topic or any details regarding reporting of a full or partial opt-out to ISBE, other than to indicate to IASB that districts can submit their decision to [CTE@isbe.net](mailto:CTE@isbe.net). Boards interested in opting out from this requirement should consult the Board attorney and check for any further guidance that may be issued by ISBE. **Issue 117, October 2024**

PRESSPlus 5. 105 ILCS 5/10-20.84(b) and (c), added by P.A. 102-917 and renumbered by P.A. 103-154; 23 Ill.Admin.Code Part 258.

By 7-1-25, a board must elect to either implement CCPE or take action to opt out of it. See [www.isbe.net/pathwayendorsements](http://www.isbe.net/pathwayendorsements) for more information. 105 ILCS 5/10-20.84(c) requires a district to implement CCPE either independently, through an area career center, or through an inter-district cooperative, on the following schedule: (1) at least one endorsement area for the graduating class of 2027; (2) at least two endorsement areas for the graduating class of 2029; and (3) at least three endorsement areas for the graduating class of 2031, if a district's grade 9-12 enrollment is more than 350 students, as calculated by ISBE for the 2022-2023 school year. A board implementing CCPE must, by 7-1-25, submit the necessary application materials (including an Endorsement Plan, see 23 Ill.Admin.Code §258.20) to ISBE, or the board must adopt a timeline for implementation of the number of endorsement areas required by 105 ILCS 5/10-20.84(c). A board may opt out of implementing CCPE entirely or it may initially implement an endorsement area for the class of 2027 and then later choose to partially opt out by opting out of the class of 2029 and/or class of 2031 endorsement area schedule. 105 ILCS 5/10-20.84(c) and (d), added by

P.A. 102-917 and renumbered by P.A. 103-154; 23 Ill.Admin.Code §258.40(a) and (b). A board that chooses to fully opt out of CCPE must submit documentation of its decision and specific findings to ISBE by 7-1-25. A board that later chooses to partially opt out of CCPE by opting out of the 2029 and/or 2031 endorsement area schedule must submit documentation of its decision and specific findings no later than July 1 immediately before the school year the district would be required to award the endorsement.

If fully opting out of CCPE by 7-1-25 or later partially opting out of the 2029 and/or 2031 endorsement area schedule, a board must adopt a set of findings that considers the following: (1) the district's current systems for college and career readiness; (2) the district's cost of implementation balanced against the potential benefits to students and families through improved postsecondary education and career outcomes; (3) the willingness and capacity of local businesses to partner with the district for successful implementation of pathways other than education; (4) the willingness of institutions of higher education to partner with the district for successful implementation of the pathway and whether the district has sought and established a partnership agreement with a community college district incorporating provisions of the Model Partnership Agreement under the Dual Credit Quality Act (110 ILCS 27/) (see [www.isbe.net/Documents/DCQA-Model-Partnership-Agreement-Form.pdf](http://www.isbe.net/Documents/DCQA-Model-Partnership-Agreement-Form.pdf)); (5) the availability of a statewide database of participating local business partners, as provided under the Postsecondary and Workforce Readiness Act (110 ILCS 148/), for the purpose of career readiness and the accessibility of those work experiences and apprenticeships listed in the database to district students (see the link to the Work-based Learning Database at [www.isbe.net/cte](http://www.isbe.net/cte)); and (6) the availability of properly licensed teachers or teachers meeting faculty credential standards for dual credit courses to instruct in the program required for the endorsement areas. 105 ILCS 5/10-20.84(d)(1)-(6), added by P.A. 102-917 and renumbered by P.A. 103-154. A board opting out must report its findings and decision on implementation by submitting the following information to ISBE, via the College and Career Pathway Endorsement portal: (1) the reasoning for opting out, and (2) copies of the board's meeting agenda, board findings, and board meeting minutes. 23 Ill.Admin.Code §258.40(a). A board can manage compliance with the documentation requirements by adopting a written resolution or adopting findings set forth in another document. A board may also reverse its decision regarding implementation of CCPE in whole or in part at any time.

Delete this sentence if a board has fully opted out of implementing CCPE, and delete 105 ILCS 5/10-20.84 from the Legal References if the board has fully

opted out of CCPE and also fully opted out of the career exploration and career development activities in grades 6-12. **Issue 117, October 2024**

PRESSPlus 6. Updated in response to 105 ILCS 5/27-13.1, amended by P.A. 103-837, eff. 7-1-25; 23 Ill.Admin.Code §1.420(I). Instruction on the conservation of natural resources must include, but is not limited to, air pollution, water pollution, waste reduction and recycling, the effect of excessive use of pesticides, preservation of wilderness areas, forest management, protection of wildlife, and humane care of animals. Instruction on climate change must include, but is not limited to, identifying the environmental and ecological impacts of climate change on individuals and communities and evaluating solutions for addressing and mitigating the impact of climate change. Instruction on climate change must align with State learning standards, as appropriate and subject to funding, and ISBE is required to make instructional resources and professional development learning opportunities available for educators. **Issue 117, October 2024**

## Instruction

### Student Social and Emotional Development <sup>1</sup>

Social and emotional learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions. <sup>2</sup>

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the Ill. Learning Standards.<sup>3</sup> The Ill. Learning Standards include three goals for students: <sup>4</sup>

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social-awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to: <sup>5</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law requires this subject matter be covered by policy, and it required districts to submit it to the Ill. State Board of Education (ISBE) once by 8-31-04. 405 ILCS 49/15(b).

<sup>2</sup> This text paraphrases the definition in the Ill. Children's Mental Health Partnership's 2005 Strategic Plan for Building a Comprehensive Children's Mental Health System in Illinois, pg. 73, Appendix C, starting at pg. 69 ~~at: [www.icmhp.org/wp-content/uploads/2019/10/CMHP\\_CMHP\\_Strategic\\_Plan.pdf](http://www.icmhp.org/wp-content/uploads/2019/10/CMHP_CMHP_Strategic_Plan.pdf)~~. The 2023-2027 Illinois Children's Mental Health Partnership Annual Report to the Governor is available at: [www.ilga.gov/reports/ReportsSubmitted/4592RSGAEmail9699RSGAAttachCMHP%202023%20Annual%20Report.pdf-  
www.icmhp.org/our-work/childrens-mental-health-plan/](http://www.ilga.gov/reports/ReportsSubmitted/4592RSGAEmail9699RSGAAttachCMHP%202023%20Annual%20Report.pdf-<br/>www.icmhp.org/our-work/childrens-mental-health-plan/).

<sup>3</sup> Required by the Children's Mental Health Act, 405 ILCS 49/, amended by P.A.s 102-899 and 102-1034. ISBE incorporated social and emotional development standards into the Ill. Learning Standards. For more information see: [www.isbe.net/sel](http://www.isbe.net/sel). School social workers may implement a continuum of social and emotional education programs and services in accordance with students' needs. 405 ILCS 49/15(b).

~~105 ILCS 5/2-3.147, added by P.A. 95-558 and repealed by P.A. 99-30, created the Ensuring Success in School Task Force. Supervised by ISBE, this task force developed policies, procedures, and protocols for school boards to adopt to address the education and related needs of students who are parents, expectant parents, or victims of domestic or sexual violence; the goal is to encourage these students to stay in school, stay safe while in school, and successfully complete their education. School boards and superintendents may want to create their own study group to prepare for implementing of the task force's policies, procedures, and protocols. A report of the task force's findings was made to the General Assembly and is available here: [www.isbe.net/Documents/ess-task-force-final-report0610.pdf](http://www.isbe.net/Documents/ess-task-force-final-report0610.pdf). 105 ILCS 5/26A-15, added by P.A. 102-466 and scheduled to be repealed on 12-1-25, created a subsequent Ensuring Success in School Task Force supervised by ISBE, also focused on the education and related needs of students who are parents, expectant parents, or victims of domestic or sexual violence. The subsequent task force is to: (1) draft and publish model policies and intergovernmental agreements for inter-district transfers, (2) draft and publish model complaint resolution procedures, and (3) identify current mandatory and new staff trainings needed.~~

<sup>4</sup> The goals, along with their benchmarks, performance descriptors and indicators are available at the ~~first~~ link in f/n 3, above.

<sup>5</sup> The objectives are a matter of local school board discretion. A board may replace the sample objectives with its own local objectives. This sample policy lists the ISBE's SEL goals found on ISBE's website cited in f/n 3, above.

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age-and-culturally appropriate classroom instruction, District-wide, and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.<sup>6</sup>
2. Staff development and training to promote students' SEL development. This may include providing all personnel with age-appropriate academic and SEL and how to promote it.<sup>7</sup>
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.<sup>8</sup>
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.<sup>9</sup>
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions<sup>10</sup> that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>6</sup> 20 ILCS 1705/76 requires the Ill. Dept. of Human Services (IDHS) to create and maintain an online *Mental Health Database and Resource* page on its website with mental health resources to: (1) assist school social workers, school counselors, parents, teachers, and school support personnel with the goal of connecting them with mental health resources related to bullying and school shootings; and (2) encourage information sharing among educational administrators, school security personnel, and school resource officers. See the database at: [www.dhs.state.il.us/page.aspx?item=118331](http://www.dhs.state.il.us/page.aspx?item=118331).

20 ILCS 1705/76.2, added by P.A. 103-222, eff. 1-1-24, requires IDHS to partner with ISBE to provide technical assistance for the provision of mental health care for students during school days.

105 ILCS 5/27-23.17, added by P.A. 103-764, eff. 1-1-25, allows districts to provide students with at least 20 minutes per week of relaxation activities to enhance students' mental and physical health as part of the school day. Relaxation activities may include mindful-based movements, yoga, stretching, meditation, breathing exercises, guided relaxation techniques, quiet time, walking, in-person conversation, and other stress-relieving activities. Relaxation activities may take place during a P.E. class, social emotional learning class, or student support or advisory class or as a part of another similar class.

<sup>7</sup> See SEL resources to support instruction of the Ill. Learning Standards at: <https://ilclassroomtech.weebly.com/social-emotional-learning.html>.

<sup>8</sup> The Ill. Children's Mental Health Partnership provides resources for youth, caregivers, and professionals at [www.icmhp.org/resources/](http://www.icmhp.org/resources/). See f/n 2, above.

20 ILCS 1705/11.4, added by P.A. 103-546, requires IDHS to create and maintain an online Care Portal to serve as a central resource for families with children who have significant and complex behavioral health needs. See <https://beacon.illinois.gov/>. IDHS, in coordination with various state agencies, is to develop training and communication for school districts, hospital social workers, and system partners to demonstrate how individuals can assist a family seeking youth behavioral health services.

<sup>9</sup> Information about Early Childhood Mental Health Consultation is available at: [www.iecmhc.org/](http://www.iecmhc.org/).

<sup>10</sup> 305 ILCS 5/5-5.23(g) created the *Family Support Program* (FSP) in the Ill. Dept. of Healthcare and Family Services. FSP is a restructure of the former Individual Care Grant program. Its purpose is to enable early treatment of youth, emerging adults, and transition-age adults with a serious mental illness or serious emotional disturbance. Eligibility criterion for FSPs are established at 89 Ill. Adm. Code Part 139.

7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.<sup>11</sup>

LEGAL REF.: Children's Mental Health Act, 405 ILCS 49/.

CROSS REF.: 1:30 (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>11</sup> For information on this objective, see ISBE's Comprehensive System of Learning Supports at: [www.isbe.net/Pages/Learning-Supports.aspx](http://www.isbe.net/Pages/Learning-Supports.aspx). Information about school climate is available from ISBE at: [www.isbe.net/Pages/School-Climate.aspx](http://www.isbe.net/Pages/School-Climate.aspx).

## *Document Status: Draft Update*

### **STUDENTS**

#### **7:10 Equal Educational Opportunities**

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, [PRESSPlus1](#) reproductive health decisions, [PRESSPlus2](#) or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination [grievance](#) complaint by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

#### Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

Any student may file a sexual harassment complaint by using Board policy 2:265, *Title IX Grievance Procedure*. [PRESSPlus3](#)

## Racial Equity

The Decatur Public Schools District #61 acknowledges that complex societal and historical factors contribute to inequities within the Decatur Public School District. This history has negatively impacted the health, education, and economic outcomes for many students. This policy confronts the institutional bias that results in predictability of student performance based on race, background, and/or circumstances (such as, but not limited to: disability, language, income, and culture). Decatur Public Schools is committed to the District mission. To achieve this, the District resolves to address opportunity gaps at every level of the organization through policy, procedure, and practice in order to eliminate persistent achievement gaps.

Each student deserves a learning environment in which diversity is valued and contributes to successful academic outcomes. To that end, Decatur Public Schools District #61 commits to:

- Developing or revising policies and protocols that integrate additional racially and culturally relevant content, along with anti-racism instruction, into the curriculum;
- Implementing an aligned, culturally responsive social-emotional learning curriculum;
- Ensuring the district calendar is inclusive of important cultural holidays celebrated by our students, their families, our staff, and our community;
- Providing mandatory diversity and inclusion, equity, cultural relevancy, and implicit bias training to all who work, volunteer, intern, and/or interact with district students;
- Aggressively recruiting and developing teachers and staff who reflect the diversity of our students;
- Developing a discipline and safety system that protects the physical, mental, and social health of students and staff through a culturally responsive, restorative justice model;
- An annual conversation with a representative group of students, the Chief of Police, and other district stakeholders regarding the SRO contract renewal;
- Establishing Employee Resource Groups focused on supporting and improving retention, morale, professional growth, and opportunities for teachers and staff;
- Regular reports regarding the education outcomes of all students (disaggregated by race and other intersectional categories, including but

not limited to: socioeconomic status, gender, etc.) regarding curriculum, discipline, opportunities, and social climate; and

- Preparing an annual report to the community that highlights District progress toward these goals.

### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, ~~who also serves as the District's~~ and a Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

### LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[Good News Club v. Milford Central Sch.](#), 533 U.S. 98 (2001).

[III. Constitution, Art. I](#), §18.

[105 ILCS 5/3.25b](#), [5/3.25d\(b\)](#), [5/10-20.12](#), [5/10-20.60](#), [5/10-20.63](#), [5/10-22.5](#), [5/26A](#), and [5/27-1](#).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and

Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:330 (Student Use of Buildings - Equal Access), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated to more comprehensively reflect categories protected by the Ill. Human Rights Act (775 ILCS 5/). **Issue 117, October 2024**

PRESSPlus 2. Updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/1-102(A) and 5/1-103(Q), amended by P.A. 103-785, eff. 1-1-25. *Reproductive health decisions* means a person's decisions regarding their use of: contraception; fertility or sterilization care; assisted reproductive technologies; miscarriage management care; healthcare related to the continuation or termination of pregnancy; or prenatal, intranatal, or postnatal care. 775 ILCS 5/1-103(O-2), added by P.A. 103-785, eff. 1-1-25. **Issue 117, October 2024**

PRESSPlus 3. Updated to align with policy 2:265, *Title IX Grievance Procedure*. **Issue 118, April 2025**

## *Document Status: Draft Update*

### **COMMUNITY RELATIONS**

#### **8:10 Connection with the Community**

##### Public Relations

The Board President is the official spokesperson for the Board of Education. The Superintendent is the District's chief spokesperson. The Board, in collaboration with the Superintendent<sup>PRESSPlus1</sup> or designee, shall plan and implement a District public relations program that will:

1. Develop community understanding of school operation.
2. Gather community attitudes and desires for the District.
3. ~~Secure~~Ensure<sup>PRESSPlus2</sup> adequate financial support for a sound educational program.
4. Help the community feel a more direct responsibility for the quality of education provided by their schools.
5. Earn the community's goodwill, respect, and trust~~confidence~~.
6. Promote a genuine spirit of cooperation between the school and the community.
7. Keep the news media and community accurately informed.
8. ~~Coordinate with the District Safety Coordinator to provide accurate and timely information to the appropriate individuals during an emergency.~~

The public relations program should include:

1. Regular news releases concerning District programs, policies, activities, and special event management for distribution by, for example, posting on the District website, using District social media ~~platforms~~accounts,<sup>PRESSPlus3</sup> ~~e.g., Facebook, Twitter, etc.,~~ and/or sending to the news media.
2. News conferences, ~~and~~ interviews, and official Board or District statements, as requested or needed. The Board President and Superintendent will coordinate their respective media relations efforts. As official spokesperson for the Board,<sup>PRESSPlus4</sup> the Board President will

communicate on behalf of the Board to the news media and community. Statements made by Board members when not authorized by the Board will be considered personal comments of the Board member, and Board members are encouraged to identify such statements as their personal opinions. Official Board or District statements (other than those made directly to the media) will be made through the District website and/or its social media accounts, at official District events, or through other official communication methods, such as District email or mailings. Individuals may speak for the District only with prior approval from the Superintendent. [PRESSPlus5](#)

3. Publications having a high quality of editorial content and effective format. All publications shall identify the District, school, department, or classroom and shall include the name of the Superintendent, the Building Principal, and/or the author and the publication date.
4. Other efforts that highlight the District's programs and activities.

## Community Engagement

Community engagement is a process that the Board uses to actively involve diverse citizens in dialogue, deliberation, and collaborative thinking around common interests for the District's schools. [Effective community engagement](#) [PRESSPlus6](#) is essential to create trust and support among the community, Board, Superintendent, and District staff. [PRESSPlus7](#)

The Board, in consultation with the Superintendent, ~~determines the purpose(s) and objective(s) of any community engagement initiative~~ [articulates the District's community engagement goals](#).

~~For each community engagement initiative:~~

1. ~~The Board will:~~
  1. ~~Commit to the determined purpose(s) and objective(s), and~~
  2. ~~Provide information about the expected nature of the public's involvement.~~
2. ~~The Superintendent will:~~
  1. ~~Identify the effective tools and tactics that will advance the Board's purpose(s) and objective(s),~~
  2. ~~At least annually, prepare a report for the community engagement initiative, and/or~~

### 3. ~~Prepare a final report of the community engagement initiative.~~

The Board will periodically: (1) review whether its community engagement ~~initiative~~ goals(s) are achieving the identified purpose(s) and objective(s); (2) consider what, if any, modifications would improve effectiveness; and (3) determine whether to continue individual ~~initiatives~~ tactics.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers)

~~ADOPTED: December 12, 2023~~

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## PRESSPlus Comments

PRESSPlus 1. The board and superintendent should have a conversation regarding which objectives the board, superintendent, or both the board and superintendent together will implement. **Issue 117, October 2024**

PRESSPlus 2. Updated throughout for continuous improvement. **Issue 117, October 2024**

PRESSPlus 3. Updated in response to the U.S. Supreme Court case Lindke v. Freed, 601 U.S. 187 (2024), which held that a government official's speech on social media is attributable to the government if the official: (1) has actual authority to speak on behalf of the government on a particular matter; and (2) purports to exercise that authority when speaking on social media. If an official's speech on social media is attributable to the government, then the official's social media posts will be subject to scrutiny under the First Amendment. Social media accounts of government officials that are clearly labeled as personal (e.g., "This is the personal page of [insert name]") or with a disclaimer (e.g., "the views expressed are strictly my own") are presumed to contain only personal posts, though that presumption can be challenged depending on the particular facts. The Court did not distinguish between elected or appointed government officials and employees, suggesting that the same test would apply to government employees.

Because those who post on a district's social media accounts typically have authority to speak on the district's behalf, such accounts are likely either *limited public forums* (also referred to as *nonpublic forums*) or *public forums*. See, e.g., People for the Ethical Treatment of Animals v. Tabak, 2024 WL 3573661

(D.C. Cir. 2024)(finding the National Institutes of Health's (NIH) social media accounts were limited public forums because use of the accounts was limited to discussion of certain subjects; however, the NIH violated the First Amendment when it filtered out comments based on the plaintiff's viewpoints). Consider that school districts are different than federal government agencies and must ensure other duties to students, e.g., safety and security, which may require excluding certain comments from the district's social media accounts. **Issue 117, October 2024**

PRESSPlus 4. In alignment with the IASB *Foundational Principles of Effective Governance*, the school board president is the board's spokesperson (see sample policy 2:110, *Qualifications, Term, and Duties of Board Officers*) and the superintendent is the district's spokesperson. **Issue 117, October 2024**

PRESSPlus 5. This item aligns with sample policy 2:110, *Qualifications, Term, and Duties of Board Officers*, and the board member oath of office in 105 ILCS 5/10-16.5, which requires board members to swear or affirm that they "shall recognize that a board member has no legal authority as an individual and that decisions can only be made by a majority vote at a public board meeting." Making official statements through the district's website and official social media accounts, rather than through personal or "mixed use" accounts is a best practice and a strategy to mitigate First Amendment liability for board members and employees who communicate through social media platforms. Additionally, it is a best practice for board members or employees with social media accounts to clearly label their personal accounts as personal and limit district-related communications to official district accounts. **Issue 117, October 2024**

PRESSPlus 6. For training resources, see [www.iasb.com/conference-training-and-events/training/workshops/reflecting-on-communication-and-community-engagement/](http://www.iasb.com/conference-training-and-events/training/workshops/reflecting-on-communication-and-community-engagement/) and [www.iasb.com/about-us/publications/journal/2022-illinois-school-board-journal/september-october-2022/engaging-with-the-community-%C2%A0a-time-to-reflect-and/](http://www.iasb.com/about-us/publications/journal/2022-illinois-school-board-journal/september-october-2022/engaging-with-the-community-%C2%A0a-time-to-reflect-and/) **Issue 117, October 2024**

PRESSPlus 7. These statements are based on IASB's *Foundational Principles of Effective Governance*, principle #2, "The board connects with the community." The first sentence applies the definition of community engagement to a board and its school district. See [www.iasb.com/conference-training-and-](http://www.iasb.com/conference-training-and-)

[events/training/training-resources/foundational-principles-of-effective-governance/](#). **Issue 117, October 2024**

## *Document Status: Draft Update*

### **BOARD OF EDUCATION**

#### **2:105 Ethics and Gift Ban**

##### Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and Board of Education members:

1. No employee shall intentionally perform any *political activity* during any *compensated time*, as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity. [PRESSPlus1](#)
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

##### Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any *gift* from any *prohibited source*, as those terms are defined herein, or that is otherwise prohibited by law or policy. No

prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss [DistrictPRESSPlus2](#) business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered.

*Catered* means food or refreshments that are purchased ready to consume, which are delivered by any means.

9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. *Intra-governmental gift* means any gift given to a Board member or employee from another Board member or employee, and *inter-governmental gift* means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under [26 U.S.C. §501\(c\)\(3\)](#).

### Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board Attorney, either place the alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the

person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

### Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, [5 ILCS 430/1-5](#).

*Political activity* means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.

12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, *compensated time* includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

*Prohibited source* means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

*Gift* means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

#### Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act ([5 ILCS 430/70-5](#)),

members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, The Board President and/or Superintendent shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President or Superintendent shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary or Superintendent shall make the appointment. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

LEGAL REF.:

[105 ILCS 5/22-93.](#)

[5 ILCS 430/](#), State Officials and Employees Ethics Act.

[10 ILCS 5/9-25.1](#), Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:260 (Uniform Grievance Procedure), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest)

## PRESSPlus Comments

PRESSPlus 1. The term *use* in Item #2 is based on the Ill. Attorney General's model ordinance; it is arguably broader than the State Officials and Employees Ethics Act (SOEEA), which prohibits board members and district employees from intentionally *misappropriating* district property in connection with prohibited political activities. 5 ILCS 430/5-15(a)-(b). Some attorneys advise that a board member's mere presence on district property while engaging in a political activity on their own time (such as circulating an election petition at a school athletic event) is not a misappropriation of district property, and therefore does not violate the SOEEA. Consider that the term *use* may be easier to practically apply as a standard. Consult the board attorney for guidance on this issue. If the board wants Item #2 to match the SOEEA standard, substitute "misappropriate" in place of "use," and select the Save Status "Adopted with Additional District Edits." **Issue 117, October 2024**

PRESSPlus 2. Updated for continuous improvement. **Issue 117, October 2024**

## School Board

### Qualifications, Term, and Duties of Board Officers <sup>1</sup>

The School Board officers are: President, Vice President, Secretary, and Treasurer.<sup>2</sup> These officers are elected or appointed by the Board at its organizational meeting.

#### President <sup>3</sup>

The Board elects a President from its members for a two-year term. The duties of the President are to:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments, unless specifically stated otherwise; <sup>4</sup>
4. Attend and observe any Board committee meeting at his or her discretion; <sup>5</sup>
5. Represent the Board on other boards or agencies;
6. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
7. Call special meetings of the Board;
8. Serve as the head of the public body for purposes of the Open Meetings Act ([OMA](#)) and Freedom of Information Act; <sup>6</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls this policy's content. Selection of officers must be in open session. 5 ILCS 120/2. Board officer vacancies are discussed in *Answers to FAQs: Vacancies on the Board of Education*, Ill. Council of School Attorneys, [www.iasb.com/law/vacancies.cfm](http://www.iasb.com/law/vacancies.cfm).

<sup>2</sup> Districts governed by a board of directors have three officers: a president, clerk, and treasurer. The president and clerk must be board members. 105 ILCS 5/10-5. While there is no prohibition on a board member simultaneously serving in two officer positions, doing so may create either the appearance of impropriety or a compliance issue for purposes of fraud protocols. Consult the board attorney for further guidance and/or request that the board member consult his or her own attorney.

<sup>3</sup> 105 ILCS 5/10-13. The board, by resolution may decrease to one year the term of office for the president. Of the listed duties, only the following are imposed by law: #1, preside at meetings (Id.); #6, sign minutes (105 ILCS 5/10-7) and sign certificate of tax levy (105 ILCS 5/17-11); #7, call special meetings (105 ILCS 5/10-16); and #8, serve as *head of the public body* for Open Meetings Act (OMA) and Freedom of Information Act (FOIA) purposes (5 ILCS 120/7(e)(2) and 140/2(e)).

<sup>4</sup> Alternatively, strike the "unless" clause and substitute: "subject to Board approval." Be sure this treatment is consistent with policy 2:150, *Committees*.

<sup>5</sup> Optional. A board that wants the president to participate in committee meetings may use the following alternative: "Be a member of all Board committees." Using this alternative, the president would be counted to determine the number of members that constitutes a quorum for each board committee meeting. If a board would like the superintendent to attend any or all meetings of a board committee, it should consider asking the superintendent to be a committee resource person (or other such title) rather than an ex-officio member of the board committee itself. That way, the superintendent will not count to determine the number of committee members that constitutes a quorum.

<sup>6</sup> The *head of the public body* or its attorney may request an advisory opinion from the Ill. Atty. Gen. Public Access Counselor (PAC) concerning compliance with OMA or FOIA. 5 ILCS 120/3.5(h) and 5 ILCS 140/9.5(h). FOIA defines *head of the public body* to mean *president* or "such person's duly authorized designee." 5 ILCS 140/2(e). Preliminary drafts, notes, recommendations, memoranda, and other records in which opinions are expressed, or policies are formulated, lose this exemption from disclosure if a relevant portion of a requested record is publicly cited and identified by the *head of the public body*. 5 ILCS 140/7(1)(f).

9. Ensure that a quorum of the Board is physically present at all Board meetings, except as otherwise provided by [the Open Meetings Act](#)<sup>7</sup> OMA;
10. Administer the oath of office to new Board members;<sup>8</sup>
11. Serve as or appoint the Board's official spokesperson to the media;<sup>2</sup>
12. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official; and<sup>10</sup>
13. Ensure that all fingerprint-based criminal history records information checks, screenings, and sexual misconduct related employment history reviews (EHRs) required by State law and policy 5:30, *Hiring Process and Criteria*, are completed for the Superintendent.<sup>11</sup>

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.<sup>12</sup>

#### Vice President<sup>13</sup>

The Board elects a Vice President from its members for a two-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>7</sup> Optional. Requiring the president to monitor the presence of a quorum assists compliance with OMA's mandate that a quorum be physically present at all board meetings, except as otherwise provided by OMA. 5 ILCS 120/7.

<sup>8</sup> Optional. Omit this duty if policy 2:80, *Board Member Oath and Conduct*, provides that the board member oath is given by other means.

<sup>2</sup> See sample policy 8:10, *Connection with the Community*, and its f/n 1, 3, and 4, regarding the board president's role as the board's official spokesperson.

<sup>10</sup> See sample policy 2:105, *Ethics and Gift Ban, Complaints of Sexual Harassment Made Against Board Members by Elected Officials* subhead. 5 ILCS 430/70-5(a) requires school districts to amend their sexual harassment policies "to provide for a mechanism for reporting and independent review of allegations of sexual harassment made against an elected official of the governmental unit by another elected official of a governmental unit." If the board has chosen to have the Superintendent appoint an outside investigator in these cases (see [sample policy 2:105, Ethics and Gift Ban](#), at f/n 12), remove item 12 from the list of board president duties and delete the Cross Reference to [policy 2:105, Ethics and Gift Ban](#).

<sup>11</sup> See the subhead entitled **Screening** in sample policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, and the subheads entitled **Investigations** and **Sexual Misconduct Related Employment History Review** in sample policy 5:30, *Hiring Process and Criteria*.

<sup>12</sup> 105 ILCS 5/10-13.1 states that the "vice-president shall perform the duties of the president if there is a vacancy in the office of president or in case of the president's absence or inability to act ...." However, an earlier enacted statute calls for the appointment of a *president pro tempore* if the president is absent from any meeting or refuses to perform his or her duties, and specifies that the "vice-president, if the board elects such officer, shall be appointed the president pro tempore." 105 ILCS 5/10-13. This policy resolves any confusion by implementing the latter enacted statute and stating that the vice president fills a vacancy in the presidency.

<sup>13</sup> 105 ILCS 5/10-13.1. The board by resolution may decrease to one year the term of office for the vice president.

#### Secretary <sup>14</sup>

The Board elects a Secretary for a two-year term. The Secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the Secretary is a Board member, the compensation shall not exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term.<sup>15</sup> The duties of the Secretary are to:

1. Keep minutes for all Board meetings, and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election official for the District;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election.

#### Recording Secretary <sup>16</sup>

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means. <sup>17</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>14</sup> 105 ILCS 5/10-14. The board by resolution may decrease to one year the term of office for the secretary. In districts governed by a board of directors, a clerk who is a board member performs these duties. 105 ILCS 5/10-5. The policy's provisions regarding compensation are required by 105 ILCS 5/10-14 (governs secretaries who are board members and non-board members) and by 50 ILCS 145/2 (governs secretaries who are board members).

Of the listed duties, only the following are imposed by law: #1, board meeting minutes (105 ILCS 5/10-7; see sample policy 2:220, *School Board Meeting Procedure*, for the requirements for minutes); #3, records board's official acts and submits them to the treasurer (105 ILCS 5/10-7); #4, treasurer's report (105 ILCS 5/10-8); #5, local election official (see f/n 2 and 7 of sample policy 2:30, *School District Elections*); #6, public inspection of the budget (105 ILCS 5/17-1).

Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" in item #4 with "appropriate Intermediate Service Center Executive Director."

<sup>15</sup> 105 ILCS 5/10-14 and 50 ILCS 145/2.

<sup>16</sup> This section is optional.

<sup>17</sup> To allow attendance by video or audio means, a board must adopt policy language conforming to the restrictions in OMA. 5 ILCS 120/2.01 and 120/7. See subhead **Quorum and Participation by Audio or Video Means** in sample policy 2:220, *School Board Meeting Procedure*, and its f/n 31.

### Treasurer <sup>18</sup>

The Treasurer of the Board shall be either a member of the Board who serves a one-year term or a non-Board member who serves at the Board's pleasure.<sup>19</sup> A Treasurer who is a Board member may not be compensated.<sup>20</sup> A Treasurer who is not a Board member may be compensated provided it is established before the appointment.<sup>21</sup> The Treasurer must: <sup>22</sup>

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall: <sup>23</sup>

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>18</sup> This section is for: (1) districts in a Class I county (all counties except Cook Co.), or (2) a Class II county (Cook Co.) district that has withdrawn from the authority of the township treasurer or is located in a township in which the office of township treasurer was abolished. 105 ILCS 5/5-1(a) defines Class I county school units as districts in counties with less than 2,000,000 inhabitants. A board that withdraws from the authority of the township treasurer may appoint a township treasurer to serve as its school treasurer, and it may enter into a contractual or intergovernmental agreement with an appointed school treasurer for school treasurer services. 105 ILCS 5/5-1(d), added by P.A. 103-790. Those districts in Cook Co. (Class II county) under the authority of the trustees of schools of the township and the township treasurers should use this alternative: "Qualifications, appointment, and duties of the Treasurer for the School District shall be as provided in the School Code." See 105 ILCS 5/8-1(a), amended by P.A. 103-790, for how the township treasurer is appointed and the term of office; duties are found in 105 ILCS 5/8-2, 5/8-5, 5/8-6, 5/8-7, 5/8-16, and 5/8-17. For districts in a Class II county, in the Legal References insert "5/8-5" before "5/8-6" and insert "5/8-7" after "5/8-6."

<sup>19</sup> 105 ILCS 5/8-1(b). The treasurer's term of office is two years if the district is located in a Class II county (Cook Co.) that was under the jurisdiction and authority of the township treasurer and township trustees of schools at the time those offices were abolished. 105 ILCS 5/8-1(c). Those boards should use the following alternative:

The Treasurer of the Board shall serve a two-year term beginning and ending on the first day of July.

<sup>20</sup> 105 ILCS 5/8-1(b) and (c).

<sup>21</sup> 105 ILCS 5/8-3.

<sup>22</sup> Qualification #1 is required for treasurers in a Class I county or Class II county (Cook Co.) that withdrew from the authority of the township treasurer and township trustees of schools. 105 ILCS 5/8-1(b). This sample policy makes it applicable to Class II county (Cook Co.) districts that were under the authority of the township treasurer and township trustees of schools at the time those offices were abolished.

Qualification #2 is required for treasurers in a Class I county or Class II county (Cook Co.) that withdrew from the authority of the township treasurer and township trustees of schools. 105 ILCS 5/8-1(b). Districts in a Class II county (Cook Co.) that were under the authority of the township treasurer and township trustees of schools at the time those offices were abolished should replace this qualification as follows: "2. Not be the District Superintendent." 105 ILCS 5/8-1(c).

Qualification #3 is required for treasurers in a Class I county. 105 ILCS 5/8-1(d). This qualification should be replaced by the following for districts in a Class II county (Cook Co.): "Upon being appointed for his or her first term, be a certified public accountant or a certified chief school business official as defined in the School Code; experience as a township treasurer in a Class II county school before July 1, 1989 is deemed equivalent." 105 ILCS 5/8-1(e).

<sup>23</sup> 105 ILCS 5/8-2, amended by P.A. 103-49, 5/8-6, 5/8-7, and 5/8-16.

LEGAL REF.: 105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, 5/10-21.9, 5/17-1, 5/21B-85, and 5/22-94.  
5 ILCS 120/7, Open Meetings Act.  
5 ILCS 420/4A-106, Ill. Governmental Ethics Act.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:105 (Ethics and Gift Ban), 2:150 (Committees), 2:210 (Organizational School Board Meeting), 2:220 (School Board Meeting Procedure), 5:30 (Hiring Process and Criteria)

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## *Document Status: Draft Update*

### **BOARD OF EDUCATION**

#### **2:120 Board Member Development**

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

#### **Mandatory Board Member Training**

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development and leadership training in: (1) education and labor law; (2) financial oversight and accountability; (3) fiduciary responsibilities; and (4) trauma-informed practices for students and staff; and (5) improving student outcomes. [PRESSPlus1](#) within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act (OMA) no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on OMA ~~the Open Meetings Act~~ is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall post on the District website the names of all Board members who have completed the professional development leadership training described in number 1, above.

### Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, ~~shall~~[will](#) make reasonable efforts to provide ongoing professional development to Board members about the [requirements of 105 ILCS 5/10-22.6 and 105 ILCS 5/10-20.14](#), [PRESSPlus2](#) adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, [trauma-responsive learning environments](#), [PRESSPlus3](#) appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

### Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

### New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

### Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

[5 ILCS 120/1.05](#) and [120/2](#), Open Meetings Act.

[105 ILCS 5/10-16a](#) and [5/24-16.5](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of Board of Education Meetings)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/10-16a, amended by P.A. 103-771, eff. 6-1-25. Training on improving student outcomes "must include information that is relevant to and within the scope of the duties of a school board member." **Issue 117, October 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896. While a district must make reasonable efforts to provide professional development to board members in these areas, the inclusion of this subhead is optional. Information about professional development opportunities is available through IASB's website at: [www.iasb.com/conference-training-and-events/training/](http://www.iasb.com/conference-training-and-events/training/).

105 ILCS 5/10-22.6, amended by P.A.s 102-466, eff. 7-1-25, 102-539, and 103-896, addresses the suspension or expulsion of students and school searches. See sample policies 7:190, *Student Behavior*, 7:200, *Suspension Procedures*, 7:210, *Expulsion Procedures*, and 7:220, *Bus Conduct*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). 105 ILCS 5/10-20.14, amended by P.A. 103-896, addresses parent-teacher advisory committees and their functions. See sample policy 2:150, *Committees*. **Issue 117, October 2024**

PRESSPlus 3. See 105 ILCS 5/3-11(b), amended by P.A. 103-413, for the definition of *trauma-responsive learning environments*. **Issue 117, October**

2024

## School Board

### Communications To and From the Board<sup>1</sup>

The School Board welcomes communications from staff members, parents/guardians, students, and community members. Individuals may submit questions or communications for the School Board's consideration to the Superintendent or may use the electronic link to the Board's email address(es) posted on the District's website.<sup>2</sup> The Superintendent or designee shall:<sup>3</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law controls portions of this policy but does not require a policy on any topic covered.

An alternative to the opening sentence follows: "The School Board welcomes communications from the school community."

<sup>2</sup> School districts that maintain an Internet website, other than a social media or social networking website, must post a "mechanism, such as a uniform single email address, for members of the public to electronically communicate with elected officials." 50 ILCS 205/20. The sample policy's default language may be used even when the district provides each board member with an individual email address. The language permits every board member to read all emails sent to the electronic link. This aligns with IASB's *Foundational Principles of Effective Governance* ([www.iasb.com/conference-training-and-events/training/trainingresources/foundational-principles-of-effective-governance/](http://www.iasb.com/conference-training-and-events/training/trainingresources/foundational-principles-of-effective-governance/)) because all members receive the same information and communications as illustrated below:

- a. When the district provides individual email addresses to board members, it can post a hyperlink on the district home page to an email address that will forward the communication to all board members' email addresses simultaneously.
- b. When the district does **not** provide individual email addresses to board members, it can post a hyperlink on the district's home page to one email address that every board member may access.

Other ways to comply should ensure that all board members have equal access to communications. For example, posting a hyperlink on the district home page to a list of individual board member email addresses would **not** ensure that all board members have equal access to questions or communications for the board's consideration.

Whenever a district provides email addresses to individual board members, all emails sent to individual email addresses are subject to disclosure under the Freedom of Information Act (FOIA). *City of Champaign v. Madigan*, 992 N.E.2d 629 (Ill. App. Ct. 2013). Public bodies must also conduct a reasonable search for public records responsive to a FOIA request, which includes searching public employees' communications on personal devices or accounts for records pertaining to the transaction of public business. See PAO 16-6. Consult the board attorney when searching board members' personal email addresses and/or devices may be necessary to respond to a FOIA request.

If the district does not maintain an Internet website, delete all text in the first paragraph after the word *Superintendent* and delete ~~the entire numbered second and third paragraphs 1 and 2, i.e.:~~

~~or may use the electronic link to the Board's email address(es) posted on the District's website.~~

~~The Superintendent or designee shall:~~

- ~~1. Ensure that the home page for the District's website contains an active electronic link to the email address(es) for the School Board, and~~
- ~~2. During the Board's regular meetings, report for the Board's consideration all questions or communications submitted through the active electronic link along with the status of the District's response in the Board meeting packet.~~

<sup>3</sup> Directive #1 to the superintendent restates the statutory requirement to post a hyperlink to the email address on the district's home page. 50 ILCS 205/20. Directive #2 is optional and adds a step to increase efficient responses to communications concerning the operation or management of the district or a school. Adding this text allows a board to (1) monitor its compliance with 50 ILCS 205/20, (2) ensure that all board members stay informed of all questions and communications to the board, (3) align with IASB's *Foundational Principles of Effective Governance*, and (4) mirror a School Code requirement (105 ILCS 5/10-16) for the superintendent to report any FOIA requests during the board's regular meetings along with the status of the district's response.

1. Ensure that the home page for the District's website contains an active electronic link to the email address(es) for the School Board, and
2. During the Board's regular meetings, report for the Board's consideration all questions or communications submitted through the active electronic link along with the status of the District's response in the Board meeting packet.

If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take individual action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members, whether sent by letter, email, or other means.

#### Board Member Use of Electronic Communications<sup>4</sup>

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking.<sup>5</sup> Electronic communications among a majority or more of a Board-quorum shall not be used for the purpose of discussing District business. Electronic communications among Board members shall be limited to: <sup>6</sup> (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. The following list contains examples of permissible electronic communications:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Before adoption of this text, each board may want to have a conversation with the superintendent about the difference between "staff work questions or communications" that do not need to be submitted to the board and "questions or communications submitted for the school board's consideration" that do need to be submitted to the board.

For districts that maintain an Internet website but do not wish to adopt Directive #2, delete Directive #2 and amend the policy as follows:

The Superintendent or designee shall ensure that the home page for the District's website contains an active electronic link to the email address(es) for the School Board.

A public body is not required to reply to communications. Likewise, the FOIA does not require questions to be answered. *Chicago Tribune Co. v. Dept. of Financial & Professional Reg.*, 8 N.E.3d 11 (Ill. App. Ct. 2014). For more information about districts governed by a board of school directors, see f/n 6 of sample policy 2:220, *School Board Meeting Procedure*.

<sup>4</sup> With some exceptions, OMA requires that a board conduct its deliberations and business during meetings that the public may attend. A meeting means "any gathering, whether in person or by video or audio conference, telephone call, electronic means (such as, without limitation, electronic mail, electronic chat, and instant messaging), or other means of contemporaneous interactive communication, of a majority of a quorum of the members of a public body held for the purpose of discussing public business or, for a five-member public body, a quorum of the members of a public body held for the purpose of discussing public business." 5 ILCS 120/1.02. Thus, any *electronic communication* discussing district business that circulates among a majority of a quorum of the board (or majority of the Board, in case of a five-member board) may qualify as a meeting for purposes of the OMA and may be illegal. A violation of OMA is a Class C misdemeanor. 5 ILCS 120/4.

The Local Records Act (50 ILCS 205/) governs retention of district records; its definition of *public record* is more narrow than the definition in FOIA. These communications must be retained only when they contain: (1) evidence of the district's organization, function, policies, procedures, or activities, or (2) informational data appropriate for preservation. While this is a slippery slope without definitive parameters, electronic communication among board members that are permissible under this policy may generally be deleted; consult the board attorney for a more thorough analysis and a legal opinion. [See also sample exhibit 2:140-E, Guidance for Board Member Communications, Including Email Use.](#)

<sup>5</sup> The examples of *electronic communications* are optional and may be amended. [For a discussion about board member use of social media when communicating with the community, see sample policy 8:10, Connection with the Community, and its f/ns 3 and 4.](#)

<sup>6</sup> Complying with these restrictions will help avoid an OMA violation.

- Individual emails to community members, subject to the other limitations in this policy

In accordance with the Open Meetings Act and the Oath of Office taken by Board members, individual Board members will not (a) reply to an email on behalf of the entire Board, or (b) engage in the discussion of District business through electronic communications with a majority of a Board-quorum.<sup>7</sup>

LEGAL REF.: 5 ILCS 120/, Open Meetings Act.  
50 ILCS 205/20, Local Records Act.

CROSS REF.: 2:220 (School Board Meeting Procedure), 3:30 (Chain of Command), 8:110 (Public Suggestions and Concerns)

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<sup>7</sup> The oath of office in 105 ILCS 5/10-16.5 requires board members to swear or affirm that they “shall recognize that a board member has no legal authority as an individual and that decisions can only be made by a majority vote at a public board meeting.” Deliberations of the board must be conducted openly; a meeting occurs whenever a majority of a quorum discusses public business; meetings must occur at a properly noticed board meeting that is open to the public. 5 ILCS 120/1, 1.02, and 2. For additional information, see f/ns above and sample exhibit 2:140-E, *Guidance for Board Member Communications, Including Email Use*.

## Operational Services

### Environmental Quality of Buildings and Grounds <sup>1</sup>

The Superintendent shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials, and (2) the environmental quality of the District's buildings and grounds. <sup>2</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State and/or federal law control this policy's content and require districts to:

1. Have a procedure to comply with the Structural Pest Control Act (225 ILCS 235/) and the Lawn Care Products Application and Notice Act (415 ILCS 65/). See sample administrative procedure 4:160-AP, *Environmental Quality of Buildings and Grounds*.
2. Designate a staff person to be responsible for district compliance with the safety acts listed in #1 above. This policy designates the superintendent or designee.

Many State and federal laws regulate the environmental quality of schools. For example:

1. Several federal laws regulate asbestos as a hazardous substance, the most significant for schools being the Asbestos Hazard Emergency Response Act of 1986. 15 U.S.C. § 2641 *et seq.* The Asbestos Abatement Act, 105 ILCS 105/, requires schools to perform a variety of functions regarding asbestos. Federal and State regulations also require annual notice to parents and employees of the availability of the district's asbestos management plan. 40 C.F.R. §763.93(g)(4); 77 Ill.Admin.Code §855.300(a)(3). This can be inserted in student handbooks; the Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook* (MSH), at: [www.ilprincipals.org/msh/](http://www.ilprincipals.org/msh/).
2. The Indoor Air Quality Act, 410 ILCS 87/. The Ill. Dept. of Public Health (IDPH) Guidelines for Indoor Air Quality are advisory, i.e., not enforceable. See <https://dph.illinois.gov/topics-services/environmental-health-protection/toxicology/indoor-air-quality-healthy-homes>.
3. The Smoke-Free Illinois Act, 410 ILCS 82/, bans tobacco smoking inside schools.
4. The Structural Pest Control Act, 225 ILCS 235/, requires IDPH to establish guidelines for an integrated pest management program for schools. See <https://dph.illinois.gov/topics-services/environmental-health-protection/structural-pest-control/integrated-pest-management>, or <https://dph.illinois.gov/topics-services/environmental-health-protection/structural-pest-control>.
5. Notices to employees and parents/guardians before pesticide applications are required by the Structural Pest Control Act. 225 ILCS 235/10.3. The Lawn Care Products Application and Notice Act requires similar notices but only to parents/guardians. 415 ILCS 65/3.
6. The Green Cleaning School Act, 105 ILCS 140/, and Green Cleaning for Elementary and Secondary Schools, 23 Ill.Admin.Code Part 2800, contain guidelines for green cleaning. See [sample policy 4:150, Facility Management and Building Programs](#).
7. The Green Buildings Act requires all new State-funded building construction and major renovation projects to meet specified environmental requirements. 20 ILCS 3130/. Waivers may be granted by the Capital Development Board in certain situations. *Id.*
8. The Ill. legislature recommended that each occupied school building be tested every five years for radon and provided a process for the screening in 105 ILCS 5/10-20.48. Employers must provide all employees with an education and training program with respect to all toxic substances to which an employee is routinely exposed while working. 820 ILCS 255/16; 23 Ill.Admin.Code §1.330. However, this section and most of the Toxic Substances Disclosure to Employees Act (820 ILCS 255/) are **inactive**; its implementing rules (56 Ill.Admin.Code Part 205) were repealed. Instead, the Ill. Dept. of Labor enforces the federal Occupational Safety and Health Administration Hazard Communication Standards at 29 C.F.R. §1910.1200. 820 ILCS 255/1.5, amended by P.A. 102-1071. Thus, school districts must follow the federal disclosure and training requirements.
9. [105 ILCS 5/2-3.204 \(final citation pending\), added by P.A. 103-736, eff. 1-1-25, requires the Ill. State Board of Education \(ISBE\), in consultation with IDPH and other stakeholders, to compile resources on indoor air quality for schools and post them on ISBE's website.](#)

<sup>2</sup> A board persuaded by #8 in the above footnote may add the following option:

## Pesticides

Pesticides will not be applied on the paved surfaces, playgrounds, or playing fields of any school serving grades K-8 during a school day or partial school day when students are in attendance for instructional purposes.<sup>3</sup> Additionally, the application of any restricted use pesticides is prohibited on or within 500 feet of school property during normal school hours.<sup>4</sup> Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/.<sup>5</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

If economically feasible, the Superintendent or designee shall manage the testing of each occupied school building for radon pursuant to Section 10-20.48 of the School Code.

A board may want to add the following option if it is concerned that employees who are eligible for district-paid hepatitis B vaccination are unaware of their eligibility:

The Superintendent or designee shall notify all employees who must be offered, according to State or federal law, District-paid hepatitis B vaccine and vaccination.

<sup>3</sup> Pesticide Application at Schools Act (PASA), 105 ILCS 160/, added by P.A. 103-496, prohibits schools serving students grades K-8 from scheduling pesticide applications on school grounds during the school day when students are in attendance for instructional purposes. Areas prohibited from treatment include paved surfaces, playgrounds and playing fields, where children are typically present. For High School only districts, delete this sentence, ~~Additionally,~~ at the start of the next sentence, and 105 ILCS 160/, Pesticide Application at Schools Act from the Legal References.

*Pesticides* is not specifically defined in PASA; however, the Illinois Pesticide Act (IPA) defines both *pesticides* and the subcategory of *restricted use pesticides*. 415 ILCS 60/4. PASA therefore appears broader than the IPA because it applies to *all* pesticides, including those that are not *restricted use pesticides*. See f/n 4, below. However, PASA is narrower than the IPA in two ways. First, PASA's geographic scope is narrower than the IPA because PASA does not apply to "areas of school grounds where children are typically not present, including, but not limited to flower beds and lawns surrounding the school not used as playing fields." *Id.* at 160/15. Second, PASA is narrower in that its prohibition is only in effect when students are in attendance for instruction, compared to the IPA prohibition that applies during *normal school hours* and could extend beyond instructional hours. See f/n 4, below. For ease in administering these slightly different standards, an elementary or unit district may want to follow the more restrictive geographic and temporal prohibitions in the IPA but apply them to all types of pesticides. See sample administrative procedure 4:160-AP, *Environmental Quality of Buildings and Grounds*.

<sup>4</sup> 415 ILCS 60/14 3.F., added by P.A. 102-548. *Normal school hours* means Monday through Friday from 7 a.m. until 4 p.m., excluding days when classes are not in session. *Id.* The statute prohibits restricted pesticide applications during *normal hours* but defines *normal school hours*. This policy uses normal school hours. *State Restricted Pesticide Use* is defined as any pesticide use which the Director (Ill. Dept. of Agriculture or his or her authorized representative) determines, subsequent to public hearing, that an additional restriction for that use is needed to prevent unreasonable adverse effects. *Id.* at 60/4 36.

<sup>5</sup> Different requirements pertain to the notices in the Structural Pest Control Act (225 ILCS 235/10.3) and the Lawn Care Products Application and Notice Act (415 ILCS 65/3(f)). Both require notice to parents/guardians. Notice to employees is only required by the Structural Pest Control Act. For the sake of simplicity, the sample policy requires notice to employees before pesticides are used. Notice at least four business days before application is required by Lawn Care Products Application and Notice Act; notice at least two business days is required by the Structural Pest Control Act; and the Illinois Pesticide Act (415 ILCS 60/14 3.F., amended by P.A. 102-548) makes it unlawful to apply a restricted use pesticide on or within 500 feet of school property during normal hours, except for whole structure fumigation, and if the pesticide application information listed on the pesticide label is more restrictive than the law, then the more restrictive provision applies.

If a registry is maintained, replace the last sentence with this alternative:

The Superintendent or designee shall maintain a registry of employees and parents/guardians of students requesting notification before the application of pesticide(s) and notify those people as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/.

Be sure the notice provisions in the policy and its implementing administrative procedure are consistent.

### Coal Tar Sealant<sup>6</sup>

Before coal tar-based sealant products or high polycyclic aromatic hydrocarbon sealant products are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students in writing or by telephone as required by the Coal Tar Sealant Disclosure Act.

- LEGAL REF.: 105 ILCS 5/10-20.17a; 5/10-20.48.  
29 C.F.R. §1910.1030, Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, 56 Ill.Admin.Code §350.700(b).  
29 C.F.R. §1910.1200, Occupational Safety and Health Administration Hazard Communication Standards, as adopted by 820 ILCS 255/1.5, Toxic Substances Disclosure to Employees Act.  
20 ILCS 3130/, Green Buildings Act.  
105 ILCS 135/, Toxic Art Supplies in Schools Act.  
105 ILCS 140/, Green Cleaning School Act.  
105 ILCS 160/, Pesticide Application at Schools Act.  
225 ILCS 235/, Structural Pest Control Act.  
415 ILCS 60/14, Illinois Pesticide Act.  
415 ILCS 65/, Lawn Care Products Application and Notice Act.  
410 ILCS 170/, Coal Tar Sealant Disclosure Act.  
820 ILCS 255/, Toxic Substances Disclosure to Employees Act. (inoperative)  
23 Ill.Admin.Code §1.330.
- CROSS REF.: 4:150 (Facility Management and Building Programs), 4:170 (Safety)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>6</sup> 410 ILCS 170/10(a)(1)-(4), added by P.A. 102-242, requires schools to provide written or telephonic notification to employees and parents/guardians of students prior to any application of a coal tar-based sealant product or a high polycyclic aromatic hydrocarbon sealant product. Written notifications must: (1) be included in newsletters, bulletins, calendars, or other correspondence currently published by the district (this is the only prong of written notice that is permissive); (2) be given at least 10 business days before the application and should identify the intended date and location of the application of the coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant; (3) include the name and telephone contact number for the school or day care center (if the district has one) personnel responsible for the application; and (4) include any health hazards associated with coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product, as provided by a corresponding safety data sheet.

Districts may want to include numbers (3) and (4) in their student handbooks. The IPA maintains a handbook service that coordinates with PRESS material, Online Model Student Handbook (MSH), at: [www.ilprincipals.org/msh/](http://www.ilprincipals.org/msh/).

## *Document Status: Draft Update*

### **OPERATIONAL SERVICES**

#### **4:170 Safety**

##### Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. The Superintendent or designee shall develop, implement, and maintain a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan(s) addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones.

##### School Safety Drill Plan

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act ([105 ILCS 128/](#)):

1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.
2. One bus evacuation drill.

3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
4. One law enforcement lockdown drill to address a school shooting incident and to evaluate the preparedness of school personnel and students. This drill shall occur no later than 90 days after the first day of school of each year, and shall require the participation of all school personnel and students present at school at the time of the drill, except for those exempted by administrators, school support personnel, or a parent/guardian.

### Annual Review

The Board or its designee will annually review each school building's emergency operations and crisis response plan(s), protocols, and procedures, as well as each building's compliance with the school safety drill plan. This annual review shall be in accordance with the School Safety Drill Act ([105 ILCS 128/](#)) and the Joint Rules of the Office of the State Fire Marshal and the Ill. State Board of Education (ISBE). [29 Ill. Admin. Code Part 1500.](#)

### Automated External Defibrillator (AED)

At least one automated external defibrillator (AED) shall be present in each District attendance center during the school day and during any District-sponsored extracurricular activity on school grounds. [PRESSPlus1](#) In addition, the Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act and shall file a copy of the plan with the Ill. Dept. of Public Health (IDPH). The plan shall provide for at least one ~~automated external defibrillator (AED)~~ to be available at every physical fitness facility on the premises according to State law requirements.

The District shall have an AED on site as well as a trained AED user: (1) on staff during staffed business hours; and (2) available during activities or events sponsored and conducted or supervised by the District. The Superintendent or designee shall ensure that every AED on the District's premises is properly tested and maintained in accordance with rules developed by the IDPH. This policy does not create an obligation to use an AED.

### Carbon Monoxide Alarms

The Superintendent or designee shall implement a plan with the District's local fire officials to:

1. Determine which school buildings to equip with approved *carbon monoxide alarms* or *carbon monoxide detectors*,
2. Locate the required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device, and
3. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector.  
The Superintendent or designee shall ensure each school building annually reviews these procedures.

### Soccer Goal Safety

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the IDPH. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

### Unsafe School Choice Option

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

1. All students attending a persistently dangerous school, as defined by State law and identified by the ISBE.
2. Any student who is a victim of a violent criminal offense, as defined by [725 ILCS 120/3](#), that occurred on school grounds during regular school hours or during a school-sponsored event.

The Superintendent or designee shall develop procedures to implement the unsafe school choice option.

### Lead Testing in Water

The Superintendent or designee shall implement testing for lead in each source of drinking water in school buildings in accordance with the Ill. Plumbing License Law and guidance published by the IDPH. The Superintendent or designee shall notify parent(s)/guardian(s) about the sampling results from their children's respective school buildings.

### Emergency Closing

The Superintendent is authorized to close school(s) in the event of hazardous

weather or other emergency that threatens the safety of students, staff members, or school property.

LEGAL REF.:

[105 ILCS 5/10-20.2](#), [5/10-20.57](#), [5/18-12](#), and [5/18-12.5](#).

[105 ILCS 128/](#), School Safety Drill Act; [29 Ill.Admin.Code Part 1500](#).

[210 ILCS 74/](#), Physical Fitness Facility Medical Emergency Preparedness Act.

[225 ILCS 320/35.5](#), Ill. Plumbing License Law.

CROSS REF.: 4:110 (Transportation), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 4:180 (Pandemic Preparedness; Management; and Recovery), 4:190 (Targeted School Violence Prevention Program), 5:30 (Hiring Process and Criteria), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

ADOPTED: December 12, 2023

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## PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/10-20.97, added by P.A. 103-1019. An AED installed and maintained according to the Physical Fitness Facility Medical Emergency Preparedness Act (210 ILCS 74/) can be used to satisfy this requirement. **Issue 117, October 2024**

## Operational Services

### Targeted School Violence Prevention Program<sup>1</sup>

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program.<sup>2</sup> The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> While this sample policy is optional, 105 ILCS 128/45, amended by P.A.s 102-791, ~~and 103-175, and 103-780~~, requires school districts to have implemented a threat assessment *procedure* by 12-21-19 that may be part of a school board targeted school violence prevention policy. Thus, regardless of whether the board adopts a policy, an administrative procedure must exist to comply with the law. See the first sentence in f/n 2 below. It contains items from *Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines*, Fifth Edition (July 2023), Virginia Center for School and Campus Safety, Virginia Dept. of Criminal Justice Services, at: [https://www.dcs.virginia.gov/sites/dcs.virginia.gov/files/k-12\\_threat\\_assessment\\_management\\_mppg-dec2022\\_mpd.pdf](https://www.dcs.virginia.gov/sites/dcs.virginia.gov/files/k-12_threat_assessment_management_mppg-dec2022_mpd.pdf) ~~[https://www.dcs.virginia.gov/sites/dcs.virginia.gov/files/k-12\\_threat\\_assessment\\_management\\_mppg-dec2022\\_mpd.pdf](https://www.dcs.virginia.gov/sites/dcs.virginia.gov/files/k-12_threat_assessment_management_mppg-dec2022_mpd.pdf)~~. *Threat Assessment in Virginia Public Schools* is based upon a synthesis of established research and recognized standards of practice regarding threat assessment and management in school and workplace settings, including *Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates*, a 2004 publication of the U.S. Secret Service and the U.S. Dept. of Education, at: <https://www.ojp.gov/ncjrs/virtual-library/abstracts/threat-assessment-schools-guide-managing-threatening-situations-0>. The July 2018 update of this document was renamed *Enhancing School Safety Using a Threat Assessment Model: An Operational Guide for Preventing Targeted School Violence*, published by the U.S. Secret Service, at: [www.secretservice.gov/sites/default/files/reports/2020-10/USSS\\_NTAC\\_Enhancing\\_School\\_Safety\\_Guide.pdf](http://www.secretservice.gov/sites/default/files/reports/2020-10/USSS_NTAC_Enhancing_School_Safety_Guide.pdf). See also *Averting Targeted School Violence*, a 2021 publication of the U.S. Dept. of Homeland Security and the U.S. Secret Service, at: [www.secretservice.gov/sites/default/files/reports/2021-03/USSS%20Averting%20Targeted%20School%20Violence.2021.03.pdf](http://www.secretservice.gov/sites/default/files/reports/2021-03/USSS%20Averting%20Targeted%20School%20Violence.2021.03.pdf).

Adopting a policy that addresses targeted school violence prevention provides (a) a way for boards to monitor that it is being done, and (b) an opportunity for each board and the superintendent to examine all current policies, collective bargaining agreements, and administrative procedures on this subject. Before adoption of this policy, each board may want to have a conversation with the superintendent to determine how local conditions and resources and current practices will support the full implementation of the requirements of 105 ILCS 128/45, amended by P.A.s 102-791, ~~and 103-175, and 103-780~~. Its goals and program will be most effective when they reflect local conditions and circumstances.

<sup>2</sup> To balance the requirement to implement a threat assessment procedure (105 ILCS 128/45, amended by P.A.s 102-791, ~~and 103-175, and 103-780~~) with the practicalities of managing a district and to align with the best practices outlined in IASB's *Foundational Principles of Effective Governance* ([www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/](http://www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/)), this sentence delegates the duty to implement a procedure to the superintendent. See sample administrative procedure 4:190-AP1, *Targeted School Violence Prevention Program*, for a sample implementation procedure. Ensuring school safety begins with establishing a comprehensive targeted school violence prevention program, which "includes forming a multidisciplinary threat assessment team, establishing central reporting mechanisms, identifying behaviors of concern, defining the threshold for law enforcement intervention, identifying risk management strategies, promoting safe school climates, and providing training to stakeholders." *Enhancing School Safety Using a Threat Assessment Model: An Operational Guide for Preventing Targeted School Violence*, published by the U.S. Secret Service, at: [www.secretservice.gov/sites/default/files/reports/2020-10/USSS\\_NTAC\\_Enhancing\\_School\\_Safety\\_Guide.pdf](http://www.secretservice.gov/sites/default/files/reports/2020-10/USSS_NTAC_Enhancing_School_Safety_Guide.pdf).

Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s). <sup>3</sup>
2. Establish Building-level Threat Assessment Team(s) <sup>4</sup> to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Require all District staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self. <sup>5</sup>
4. Encourage parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self. <sup>6</sup>
5. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors. <sup>7</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>3</sup> The establishment of threat assessment teams in K-12 public schools is Recommendation #1 of the *Recommendations of the Illinois Terrorism Task Force School Safety Working Group*, presented to the Office of the Governor on 4-5-18, at: [www.iasb.com/policy-services-and-school-law/guidance-and-resources/school-safety-and-security/](http://www.iasb.com/policy-services-and-school-law/guidance-and-resources/school-safety-and-security/). Illinois higher education institutions have required threat assessment teams since the passage of the Campus Security Enhancement Act of 2008 (110 ILCS 12/20(b)(2), eff. 1-1-09) in response to the shootings that took place at Virginia Polytechnic Institute and State University on 4-16-07 and Northern Illinois University on 2-14-08. See f/n 4, below.

<sup>4</sup> 105 ILCS 128/45, amended by P.A.s 102-791, ~~and 103-175~~, and 103-780, requires school districts to have established a threat assessment team by 2-19-20. If a school district is unable to establish a threat assessment team with school district staff and resources, it may use a regional behavioral threat assessment and intervention team. Id. The district's threat assessment procedure and a list identifying the members of all district threat assessment teams must be filed with a local law enforcement agency and the regional office of education or appropriate intermediate service center before the start of each school year. 105 ILCS 128/45(b), amended by P.A.s 102-791 and 103-175. See sample administrative procedure 4:190-AP2, Threat Assessment Team (TAT), and its accompanying exhibits for further information on threat assessment teams and how to connect with a regional behavioral threat assessment team. Records concerning the work of the TAT, including but not limited to any threat assessment procedure, are exempt from disclosure under the Ill. Freedom of Information Act. 5 ILCS 140/7(1), added by P.A. 102-791.

<sup>5</sup> In alignment with this policy, sample administrative procedure 4:190-AP2, *Threat Assessment Team (TAT)*, requires the TAT to train staff and other members of the school community to recognize and report possible threats, and sample exhibit 4:190-AP2, E6, *Targeted School Violence Prevention and Threat Assessment Education*, requires all district staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self.

<sup>6</sup> In alignment with this policy, sample administrative procedure 4:190-AP2, *Threat Assessment Team (TAT)*, requires the TAT to train parents/guardians and other members of the school community to recognize and report possible threats, and sample exhibit 4:190-AP2, E6, *Targeted School Violence Prevention and Threat Assessment Education*, encourages parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self.

<sup>7</sup> **Consult the board attorney for guidance concerning liability in this area.** Except for cases of willful and wanton conduct, the Local Governmental and Governmental Employees Tort Immunity Act (TIA) likely protects districts from liability for failure to properly identify and/or respond to a student's behavior that results in injury or suicide. See 745 ILCS 10/3-108 and Grant v. Board of Trustees of Valley View School Dist. No. 365-U, 286 Ill.App.3d 642 (3rd Dist. 1997). Every situation is fact-specific, and the issues require careful evaluation. A disclaimer, such as the one presented here, may not be sufficient. A district may take several actions, after discussion with its board attorney, to minimize liability, such as adding limiting phrases and ensuring other policies are followed.

- LEGAL REF.: 105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and 5/27-23.7.  
105 ILCS 128/, School Safety Drill Act.  
745 ILCS 10/, Local Governmental and Governmental Employees Tort Immunity Act.  
29 Ill.Admin.Code Part 1500.
- CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

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In addition to the TIA, school officials and districts may also be entitled to qualified immunity in civil rights lawsuits that seek to hold them liable for a suicide. For further discussion, see f/n 14 in sample policy 7:290, *Suicide and Depression Awareness and Prevention*.

## *Document Status: Draft Update*

### General Personnel

#### **5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest**

All District employees are expected to maintain high standards in their job performance, demonstrate integrity and honesty, be considerate and cooperative, and maintain professional and appropriate relationships with students, parents/guardians, staff members, and others.

The Superintendent or designee shall provide this policy to all District employees and students and/or parents/guardians in their respective handbooks, and ensure its posting on the District's website, if any.

#### Professional and Appropriate Conduct

Professional and appropriate employee conduct are important Board goals that impact the quality of a safe learning environment and the school community, increasing students' ability to learn and the District's ability to educate. To protect students from sexual misconduct by employees, and employees from the appearance of impropriety, State law also recognizes the importance for District employees to constantly maintain professional and appropriate relationships with students by following established expectations and guidelines for employee-student boundaries. Many breaches of employee-student boundaries do not rise to the level of criminal behavior but do pose a potential risk to student safety and impact the quality of a safe learning environment. Repeated violations of employee-student boundaries may indicate the grooming of a student for sexual abuse. As bystanders, employees may know of concerning behaviors that no one else is aware of, so their training on: (1) preventing, recognizing, reporting, and responding to child sexual abuse and grooming behavior; (2) this policy; and (3) federal and state reporting requirements is essential to maintaining the Board's goal of professional and appropriate conduct.

The Superintendent or designee shall identify employee conduct standards that define appropriate employee-student boundaries, provide training about them, and monitor the District's employees for violations of employee-student

boundaries. The employee conduct standards will require that, at a minimum:

1. Employees who are governed by the *Code of Ethics for Illinois Educators*, adopted by the Ill. State Board of Education (ISBE), will comply with its incorporation by reference into this policy.
2. Employees are trained on educator ethics, child abuse, grooming behaviors, and employee-student boundary violations as required by law and policies 2:265, *Title IX Grievance Procedure*; 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:90, *Abused and Neglected Child Reporting*; and 5:100, *Staff Development Program*.
3. Employees maintain professional relationships with students, including maintaining employee-student boundaries based upon students' ages, grade levels, and developmental levels and following District-established guidelines for specific situations, including but not limited to:
  - a. Transporting a student;
  - b. Taking or possessing a photo or video of a student; and
  - c. Meeting with a student or contacting a student outside the employee's professional role.
4. Employees report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
5. Discipline up to and including dismissal will occur for any employee who violates an employee conduct standard or engages in any of the following:
  - a. Violates expectations and guidelines for employee-student boundaries.
  - b. Sexually harasses a student.
  - c. Willfully or negligently fails to follow reporting requirements of the Abused and Neglected Child Reporting Act ([325 ILCS 5/](#)), Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), or the Elementary and Secondary Education Act ([20 U.S.C. § 7926](#)).
  - d. Engages in *grooming* as defined in [720 ILCS 5/11-25](#).
  - e. Engages in grooming behaviors. Prohibited grooming behaviors include, at a minimum, *sexual misconduct*. *Sexual misconduct* is any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, by an employee with direct contact with a student, that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to:

- i. A sexual or romantic invitation.
- ii. Dating or soliciting a date.
- iii. Engaging in sexualized or romantic dialog.
- iv. Making sexually suggestive comments that are directed toward or with a student.
- v. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature.
- vi. A sexual, indecent, romantic, or erotic contact with the student.

## Staff/Student Relations

### **Definitions**

*Educational Purpose* - A reason associated with the staff member's duties in the district including, but not limited to: counseling, the treatment of a student's physical injury, or coordination of an extracurricular activity, depending on the staff member's job description.

*Staff Member* - For the purposes of this policy, a staff member is any individual employed by the district, including part-time and substitute employees and student teachers.

*Student* - Individuals currently enrolled in the Decatur Public School District #61.

### **General**

Staff members are expected to maintain courteous and professional relationships with students. All staff members have a responsibility to provide an atmosphere conducive to learning through consistently and fairly applied discipline and the maintenance of physical and emotional boundaries with students. These boundaries must be maintained regardless of the student's age, the location of the activity, whether the student allegedly consents to the relationship or whether the staff member directly supervises the student. Maintaining these boundaries is an essential requirement for employment in the district.

Although this policy applies to the relationships between staff members and district students, staff members who inappropriately interact with any child may be disciplined or terminated when the district determines such action is necessary to protect students.

## **Absolute Prohibitions**

There are some interactions between staff members and students that are never acceptable and are absolutely prohibited including, but not limited to:

1. Touching, caressing, fondling or kissing students in a sexual or sexually intimate manner.
2. Dating a student or discussing or planning a future romantic or sexual relationship with a student.
3. The district may presume that this provision has been violated if a staff member begins a dating or sexual relationship with a student immediately after graduation or immediately after a student has left the district.
4. Making sexual advances toward a student or engaging in a sexual relationship with a student.
5. Engaging in any conduct that constitutes illegal harassment or discrimination as defined in policy 7:20 Harassment of Students Prohibited and policy 7:180 Preventing Bullying, Intimidation, and Harassment or that could constitute a violation of that policy if pervasive.
6. Engaging in any conduct that violates Board policies, regulations or procedures or constitutes criminal behavior.

## **Exceptions to Staff/Student relations**

The goal of this policy is to protect students from harm and staff members from allegations of misconduct by requiring staff members to maintain professional boundaries with students. The district does not intend to interfere with or impede appropriate interactions between staff members and students.

An emergency situation or an educational purpose might justify deviation from some of the professional boundaries set out in this policy. Likewise, staff members might be related to students or have contact with students outside the school environment through friends , neighborhood or community activities, or participation in civic, religious or other organizations. These contacts might justify deviation from some of the standards set in this policy, but under no circumstance will an educational or other purpose justify deviating from the "Absolute Prohibitions" section of this policy.

The staff member must be prepared to articulate the reason for any deviation from the requirements of this policy and must demonstrate that he or she has maintained an appropriate relationship with the student. To avoid confusion, the district encourages staff members to consult with their supervisors prior to

engaging in behaviors or activities that might violate professional boundaries as defined in this policy.

## **Failure to Maintain Boundaries**

Unless an educational purpose exists or an exception as defined in this policy applies, examples of situations where professional physical and emotional boundaries are violated include, but are not limited to:

1. Being alone with a student in a room with a closed or locked door or with the lights off. Counselors or others who need to work with students confidentially must discuss with their supervisors the appropriate manner of meeting with students.
2. Associating with students in any setting where students are provided, are consuming or are encouraged to use or consume alcohol, tobacco, drugs or any other product or service prohibited to minors.
3. Communicating with students about sexual topics verbally or by any form of written, pictorial or electronic communication.
4. Discussing the staff member's personal problems with or in the presence of students.
5. Sponsoring parties for students outside of school unless as part of an extracurricular activity that is appropriately supervised by additional staff members.
6. Inviting students to the staff member's home.
7. Being present when students are fully or partially nude.
8. Sending students on personal errands.
9. Allowing a student to drive the staff member's vehicle.
10. Providing a student (other than the staff member's children, stepchildren or other children living in the staff member's home) transportation in the staff member's personal vehicle without a supervisor's approval, unless another staff member or the student's parent/guardian is also present in the vehicle.
11. Allowing any student to engage in behavior that would not be tolerated if done by other similarly
12. situated students (see policy 4:110 Transportation).
13. Giving gifts to individual students.
14. Frequently pulling a student from another class or activity to be with the staff member.

## **Electronic Communication**

Staff members are encouraged to communicate with students and parents/guardians for educational purposes using a variety of effective methods, including electronic communication. As with other forms of communication, staff members must maintain professional boundaries with students while using electronic communication regardless of whether the communication methods are provided by the district or the staff member uses his or her own personal electronic communication devices, accounts, web pages or other forms of electronic communication.

The district's policies, regulations, procedures and expectations regarding in-person communications at school and during the school day also apply to electronic communications for educational purposes, regardless of when those communications occur. Staff communications must be professional, and student communications must be appropriate. Staff members may only communicate with students electronically for educational purposes. Staff members may use electronic communication with students only as frequently as necessary to accomplish the educational purpose.

1. When communicating electronically with students for educational purposes, staff members must use district-provided devices, accounts and forms of communication (such as computers, phones, telephone numbers, e-mail addresses and district-sponsored webpages or social networking sites), when available. If district-provided devices, accounts and forms of
2. communication are unavailable, staff members communicating electronically with students must do so in accordance with number two below. Staff members may communicate with students using district-provided forms of communication without first obtaining supervisor approval. These communications may be subject to review as deemed appropriate by school officials. With district permission, staff members may establish websites or other accounts on behalf of the district that enable communications between staff members and students or parents/guardians. Any such website or account is considered district sponsored and must be professional and conform to all district policies, regulations and procedures.
3. A staff member's supervisor may authorize a staff member to communicate with students using the staff member's personal telephone numbers, addresses, webpages or accounts (including , but not limited to, accounts used for texting) to organize or facilitate a district-sponsored class or activity if the communication is determined necessary or beneficial, if a district-sponsored form of communication is not available, and if the communication is related to the class or activity. The district will provide

notification to the parents/guardians of students participating in classes or activities for which personal electronic communications occurs. Staff members will be required to send the communications simultaneously to the supervisor, supervisor designee, parent or guardian. Staff members are required to provide their supervisors with all education-related communications with district students upon request.

4. Staff use of any electronic communication is subject to the district's policies, regulations and procedures including, but not limited to, policies, regulations, procedures and legal requirements governing the confidentiality and release of information about identifiable students. Employees who obtain pictures or other information about identifiable students through their connections with the district are prohibited from posting such pictures or information on personal websites or personal social networking websites without permission from a supervisor.
5. The district discourages staff members from communicating with students electronically for reasons other than educational purposes. When an electronic communication is not for educational purposes, the section of this policy titled "Exceptions to Policy 5:122" applies, and if concerns are raised, the staff member must be prepared to demonstrate that the communications are appropriate. This policy does not limit staff members from communicating with their children, stepchildren or other persons living within the staff member's home who happen to be students of the district.

## **Consequences**

Staff members who violate this policy will be disciplined , up to and including termination of employment. Depending on the circumstances, the district may report staff members to law enforcement and the Illinois Department of Children and Family Services (DCFS) for further investigation, and the district may seek revocation of a staff member's license(s) with the Illinois State Board of Education (ISBE).

## **Reporting**

Any person, including a student, who has concerns about or is uncomfortable with a relationship or activities between a staff member and a student should bring this concern immediately to the attention of the principal, counselor or staff member's supervisor. If illegal discrimination or harassment is suspected, the process in policy 7:20, *Harassment of Students Prohibited*, will be followed.

Any staff member who possesses knowledge or evidence of possible violations of this policy must immediately make a report to the district's administration. All

staff members who know or have reasonable cause to suspect child abuse shall immediately report the suspected abuse in accordance with Board policy. Staff members must also immediately report a violation or perceived violation of the district's discrimination and harassment policy 7:20 Harassment of Students Prohibited and policy 7:180 Preventing Bullying, Intimidation, and Harassment to the district's nondiscrimination compliance officer. Staff members may be disciplined for failing to make such reports.

The district will not discipline, terminate or otherwise discriminate or retaliate against a staff member for reporting in good faith any action that may be a violation of this policy.

## **Training**

The district will provide training to district staff that includes current and reliable information on identifying signs of sexual abuse in children and potentially abusive relationships between children and adults. The training will emphasize legal reporting requirements and cover how to establish an atmosphere where students feel comfortable discussing matters related to abuse.

## Statement of Economic Interests

The following employees must file a *Statement of Economic Interests* as required by the Ill. Governmental Ethics Act:

1. Superintendent;
2. Building Principal;
3. Head of any department;
4. Any employee who, as the District's agent, is responsible for negotiating one or more contracts, including collective bargaining agreement(s), in the amount of \$1,000 or greater;
5. Hearing officer;
6. Any employee having supervisory authority for 20 or more employees; and
7. Any employee in a position that requires an administrative or a chief school business official endorsement.

## Ethics and Gift Ban

Board policy 2:105, *Ethics and Gift Ban*, applies to all District employees. Students shall not be used in any manner for promoting a political candidate or issue.

## Prohibited Interests; Conflict of Interest; and Limitation of Authority

In accordance with [105 ILCS 5/22-5](#), "no school officer or teacher shall be interested in the sale, proceeds, or profits of any book, apparatus, or furniture used or to be used in any school with which such officer or teacher may be connected," except when the employee is the author or developer of instructional materials listed with ISBE and adopted for use by the Board. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

For the purpose of acquiring profit or personal gain, no employee shall act as an agent of the District nor shall an employee act as an agent of any business in any transaction with the District. This includes participation in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) ([30 ILCS 708/](#)) when the employee has a real or apparent conflict of interest. A conflict of interest arises when an employee or any of the following individuals has a financial or other interest in or a tangible benefit from the entity selected for the contract:

1. A member of the employee's immediate family;
2. An employee's partner; or
3. An entity that employs or is about to employ the employee or one of the individuals listed in one or two above.

Employees shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or subcontracts. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

### GuidanceSchool Counselor Gift Ban [PRESSPlus1](#)

GuidanceSchool counselors are prohibited from intentionally soliciting or accepting any gift from a *prohibited source* or any gift that would be in violation of any federal or State statute or rule. For guidance school counselors, a *prohibited source* is any person who is (1) employed by an institution of higher education, or (2) an agent or spouse of or an immediate family member living with a person employed by an institution of higher education. This prohibition does not apply to:

1. Opportunities, benefits, and services available on the same conditions as

for the general public.

2. Anything for which the **guidance**school counselor pays market value.
3. A gift from a relative.
4. Anything provided by an individual on the basis of a personal friendship, unless the **guidance**school counselor believes that it was provided due to the official position or employment of the **guidance**school counselor and not due to the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the **guidance**school counselor must consider the circumstances in which the gift was offered, including any of the following:
  - a. The history of the relationship between the individual giving the gift and the **guidance**school counselor, including any previous exchange of gifts between those individuals.
  - b. Whether, to the actual knowledge of the **guidance**school counselor, the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift.
  - c. Whether, to the actual knowledge of the **guidance**school counselor, the individual who gave the gift also, at the same time, gave the same or a similar gift to other school district employees.
5. Bequests, inheritances, or other transfers at death.
6. Any item(s) during any calendar year having a cumulative total value of less than \$100.
7. Promotional materials, including, but not limited to, pens, pencils, banners, posters, and pennants.
8. Travel, lodging, food, and beverage costs incurred by the school counselor and paid by an institution of higher education for attendance by the school counselor of an educational or military program at the institution of higher education. [PRESSPlus2](#)

A **guidance**school counselor does not violate this prohibition if he or she promptly returns the gift to the prohibited source or donates the gift or an amount equal to its value to a 501(c)(3) tax-exempt charity.

### Outside Employment

Employees shall not engage in any other employment or in any private business during regular working hours or at such other times as are necessary to fulfill appropriate assigned duties.

### Incorporated

by reference: 5:120-E (Code of Ethics for Ill. Educators)

LEGAL REF.:

[U.S. Constitution, First Amendment.](#)

[2 C.F.R. §200.318\(c\)\(1\).](#)

[5 ILCS 420/4A-101](#), Ill. Governmental Ethics Act.

[5 ILCS 430/](#), State Officials and Employee Ethics Act.

[30 ILCS 708/](#), Grant Accountability and Transparency Act.

[50 ILCS 135/](#), Local Governmental Employees Political Rights Act.

[105 ILCS 5/10-22.39](#), [5/10-23.13](#), [5/22-5](#), [5/22-85.5](#), and [5/22-93](#).

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/11-25](#), Criminal Code of 2012.

[775 ILCS 5/5A-102](#), Ill. Human Rights Act.

[23 Ill.Admin.Code Part 22](#), Code of Ethics for Ill. Educators.

[Pickering v. Board of Township H.S. Dist. 205](#), 391 U.S. 563 (1968).

[Garcetti v. Ceballos](#), 547 U.S. 410 (2006).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Grievance Procedure), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 7:20 (Harassment of Students Prohibited)

**ADOPTED: December 12, 2023**

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/22-93, amended by P.A.

103-1020, changing the term *guidance counselor* to *school counselor*. **Issue 117, October 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/22-93, amended by P.A. 103-1020. Any costs paid for by the institution of higher education may not exceed the per diem rates for travel, gift, and car expenses set by the Internal Revenue Service (IRS) and referenced in the IRS's Publication 463 or a successor publication. **Issue 117, October 2024**

## *Document Status: Draft Update*

### General Personnel

## **5:125 Personal Technology and Social Media; Usage and Conduct**

### Definitions

**Includes** - Means "includes without limitation" or "includes, but is not limited to."

**Social media** - Media for social interaction, using highly accessible web-based and/or mobile technologies that allow users to share content and/or engage in interactive communication through online communities. This includes, but is not limited to, services such as *Facebook, LinkedIn, ~~Twitter~~ X (formerly Twitter), Threads, Instagram, TikTok, Snapchat, Discord, PRESSPlus1* and *YouTube*.

**Personal technology** - Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes computers, tablets, smartphones, *smartwatches, PRESSPlus2* and other devices.

### Usage and Conduct

All District employees who use personal technology and/or social media shall:

1. Adhere to the high standards for **Professional and Appropriate Conduct** required by policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policies 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; and 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, [23 Ill.Admin.Code §22.20](#).

2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or personal technology pursuant to a school employee's obligations under policy 5:90, *Abused and Neglected Child Reporting*.
6. Not disclose confidential information, including but not limited to school student records (e.g., student work, photographs of students, names of students, or any other personally identifiable information about students) or personnel records, in compliance with policy 5:130, *Responsibilities Concerning Internal Information*. For District employees, proper approval may include implied consent under the circumstances.
7. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

### Superintendent Responsibilities

The Superintendent shall:

1. Inform District employees about this policy and school employee-student conduct required by policy 5:120, *Employee Ethics; Code of Professional*

### *Conduct; and Conflict of Interest.*

2. Direct Building Principals to annually:
  - a. Provide their building staff with a copy of this policy.
  - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
  - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that neither the District, nor anyone on its behalf, commits an act prohibited by the Right to Privacy in the Workplace Act, [820 ILCS 55/10](#); i.e., the *Facebook Password Law*.
5. Periodically review this policy and any implementing procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

### LEGAL REF.:

[105 ILCS 5/21B-75](#) and [5/21B-80](#).

[775 ILCS 5/5A-102](#), Ill. Human Rights Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[23 Ill.Admin.Code §22.20](#), Code of Ethics for Ill. Educators.

[Garcetti v. Ceballos](#), 547 U.S. 410 (2006).

[Pickering v. High School Dist. 205](#), 391 U.S. 563 (1968).

*Mayer v. Monroe County Community School Corp.*, 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students

Prohibited), 7:340 (Student Records)

ADOPTED: December 12, 2023

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## **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement. **Issue 117, October 2024**

PRESSPlus 2. Updated for continuous improvement. **Issue 117, October 2024**

## General Personnel

### Personnel Records <sup>1</sup>

#### Maintenance and Access to Records

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and School Board policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent. <sup>2</sup>
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*. <sup>3</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions that exceed these requirements. When a policy's subject matter is superseded by a bargaining agreement, the board policy can state, "Please refer to the applicable collective bargaining agreement(s)."

<sup>2</sup> Upon written request by an employee ~~has the right to inspect, copy, or receive copies or request a copy~~ of his or her personnel file contents, with a few exceptions, the employer must grant such a request at least two times per calendar year. Ill. Personnel Record Review Act (PRRA), 820 ILCS 40/2, amended by P.A.s 103-201 and 103-727, eff. 1-1-~~2524~~. See sample exhibit 5:150-E, Employee Request Form for Personnel Records. Thus, personnel files should contain only factual and accurate job-related information. Additionally, 105 ILCS 5/22-94(e), a/k/a *Faith's Law*, added by P.A. 102-702, requires a district to maintain as part of an employee's personnel file a form including sexual misconduct related information; the form is completed at the time of separation of employment or at the request of the employee. See sample administrative procedure 5:150-AP, *Personnel Records*. Finally, the PRRA identifies records that may not be kept: a record of an employee's associations, political activities, publications, communications, or non-employment activities (820 ILCS 40/9, subject to limited exceptions) and records identifying an employee as the subject of an investigation by the Ill. Dept. of Children and Family Services (DCFS) if the investigation resulted in an unfounded report as specified in the Abused and Neglected Child Reporting Act (820 ILCS 40/13). See f/n 5.

<sup>3</sup> Unless a specific exemption is available, personnel file information is available to anyone making a FOIA request. 5 ILCS 140/. Specific exemptions protect the following:

1. *Private information* meaning "unique identifiers, including a person's social security number, driver's license number, employee identification number, biometric identifiers, personal financial information, passwords or other access codes, medical records, home or personal telephone numbers, and personal email addresses. Private information also includes home address and personal license plates, except as otherwise provided by law or when compiled without possibility of attribution to any person." 5 ILCS 140/7(1)(b); 5 ILCS 140/2(c-5).

### Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance.<sup>4</sup> The Superintendent shall:<sup>5</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

2. *Personal information* "the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." 5 ILCS 140/7(1)(c).
3. *Information prohibited from being disclosed under the Illinois Educational Labor Relations Act* (IELRA). 5 ILCS 140/7.5(yy); 115 ILCS 5/3(d). The prohibitions in the IELRA overlap with some categories of private information identified in FOIA and include: (a) the employee's home address (including ZIP code and county); (b) the employee's date of birth; (c) the employee's home and personal phone number; (d) the employee's personal email address; (e) any information personally identifying employee membership or membership status in a labor organization or other voluntary association affiliated with a labor organization or a labor federation; and (f) e-mails or other communications between a labor organization and its members. Unless a specific exception in the IELRA applies, if a district receives a third-party request for any of these six categories of information about an employee, the district must provide the union with a copy of the written request (or written summary of an oral request), as well as a copy of the district's response within five business days of sending the response. If the employee is not in a bargaining unit, then these notices must be given directly to the employee. 115 ILCS 5/3(d). **Note:** It is best practice to maintain union-related documents, such as grievances, separately from an employee's personnel file.
4. *Information prohibited from being disclosed by the PRRA*. 5 ILCS 140/7.5(q). The PRRA prohibits the disclosure of a performance evaluation under FOIA. 820 ILCS 40/11. The treatment of a request for a disciplinary report, letter of reprimand, or other disciplinary action depends on the age and nature of the responsive record. If the responsive record is more than four years old and is not related to an incident or attempted incident of sexual abuse, severe physical abuse, or sexual misconduct as defined in 105 ILCS 5/22-85.5(c), the request must be denied unless the disclosure is permitted by the Act. 5 ILCS 140/7.5(q); 820 ILCS 40/8, amended by P.A. 102-702. If the responsive record is more than four years old and is related to an incident or an attempted incident of sexual abuse, severe physical abuse, or sexual misconduct as defined in 105 ILCS 5/22-85.5(c), the request cannot be denied. 820 ILCS 40/8, amended by P.A. 102-702. If the responsive record is four years old or less (regardless of its nature), the district should provide the record and must notify the employee in written form or through email, if available. 820 ILCS 40/7 and 40/8, amended by P.A. 102-702.

The School Code prohibits the disclosure of school teacher, principal, and superintendent performance evaluations except as otherwise provided in the certified employee evaluation laws. 105 ILCS 5/24A-7.1. Finally, sexual misconduct employment history review (EHR) information received pursuant to 105 ILCS 5/22-94, added by P.A. 102-702, is not deemed a public record under the School Code. However, P.A. 102-702 did not specifically amend or reference FOIA. Districts should consult their board attorneys if they receive FOIA requests for EHR information regarding current or former employees.

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Pub.L. 104-191) created national standards to protect individuals' medical records and other personal health information. If a district is a *covered entity* (i.e., offers a self-insured group health plan or flexible spending account), it must establish clear procedures to protect the employee's health information. 45 C.F.R. §164.502. Such districts should consult their attorneys and insurance provider for assistance.

<sup>4</sup> The Employment Record Disclosure Act (745 ILCS 46/10) provides conditional immunity to employers responding to a reference request; it states: "Any employer or authorized employee or agent acting on behalf of an employer who, upon inquiry by a prospective employer, provides truthful written or verbal information, or information that it believes in good faith is truthful, about a current or former employee's job performance is presumed to be acting in good faith and is immune from civil liability for the disclosure and the consequences of the disclosure." This immunity statute does not, however, create an exemption to the requirements in the PRRA. The PRRA requires an employer to give an employee written notice before divulging a "disciplinary report, letter of reprimand, or other disciplinary action to a third party." 820 ILCS 40/7. An employment application may contain a waiver of this notice. Id.

<sup>5</sup> 325 ILCS 5/4(d) requires a superintendent, upon being asked for a reference concerning an employee or former employee, to disclose to the requesting school district the fact that a district employee has made a report involving the conduct of the applicant or caused a report to be made to DCFS. For more information, see sample administrative procedure 5:150-AP, *Personnel Records*.

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from providing a recommendation of employment for an employee, contractor, or agent that the District knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law,<sup>6</sup> but the Superintendent or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee.
3. Manage the District's responses to employer requests for sexual misconduct related employment history review (EHR) information in accordance with *Faith's Law*.<sup>7</sup>

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

LEGAL REF.: 20 U.S.C. §7926.  
105 ILCS 5/22-94.  
325 ILCS 5/4, Abused and Neglected Child Reporting Act.  
745 ILCS 46/10, Employment Record Disclosure Act.  
820 ILCS 40/, Personnel Record Review Act.  
23 Ill.Admin.Code §1.660.

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Required by the Elementary and Secondary Education Act (ESEA) (20 U.S.C. §7926). On 6-27-2018, the U.S. Dept. of Education issued a *Dear Colleague Letter* stating that school policies must explicitly state this requirement. See the resources portion for the letter at: [www2.ed.gov/policy/elsee/leg/essa/index.html](http://www2.ed.gov/policy/elsee/leg/essa/index.html). See also sample administrative procedure 2:265-AP1, Title IX Sexual Harassment Response, at f/n 7.

Consult the board attorney about what “or has probable cause to believe, has engaged in sexual misconduct” means. For guidance, sample policy 5:90, *Abused and Neglected Child Reporting*, and its f/n 15 analysis define an “alleged incident of sexual abuse” as an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

<sup>6</sup> Consult the board attorney in these situations for help about what the superintendent may or may not say. Questions exist whether the superintendent says nothing, provides a neutral reference, or whether a *recommendation* could mean positive or negative statements.

<sup>7</sup> 105 ILCS 5/22-94(e), added by P.A. 102-702.

*Document Status: Draft Update*

**Professional Personnel**

**5:230 Maintaining Student Discipline**

**Please refer to the applicable collective bargaining agreement(s).**

LEGAL REF.:

105 ILCS 5/22-100 and 5/24-24. [PRESSPlus1](#)

[23 Ill.Admin.Code §1.280.](#)

CROSS REF.: 2:150 (Committees), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

~~ADOPTED: December 12, 2023~~

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**PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 117, October 2024**

## *Document Status: Draft Update*

### INSTRUCTION

#### **6:135 Accelerated Placement Program**

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board of Education policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s).
2. Notification Processes that notify provide a student's parent(s)/guardian(s) of with:
  - a. Written notification when their child is eligible for enrollment in accelerated courses; [PRESSPlus1](#) and
  - b. Notification of a decision affecting a student their child's participation in the APP.
3. Assessment processes that include multiple valid, reliable indicators; and
4. The automatic enrollment, in the following school term, of a student into the next most rigorous level of advanced coursework offered by the high school if the student meets or exceeds [PRESSPlus2](#) State standards in English language arts, mathematics, or science on a State assessment

administered under [105 ILCS 5/2-3.64a-5](#), as follows:

- a. A student who meets or exceeds State standards in English language arts shall be automatically enrolled into the next most rigorous level of advanced coursework in English, social studies, humanities, or related subjects.
  - b. A student who meets or exceeds State standards in mathematics shall be automatically enrolled into the next most rigorous level of advanced coursework in mathematics.
  - c. A student who meets or exceeds State standards in science shall be automatically enrolled into the next most rigorous level of advanced coursework in science.
5. Waiver of a course completion requirement under Board policy 6:300, *Graduation Requirements*, if the District determines that the student has demonstrated mastery of or competency in the content of the course or unit of instruction. [PRESSPlus3](#)

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement, including strategies to reach groups of students and families who have been historically underrepresented in accelerated placement programs and advanced coursework. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.:

[105 ILCS 5/14A.](#)

[23 Ill.Admin.Code Part 227](#), Gifted Education.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

**ADOPTED: December 12, 2023**

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## **PRESSPlus Comments**

PRESSPlus 1. Required by 105 ILCS 5/14A-32(a-25), added by P.A. 103-743. **Issue 117, October 2024**

PRESSPlus 2. This provision originally applied to “a student who meets or exceeds State standards” but was amended by P.A. 103-743 to only apply to “a student who ~~meets or exceeds~~ State standards.” P.A. 103-743 also added new 105 ILCS 5/14A-32(a-10), requiring that by the beginning of the 2027-28 school year, districts with grades 9-12 state in their policy that “a student who meets State standards” will, in the following school term (the 2028-29 school year), be automatically enrolled in the next most rigorous level of advanced coursework offered by the high school. Nothing in the law prohibits districts from continuing to offer automatic enrollment to students who meet State standards before the 2028-29 school year. **Consult with the board attorney to determine whether to keep or strike “meets or” from Item #4 and its subsections (a)-(c).**  
**Issue 117, October 2024**

PRESSPlus 3. Optional. 105 ILCS 5/14A-32(a-20), added by P.A. 103-743. **Issue 117, October 2024**

## *Document Status: Draft Update*

### **INSTRUCTION**

#### **6:270 Guidance and Counseling Program**

The School District provides a guidance and counseling program for students. The Superintendent or designee shall direct the District's guidance and counseling program. School counseling services, as described by State law, may be performed by school counselors or licensed educators with a school support personnel endorsement in the area of school counseling~~a qualified guidance specialist or any certificated staff member~~. [PRESSPlus1](#)

Each staff member is responsible for effectively guiding students under his/her supervision in order to provide early identification of intellectual, emotional, social, or physical needs, diagnosis of any learning disabilities, and development of educational potential. The District's counselors shall offer counseling to those students who require additional assistance.

The guidance program will assist students to identify career options consistent with their abilities, interests, and personal values. Students shall be encouraged to seek the help of counselors to develop specific curriculum goals that conform to the student's career objectives. High school juniors and seniors will have the opportunity to receive career-oriented information. Representatives from colleges and universities, occupational training institutions and career-oriented recruiters, including the military, may be given access to the school campus in order to provide students and parents/guardians with information.

LEGAL REF.:

[105 ILCS 5/10-22.24a](#) and [5/10-22.24b](#).

[23 Ill.Admin.Code §1.420](#)(q).

CROSS REF.: 6:50 (School Wellness), 6:65 (Student Social and Emotional Development), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of

Students), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention)

ADOPTED: December 12, 2023

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## **PRESSPlus Comments**

PRESSPlus 1. 105 ILCS 5/10-22.24b, amended by P.A.s 102-876, 103-542, and 103-780, provides that school counselors as defined in 105 ILCS 5/10-22.24a or individuals who hold a Professional Educator License with a school support personnel endorsement in the area of school counseling under 105 ILCS 5/21B-25 may provide school counseling services. **Issue 117, October 2024**

## Instruction

### Student Testing and Assessment Program <sup>1</sup>

The District student assessment program provides information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall manage the student assessment program that, at a minimum:

1. Administers to students all standardized assessments required by the Ill. State Board of Education (ISBE) and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests.
2. Informs students of the timelines and procedures applicable to their participation in every State assessment. <sup>2</sup>
3. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See policy 6:280, *Grading and Promotion*. <sup>3</sup>

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State and federal law control this policy's content. 105 ILCS 5/2-3.64a-5(b) requires the Ill. State Board of Education (ISBE) to "establish the academic standards that are to be applicable to students who are subject to State assessments." It contains the schedule for assessing students by calendar year and grade. Further information on ISBE assessments is available at: [www.isbe.net/Pages/Assessment.aspx](http://www.isbe.net/Pages/Assessment.aspx).

105 ILCS 5/2-3.64a-5(c), amended by P.A. 103-2041-643, requires that the assessment administered by ISBE for the purpose of student application to or admissions consideration by institutions of higher education be administered on a school day during regular student attendance hours. Student profile information collected by the assessment must also be made available to Illinois public institutions of higher education in a timely manner. *Id.*

105 ILCS 5/2-3.64a-5(d) contains the requirements for assessing students receiving special education services and students determined to be English learners.

105 ILCS 5/2-3.64a-5(e) ~~no longer~~ requires that ~~the student assessment scores be made available to parents/guardians. Scores attained by a student on a final accountability assessment (grades 9 through 12) that includes a college and career readiness determination be entered on the student's transcript. The scores, however,~~ must be placed in the student's permanent record. *Id.* and See 23 Ill.Admin.Code §375.10. Scores received on state assessments administered in kindergarten through grade 8 must be placed in the student's temporary record. *Id.*

105 ILCS 5/2-3.64a-10(b), ~~added by P.A. 101-654,~~ requires ISBE to annually assess all public school students entering kindergarten using a common observational assessment tool, unless ISBE determines that a student is otherwise exempt. However, 105 ILCS 5/2-3.64a-15, added by P.A. 102-875 and amended by P.A. 103-946, prohibits ISBE from requiring a *standardized assessment* for students enrolled or preparing to enroll in pre-K through grade 2. *Standardized assessment* does not include the observational assessment tool for students entering kindergarten, and ISBE may still require assessments used only for *diagnostic and screening purposes*, to determine if individual students need remedial instruction, special education, early intervention, bilingual education, dyslexia services, advanced academic programs as defined in 105 ILCS 5/14A-17, or other related educational services. ~~Id. at (a) and (b), added by P.A. 102-875.~~ The law does not prohibit districts or teachers from administering an assessment for an individual classroom, grade level, or group of grade levels in any subject area in pre-K through grade 2, nor does it limit a district's ability to evaluate students for special education services under federal law or to annually assess the English proficiency of English learners under the federal Elementary and Secondary Education Act. *Id.* at (d), (e), and (f), added by P.A. 102-875.

<sup>2</sup> Required by 105 ILCS 5/2-3.64a-5(c), amended by P.A. 102-2041-643.

<sup>3</sup> 105 ILCS 5/2-3.64a-5(e) and 5/2-3.64a-10(c), ~~added by P.A. 101-654,~~ requires districts to provide State assessment results/scores to students' parents/guardians. The second part of this provision is optional and may be deleted, i.e., "~~and an evaluation of the student's progress.~~"

4. Utilizes professional testing practices.<sup>4</sup>

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card.<sup>5</sup> All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents/guardians of students.<sup>6</sup> Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.<sup>7</sup>

LEGAL REF.:	20 U.S.C. §1232g, Family Educational Rights and Privacy Act. 105 ILCS 10/, Illinois School Student Records Act. 105 ILCS 5/2-3.63, 5/2-3.64a-5, 5/2-3.64a-10, 5/2-3.64a-15, 5/2-3.107, 5/2-3.153, 5/10-17a, 5/22-82, and 5/27-1. 23 Ill. Admin. Code §§1.30(b) and 375.10.
CROSS REF.:	6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>4</sup> 105 ILCS 5/2-3.107; 23 Ill.Admin.Code §1.30(b).

<sup>5</sup> Required by 105 ILCS 5/10-17a, [amended by P.A.s 103-116 and 103-263](#). School districts must annually, no more than 30 days after receipt from the State Superintendent release their district's and schools' report cards assessing the performance of its schools and students. Districts must: (1) present the report cards at a regular Board meeting, (2) post them on the District's website, (3) make them available to a newspaper of general circulation serving the District, and (4) upon request, send them home to parents/guardians. 105 ILCS 5/10-17a(5). The school report card must describe, among other items, student characteristics, curriculum information, student outcomes and progress, and school environment. The environment report must include indicators from the *school climate survey* approved under 105 ILCS 5/2-3.153 (requires ISBE, in addition to its default school climate survey, to identify two or three alternative school survey instruments from which districts may select). [For further information regarding school report card requirements, see sample policy 6:15, School Accountability, at f/n 7.](#)

<sup>6</sup> 105 ILCS 5/22-82 requires every school district to report to ISBE for each of its schools, by the 30th day of each school year, all reliable assessments the district administers that are scored by entities outside of the district. The district must make the report on an ISBE-provided form.

Each school must also make this information publicly available to the parents and guardians of its students through the district's Internet website or distribute the information in paper form. *Id.* at (b). See [sample exhibit 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records](#). Although not required by law, if a board wants to direct that this information be shared more broadly with the public for greater transparency, add "and to the community" after "parents/guardians of students."

<sup>7</sup> 105 ILCS 5/2-3.64a-5(e) governs recording assessment results in school student records. [See f/n 1, above](#)~~See also the Ill. School Student Records Act, 105 ILCS 10/; 23 Ill.Admin.Code §375.10.~~

## *Document Status: Draft Update*

### **STUDENTS**

#### **7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students**

##### Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grades 6 and 12.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations,

parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was *risk-assessed* or screened for lead poisoning.

5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine.
6. The District will provide informational materials regarding influenza, and influenza vaccinations, ~~meningococcal disease, and meningococcal vaccinations~~ [PRESSPlus1](#) developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

### Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of

kindergarten or the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

### Dental Examination

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

### Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine

in all of its branches who provides eye examinations or a licensed optometrist.

4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

### Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board of Education policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

### LEGAL REF.:

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act

[105 ILCS 5/27-8.1](#) and [45/1-20](#).

[410 ILCS 45/7.1](#), Lead Poisoning Prevention Act.

[410 ILCS 315/2e](#), Communicable Disease Prevention Act.

[23 Ill.Admin.Code §1.530](#).

[77 Ill. Admin.Code Part 664](#), Socio-Emotional and Developmental Screening.

[77 Ill.Admin.Code Part 665](#), Child and Student Health Examination and Immunization.

77 Ill.Admin.Code Part 690, Control of Notifiable~~Communicable~~ Diseases and  
Conditions Code.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

ADOPTED: December 12, 2023

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### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/27-8.1(8.5), amended by

P.A. 103-985, eff. 1-1-25. **Issue 117, October 2024**

## Students

### Student Appearance <sup>1</sup>

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists.<sup>2</sup> The District also does not prohibit the right of a student to wear or accessorize the student's graduation attire with items associated with the student's cultural, ethnic, or

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> Required by 105 ILCS 5/10-22.25b, amended by P.A.s 102-360 and 103-463, for recognition under 105 ILCS 5/2-3.25. For districts to receive recognition from the Ill. State Board of Education (ISBE), they must provide assurances of compliance with the *Jett Hawkins Law* (hairstyles) and P.A. 103-463 addressing graduation attire; this policy's second and third sentences do that. Ill. State Board of Education (ISBE) resources on the *Jett Hawkins Law* are available at: [www.isbe.net/jethawkinslaw](http://www.isbe.net/jethawkinslaw). ISBE will have resource materials on P.A. 102-462 at its website by 7-1-24. ISBE's *Guidance on Display of Graduation Attire and Inclusion of Culturally Appropriate Regalia* (June 2024) is available at: [www.isbe.net/Documents/Graduation-Attire-Guidance.pdf](http://www.isbe.net/Documents/Graduation-Attire-Guidance.pdf). State or federal law also controls this policy's content.

105 ILCS 5/10-22.25b, amended by P.A.s 102-360 and 103-463, specifically authorizes a school board to adopt a school uniform or dress code policy. **There are hundreds of decisions on dress codes and uniform policies, making it imperative that a board contact its attorney for assistance in applying the law to specific fact situations.**

Generally, if a student's dress has sufficient communicative content, it will warrant First Amendment protection. If protected, a school's ability to regulate the dress will be analyzed according to *Tinker v. Des Moines Indep. Sch. Dist.*, 393 U.S. 503 (1969) – it may be regulated only if it would substantially disrupt school operations or interfere with the right of others. In *Brandt v. Bd. of Educ. of City of Chicago*, 420 F.Supp.2d 921 (N.D.Ill. 2006), *earlier decision*, 326 F.Supp.2d 916 (N.D.Ill. 2004), an Illinois federal court upheld a school's authority to punish students for wearing t-shirts portraying a one-handed boy; the court said: "A school need not tolerate student speech that is inconsistent with the school's basic educational mission even though the First Amendment would protect similar speech or expressive conduct outside of the school setting. This holding is suspect after the Seventh Circuit decision in *Zamecnik v. Indian Prairie Sch. Dist. #204*, 636 F.3d 874 (7th Cir. 2011). There the court held that the school district violated students' free speech rights by forbidding them from wearing during school hours a T-shirt saying "Be Happy, Not Gay."

A school may regulate student dress that does not have sufficient communicative content to receive free speech protection, provided the regulation is not arbitrary or excessive. Although many courts have ruled similarly with respect to grooming, e.g., hair length, and non-earring piercings, the Seventh Circuit, the federal appellate court that governs Illinois, has struck down school regulations governing hair length and earrings (See *Breen v. Kahl*, 419 F.2d 1034 (7th Cir. 1969); *Crews v. Clones*, 432 F.2d 1259 (7th Cir. 1970) (exclusion of long-haired student from class constituted denial of equal protection to male students); *Arnold v. Carpenter*, 459 F.2d 939 (7th Cir. 1972); *Holsapple v. Woods*, 500 F.2d 49 (7th Cir. 1974) (limitation of ruling recognized by *Hayden ex rel. v. Greensburg Cmty. Sch. Corp.*, 743 F.3d 569 (7th Cir. 2014) (recognizing school's right to set policy); *Olesen by Olesen v. Bd. of Educ. Dist. 228*, 676 F.Supp. 820, 822 (N.D.Ill. 1987) (male students have a liberty interest in wearing an earring to school). But see *Blau v. Fort Thomas Public Sch. Dist.*, 401 F.3d 381 (6th Cir. 2005) (upheld a Kentucky middle school's student dress code that prohibited visible body piercing other than ears). A school's uniform policy was upheld in *Alwood v. Clark and Belleville Twp. High Sch. Dist. 201*, 2005 WL 2001317 (S.D.Ill. 2005).

<sup>2</sup> For boards that want to expand upon the law's requirement of race, ethnicity, or hair texture, amend this sentence as follows:

"The District does not prohibit hairstyles ~~or hair textures~~ historically associated with race, ethnicity, ~~or hair texture, or any other protected classes under Board policy 7:10, Equal Educational Opportunities~~, including, but not limited to, protective hairstyles such as braids, locks, and twists, ~~nor does it prohibit hairstyles historically associated with any other protected status under Board policy 7:10, Equal Educational Opportunities~~."

If the board chooses this expansion and also uses policy 7:165, *School Uniforms*, ensure that this option aligns with the option in 7:165's f/n 10.

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religious identity or other characteristic or category protected under the Ill. Human Rights Act, 775 ILCS 5/1-103(Q).<sup>3</sup> Students who disrupt the educational process or compromise standards of health and safety must modify their appearance. Procedures for guiding student appearance will be developed by the Superintendent or designee and included in the *Student Handbook(s)*.<sup>4</sup>

LEGAL REF.: 105 ILCS 5/2-3.25 and 5/10-22.25b.  
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969).

CROSS REF.: 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:165 (School Uniforms), 7:190 (Student Behavior)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>3</sup> 105 ILCS 5/10-22.25b, amended by P.A.s 102-360 and 103-463. 775 ILCS 5/1-103(Q), which is referenced in 105 ILCS 5/10-22.25b, prohibits unlawful discrimination based on a person's actual or perceived race, color, religion, national origin, ancestry, age, sex, marital status, order of protection status, disability, military status, sexual orientation, pregnancy, or unfavorable discharge from military service. [See also f/n 1, above, for more information.](#)

<sup>4</sup> A comprehensive Student Handbook can provide notice to parents and students of the school's conduct rules, extracurricular and athletic participation requirements, and other important information. The Handbook can be developed by the building principal, but should be reviewed and approved by the superintendent and board.

Members of the Ill. Principals Assoc. may subscribe to the IPA's Model Student Handbook Service. While this service is not a handbook *per se*, it provides principals with quick, user-friendly access to model student handbook provisions that are attorney drafted and fully aligned with IASB's policy services. For more information, see [www.ilprincipals.org/msh/](http://www.ilprincipals.org/msh/). See also sample exhibit 7:190-E2, *Student Handbook Checklist*.

## *Document Status: Draft Update*

### **STUDENTS**

#### **7:180 Prevention of and Response to Bullying, Intimidation, and Harassment**

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from [105 ILCS 5/27-23.7](#)

*Bullying* includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

*Bullying* may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

*Cyberbullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*.

*Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they

will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

### Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under Section 3 of [Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, [Title IX Coordinator](#), [PRESSPlus1](#) Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

### **Nondiscrimination Coordinator:**

Human Resource Director

Name

101 W. Cerro Gordo St., Decatur, IL 62523

Address

[dpsnondiscriminationcoordinator@dps61.org](mailto:dpsnondiscriminationcoordinator@dps61.org)

Email

217-362-3030

Telephone

### **Complaint Managers:**

Assistant Superintendent

Director of Student Services

Name

Name

101 W. Cerro Gordo St., Decatur, IL 62523

300 E. Eldorado St., Decatur, IL 62523

Address

Address

[dpscomplaintmanager@dps61.org](mailto:dpscomplaintmanager@dps61.org)

[dpscomplaintmanager@dps61.org](mailto:dpscomplaintmanager@dps61.org)

Email

Email

217-362-3013

217-362-3061

Telephone

Telephone

4. Consistent with federal and State laws and rules governing student privacy rights, the parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:

- a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
- b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
- c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate

remedial actions.

9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
  - a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is

not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
  - a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
  - b. 2:265, *Title IX Grievance Procedure*. Any person may use this policy to complain about sexual harassment [PRESSPlus2](#) in violation of Title IX of the Education Amendments of 1972.
  - c. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act.
  - d. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
  - e. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
  - f. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
  - g. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
  - h. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
  - i. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
  - j. 7:310, *Restrictions on Publications; Elementary Schools*, and 7:315, *Restrictions on Publications; High Schools*. These policies prohibit students from and provide consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material,

including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

#### LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6\(b-20\)](#), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240](#), [1.280](#), and [1.295](#).

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools)

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#### PRESSPlus Comments

PRESSPlus 1. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 2. Updated to align with policy 2:265, *Title IX Grievance Procedure*. **Issue 118, April 2025**

## *Document Status: Draft Update*

### **STUDENTS**

#### **7:200 Suspension Procedures**

##### In-School Suspension

The Superintendent or designee is authorized to maintain an in-school suspension program. The program shall include, at a minimum, each of the following:

1. Before assigning a student to in-school suspension, the charges will be explained and the student will be given an opportunity to respond to the charges.
2. Students are supervised by licensed school personnel.
3. Students are given the opportunity to complete classroom work during the in-school suspension for equivalent academic credit.

##### Out-of-School Suspension

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the charges will be explained and the student will be given an opportunity to respond to the charges before he or she may be suspended.
2. A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
3. An attempted phone call to the student's parent(s)/guardian(s).
4. A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:
  - a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;

- b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;
- c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
- d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
- e. Depending upon the length of the out-of-school suspension, include the following applicable information:
  - i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:
    - a) A threat to school safety, or
    - b) A disruption to other students' learning opportunities.
  - ii. For a suspension of 4 or more school days, an explanation:
    - a) That other appropriate and available behavioral and disciplinary interventions have been exhausted,
    - b) As to whether school officials attempted other interventions or determined that no other interventions were available for the student, and
    - c) That the student's continuing presence in school would either:
      - i) Pose a threat to the safety of other students, staff, or members of the school community, or
      - ii) Substantially disrupt, impede, or interfere with the operation of the school.
    - d) Of For a suspension of 5 or more school days, the information listed in section 4.e.ii., above, along with documentation by the Superintendent or designee determining what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension, as determined by the Superintendent or designee.

5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board.
  - a. At the review, the student's and his or her parent(s)/guardian(s) may appear with a representative of their choice and at their expense, be accompanied by a support person of their choice and at their expense, disclose any factor to be considered in mitigation (including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A), and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Any representative and support person must comply with hearing rules and may be prohibited from further participation if they violate the rules or engage in behavior or advocacy that harasses, abuses, or intimidates either party, a witness, or anyone else in attendance at the hearing. [PRESSPlus1](#)
  - b. If the review involves allegations of sexual violence by the student, neither the student nor the student's representative shall directly question nor have direct contact with the alleged victim. The student or the student's representative may, at the discretion of the Board or its hearing officer, suggest questions to be posed by the Board or its hearing officer to the alleged victim. [PRESSPlus2](#)
  - c. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from a local mental health agency to consult with the Board.
  - d. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above.

LEGAL REF.:

[Goss v. Lopez](#), 419 U.S. 565 (1975).

[105 ILCS 5/10-20.14](#), [5/10-22.6](#).

[23 Ill.Admin.Code §1.280](#).

CROSS REF.: 5:100 (Staff Development Program), 7:130 (Student Rights and

Responsibilities), 7:190 (Student Behavior), 7:220 (Bus Conduct)

ADOPTED: December 12, 2023

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.6(b-35), added by P.A. 102-466, a/k/a *Ensuring Success in School (ESS) Law*, eff. 7-1-25. A representative chosen by the parent/guardian (or by the student, if emancipated) must be permitted to represent the student "throughout the proceedings and to address the school board or its appointed hearing officer." A support person chosen by the parent/guardian (or by the student, if emancipated) must also be permitted to accompany the student to any expulsion hearing or proceeding. For the definition of *support person*, see sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 118, April 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-22.6(b-40), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

**DECATUR DISTRICT 61 BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

DATE/TIME: April 22, 2025

5:00 PM

LOCATION: Keil Administration Building  
101 W. Cerro Gordo Street  
Decatur, IL 62523

PRESENT: Bill Clevenger, President  
Alana Banks (arrived 5:04 PM)  
Al Scheider

Jason Dion, Vice President  
Mark Reynolds  
Will Wetzel

ABSENT: Kevin Collins

STAFF: Superintendent Dr. Rochelle Clark, Board Secretary Melissa Bradford, Attorney Luke Feeney and others

President Clevenger called the meeting to order at 5:00 PM.

TOPIC	DISCUSSION	ACTION
<b>Call for Closed Executive Session</b>	President Clevenger called the meeting to order and moved into Closed Executive Session to discuss the placement of individual students in special education programs and other matters relating to individual students, imminent (settlement) litigation, the compensation of specific employees of the public body and collective negotiating matters between the Board and representatives of its employees, seconded by Mr. Reynolds.  President Clevenger called for a Roll Call Vote: Aye: Reynolds, Wetzel, Scheider, Clevenger, Dion Nay: None Absent: Banks (arrived 5:04 PM) and Collins Roll Call Vote: 5 Aye, 0 Nay, 2 Absent	Board moved to Closed Executive Session at 5:00 PM.
<b>Returned to Open Session</b>	President Clevenger asked for a motion to return to Open Session. Mr. Reynolds motioned, seconded by Mr. Wetzel. All were in favor.	Open Session at 5:42 PM.
<b>Open Session Continued</b>	President Clevenger noted that the Board of Education had been in Closed Executive Session to discuss the placement of individual students in special education programs and other matters relating to individual students, imminent (settlement) litigation, the compensation of specific employees of the public body and collective negotiating matters between the Board and representatives of its employees. <u>No action was taken during Closed Executive Session.</u>	Information only.
<b>Pledge of Allegiance</b>	President Clevenger led the Pledge of Allegiance.	
<b>Approval of Agenda, April 022 2025</b>	Superintendent Clark recommended the Board of Education approve the April 22, 2025 Open Session Board Meeting Agenda as presented.  Mr. Reynolds moved to approve the recommendation, seconded by Ms. Banks.	Agenda was Approved as presented.

\_\_\_\_TOPIC\_\_\_\_\_DISCUSSION\_\_\_\_\_ACTION\_\_\_\_\_

All were in favor.

### **District Highlights**

Dr. Mistie Rodriguez, Principal at Eisenhower High School (EHS), presented and shared highlights and several accomplishments from EHS (see presentation in Board packet). The adults also came together outside of the academic arena to help build stronger relationships. The EHS Theatre and Drama Team will be presenting “Hair Spray the Musical” on Friday, April 25<sup>th</sup> at 7:00 PM and Saturday, April 26<sup>th</sup> at 2:00 PM and 7:00 PM at Eisenhower High School. A few of the cast members presented and sang, “I know where I’ve been” from the Musical.

Information only.

Jessica Ellison, Principal at Social Emotional Learning Academy (SELA), and other staff presented and shared information regarding their motto, “Data or it didn’t happen,” (see presentation in Board packet). They also shared comparisons from last school year to current school year, which showed several decreases in behaviors. She invited the Board of Education to visit SELA.

Maria Robertson, Director of Communications and Public Relations, thanked the Seniors who served as Junior Board Members. They will continue to make us “DPS Proud!” She also thanked the outgoing Board Members for their service and showed a video regarding how they helped improve educational opportunities for the DPS students. Superintendent Clark also thanked the outgoing Board Members.

Mr. Scheider noted the following:

- Head start was totally funded by grants and if the District does not receive them, how would we serve that student population?
- He apologized to the people that voted for him for not following through on some things during his time as a Board Member.
- He appreciated hearing all of the wonderful things happening in DPS and asked for it to be shared even more.
- He wants the District to prioritize goals and continue to work on the following:
  - Teacher hiring.
  - Teacher retention.
  - Focus on achievement levels in elementary reading, math and writing areas.
  - Routine procedures for gathering information from those who work directly with students.
  - Student absentee rates.
  - Curriculum.
  - Think outside of the box; it could help improve education.
  - Challenge the status quo.

Ms. Banks noted that this was a very “full-circle” experience and she would continue to dedicate her time towards a brighter future for our students.

TOPIC	DISCUSSION	ACTION
<b>Public Participation</b>	<p>President Clevenger noted that during Public Participation, the Board of Education asked for the following:</p> <ul style="list-style-type: none"> <li>• Identify oneself and be brief.</li> <li>• Comments should be limited to 3 minutes.</li> <li>• Any public comments submitted to the Board Secretary will be included in the record.</li> </ul> <p>For our listening audience, please note that during any Board of Education meeting and public participation, Board Members do NOT respond and/or comment to public comments; all comments are referred to administration. Furthermore, the Board refrains from referring to specific students or staff members by name, and requests that public commenters refrain from doing so as well. The request that you omit names was made to protect you from allegations of libel or slander or from violations of the Illinois School Student Records Act. It was not intended to shield an employee from criticism.</p> <p>Laney Steele, 6<sup>th</sup> grade student/daughter of Abby Steele, spoke to the Board regarding the classroom splits at Montessori Academy for Peace. She noted that sometimes, she does not have classwork and/or does not know how to do what she was given. She thanked everyone for listening.</p> <p>Abby Steele, DPS parent, spoke to the Board and read the attached regarding final thoughts.</p> <p>Sam Mills, DEA President, spoke to the Board and shared some positivity regarding the staff and interactions with students throughout the District. We face a lot of challenges and he does not want us to lose good people. He thanked the outgoing Board Members and asked to work more closely with the new Board of Education.</p> <p>Keith Creighton, Assistant Principal at Dennis Lab School, extended an invitation to their Project-Based Learning Open House on Thursday, April 24<sup>th</sup>; 9:30 AM dress rehearsal and 5:30 PM event. This would be a celebration of purpose-driven learning. He invited and encouraged the Board Members and the listening audience to attend. He also thanked the outgoing Board for their service and dedication to District 61.</p>	Information only.
<b>Junior Board Members Board Discussion</b>	<p>Lily Rinchiuso, Senior at MacArthur High School, shared her educational history with DPS 61. She thanked everyone for the endless opportunities and programs as some of these were not offered in other districts. All students deserve chances and opportunities and she would like to see them continue to grow.</p> <p>Nolan Evans, Senior at MacArthur High School, shared his educational history with DPS 61. The District helped build him as a person and he would continue to represent DPS 61 in the future.</p> <p>President Clevenger thanked the Junior Board Members.</p>	Information only.

TOPIC	DISCUSSION	ACTION
<b>Reports from Admins HR Recruitment Update and International Teacher Cultural Exchange Program</b>	<p>Monica Wilks, Director of Human Resources, presented a Human Resources (HR) Recruitment Update and the International Teacher Cultural Exchange Program (see presentations in Board packet). Some of the questions during the Strategic Planning (SP) process were regarding staff and this would be centered-around the direction of the final plan. The current SP process was placed on hold by the Board of Education, however, Ms. Wilks shared information on how HR was planning to move forward as it related to recruitment of staff through the International Teacher Cultural Exchange Program; Peoria Public School (PPS) District 150 is a sponsor of the Exchange Visitor Program.</p> <p>There were currently 78 certified teacher vacancies within the District and with the partnership with PPS, the program could positively impact our vacancies by providing up to 50 new teachers for the 2025-2026 school year.</p> <p>The Board Members discussed with administration and was in support of the program for District 61. Some representatives from PPS also assisted with the discussions.</p> <p>The District asked for the community's help with possible housing for the teachers.</p>	Information only.
<b>Consent Items</b>	<p>Superintendent Clark recommended the Board of Education approve the Consent Item as presented, which included:</p> <ul style="list-style-type: none"> <li>A. Minutes: Open/Closed Meetings April 08, 2025</li> <li>B. Financial Conditions Report</li> <li>C. Treasurer's Report</li> </ul> <p>Vice President Dion moved to approve the recommendation, seconded by Mr. Reynolds. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Reynolds, Banks, Wetzel, Clevenger, Dion, Scheider  Nay: None  Absent: Collins  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	Motion carried. Consent Items were approved as presented.
<b>Personnel Action Items</b>	<p>Superintendent Clark recommended the Board of Education approve the Personnel Action Items listed in the Memo from Monica Wilks, Director of Human Resources, and the Human Resources Department as presented.</p> <p>Vice President Dion moved to approve the recommendation, seconded by Mr. Reynolds. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Scheider, Reynolds, Wetzel, Banks, Dion, Clevenger  Nay: None  Absent: Collins  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	Motion carried. Personnel Action Items were approved as presented.

TOPIC	DISCUSSION	ACTION
<b>International Teacher Cultural Exchange Program Agreement with Peoria District 150 for 2025-2026 School Year</b>	<p>Superintendent Clark recommended the Board of Education approve the International Teacher Cultural Exchange Program Agreement with Peoria District 150 for 2025-2026 School Year as presented.</p> <p>The funds will come from the Teacher Vacancy Grant and the teachers would have the same standards and expectations; they would also go through the evaluation process for the first year.</p> <p>Mr. Scheider moved to approve the recommendation, seconded by Ms. Banks. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Scheider, Banks, Reynolds, Wetzel, Clevenger, Dion  Nay: None  Absent: Collins  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>International Teacher Cultural Exchange Agreement with Peoria District 150 for 25-26 School Year was approved as presented.</p>
<b>iPad Purchase for Stephen Decatur Middle School</b>	<p>Superintendent Clark recommended the Board of Education approve the iPad Purchase for Stephen Decatur Middle School as presented.</p> <p>Mr. Reynolds moved to approve the recommendation, seconded by Mr. Scheider. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Clevenger, Dion, Reynolds, Wetzel, Scheider, Banks  Nay: None  Absent: Collins  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>iPad Purchase for Stephen Decatur Middle School was approved as presented.</p>
<b>Teacher MacBook Refresh</b>	<p>Superintendent Clark recommended the Board of Education approve the Teacher MacBook Refresh as presented.</p> <p>Mr. Reynolds moved to approve the recommendation, seconded by Ms. Banks. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Banks, Clevenger, Reynolds, Dion, Scheider, Wetzel  Nay: None  Absent: Collins  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>Teacher MacBook Refresh was approved as presented.</p>
<b>Hope Academy Carpet Replacement Bid</b>	<p>Superintendent Clark recommended the Board of Education approve the Hope Academy Carpet Replacement Bid as presented.</p> <p>Mr. Scheider moved to approve the recommendation, seconded by Ms. Banks. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Wetzel, Banks, Scheider, Clevenger, Dion, Reynolds  Nay: None  Absent: Collins  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>Hope Academy Carpet Replacement Bid was approved as presented.</p>

TOPIC	DISCUSSION	ACTION
<b>Renewal of Audit Services</b>	<p>Superintendent Clark recommended the Board of Education approve the Renewal of Audit Services as presented.</p> <p>Vice President Dion moved to approve the recommendation, seconded by Ms. Banks.</p> <p>Mr. Scheider recommended the District look into other companies every two years in the future.</p> <p>Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Dion, Scheider, Banks, Reynolds, Clevenger  Nay: Wetzel  Absent: Collins  Roll Call Vote: 5 Aye, 1 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>Renewal of Audit Services was approved as presented.</p>
<b>Aramark (ARA) Food Service Contract Renewal for 2025-2026</b>	<p>Superintendent Clark recommended the Board of Education approve the Aramark (ARA) Food Service Contract Renewal for 2025-2026 as presented.</p> <p>Mr. Scheider moved to approve the recommendation, seconded by Mr. Reynolds.</p> <p>Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Clevenger, Dion, Reynolds, Wetzel, Scheider, Banks  Nay: None  Absent: Collins  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>ARA Contract Renewal for 2025-2026 was approved as presented.</p>
<b>Purchase of a New Maintenance Vehicle</b>	<p>Superintendent Clark recommended the Board of Education approve the Purchase of a New Maintenance Vehicle as presented.</p> <p>Ms. Banks moved to approve the recommendation, seconded by Mr. Reynolds.</p> <p>Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Scheider, Reynolds, Wetzel, Banks, Dion, Clevenger  Nay: None  Absent: Collins  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>Purchase of a New Maintenance Vehicle was approved as presented.</p>
<b>One-Year Contract Renewal for Alltown Bus Company</b>	<p>Superintendent Clark recommended the Board of Education approve the One-Year Contract Renewal for Alltown Bus Company as presented.</p> <p>Dr. Mike Curry, Chief Operational Officer, noted that there were conversations regarding services and improvements.</p> <p>Ms. Banks moved to approve the recommendation, seconded by Mr. Reynolds.</p> <p>Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Reynolds, Banks, Clevenger, Scheider  Nay: Wetzel, Dion  Absent: Collins</p>	<p>Motion carried.</p> <p>One-Year Contract Renewal for Alltown was approved as presented.</p>

TOPIC	DISCUSSION	ACTION
	Roll Call Vote: 4 Aye, 2 Nay, 1 Absent	
<b>Intergovernmental Agreement for Futures Unlimited and Milligan Academy between the ROE 39 and DPS 61 for the 2025-2026 School Year</b>	<p>Superintendent Clark recommended the Board of Education approve the Intergovernmental Agreement for Futures Unlimited and Milligan Academy between the Macon-Piatt Regional Office of Education 39 and Decatur Public School District 61 for the 2025-2026 School Year as presented.</p> <p>Mr. Scheider moved to approve the recommendation, seconded by Mr. Reynolds. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Dion, Scheider, Banks, Reynolds, Wetzel, Clevenger  Nay: None  Absent: Collins  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>Intergovernmental Agreement between ROE 39 and DPS 61 for the 25-26 School Year was approved as presented.</p>
<b>Announcements</b>	<p>The Board of Education and Administration sends condolences to the family of:</p> <p>Noah “Noey” Michael Edwards, who passed away Thursday, April 10, 2025. Little Noah was an excellent kindergarten student at Franklin Grove Elementary School.</p>	Information only.
<b>Important Dates</b>	<p><b>IMPORTANT DATES</b></p> <p><b><u>April</u></b> 23 District-wide Half Day of School for ALL Students</p> <ul style="list-style-type: none"> <li>– <b>Please call your home school for details, if needed</b></li> </ul> <p>26 MacArthur High School 2024-2025 School Year Prom</p> <ul style="list-style-type: none"> <li>– The Decatur Club from 7:00PM to 10:00PM</li> </ul> <p><b><u>May</u></b> 03 Eisenhower High School 2024-2025 School Year Prom</p> <ul style="list-style-type: none"> <li>– The Decatur Club from 7:00PM to 10:00PM</li> </ul> <p>07 Board of Education Sine Die and Reorganization Meetings</p> <ul style="list-style-type: none"> <li>– 5:15 PM, Keil Administration Building</li> </ul> <p>07 2025 DPS Retirement Celebration</p> <ul style="list-style-type: none"> <li>– The Decatur Club, Doors Open at 5:00 PM, Program Starts at 6:00 PM</li> </ul> <p>17 <b>MHS</b> Class of 2025 Graduation Ceremony</p> <ul style="list-style-type: none"> <li>– 11:00 AM, <b>MHS</b> Gymnasium (Overflow in Auditorium)</li> </ul> <p>17 <b>EHS</b> Class of 2025 Graduation Ceremony</p> <ul style="list-style-type: none"> <li>– 2:30 PM, <b>EHS</b> Gymnasium</li> </ul> <p>22 Last Day of School (student attendance) for 2024-2025 School Year</p> <p><b>NEXT MEETING</b></p> <p>The public portion of the next <u>regular</u> meeting of the Board of Education will be at 6:30 PM, Tuesday, May 13, 2025 at the Keil Administration Building.</p>	Information only.

TOPIC	DISCUSSION	ACTION
Adjournment	President Clevenger asked for a motion to adjourn. Mr. Reynolds moved, seconded by Vice President Dion. All were in favor.	Board adjourned at 8:12 PM.

Bill Clevenger, President

Melissa Bradford, Board Secretary

**From:** abby steele <[abby.steele@hotmail.com](mailto:abby.steele@hotmail.com)>

**Subject:** Final thoughts

I want to start this evening by acknowledging that someone has made some movement in the situation that my daughter and her 18 classmates have suffered through this year by not having a teacher. When my child's classroom does not have a substitute and they are split they now generally go to the same teacher rather than being placed somewhere new each time, finally bringing a little bit of consistency in their school day, which is better for their overall mental health. If they could just get split into that same classroom everyday then the students may finally be able to get some instruction and we will be on track. Yes, you heard me correct, the students are not being given instruction. This class went from potentially getting instruction two days a week when their retired teacher was subbing to nothing. My daughter can't remember the last time she had a math lesson. They're given packets but the students don't know who assigned them, thus who to ask questions they may have. They aren't given feedback on how they did with the packets and so the students have no knowledge of what they did correct, incorrect or how to improve. We, as parents, are assuming it's because the packets are given simply to keep the kids busy - because it doesn't appear as though anything is being graded. We are days away from midterms and not a single grade has been entered into Skyward for fourth quarter.

On February 25th when I first spoke on my concerns I piggybacked on the gentleman from ISBE, Mr. Heinkle, who had spoke on what a root cause analysis is and I gave several examples of what the root cause analysis could be for the declining enrollment and low test scores of our district- Over the last two months of advocating for the 19 students in this classroom, as well as the other students across the district in nearly identical situations I've come to realize- the root cause is you. It's. On. You. You, specifically, being the board members and district leaders who chose to make no attempt at resolving this district wide problem. You, who never responded to a single email sent to you by one of the many concerned parents. You, who chose to not respond to a voicemail message left by parents when they didn't know what else to do for their children and were hoping you could help. You, who heard that students' grades and mental health were suffering and you still chose to do nothing. You, who claimed you didn't know there was a problem and then after it was brought to your attention you still chose to do nothing. You, who brushed parents off by saying it's out of your hands or placed blame on another entity in the district rather than engaging in conversations with those entities and attempting to come to a solution. You, who came with no ideas and blocked the one solution that was proposed- by doing nothing. You are the root cause- the problem behind our failing district and the reason teachers and staff are choosing to go elsewhere. The amazing teachers who work for this district (and there are many) can only do so much when the district's leaders are choosing to turn a blind eye and do nothing to solve the problems we face.

I have given up hope and see no reason to believe that anything is going to take place this year to ensure the students are getting the appropriate education, which is a sad reality to accept. I had hoped for more from the district that I grew up in, worked for, and chose for my children.

My narrative has changed for this district and I will no longer defend you. I am doing my best to accept my daughter's wishes to stay here in this district. She wants to stay here where it's familiar and where her friends are. She has been taking the initiative to do her own practice outside of school so next year when she is in 7th grade she won't drown in the freshman math class she will be taking. And while she continues to be willing to put forth the extra effort like this to make up for what you have withheld from her, I will do my best to support her. But my fear is that I will someday have to break her heart and make the decision to place her elsewhere for the sake of her education.

And that will be on you too.

Abby Steele

**DECATUR DISTRICT 61 BOARD OF EDUCATION  
SPECIAL SINE DIE OPEN MEETING MINUTES**

DATE/TIME: May 07, 2025

4:30 PM

LOCATION: Keil Administration Building  
1<sup>st</sup> Floor Board Room

PRESENT: Bill Clevenger, President  
Alana Banks (arrived 4:37 PM)  
Mark Reynolds

Jason Dion, Vice President  
Kevin Collins  
Will Wetzel

ABSENT: Al Scheider

STAFF: Superintendent Dr. Rochelle Clark, Board Secretary Melissa Bradford, Attorney Luke Feeney and others

TOPIC	DISCUSSION	ACTION
<b>Closed Executive Session</b>	<p>President Clevenger called the special meeting to order and moved into Closed Executive Session to discuss a special education due process matter regarding an individual student, other matters relating to the individual student and possible imminent (settlement) litigation, seconded by Vice President Dion.</p> <p>President Clevenger called for a Roll Call Vote: Aye: Reynolds, Wetzel, Clevenger, Dion, Collins Nay: None Absent: Banks (arrived 4:37 PM), Scheider Roll Call Vote: 5 Aye, 0 Nay, 2 Absent</p>	<p>Closed Executive Session at 4:30 PM.</p>
<b>Return to Open Session</b>	<p>President Clevenger moved to return to Open Session, seconded by Vice President Dion. All were in favor.</p>	<p>Returned to Open Session at 4:38 PM.</p>
<b>Open Session Continued</b>	<p>President Clevenger called the Sine (See-nay) Die (Dee-ay) Meeting to order and noted that the Board of Education had been in Closed Executive Session to discuss a special education due process matter regarding an individual student, other matters relating to the individual student and possible imminent (settlement) litigation. <u>No action was taken during Closed Executive Session.</u></p> <p>Vice President Dion moved, seconded by Mr. Wetzel. Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Wetzel, Dion, Banks, Collins, Clevenger, Reynolds Nay: None Absent: Scheider Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p> <p>Ms. Bradford called the roll for the record.</p>	<p>Information only.</p>

TOPIC	DISCUSSION	ACTION
<b>Pledge of Allegiance</b>	President Clevenger led the Pledge of Allegiance.	
<b>Approval of Sine Die Agenda for May 07, 2025</b>	<p>Superintendent Clark recommended the Board approve tonight's May 07, 2025 Special Open Session Sine (See-nay) Die (Dee-ay) Board of Education meeting agenda as presented.</p> <p>Dr. Collins motioned, seconded by Mr. Wetzel. All were in favor.</p>	Agenda was approved as presented.
<b>Public Participation</b>	President Clevenger noted that there was no Public Participation.	Information only.
<b>Settlement Agreement regarding Special Education Due Process Matter</b>	<p>Superintendent Clark recommended the Board of Education approve the Settlement Agreement regarding a Special Education Due Process Matter as presented.</p> <p>Dr. Collins moved, seconded by Ms. Banks. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Banks, Clevenger, Reynolds, Dion, Wetzel, Collins  Nay: None  Absent: Scheider  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried. Settlement Agreement for SpEd Due Process Matter was approved as presented.</p>
<b>Canvass of Votes from the April 01, 2025 Elections</b>	<p>Superintendent Clark recommended the Board of Education accept the Certified Canvass of Votes (April 01, 2025 School Board Elections) from Josh Tanner, Macon County Clerk as presented.</p> <p>Dr. Collins moved, seconded by Vice President Dion.</p> <p>Mr. Wetzel noted the low voter turn-out for the elections.</p> <p>Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Collins, Wetzel, Dion, Reynolds, Clevenger, Banks  Nay: None  Absent: Scheider  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried. Canvass of Votes were approved as presented.</p>
<b>Board Discussion</b>	<p>Mr. Wetzel and Mr. Reynolds thanked their colleague and wished them the best of luck.</p> <p>Vice President Dion noted that those who work directly with our students were the ones who make a difference; he also thanked the DPS staff.</p> <p>Dr. Collins thanked the DPS staff and the voters. He met a lot of wonderful students and staff. He encouraged parents to get more involved with their students' education. He welcomed the incoming Board Members.</p>	Information only

TOPIC	DISCUSSION	ACTION
	President Clevenger thanked them for their service and dedication to the District.  Dr. Collins also thanked the Board Secretary and the Superintendent.  President Clevenger noted for the listening audience that <u>after</u> the adjournment of the SINE (See-nay) DIE (Dee-ay), they would continue and move on to the May 07, 2025 Special Open Session Reorganization Board of Education meeting.	
<b>Adjournment</b>	President Clevenger asked for a motion to adjourn Sine Die. Dr. Collins motioned, seconded by Mr. Wetzel. All were in favor.	The meeting Adjourned Sine Die at 5:22 PM

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Bill Clevenger, President

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Melissa Bradford, Secretary

**DECATUR DISTRICT 61 BOARD OF EDUCATION  
SPECIAL REORGANIZATION MEETING MINUTES**

DATE/TIME: May 07, 2025

5:25 PM

LOCATION: Keil Administration Building  
1<sup>st</sup> Floor Board Room

PRESENT: Bill Clevenger  
Will Wetzel

Mark Reynolds

PRESENT: New Board – Kevin Hale, Devon Joyner, Dr. Karen Lauritzen and Christina Tyus

STAFF: Superintendent Dr. Rochelle Clark, Board Secretary Melissa Bradford, Attorney Luke Feeney and others

**Oath of Office:** Kevin Hale, Devon Joyner, Dr. Karen Lauritzen and Christina Tyus were administered the “Oath of Office” (sworn in) by Superintendent Dr. Rochelle Clark collectively and were seated with the remaining Board of Education Members.

TOPIC	DISCUSSION	ACTION
<b>Appointment of President and Secretary Pro Tems</b>	<p>Superintendent Clark welcomed the New Board of Education and noted that the Board Members needed to appoint a President Pro Tem and a Secretary Pro Tem to lead the Reorganization meeting.</p> <p>Superintendent Clark asked for a recommendation to appoint her as the President Pro Tem and Melissa Bradford as Secretary Pro Tem.</p> <p>Mr. Wetzel moved and Mr. Reynolds seconded the recommendation. All were in favor.</p> <p>Superintendent Clark asked for a Roll Call: Aye: Reynolds, Tyus, Clevenger, Hale, Lauritzen, Wetzel, Joyner Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p> <p>Superintendent Clark noted that the Board Secretary officially called the roll.</p>	<p>Motion carried. Board moved to appoint Supt Dr. Rochelle Clark as the President Pro Tem and Melissa Bradford as Secretary Pro Tem.</p>
<b>Approval of Agenda for May 07, 2025</b>	<p>Superintendent Clark asked for a recommendation to approve the May 07, 2025 Special Open Session Reorganization Board of Education meeting agenda as presented.</p> <p>Mr. Reynolds moved, Mr. Wetzel seconded the recommendation. All were in favor.</p>	<p>Motion carried. The Board approved the Agenda as presented.</p>
<b>Terms of Office</b>	<p>Superintendent Clark noted that the Board needed to set the Terms of Office for the elected/appointed positions. Superintendent Clark recommended that the Terms of Office be for 2-years.</p>	<p>Motion carried. The Terms for the Officers of the Board will</p>

TOPIC	DISCUSSION	ACTION
	Mr. Reynolds moved to approve the recommendation, seconded by Mr. Joyner. Hearing no discussion, Superintendent Clark called for a Roll Call Vote: Aye: Wetzel, Joyner, Reynolds, Lauritzen, Clevenger, Tyus, Hale Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	be for 2 years.
<b>Election of President Board of Education</b>	Superintendent Clark called for nominations for President of the Board of Education.	Bill Clevenger was elected to serve as
	Mr. Reynolds nominated Bill Clevenger for the Office of President. Superintendent Clark noted that Bill Clevenger was nominated for the Office of President.	President of the Board of Education.
	Superintendent Clark called for nominations for President of the Board of Education.	
	Dr. Lauritzen nominated Will Wetzel for the Office of President. Superintendent Clark noted that Will Wetzel was nominated for the Office of President.	
	Superintendent Clark called for nominations for the Office of President a third time and no one else was nominated. Hearing no further nominations, the nominations for the Office of President were closed.	
	Superintendent Clark noted that Ms. Bradford will call the roll and the Board Members will declare who they were voting for as President for the Board of Education.	
	Ms. Bradford called the roll and the Board Members voted for a candidate as follows:	
	Dr. Lauritzen voted for Will Wetzel. Mr. Clevenger voted for Bill Clevenger. Mrs. Tyus voted for Will Wetzel. Mr. Joyner voted for Bill Clevenger. Mr. Reynolds voted for Bill Clevenger. Mr. Hale voted for Bill Clevenger. Mr. Wetzel voted for Will Wetzel.	
	Will Wetzel received 3 votes and Bill Clevenger received 4 votes.	
	Superintendent Clark noted that the votes were in favor of Bill Clevenger and by receiving the majority of the votes cast, Bill Clevenger was elected President of the Board of Education.	
	Superintendent Clark turned the meeting over to President Bill Clevenger.	

TOPIC	DISCUSSION	ACTION
<b>Election of Vice President Board of Education</b>	<p>President Clevenger called for nominations for Vice President of the Board of Education.</p> <p>Mr. Reynolds nominated Will Wetzel for the Office of Vice President. President Clevenger noted that Will Wetzel was nominated for the Office of Vice President.</p> <p>President Clevenger called for nominations for Vice President of the Board of Education.</p> <p>Kevin Hale nominated himself (Kevin Hale) for the Office of Vice President. President Clevenger noted that Kevin Hale was nominated for the Office of Vice President.</p> <p>President Clevenger called for nominations for the Office of Vice President a third time and no one else was nominated. Hearing no further nominations, the nominations for the Office of Vice President were closed.</p> <p>President Clevenger noted that Ms. Bradford will call the roll and the Board Members will declare who they were voting for as Vice President for the Board of Education.</p> <p>Ms. Bradford called the roll and the Board Members voted for a candidate as follows:</p> <p>Mr. Reynolds voted for Will Wetzel.  Mr. Wetzel voted for Will Wetzel.  Mr. Joyner voted for Will Wetzel.  Mr. Hale voted for Kevin Hale.  Mrs. Tyus voted for Will Wetzel.  Mr. Clevenger voted for Kevin Hale.  Dr. Lauritzen voted for Will Wetzel.</p> <p>Will Wetzel received 5 votes and Kevin Hale received 2 votes.</p> <p>President Clevenger noted that the votes were in favor of Will Wetzel and by receiving the majority of the votes cast, Will Wetzel was elected Vice President of the Board of Education.</p>	<p>Will Wetzel was elected to serve as Vice President of the Board of Education.</p>
<b>Election of Secretary for the Board of Education</b>	<p>President Clevenger called for nominations for the Office of Board Secretary for the Board of Education.</p> <p>Mr. Reynolds nominated Melissa Bradford for the Office of Board Secretary. President Clevenger noted that Melissa Bradford was nominated for the Office of Board Secretary.</p> <p>President Clevenger called for nominations a total of three times.</p>	<p>Melissa Bradford was elected to serve as Secretary for the Board of Education.</p>

TOPIC	DISCUSSION	ACTION
	Hearing no further nominations, the nominations for the Office of Board Secretary were closed.	
	President Clevenger noted that Melissa Bradford was the only candidate nominated for the office of Board Secretary and that he, the chair, hereby casted a unanimous ballot and declared that Melissa Bradford was elected as Secretary to the Board of Education. The appointments will be recorded in the minutes.	
<b>Appointment of Board Treasurer</b>	<p>President Clevenger recommended that the Board Members appoint Dr. Michael Curry, Chief Operational Officer, as the Board Treasurer.</p> <p>Mr. Reynolds moved, seconded by Mr. Wetzel. Hearing no discussion, President Clevenger called for a Roll Call Vote:  Aye: Reynolds, Hale, Clevenger, Lauritzen, Tyus, Joyner, Wetzel  Nay: None  Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. Dr. Mike Curry was appointed Board Treasurer.</p>
<b>Approved Elected Officers for the BOE</b>	<p>President Clevenger declared that the Officers of the Board of Education for the two-year terms were as follows:</p> <ul style="list-style-type: none"> <li>• President – Bill Clevenger</li> <li>• Vice President – Will Wetzel</li> <li>• Board Secretary – Melissa Bradford</li> <li>• Treasurer – Dr. Michael Curry</li> </ul>	Information only.
<b>Foundational Principles of Effective Governance and Code of Conduct</b>	<p>President Clevenger recommended that the Board accept and adopt the Foundational Principles of Effective Governance and the Code of Conduct as presented.</p> <p>Mr. Reynolds moved, seconded by Dr. Lauritzen. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Joyner, Reynolds, Clevenger, Tyus, Lauritzen, Wetzel, Hale  Nay: None  Roll Call Vote: 7 Aye, 0 Nay, 0 Absent</p>	<p>Motion carried. Foundational Principles and Code of Conduct were adopted as presented.</p>
<b>Board Discussion</b>	None at this time.	Information only.
<b>Important Dates</b>	<p><b>May</b> 07 2025 DPS Retirement Celebration</p> <ul style="list-style-type: none"> <li>– The Decatur Club, Doors Open at 5:00 PM, Program Starts at 6:00 PM</li> </ul> <p>17 <b>MHS</b> Class of 2025 Graduation Ceremony</p> <ul style="list-style-type: none"> <li>– 11:00 AM, <b>MHS</b> Gymnasium (Overflow in Auditorium)</li> </ul> <p>17 <b>EHS</b> Class of 2025 Graduation Ceremony</p> <ul style="list-style-type: none"> <li>– 2:30 PM, <b>EHS</b> Gymnasium</li> </ul> <p>22 Last Day of School (student attendance) for 2024-2025 School Year</p>	Information only.

\_\_\_\_TOPIC\_\_\_\_DISCUSSION\_\_\_\_ACTION\_\_\_\_

- 26 Memorial Day Holiday
- District Offices are Closed

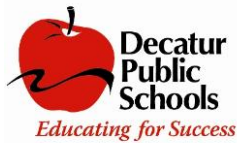
**NEXT MEETING**

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, May 13, 2025 in the Cafetorium at Hope Academy, 955 N. Illinois Street, Decatur, IL 62521.

**Adjournment** President Clevenger asked for a motion to adjourn the Reorganization Meeting. The meeting  
Mr. Reynolds moved, seconded by Mr. Hale. All were in favor. adjourned at  
5:41 PM.

\_\_\_\_\_  
Bill Clevenger, Board President

\_\_\_\_\_  
Melissa Bradford, Board Secretary



## Board of Education Decatur Public School District #61

<b>Date:</b> May 13, 2025	<b>Subject:</b> Freedom of Information Act (FOIA) Report
<b>Initiated By:</b> Melissa Bradford, Board Secretary and District's FOIA Officer	<b>Attachments:</b> FOIAs
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

### BACKGROUND INFORMATION:

Full access to the District's public records is available to any person as provided in the Illinois Freedom of Information Act (FOIA). The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response. The Board Secretary serves as the District's FOIA Officer and will inform the Board of Education of any FOIA Reports from the previous month every first Board meeting of the month.

### CURRENT CONSIDERATIONS:

Please see the below FOIA Report from the District's FOIA Officer for Decatur Public Schools:

#### Freedom of Information Act Report

Date Received	Due Date	Extension Due Date	Requestor/ Company	Topic/ Summary	Date Responded
04/14/25	04/22/25	None.	Susan Sidener, GFL Environmental	Date on when the waste disposal bid will be released.	04/14/25
04/22/25	04/28/25	None.	Terry Alvino, TK Elevator	The monthly price Otis is currently at?	04/23/25

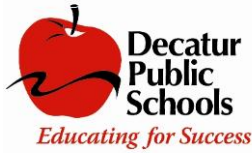
### STAFF RECOMMENDATION:

The Administration respectfully request that the Board of Education approve this FOIA Report as presented.

### RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

**BOARD ACTION:**\_\_\_\_\_



## Board of Education Decatur Public School District 61

<b>Date:</b> May 13, 2025	<b>Subject:</b> Monthly Board Bills
<b>Initiated By:</b> Dr. Mike Curry, Chief Operations Officer	<b>Attachments:</b> <ul style="list-style-type: none"><li>• Employee Monthly Listing (23 Pages)</li><li>• Vendor Monthly Check Listing (177 Pages)</li><li>• Vendor Direct Deposit Listing (1 Page)</li><li>• Voided Check Listing (1 Page)</li><li>• Disbursements via ACH (1 Page)</li></ul>
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

### BACKGROUND INFORMATION:

Attached is the listing of monthly bills for Board approval. The total amount of the check register on April 30, 2025 was \$6,748,904.39.

Employee Direct Deposits	\$50,490.58
Vendor Direct Deposit	\$51,809.00
Vendor Monthly Total	\$6,648,774.81
Voided Check Total	(\$2,170.00)
<b>Total</b>	<b>\$6,748,904.39</b>

### CURRENT CONSIDERATIONS:

N/A

### FINANCIAL CONSIDERATIONS:

N/A

### STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve the monthly bills as presented.

### RECOMMENDED ACTION:

- ☒ Approval  
☐ Information  
☐ Discussion

**BOARD ACTION:**\_\_\_\_\_

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1425 - 1425

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: CONSOLIDATED ACCOUNT 2				Bank Account: 2892733			
NCB	04/30/2025	1425	MAPLE, ANDREA M	V111832	12.00.2332.0810.0.333	2025 MILEAGE – 2025 MILEAGE	\$329.35
NCB	04/30/2025	1425	KOMNICK, ELIZABETH	V137733	12.00.2131.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$102.06
NCB	04/30/2025	1425	KOMNICK, ELIZABETH	V137733	12.00.2131.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$95.69
NCB	04/30/2025	1425	JONES, ANGELA L	V147800	10.82.2640.0000.0.230	TUITION REIMBURSEMENT EDUCATIONAL RESEARCH	\$1,350.00
NCB	04/30/2025	1425	JONES, ANGELA L	V147800	10.82.2640.0000.0.230	TUITION REIMBURSEMENT LITERATURE REVIEW FOR	\$1,050.00
NCB	04/30/2025	1425	SWARTHOUT, MATTHEW L	V150219	12.00.2660.0810.0.333	JANUARY MILEGE	\$26.95
NCB	04/30/2025	1425	SWARTHOUT, MATTHEW L	V150219	12.00.2660.0810.0.333	FEBRUARY MILEAGE	\$43.05
NCB	04/30/2025	1425	YOUNG, MARGARET	V167478	12.00.1207.0812.0.333	2025 MILEAGE – 2025 MILEAGE	\$230.51
NCB	04/30/2025	1425	SWARTHOUT, MATTHEW L	V168145	12.00.2660.0810.0.333	2025 MILEAGE – 2025 MILEAGE	\$46.48
NCB	04/30/2025	1425	ENGLAND, HEATHER M	V178525	10.22.2410.0000.0.410	REIMBURSEMENT – MISC. SUPPLIES, WALMART	\$54.63
NCB	04/30/2025	1425	HELM, PAMELA	V19909	10.75.2210.4331.1.332	PER DIEM – PER DIEM	\$180.00
NCB	04/30/2025	1425	HELM, PAMELA	V19909	10.75.2210.4331.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	04/30/2025	1425	HELM, PAMELA	V19909	10.75.2210.4331.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	04/30/2025	1425	HELM, PAMELA	V19909	10.75.2210.4331.1.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$77.92
NCB	04/30/2025	1425	ROBINSON, EDWIN M	V205205	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$49.21

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1425 - 1425

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	RODGERS, KATHRYN R	V206869	10.13.1100.0080.0.410	REIMBURSEMENT – FASTBRIDGE REWARDS	\$59.52
NCB	04/30/2025	1425	RODGERS, KATHRYN R	V206869	10.13.1100.0080.0.410	TESTING SNACKS SAM'S	\$42.74
NCB	04/30/2025	1425	RODGERS, KATHRYN R	V206869	10.13.1100.0080.0.410	ATTENDANCE REWARD	\$19.04
NCB	04/30/2025	1425	RODGERS, KATHRYN R	V206869	10.13.1100.0080.0.410	TESTING SNACKS SAMS	\$234.24
NCB	04/30/2025	1425	RODGERS, KATHRYN R	V206869	10.13.2410.0000.0.410	OFFICE SUPPLIES WALMART	\$31.46
NCB	04/30/2025	1425	BONDS, NAREGIS	V215709	10.00.2660.0110.0.332	2025 CONF MILE – 2025 CONF MILE	\$203.00
NCB	04/30/2025	1425	BONDS, NAREGIS	V215709	10.00.2660.0110.0.332	PER DIEM – PER DIEM	\$180.00
NCB	04/30/2025	1425	BONDS, NAREGIS	V215709	10.00.2660.0110.0.332	PARKING – PARKING	\$69.00
NCB	04/30/2025	1425	BONDS, NAREGIS	V215709	10.00.2660.0110.0.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$932.04
NCB	04/30/2025	1425	BONDS, NAREGIS	V215709	10.01.2210.0123.0.312	REGISTRATION-EMPLOY PAID –	\$399.00
NCB	04/30/2025	1425	ALLEN, CHRISTINE	V218023	12.00.2211.0810.0.333	2025 MILEAGE – 2025 MILEAGE	\$198.35
NCB	04/30/2025	1425	ALLEN, CHRISTINE	V218023	12.00.2211.0870.0.333	2025 MILEAGE – 2025 MILEAGE	\$198.35
NCB	04/30/2025	1425	BONDS, NAREGIS	V223594	10.00.2660.0110.0.333	2025 MILEAGE – 2025 MILEAGE	\$184.66
NCB	04/30/2025	1425	BONDS, NAREGIS	V223594	10.00.2660.0110.0.333	2025 MILEAGE – 2025 MILEAGE	\$71.12
NCB	04/30/2025	1425	BOND, SHARAE M	V236248	10.93.1250.0149.0.333	2025 MILEAGE – 2025 MILEAGE	\$120.40
NCB	04/30/2025	1425	HUBBARD, JILL	V242604	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$97.72
NCB	04/30/2025	1425	ROLON, KATHERINE	V249991	10.00.2642.0000.0.333	2025 MILEAGE – 2025 MILEAGE	\$59.08
NCB	04/30/2025	1425	GAFFRON, LINDA	V252602	12.00.1206.0811.0.333	2025 MILEAGE – 2025 MILEAGE	\$35.42

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1425 - 1425

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	FINLEY, HOLLEY E	V289063	12.00.2132.0880.0.333	2025 MILEAGE - 2025 MILEAGE	\$113.82
NCB	04/30/2025	1425	SHAY, CLAYTON	V293464	10.00.2660.0110.0.333	2025 MILEAGE - 2025 MILEAGE	\$165.55
NCB	04/30/2025	1425	PETRIE, ASHLEY S	V295570	10.75.2210.4331.1.332	BREAKFAST - PARTIAL DAY - BREAKFAST - PARTIAL	\$40.00
NCB	04/30/2025	1425	PETRIE, ASHLEY S	V295570	10.75.2210.4331.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$60.00
NCB	04/30/2025	1425	PETRIE, ASHLEY S	V295570	10.75.2210.4331.1.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$105.00
NCB	04/30/2025	1425	PETRIE, ASHLEY S	V295570	10.75.2210.4331.1.332	TRAVEL - EMPLOYEE PAID - TRAVEL - EMPLOYEE PAID	\$82.93
NCB	04/30/2025	1425	DYSON, TERI M	V303934	10.00.2620.0000.0.333	2025 MILEAGE - 2025 MILEAGE	\$94.01
NCB	04/30/2025	1425	PEEK, MATTHEW	V307464	10.85.1100.0024.0.410	REIMBURSEMENT - ORDER #-111-251077-4422648-1	\$24.99
NCB	04/30/2025	1425	PEEK, MATTHEW	V307464	10.85.1100.0024.0.410	TACO CAT GOAT CHEESE PIZZA-EDICION ESPANOLA	\$9.75
NCB	04/30/2025	1425	PEEK, MATTHEW	V307464	10.85.1100.0024.0.410	QUOKKA JUEGOS DE MESA EN ESPANOL PARA LA	\$24.99
NCB	04/30/2025	1425	PEEK, MATTHEW	V307464	10.85.1100.0024.0.410	1STEP2DREAM - ESPANO INGLES JUEGO	\$16.99
NCB	04/30/2025	1425	PEEK, MATTHEW	V307464	10.85.1100.0024.0.410	TENGO DUO - JUEGO DE FIESTA A JUEGO DE GREAT	\$12.49
NCB	04/30/2025	1425	COZIAHR, MICHAEL	V316524	10.00.2620.0000.0.333	2025 MILEAGE - 2025 MILEAGE	\$559.93
NCB	04/30/2025	1425	THOMPSON, MARISSA N	V329131	12.00.1206.0811.0.333	2025 MILEAGE - 2025 MILEAGE	\$159.32
NCB	04/30/2025	1425	DETMERS, JENNIFER M	V339279	12.00.1206.0811.0.333	2025 MILEAGE - 2025 MILEAGE	\$302.47

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1425 - 1425

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	OZIER, KATHERINE	V355922	10.93.2130.0000.0.333	2025 MILEAGE – 2025 MILEAGE	\$5.53
NCB	04/30/2025	1425	HARRINGTON, STEPHANIE	V358813	10.12.2410.0000.0.410	REIMBURSEMENT – FOLDING TABLE FOR SCHOOL EVENTS	\$44.99
NCB	04/30/2025	1425	KEATHLEY, JOSLYN R	V362514	10.75.2210.0123.0.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$16.95
NCB	04/30/2025	1425	KEATHLEY, JOSLYN R	V362514	10.75.2210.0123.0.332	PER DIEM – PER DIEM	\$60.00
NCB	04/30/2025	1425	KEATHLEY, JOSLYN R	V362514	10.75.2210.0123.0.332	PER DIEM – PER DIEM	\$60.00
NCB	04/30/2025	1425	KEATHLEY, JOSLYN R	V362514	10.75.2210.0123.0.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$16.95
NCB	04/30/2025	1425	KEATHLEY, JOSLYN R	V362514	10.75.2210.0123.0.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$33.90
NCB	04/30/2025	1425	KEATHLEY, JOSLYN R	V362514	10.75.2210.0123.0.332	PER DIEM – PER DIEM	\$60.00
NCB	04/30/2025	1425	KEATHLEY, JOSLYN R	V362514	10.75.2210.0123.0.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	04/30/2025	1425	KEATHLEY, JOSLYN R	V362514	10.75.2210.0123.0.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	04/30/2025	1425	MURRAY, KELLI M	V370108	10.03.2210.0191.0.410	REIMBURSEMENT – INVOICE 231185 – 4 1ST PLACE	\$27.00
NCB	04/30/2025	1425	MURRAY, KELLI M	V370108	10.03.2210.0191.0.410	2ND AND 3RD PLACE	\$28.00
NCB	04/30/2025	1425	CARSON, FERLAXNES B	V381645	10.00.2640.0000.0.230	TUITION REIMBURSEMENT FOR SPRING OF 2025; 12	\$165.00
NCB	04/30/2025	1425	REEDY, MAIRI	V38383	12.00.2132.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$12.18
NCB	04/30/2025	1425	LANE, SABRINA A	V38529	12.00.2132.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$239.82
NCB	04/30/2025	1425	GRAY, LARRY D II	V387183	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$538.02
NCB	04/30/2025	1425	HAYES, MARY JANE	V388694	12.00.2191.0879.1.333	2025 MILEAGE – 2025 MILEAGE	\$9.45

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1425 - 1425

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	GRAY, HANNAH S	V401878	12.00.2150.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$125.58
NCB	04/30/2025	1425	MORROW, JENNIFER E	V406444	10.82.1100.0005.0.333	2025 MILEAGE – 2025 MILEAGE	\$78.54
NCB	04/30/2025	1425	SPITZZERI, ALFRED A	V41085	12.00.2140.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$152.74
NCB	04/30/2025	1425	MORAN, MEGAN D	V430228	12.00.1201.0871.0.333	2024 MILEAGE – 2024 MILEAGE	\$422.84
NCB	04/30/2025	1425	MORAN, MEGAN D	V430228	12.00.1201.0871.0.333	2025 MILEAGE – 2025 MILEAGE	\$234.15
NCB	04/30/2025	1425	MORAN, MEGAN D	V430228	12.00.1201.0871.0.333	2025 MILEAGE – 2025 MILEAGE	\$118.72
NCB	04/30/2025	1425	HELM, BRYLAN H	V432944	10.93.2222.4300.1.333	2025 MILEAGE – 2025 MILEAGE	\$184.66
NCB	04/30/2025	1425	HELM, BRYLAN H	V432944	10.93.2222.4300.1.333	2025 MILEAGE – 2025 MILEAGE	\$71.12
NCB	04/30/2025	1425	BOHLMANN, SHAUNA	V433086	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$32.83
NCB	04/30/2025	1425	NOVAK, MEAGAN	V434318	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$61.60
NCB	04/30/2025	1425	SPEARS, ROBERT S	V440563	20.93.2540.0601.0.410	SAFETY BOOT – MAINTENANCE – SAFETY	\$136.54
NCB	04/30/2025	1425	MURRAY, KELLI M	V443970	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$73.71
NCB	04/30/2025	1425	FOSTER, BRENDA	V45949	10.01.2210.0123.0.332	2025 CONF MILE – 2025 CONF MILE	\$449.40
NCB	04/30/2025	1425	JONES, ANDREW C	V463578	10.85.1100.0012.0.410	REIMBURSEMENT – PACKING LIST RECEIPT – BLICKRYLIC	\$69.12
NCB	04/30/2025	1425	ROBBINS, SAMANTHA S	V471288	12.00.1207.0812.0.333	2025 MILEAGE – 2025 MILEAGE	\$318.85

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1425 - 1425

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	PAPE, CAMILA L	V47588	12.00.1208.0880.0.333	2025 MILEAGE - 2025 MILEAGE	\$52.50
NCB	04/30/2025	1425	BOHLMANN, SHAUNA	V501186	10.03.2210.0084.0.333	2024 MILEAGE - 2024 MILEAGE	\$14.34
NCB	04/30/2025	1425	GAVIN, JOANNE I	V502930	12.00.2132.0880.0.333	2025 MILEAGE - 2025 MILEAGE	\$47.32
NCB	04/30/2025	1425	MILLER, SYDNEY	V503059	12.00.2131.0880.0.333	2025 MILEAGE - 2025 MILEAGE	\$70.07
NCB	04/30/2025	1425	NICHOLSON, CLAIRE E	V509535	10.18.1100.0036.0.333	2025 MILEAGE - 2025 MILEAGE	\$120.33
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$35.49
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$37.17
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$18.06
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$29.33
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$33.88
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$32.48
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$38.08
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$37.03
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$31.85
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$36.05

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1425 - 1425

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	JELKS, HELENIA N	V512870	10.93.2222.4300.1.333	2025 MILEAGE - 2025 MILEAGE	\$10.99
NCB	04/30/2025	1425	ALLEN, ANGEL D	V513051	10.75.2210.4331.1.332	PER DIEM - PER DIEM	\$180.00
NCB	04/30/2025	1425	ALLEN, ANGEL D	V513051	10.75.2210.4331.1.332	BREAKFAST - PARTIAL DAY - BREAKFAST - PARTIAL	\$10.00
NCB	04/30/2025	1425	ALLEN, ANGEL D	V513051	10.75.2210.4331.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$15.00
NCB	04/30/2025	1425	BARRY, ANDREA	V514553	10.03.2210.4932.1.332	2025 CONF MILE - 2025 CONF MILE	\$61.60
NCB	04/30/2025	1425	BARRY, ANDREA	V514553	10.03.2210.4932.1.332	HOTEL - EMPLOYEE PAID - HOTEL - EMPLOYEE PAID	\$469.47
NCB	04/30/2025	1425	BARRY, ANDREA	V514553	10.03.2210.4932.1.332	DINNER - PARTIAL DAY - DINNER - PARTIAL DAY	\$70.00
NCB	04/30/2025	1425	BARRY, ANDREA	V514553	10.03.2210.4932.1.332	BREAKFAST - PARTIAL DAY - BREAKFAST - PARTIAL	\$10.00
NCB	04/30/2025	1425	BARRY, ANDREA	V514553	10.03.2210.4932.1.332	LUNCH - PARTIAL DAY - LUNCH - PARTIAL DAY	\$45.00
NCB	04/30/2025	1425	BARRY, ANDREA	V514553	10.03.2210.4932.1.332	TRAVEL - EMPLOYEE PAID - TRAVEL - EMPLOYEE PAID	\$24.15
NCB	04/30/2025	1425	BARRY, ANDREA	V514553	10.03.2210.4932.1.332	TRAVEL - EMPLOYEE PAID - TRAVEL - EMPLOYEE PAID	\$36.85
NCB	04/30/2025	1425	LOPEZ, MARIA	V51608	10.81.2640.0000.0.230	REIMBURSEMENT FOR CIL 501 INTRO TO LINGUISTICS	\$1,350.00
NCB	04/30/2025	1425	DONAHUE, MINDY J	V525583	12.00.1208.0880.0.333	2025 MILEAGE - 2025 MILEAGE	\$199.15
NCB	04/30/2025	1425	SHAY, CLAYTON	V533031	10.00.2660.0110.0.333	2025 MILEAGE - 2025 MILEAGE	\$39.69
NCB	04/30/2025	1425	REYNOLDS, ALISSA M	V533164	10.00.2640.0000.0.640	REIMBURSEMENT MEMBERSHIP DUES TO	\$45.50

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1425 - 1425

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☐ Exclude Voided Checks☐ Exclude Manual Checks☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	REYNOLDS, ALISSA M	V533164	10.00.2640.0000.0.640	REIMBURSEMENT – MEMBERSHIP DUES TO THE	\$100.50
NCB	04/30/2025	1425	HACKMAN, JILL K	V534395	12.00.1206.0811.0.333	2025 MILEAGE – 2025 MILEAGE	\$291.55
NCB	04/30/2025	1425	KRUSE, LORI L	V534473	12.00.1208.0809.0.333	2025 MILEAGE – 2025 MILEAGE	\$86.94
NCB	04/30/2025	1425	WEST, BENJAMIN	V554984	10.75.2210.4331.1.312	REGISTRATION-EMPLOY PAID –	\$2,200.00
NCB	04/30/2025	1425	WEST, BENJAMIN	V554984	10.75.2210.4331.1.332	PER DIEM – PER DIEM	\$60.00
NCB	04/30/2025	1425	WEST, BENJAMIN	V554984	10.75.2210.4331.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00
NCB	04/30/2025	1425	WEST, BENJAMIN	V554984	10.75.2210.4331.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	04/30/2025	1425	WEST, BENJAMIN	V554984	10.75.2210.4331.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	04/30/2025	1425	WEST, BENJAMIN	V554984	10.75.2210.4331.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$500.61
NCB	04/30/2025	1425	WEST, BENJAMIN	V554984	10.75.2210.4331.1.332	2025 CONF MILE – 2025 CONF MILE	\$286.86
NCB	04/30/2025	1425	TURNER, JULIE	V556541	10.03.2210.0084.0.333	2025 DAY MILE – 2025 DAY MILE	\$51.66
NCB	04/30/2025	1425	TURNER, JULIE	V556541	10.03.2210.0084.0.333	2025 DAY MILE – 2025 DAY MILE	\$10.36
NCB	04/30/2025	1425	HORATH, KATHLEEN R	V560372	12.00.2330.0810.0.333	2025 MILEAGE – 2025 MILEAGE	\$164.50
NCB	04/30/2025	1425	PATTERSON, CHEYANNE	V56322	10.00.2640.0000.0.230	REIMBURSEMENT FOR ADVANCED MANAGERIAL	\$1,350.00
NCB	04/30/2025	1425	PATTERSON, CHEYANNE	V56322	10.00.2640.0000.0.230	REIMBURSEMENT FOR ACCT D250 GOVERNMENTAL AND	\$1,350.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1425 - 1425

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☐ Exclude Voided Checks☐ Exclude Manual Checks☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	PATTERSON, CHEYANNE	V56322	10.00.2640.0000.0.230	REIMBURSEMENT D252 ACCOUNTING RESEARCH	\$1,350.00
NCB	04/30/2025	1425	PATTERSON, CHEYANNE	V56322	10.00.2640.0000.0.230	REIMBURSEMENT FOR ACCT C253 ADVANCED	\$1,350.00
NCB	04/30/2025	1425	TAYLOR, DAQUESHA D	V57537	10.01.2210.0123.0.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	04/30/2025	1425	TAYLOR, DAQUESHA D	V57537	10.01.2210.0123.0.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00
NCB	04/30/2025	1425	LANG, ELIZABETH E	V578226	12.00.2331.0810.0.333	2025 MILEAGE – 2025 MILEAGE	\$173.32
NCB	04/30/2025	1425	LIPA, JOSHUA	V585700	10.12.2210.4932.1.312	REGISTRATION-EMPLOY PAID –	\$122.00
NCB	04/30/2025	1425	LIPA, JOSHUA	V585700	10.12.2210.4932.1.332	2025 CONF MILE – 2025 CONF MILE	\$210.00
NCB	04/30/2025	1425	LIPA, JOSHUA	V585700	10.12.2210.4932.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$261.80
NCB	04/30/2025	1425	LIPA, JOSHUA	V585700	10.12.2210.4932.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00
NCB	04/30/2025	1425	LIPA, JOSHUA	V585700	10.12.2210.4932.1.332	PER DIEM – PER DIEM	\$60.00
NCB	04/30/2025	1425	LIPA, JOSHUA	V585700	10.12.2210.4932.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	04/30/2025	1425	LIPA, JOSHUA	V585700	10.12.2210.4932.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	04/30/2025	1425	LANKER, MERRY K	V585857	10.81.2210.4932.1.312	REGISTRATION-EMPLOY PAID –	\$210.00
NCB	04/30/2025	1425	LANKER, MERRY K	V585857	10.81.2210.4932.1.332	2025 CONF MILE – 2025 CONF MILE	\$371.00
NCB	04/30/2025	1425	LANKER, MERRY K	V585857	10.81.2210.4932.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1425 - 1425

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	LANKER, MERRY K	V585857	10.81.2210.4932.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	04/30/2025	1425	LANKER, MERRY K	V585857	10.81.2210.4932.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$735.00
NCB	04/30/2025	1425	LANKER, MERRY K	V585857	10.81.2210.4932.2.332	PARKING – PARKING	\$36.00
NCB	04/30/2025	1425	LANKER, MERRY K	V585857	10.81.2210.4932.2.332	PER DIEM – PER DIEM	\$120.00
NCB	04/30/2025	1425	PLAIN, TATUM MICHELE	V586279	12.00.2211.0810.0.333	2025 MILEAGE – 2025 MILEAGE	\$399.49
NCB	04/30/2025	1425	STINE, JENNIFER E	V59113	12.00.2132.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$158.34
NCB	04/30/2025	1425	TURNER, JULIE	V597408	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$47.25
NCB	04/30/2025	1425	TURNER, JULIE	V597408	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$35.84
NCB	04/30/2025	1425	CURRY, MICHAEL	V597774	10.01.2210.0123.0.333	2025 DAY MILE – 2025 DAY MILE	\$256.20
NCB	04/30/2025	1425	KOCHER, LINDSEY S	V604025	12.00.2140.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$257.81
NCB	04/30/2025	1425	RINGEL, MORGAN R	V623363	10.50.3850.3705.2.333	2025 MILEAGE – 2025 MILEAGE	\$18.76
NCB	04/30/2025	1425	BERGMANN, BRITTANY	V630376	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$102.13
NCB	04/30/2025	1425	ALDERSON, ERIN M	V644085	12.00.1206.0811.0.333	2025 MILEAGE – 2025 MILEAGE	\$118.37
NCB	04/30/2025	1425	PANGANIBAN, JENNIFER N	V648662	12.00.2210.0810.0.312	REGISTRATION-EMPLOY PAID –	\$279.00
NCB	04/30/2025	1425	PANGANIBAN, JENNIFER N	V648662	12.00.2210.0810.0.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$36.20
NCB	04/30/2025	1425	PANGANIBAN, JENNIFER N	V648662	12.00.2210.0810.0.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$180.18

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1425 - 1425

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	PANGANIBAN, JENNIFER N	V648662	12.00.2210.0810.0.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$581.64
NCB	04/30/2025	1425	PANGANIBAN, JENNIFER N	V648662	12.00.2210.0810.0.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$40.00
NCB	04/30/2025	1425	PANGANIBAN, JENNIFER N	V648662	12.00.2210.0810.0.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$60.00
NCB	04/30/2025	1425	PANGANIBAN, JENNIFER N	V648662	12.00.2210.0810.0.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$140.00
NCB	04/30/2025	1425	PANGANIBAN, JENNIFER N	V648662	12.00.2210.0810.0.332	2025 CONF MILE – 2025 CONF MILE	\$239.40
NCB	04/30/2025	1425	PANGANIBAN, JENNIFER N	V648662	12.00.2210.0810.0.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$29.98
NCB	04/30/2025	1425	PANGANIBAN, JENNIFER N	V648662	12.00.2210.0810.0.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$50.24
NCB	04/30/2025	1425	SMITH, KIMBERLY A	V655400	10.75.2210.4331.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$40.00
NCB	04/30/2025	1425	SMITH, KIMBERLY A	V655400	10.75.2210.4331.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$60.00
NCB	04/30/2025	1425	SMITH, KIMBERLY A	V655400	10.75.2210.4331.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$105.00
NCB	04/30/2025	1425	KINSELLA, CONNIE J	V659475	12.00.2140.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$57.82
NCB	04/30/2025	1425	GRAY, LARRY D II	V66448	10.03.2210.0084.0.333	2024 MILEAGE – 2024 MILEAGE	\$423.17
NCB	04/30/2025	1425	DALBY, JESSICA	V667514	12.00.1208.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$250.04
NCB	04/30/2025	1425	SHIMIZU, LORI E	V684490	10.75.2210.4300.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$40.00
NCB	04/30/2025	1425	SHIMIZU, LORI E	V684490	10.75.2210.4300.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$60.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1425 - 1425

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	SHIMIZU, LORI E	V684490	10.75.2210.4300.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$105.00
NCB	04/30/2025	1425	NOVAK, MEAGAN	V694452	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$43.19
NCB	04/30/2025	1425	TAYLOR, DAQUESHA D	V70500	10.01.2210.0123.0.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$45.00
NCB	04/30/2025	1425	TAYLOR, DAQUESHA D	V70500	10.01.2210.0123.0.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$105.00
NCB	04/30/2025	1425	TAYLOR, DAQUESHA D	V70500	10.01.2210.0123.0.332	PARKING – PARKING	\$36.00
NCB	04/30/2025	1425	TAYLOR, DAQUESHA D	V70500	10.01.2210.0123.0.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$49.77
NCB	04/30/2025	1425	TAYLOR, DAQUESHA D	V70500	10.01.2210.0123.0.333	2025 CONF MILE – 2025 CONF MILE	\$199.64
NCB	04/30/2025	1425	TALLEY, VALDIMIR JR	V709485	10.00.2546.0099.0.410	REIMBURSEMENT – 27 GALLON TOTES PURCHASED	\$48.84
NCB	04/30/2025	1425	LOCKWOOD, KRYSTLE R	V713599	10.01.2210.0123.0.332	2025 CONF MILE – 2025 CONF MILE	\$277.27
NCB	04/30/2025	1425	LOCKWOOD, KRYSTLE R	V713599	10.01.2210.0123.0.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.00
NCB	04/30/2025	1425	LOCKWOOD, KRYSTLE R	V713599	10.01.2210.0123.0.332	PARKING – PARKING	\$4.50
NCB	04/30/2025	1425	LOCKWOOD, KRYSTLE R	V713599	10.01.2210.0123.0.332	PARKING – PARKING	\$3.80
NCB	04/30/2025	1425	HAMMEL, ALEXANDRA	V732784	10.00.2210.3695.1.333	2025 CONF MILE – 2025 CONF MILE	\$133.28
NCB	04/30/2025	1425	PAYNE, MAURICE	V746696	10.00.2660.0110.0.332	2025 CONF MILE – 2025 CONF MILE	\$35.00
NCB	04/30/2025	1425	PAYNE, MAURICE	V746696	10.00.2660.0110.0.332	2025 CONF MILE – 2025 CONF MILE	\$35.00
NCB	04/30/2025	1425	PAYNE, MAURICE	V746696	10.00.2660.0110.0.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$74.25

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1425 - 1425

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	PAYNE, MAURICE	V746696	10.00.2660.0110.0.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$65.80
NCB	04/30/2025	1425	PAYNE, MAURICE	V746696	10.00.2660.0110.0.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$40.00
NCB	04/30/2025	1425	PAYNE, MAURICE	V746696	10.00.2660.0110.0.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$35.00
NCB	04/30/2025	1425	PAYNE, MAURICE	V746696	10.00.2660.0110.0.332	PER DIEM – PER DIEM	\$120.00
NCB	04/30/2025	1425	PAYNE, MAURICE	V746696	10.00.2660.0110.0.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	04/30/2025	1425	PAYNE, MAURICE	V746696	10.00.2660.0110.0.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	04/30/2025	1425	PAYNE, MAURICE	V746696	10.00.2660.0110.0.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$140.00
NCB	04/30/2025	1425	CALDWELL, KRISTI J	V755928	12.00.1207.0812.0.333	2025 MILEAGE – 2025 MILEAGE	\$177.17
NCB	04/30/2025	1425	HUNTER, DONNA	V774938	12.00.2191.0879.1.333	2025 MILEAGE – 2025 MILEAGE	\$35.28
NCB	04/30/2025	1425	JOHNSON, MALLORY N	V774960	12.00.3700.0851.0.333	2025 MILEAGE – 2025 MILEAGE	\$132.30
NCB	04/30/2025	1425	MONTAGUE, PAMELA	V782381	12.00.2191.0879.1.333	2025 MILEAGE – 2025 MILEAGE	\$34.16
NCB	04/30/2025	1425	HAWK, MATTHEW	V807277	12.00.1201.0871.0.333	2025 MILEAGE – 2025 MILEAGE	\$114.94
NCB	04/30/2025	1425	ISOM, DENISE L	V809015	12.00.1206.0811.0.333	2025 MILEAGE – 2025 MILEAGE	\$57.68
NCB	04/30/2025	1425	ZILZ, CAROL JEAN	V830934	12.00.2132.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$311.71
NCB	04/30/2025	1425	FORBES, MATTHEW L	V836766	10.00.2660.0110.0.312	REGISTRATION-EMPLOY PAID –	\$399.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1425 - 1425

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☐ Exclude Voided Checks☐ Exclude Manual Checks☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	FORBES, MATTHEW L	V836766	10.00.2660.0110.0.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$58.45
NCB	04/30/2025	1425	FORBES, MATTHEW L	V836766	10.00.2660.0110.0.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$874.78
NCB	04/30/2025	1425	FORBES, MATTHEW L	V836766	10.00.2660.0110.0.332	2025 CONF MILE – 2025 CONF MILE	\$198.80
NCB	04/30/2025	1425	FORBES, MATTHEW L	V836766	10.00.2660.0110.0.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$30.00
NCB	04/30/2025	1425	FORBES, MATTHEW L	V836766	10.00.2660.0110.0.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$70.00
NCB	04/30/2025	1425	FORBES, MATTHEW L	V836766	10.00.2660.0110.0.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$45.00
NCB	04/30/2025	1425	MANUEL, JESSICA L	V846100	12.00.1208.0880.0.333	2025 MILEAGE – 2025 MILEAGE	\$250.11
NCB	04/30/2025	1425	SANGSTER, KAYLEE N	V857689	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$57.68
NCB	04/30/2025	1425	FOSTER, BRENDA	V861686	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$33.18
NCB	04/30/2025	1425	ROLON, KATHERINE	V86415	10.00.2642.0000.0.333	2025 MILEAGE – 2025 MILEAGE	\$80.50
NCB	04/30/2025	1425	LINDSEY, CURTISS T	V87303	10.81.1250.4331.1.410	REIMBURSEMENT – STUDENT SATURDAY SCHOOL (MARCH	\$50.94
NCB	04/30/2025	1425	LINDSEY, CURTISS T	V87303	10.81.1250.4331.1.410	SAMS CLUB, SUPPLIES	\$75.02
NCB	04/30/2025	1425	LINDSEY, CURTISS T	V87303	10.81.1250.4331.1.410	WALMART, SUPPLIES	\$40.97
NCB	04/30/2025	1425	LINDSEY, CURTISS T	V87303	10.81.1250.4331.1.410	SAMS CLUB, SUPPLIES	\$78.75
NCB	04/30/2025	1425	TRAEGER, COURTNEY E	V875166	10.22.3850.4300.1.410	REIMBURSEMENT – AMAZON – AMERICAN GAMES 1 ON	\$99.90
NCB	04/30/2025	1425	JONES, CORY F	V876953	10.82.1100.0017.0.410	REIMBURSEMENT – JWPEPPER FOR FLY AWAY	\$26.50

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1425 - 1425

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	JONES, CORY F	V876953	10.82.1100.0017.0.410	PAYMENT TO JWPEPPER FOR SISI NI MOJA INVOICE	\$3.12
NCB	04/30/2025	1425	JONES, CORY F	V876953	10.82.1100.0017.0.410	PAYMENT TO JWPEPPER FOR SISI NI MOJA INVOICE	\$3.12
NCB	04/30/2025	1425	JONES, CORY F	V876953	10.82.1100.0017.0.410	PAYMENT TO JWPEPPER FOR SEE YOU AGAIN, A MILLION	\$140.00
NCB	04/30/2025	1425	JONES, CORY F	V876953	10.82.1100.0017.0.410	PAYMENT TO JWPEPPER FOR YOUVE GOT A FRIEND, NOW	\$113.99
NCB	04/30/2025	1425	JONES, CORY F	V876953	10.82.1100.0017.0.410	PAYMENT TO JWPEPPER FOR STAND UP & REMEMBER ME	\$70.00
NCB	04/30/2025	1425	SPITZZERI, ALFRED A	V891564	12.00.2210.0810.0.312	REGISTRATION-EMPLOY PAID -	\$350.00
NCB	04/30/2025	1425	LINK, TANA B	V892030	10.42.3850.4300.2.410	REIMBURSEMENT - FEEDING THE BARBERS AND	\$203.48
NCB	04/30/2025	1425	O'LINC, SANDRA	V893819	12.00.2132.0880.0.333	2025 MILEAGE - 2025 MILEAGE	\$26.81
NCB	04/30/2025	1425	ENGELGAU, SUSAN	V909422	12.00.2132.0880.0.333	2025 MILEAGE - 2025 MILEAGE	\$111.44
NCB	04/30/2025	1425	ROLON, KATHERINE	V91411	10.00.2642.0000.0.333	2025 MILEAGE - 2025 MILEAGE	\$67.06
NCB	04/30/2025	1425	FRIEDRICH, TRAVIS A	V919399	12.00.2331.0810.0.333	2025 MILEAGE - 2025 MILEAGE	\$31.22
NCB	04/30/2025	1425	FRIEDRICH, TRAVIS A	V919399	12.00.2331.0810.0.333	2025 MILEAGE - 2025 MILEAGE	\$34.58
NCB	04/30/2025	1425	CURRY, MICHAEL	V938757	10.01.2210.0123.0.332	TRAVEL - EMPLOYEE PAID - TRAVEL - EMPLOYEE PAID	\$64.75
NCB	04/30/2025	1425	CURRY, MICHAEL	V938757	10.01.2210.0123.0.332	PARKING - PARKING	\$40.00
NCB	04/30/2025	1425	CURRY, MICHAEL	V938757	10.01.2210.0123.0.332	2025 DAY MEALS - ACTUAL - 2025 DAY MEALS -	\$12.03

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1425 - 1425

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☐ Exclude Voided Checks☐ Exclude Manual Checks☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	CURRY, MICHAEL	V938757	10.01.2210.0123.0.332	2025 DAY MEALS – ACTUAL – 2025 DAY MEALS –	\$31.29
NCB	04/30/2025	1425	CURRY, MICHAEL	V938757	10.01.2210.0123.0.332	2025 DAY MEALS – ACTUAL – 2025 DAY MEALS –	\$21.39
NCB	04/30/2025	1425	CURRY, MICHAEL	V938757	10.01.2210.0123.0.332	OTHER – OTHER	\$24.00
NCB	04/30/2025	1425	CURRY, MICHAEL	V938757	10.01.2210.0123.0.333	2025 CONF MILE – 2025 CONF MILE	\$200.20
NCB	04/30/2025	1425	WEAKLY, CARISSA A	V944045	12.00.2332.0820.0.333	2025 MILEAGE – 2025 MILEAGE	\$165.76
NCB	04/30/2025	1425	WEAKLY, CARISSA A	V944045	12.00.2332.0820.0.333	2024 MILEAGE – 2024 MILEAGE	\$79.33
NCB	04/30/2025	1425	NOVAK, MEAGAN	V945196	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$58.94
NCB	04/30/2025	1425	HELM, BRYLAN H	V948705	10.00.2660.0110.0.332	PARKING – PARKING	\$69.00
NCB	04/30/2025	1425	HELM, BRYLAN H	V948705	10.00.2660.0110.0.332	TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$46.60
NCB	04/30/2025	1425	HELM, BRYLAN H	V948705	10.00.2660.0110.0.332	2025 CONF MILE – 2025 CONF MILE	\$198.80
NCB	04/30/2025	1425	HELM, BRYLAN H	V948705	10.00.2660.0110.0.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$874.78
NCB	04/30/2025	1425	HELM, BRYLAN H	V948705	10.00.2660.0110.0.332	PER DIEM – PER DIEM	\$180.00
NCB	04/30/2025	1425	HELM, BRYLAN H	V948705	10.01.2210.0123.0.312	REGISTRATION–EMPLOY PAID –	\$399.00
NCB	04/30/2025	1425	MUSSON, HANNAH G	V948707	10.00.2660.0110.0.333	2025 MILEAGE – 2025 MILEAGE	\$149.80
NCB	04/30/2025	1425	MINOR, YOLANDA R	V956226	10.03.2210.0084.0.333	2025 MILEAGE – 2025 MILEAGE	\$115.08
NCB	04/30/2025	1425	WILLIAMS, JUANITA M	V969631	10.75.2210.4300.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$960.10

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1425 - 1425

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/30/2025	1425	WILLIAMS, JUANITA M	V969631	10.75.2210.4300.1.332	HOTEL – EMPLOYEE PAID – HOTEL – EMPLOYEE PAID	\$67.80
NCB	04/30/2025	1425	WILLIAMS, JUANITA M	V969631	10.75.2210.4300.1.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$40.00
NCB	04/30/2025	1425	WILLIAMS, JUANITA M	V969631	10.75.2210.4300.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$45.00
NCB	04/30/2025	1425	WILLIAMS, JUANITA M	V969631	10.75.2210.4300.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$140.00
NCB	04/30/2025	1425	HAMMEL, ALEXANDRA	V975392	10.00.3850.0085.0.333	2025 MILEAGE – 2025 MILEAGE	\$121.80
NCB	04/30/2025	1425	CONN, ELDON K JR	V98363	10.00.2112.0000.0.333	2025 MILEAGE – 2025 MILEAGE	\$11.34
NCB	04/30/2025	1425	CONN, ELDON K JR	V98363	10.00.2112.0000.0.333	2025 MILEAGE – 2025 MILEAGE	\$27.23
NCB	04/30/2025	1425	HALE, LINDSAY	V989232	12.00.2211.0810.0.333	2025 MILEAGE – 2025 MILEAGE	\$191.59

Check Total: \$41,851.35

Bank Total: \$41,851.35

Fund	Amount
10	\$32,130.72
12	\$9,584.09
20	\$136.54

Fund Totals: \$41,851.35

End of Report

Disbursements Grand Total: \$41,851.35

Decatur School District #61

Disbursement Detail Listing				Bank Name: CONSOLIDATED ACCOUNT 2		Date Range: 04/01/2025 - 04/30/2025		Sort By: Check	
Fiscal Year: 2024-2025				Bank Account: 2892733		Voucher Range: 1397 - 1397		Dollar Limit: \$0.00	
				<input checked="" type="checkbox"/> Print Employee Vendor Names		<input type="checkbox"/> Exclude Voided Checks		<input type="checkbox"/> Exclude Manual Checks	
				<input checked="" type="checkbox"/> Include Non Check Batches					
Check Number	Date	Voucher	Payee	Invoice	Account	Description			Amount

Bank Name: CONSOLIDATED ACCOUNT 2						Bank Account: 2892733	
NCB	04/04/2025	1397	MOORE, KATHERINE S	V206090	38.18.1802.0000.0.699	REIMBURSEMENT- 1/21/25- SCIENCE EXPERIMENT	\$24.98
NCB	04/04/2025	1397	RAY, JOSHUA	V481162	80.00.0000.0000.0.991	TEMPORARY TOTAL	\$1,854.16
						DISABILITY - 03/15/25 -	
NCB	04/04/2025	1397	DAWSON, ANTOINETTE	V509884	80.00.0000.0000.0.991	TEMPORARY TOTAL	\$702.00
						DISABILITY - 03/15/25 -	
Check Total:							\$2,581.14
Bank Total:							\$2,581.14

<u>Fund</u>	<u>Amount</u>
38	\$24.98
80	\$2,556.16
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Fund Totals:	\$2,581.14

End of Report

Disbursements Grand Total:	\$2,581.14
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Decatur School District #61

Disbursement Detail Listing

Fiscal Year: 2024-2025

Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

☒ Print Employee Vendor Names

Date Range: 04/01/2025 - 04/30/2025

Voucher Range: 1404 - 1404

☐ Exclude Voided Checks

☐ Exclude Manual Checks

Sort By: Check

Dollar Limit: \$0.00

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

NCB	04/11/2025	1404	MITCHELL, MICHELLE	V273342	38.42.4203.0000.0.699	REIMBURSEMENT – MCDONALD'S, BLACK	\$10.30
NCB	04/11/2025	1404	MITCHELL, MICHELLE	V273342	38.42.4203.0000.0.699	MCDONALD'S – HAPPY	\$10.78
NCB	04/11/2025	1404	MITCHELL, MICHELLE	V273342	38.42.4203.0000.0.699	MCDONALD'S – LUNCH	\$40.32
NCB	04/11/2025	1404	MITCHELL, MICHELLE	V273342	38.42.4203.0000.0.699	MCDONALD'S – LUNCH	\$18.29
NCB	04/11/2025	1404	MITCHELL, MICHELLE	V273342	38.42.4203.0000.0.699	HUCKS – PIZZAS	\$11.48
Check Total:							\$91.17
Bank Total:							\$91.17

<u>Fund</u>	<u>Amount</u>
38	\$91.17
<hr/>	
Fund Totals:	\$91.17

End of Report

Disbursements Grand Total: \$91.17

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1408 - 1408

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: CONSOLIDATED ACCOUNT 2				Bank Account: 2892733			
NCB	04/17/2025	1408	HOLLY, DAVID T	V142936	38.12.1262.0000.0.699	REIMBURSEMENT – CLASS BANK SUPPLIES FOR SCHOOL	\$285.22
NCB	04/17/2025	1408	HOLLY, DAVID T	V142936	38.12.1262.0000.0.699	SAMS – SCHOOL STORE SUPPLIES	\$12.02
NCB	04/17/2025	1408	RAY, JOSHUA	V168277	80.00.0000.0000.0.991	TEMPORARY TOTAL DISABILITY	\$1,854.16
NCB	04/17/2025	1408	HELM, PAMELA	V215840	38.75.7501.0000.0.699	REIMBURSEMENT – IAR TESTING SNACKS, SAM'S	\$192.04
NCB	04/17/2025	1408	LYBARGER, HANNAH R	V345148	38.82.8245.0000.0.699	REIMBURSEMENT – VISTAPRINT STADIUM CUPS	\$200.60
NCB	04/17/2025	1408	LYBARGER, HANNAH R	V345148	38.82.8245.0000.0.699	AMAZON PURCHASES FOR ITEMS NEEDED FOR SENIOR	\$138.00
NCB	04/17/2025	1408	LYBARGER, HANNAH R	V345148	38.82.8245.0000.0.699	AMAZON PURCHASES FOR ITEMS NEEDED FOR SENIOR	\$197.16
NCB	04/17/2025	1408	MITCHELL, MICHELLE	V401098	38.42.4203.0000.0.699	REIMBURSEMENT: SAVE-A-LOT, GROUND BEEF	\$46.21
NCB	04/17/2025	1408	SONDER, DEBORAH A R	V432602	38.12.1260.0000.0.699	REIMBURSEMENT– PIZZA AND SNACKS FOR 6TH	\$213.15
NCB	04/17/2025	1408	SONDER, DEBORAH A R	V432602	38.12.1260.0000.0.699	SAMS CLUB – CHIPS AND PAPER PRODUCT FOR FIELD	\$72.01
NCB	04/17/2025	1408	DAYKIN, SARA	V521154	38.12.1260.0000.0.699	REIMBURSEMENT – SUPPLIES AND PRIZES FOR THE	\$31.41
NCB	04/17/2025	1408	DAYKIN, SARA	V521154	38.12.1260.0000.0.699	AMAZON – PRIZES AND SUPPLIES	\$231.58
NCB	04/17/2025	1408	HUFF, BRITTANY R	V706275	38.85.8515.0000.0.699	REIMBURSEMENT – LOTFANCY DOG STUFFED	\$18.99

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1408 - 1408

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☐ Exclude Voided Checks

☐ Exclude Manual Checks

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	04/17/2025	1408	HUFF, BRITTANY R	V706275	38.85.8515.0000.0.699	GRACEART PEASANT AMISH HAT PRAIRIE CAP WOMEN	\$56.97
NCB	04/17/2025	1408	HUFF, BRITTANY R	V706275	38.85.8515.0000.0.699	WNEEDU WOMEN'S 3/4 SLEEVE LOOSE CASUAL	\$59.98
NCB	04/17/2025	1408	HUFF, BRITTANY R	V706275	38.85.8515.0000.0.699	WNEEDU WOMENS'S 3/4 SLEEVE LOOSE CASUAL	\$29.99
NCB	04/17/2025	1408	HUFF, BRITTANY R	V706275	38.85.8515.0000.0.699	WNEEDU WOMEN'S 3/4/ SLEEVE LOOSE CASUAL	\$29.99
NCB	04/17/2025	1408	HUFF, BRITTANY R	V706275	38.85.8515.0000.0.699	LOUDSUNG FAKE COLLAR DETACHABLE BLOUSE FALSE	\$51.96
NCB	04/17/2025	1408	HUFF, BRITTANY R	V706275	38.85.8515.0000.0.699	WNEEDU WOMEN'S 3/4 SLEEVE LOOSE CASUAL	\$29.99
NCB	04/17/2025	1408	HUFF, BRITTANY R	V706275	38.85.8515.0000.0.699	GOLDSTITCH MEN'S TUNIC COSTUME HALLOWEEN	\$34.98
NCB	04/17/2025	1408	HUFF, BRITTANY R	V706275	38.85.8515.0000.0.699	GOSUTOYS MIGIC CAPSULE CREATURES - 6 - THEME	\$9.99
NCB	04/17/2025	1408	HUFF, BRITTANY R	V706275	38.85.8515.0000.0.699	DISCOUNT	(\$13.50)
NCB	04/17/2025	1408	HARRINGTON, STEPHANIE	V730785	38.12.1260.0000.0.699	REIMBURSEMENT - SPRING FESTIVAL SUPPLIES AND	\$25.35
NCB	04/17/2025	1408	HARRINGTON, STEPHANIE	V730785	38.12.1260.0000.0.699	SAMS CLUB - SPRING FESTIVAL REWARDS	\$202.14
NCB	04/17/2025	1408	HARRINGTON, STEPHANIE	V730785	38.12.1260.0000.0.699	KROGER - WOW BOARD REWARDS	\$40.38
NCB	04/17/2025	1408	HELM, PAMELA	V933590	38.75.7501.0000.0.699	REIMBURSEMENT - SNACKS FOR IAR TESTING, SAM'S	\$232.43
NCB	04/17/2025	1408	HELM, PAMELA	V933590	38.75.7501.0000.0.699	SNACKS FOR IAR TESTING, SAM'S CLUB	\$233.83

Check Total: \$4,517.03

Bank Total: \$4,517.03

Decatur School District #61

Disbursement Detail Listing

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025

Voucher Range: 1408 - 1408

Sort By: Check

Dollar Limit: \$0.00

☒ Include Non Check Batches

☐ Exclude Voided Checks

☐ Exclude Manual Checks

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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<u>Fund</u>	<u>Amount</u>
38	\$2,662.87
80	\$1,854.16
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Fund Totals:	\$4,517.03

End of Report

Disbursements Grand Total:	\$4,517.03
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Decatur School District #61

Disbursement Detail Listing

Fiscal Year: 2024-2025

Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

☒ Print Employee Vendor Names

Date Range: 04/01/2025 - 04/30/2025

Voucher Range: 1420 - 1420

☐ Exclude Voided Checks

Sort By: Check

Dollar Limit: \$0.00

☒ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

NCB	04/25/2025	1420	REYNA, SERGIO A	V374720	38.13.1304.0000.0.699	REIMBURSEMENT – PRINCIPAL'S VISIT	\$6.97
NCB	04/25/2025	1420	REYNA, SERGIO A	V374720	38.13.1304.0000.0.699	PANERA BREAD	\$40.69
NCB	04/25/2025	1420	BONEBRAKE, MICHELLE R	V449978	38.77.7451.0000.0.699	REIMBURSEMENT – MATERIALS PURCHASE FOR	\$322.84
NCB	04/25/2025	1420	FARRINGTON, KEVIN D	V582127	38.75.7503.0000.0.699	REIMBURSEMENT – WALMART RECEIPT 3/14/25	\$28.98
NCB	04/25/2025	1420	SMITH, KIMBERLY A	V624716	38.75.7520.0000.0.699	REIMBURSEMENT FOR PROGRAMS FROM	\$379.06
NCB	04/25/2025	1420	JOYNER, TEMETHIA T	V632117	38.75.7515.0000.0.699	REIMBURSEMENT – SUPPLIES PURCHASED FOR CAMP	\$671.35

Check Total:	\$1,449.89
Bank Total:	\$1,449.89

Fund	Amount
38	\$1,449.89
Fund Totals:	\$1,449.89

End of Report

Disbursements Grand Total:	\$1,449.89
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# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

349931	04/02/2025	1387	BROEREN RUSSO BUILDERS, INC.	PAY REQ 17.5	10.15.2530.4994.2.324	GENERAL CONSTRUCTIN FOR NEW K-8 MAGNET	\$444,252.48
						Check Total:	\$444,252.48
349932	04/02/2025	1388	BOY SCOUTS OF AMERICA	022	38.75.7515.0000.0.699	OUT OF LINE REQUEST – Outdoor Education	\$28,094.50
						Check Total:	\$28,094.50
349933	04/02/2025	1388	HENRICKSEN	PAY REQ 2	10.15.1250.4994.2.410	INSTALLATION	\$63,853.02
349933	04/02/2025	1388	HENRICKSEN	PAY REQ 2	10.15.1250.4994.2.550	CHANGE ORDER# 1 – TWO (2) WAUSAU MODEL NO	\$19,561.80
349933	04/02/2025	1388	HENRICKSEN	PAY REQ 2	10.15.1250.4994.2.550	BASE BID, ALT BID 1 & 2: HON – ASTIR THREE SEAT	\$10,204.70
						Check Total:	\$93,619.52
349934	04/02/2025	1388	LOURASH & MAHANNAH EXCAVATION LLC	I250402530	10.50.2530.4994.2.319	BASE BID PERSHING – INSTALLATION OF SURFACE	\$39,200.00
349934	04/02/2025	1388	LOURASH & MAHANNAH EXCAVATION LLC	I250402530	10.75.2530.4994.2.319	BASE BID MONTESSORI – INSTALLATION OFSURFACE	\$144,375.00
349934	04/02/2025	1388	LOURASH & MAHANNAH EXCAVATION LLC	I250402530	10.77.2530.4994.2.319	BASE BID JOHNS HILL – INSTALLATION OF SURFACE	\$17,027.50
						Check Total:	\$200,602.50
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.00.0000.0000.0.907	FUEL CREDIT	(\$36,288.06)
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.12.2555.0000.0.331	DENNIS	\$27,101.52
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.12.2555.0048.0.331	DENNIS	\$18,067.68
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.12.2555.0048.0.331	DENNIS	\$3,414.12
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.13.2555.0000.0.331	REGULAR ED – TO/FROM – BAUM	\$15,056.40
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.13.2555.0048.0.331	BAUM	\$373.52
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.13.2555.0048.0.331	INVOICE #1203 DATED 2/28/2025 – SPECIAL ED	\$16,562.04

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.18.2555.0000.0.331	AMERICAN DREAMERS	\$31,618.44
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.18.2555.0048.0.331	ATTENDANTS - AMERICAN DREAMER	\$189.75
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.18.2555.0048.0.331	AMERICAN DREAMER	\$4,516.92
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.22.2555.0000.0.331	FRANKLIN GROVE	\$15,056.40
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.22.2555.0048.0.331	FRANKIN GROVE	\$852.61
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.22.2555.0048.0.331	FRANKLIN GROVE	\$10,539.48
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.33.2555.0048.0.331	SELA	\$19,573.32
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.33.2555.0048.0.331	SELA	\$4,993.99
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.42.2555.0000.0.331	MUFFLEY	\$15,056.40
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.42.2555.0048.0.331	MUFFLEY	\$6,022.56
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.49.2555.0000.0.331	PARSONS	\$19,573.32
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.49.2555.0048.0.331	PARSONS	\$1,556.87
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.49.2555.0048.0.331	PARSONS	\$13,550.76
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.50.2555.0048.0.331	PERSHING	\$5,402.93
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.50.2555.3705.2.331	PERSHING	\$73,775.04
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.60.2555.0000.0.331	SOUTH SHORES	\$12,045.12
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.60.2555.0048.0.331	SOUTH SHORES	\$841.11
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.60.2555.0048.0.331	SOUTH SHORES	\$6,022.56
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.72.2555.0000.0.331	HOPE	\$19,573.32
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.72.2555.0048.0.331	HOPE	\$4,656.58
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.72.2555.0048.0.331	HOPE	\$30,112.80
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.75.2555.0000.0.331	MONTESSORI	\$40,652.28
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.75.2555.0048.0.331	MONTESSORI	\$2,500.10
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.75.2555.0048.0.331	MONTESSORI	\$15,056.40
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.77.2555.0000.0.331	JOHNS HILL	\$31,618.44
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.77.2555.0048.0.331	JOHNS HILL	\$4,516.92
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.77.2555.0048.0.331	JOHNS HILL	\$714.38
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.81.2555.0000.0.331	STEPHEN DECATUR	\$39,146.64
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.81.2555.0048.0.331	STEPHEN DECATUR	\$3,507.50

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.81.2555.0048.0.331	STEPHEN DECATUR	\$21,078.96
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.82.2554.0049.0.331	WORK STUDY EHS SPED	\$4,368.80
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.82.2555.0039.0.331	PE - EISENHOWER	\$1,343.25
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.82.2555.0048.0.331	EISENHOWER	\$19,573.32
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.82.2555.0048.0.331	EISENHOWER	\$3,890.68
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.82.2555.0700.0.331	WORK STUDY REG ED , TECH, AG, AND BUILDING	\$10,186.31
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.85.2554.0049.0.331	WORK STUDY MHS SPED	\$4,368.79
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.85.2555.0000.0.331	MACARTHUR	\$6,022.56
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.85.2555.0048.0.331	MACARTHUR	\$2,930.43
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.85.2555.0048.0.331	MACARTHUR	\$27,101.52
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.85.2555.0700.0.331	WORK STUDY REG. ED, TECH AG AND BUILDING AND	\$10,186.32
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.88.2555.0000.0.331	ALT ED	\$6,022.56
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.88.2555.0048.0.331	ALT ED	\$802.70
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.88.2555.0048.0.331	ALT ED	\$3,011.28
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.90.2555.0000.0.331	ROBERTSON	\$18,067.68
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.93.2555.0048.0.331	OUT OF TOWN ROUTES /ATTENDANTS RIDING ALL	\$33,445.68
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	40.93.2555.0048.0.331	OUT OF TOWN ROUTES	\$12,045.12
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1203	80.93.2546.0099.0.390	SAFETY MONITORS	\$28,052.87
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	10.72.1250.4300.1.331	TITLE - FIELD TRIP - HOPE	\$440.86
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	38.60.6003.0000.0.990	SOUTH SHORES	\$192.29
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	38.75.7504.0000.0.699	ACTIVITY - MONTESSORI	\$542.70
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.12.2554.0551.0.331	DENNIS	\$1,307.84
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.13.2554.0070.0.331	INVOICE #1204 DATED 2/28/2025- FINE ARTS -	\$345.72
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.18.2554.0550.0.331	BOYS ATHLETICS - AMERICAN DREAMER	\$343.71

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.18.2554.0551.0.331	GIRLS ATHLETICS – AMERICAN DREAMER	\$425.45
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.18.2556.0000.0.331	FIELD TRIPS – AMERICAN DREAMER	\$363.14
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.22.2554.0070.0.331	FRANKIN GROVE	\$206.36
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.49.2554.0070.0.331	PARSONS	\$574.86
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.60.2554.0070.0.331	SOUTH SHORES	\$164.15
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.72.2554.0550.0.331	HOPE	\$669.33
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.72.2554.0551.0.331	HOPE	\$1,161.11
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.75.2554.0070.0.331	MONTESSORI	\$385.25
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.75.2554.0551.0.331	MONTESSORI	\$1,651.55
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.77.2554.0550.0.331	JOHNS HILL	\$251.25
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.77.2554.0551.0.331	JOHNS HILL	\$747.05
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.81.2554.0550.0.331	STEPHEN DECATUR	\$263.31
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.81.2554.0551.0.331	STEPHEN DECATUR	\$638.51
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.81.2556.0000.0.331	STEPHEN DECATUR	\$460.96
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.82.2554.0070.0.331	EISENHOWER	\$179.56
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.82.2554.0550.0.331	EISENHOWER	\$2,728.91
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.82.2554.0551.0.331	EISENHOWER	\$3,197.24
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.82.2559.0149.0.331	INNOVATIVE PROGRAM – MACARTHUR	\$417.41
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.85.2554.0550.0.331	MACARTHUR	\$2,358.40
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.85.2554.0551.0.331	MACARTHUR	\$4,244.45
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.85.2555.0048.0.331	SPECIAL ED – MACARTHUR	\$262.64
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.85.2559.0149.0.331	EISENHOWER	\$316.91
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.90.2554.0550.0.331	ROBERTSON	\$430.81
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.90.2554.0551.0.331	ROBERTSON	\$651.24
349935	04/04/2025	1396	ALLTOWN BUS COMPANY, LLS	1204	40.90.2556.0000.0.331	ROBERTSON	\$157.45
Check Total:							\$716,109.41
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.00.0000.0000.0.908	LOCAL PHONE SERVICE	\$22.68

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.00.2660.0110.0.342	LOCAL PHONE SERVICE	\$64.27
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.01.2540.0107.0.342	LOCAL PHONE SERVICE	\$1,593.70
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.01.2540.0107.0.342	LOCAL PHONE SERVICE	(\$0.01)
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.01.2540.0107.0.342	LOCAL PHONE SERVICE	\$7.80
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.01.2540.0107.0.342	LOCAL PHONE SERVICE	\$15.60
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.03.2330.4300.1.342	LOCAL PHONE SERVICE	\$14.88
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.08.2540.0107.0.342	LOCAL PHONE SERVICE	\$37.56
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.12.2540.0107.0.342	LOCAL PHONE SERVICE	\$37.56
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.12.2540.0107.0.342	LOCAL PHONE SERVICE	\$52.44
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.12.2540.0107.0.342	LOCAL PHONE SERVICE	\$37.56
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.13.2540.0107.0.342	LOCAL PHONE SERVICE	\$52.44
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.18.2540.0107.0.342	LOCAL PHONE SERVICE	\$52.44
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.22.2540.0107.0.342	LOCAL PHONE SERVICE	\$52.44
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.24.2540.0107.0.342	LOCAL PHONE SERVICE	\$22.68
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.42.2540.0107.0.342	LOCAL PHONE SERVICE	\$193.92
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.42.2540.0107.0.342	LOCAL PHONE SERVICE	\$7.80
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.49.2540.0107.0.342	LOCAL PHONE SERVICE	\$22.68
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.50.2540.0107.0.342	LOCAL PHONE SERVICE	\$258.56
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.60.2540.0107.0.342	LOCAL PHONE SERVICE	\$67.32
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.72.2540.0107.0.342	LOCAL PHONE SERVICE	\$52.44
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.72.2540.0107.0.342	LOCAL PHONE SERVICE	\$54.17
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.75.2540.0107.0.342	LOCAL PHONE SERVICE	\$37.56
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.77.2540.0107.0.342	LOCAL PHONE SERVICE	\$7.80
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.77.2540.0107.0.342	LOCAL PHONE SERVICE	\$457.41
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.81.2540.0107.0.342	LOCAL PHONE SERVICE	\$258.56
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.81.2540.0107.0.342	LOCAL PHONE SERVICE	\$7.80
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.82.2410.0010.0.342	LOCAL PHONE SERVICE	\$134.23
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.85.2410.0010.0.342	LOCAL PHONE SERVICE	\$134.23
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.93.2540.0107.0.342	LOCAL PHONE SERVICE	\$0.23
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.99.2540.0107.0.342	LOCAL PHONE SERVICE	\$14.88

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names ☒ Exclude Voided Checks ☐ Exclude Manual Checks ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	10.99.2540.0107.0.342	LOCAL PHONE SERVICE	\$29.76
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	12.00.2330.0810.0.342	LOCAL PHONE SERVICE	\$75.12
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	20.03.2540.0669.0.342	LOCAL PHONE SERVICE	\$54.17
349936	04/04/2025	1396	AT & T	217 424 3000-558-3	20.08.2540.0669.0.342	LOCAL PHONE SERVICE	\$54.17
Check Total:							\$3,986.85
349937	04/04/2025	1396	ATLAS TRAVEL	0091110	10.18.2210.4331.1.332	INVOICE- 3/25/25- THUR, JUL 17 FLIGHT SOUTHWEST	\$296.96
349937	04/04/2025	1396	ATLAS TRAVEL	0091110	10.18.2210.4331.1.332	THUR, JUL 17 FLIGHT SOUTHWEST AIRLINES	\$296.96
349937	04/04/2025	1396	ATLAS TRAVEL	0091110	10.18.2210.4331.1.332	THUR, JUL 17 FLIGHT SOUTHWEST AIRLINES	\$296.96
349937	04/04/2025	1396	ATLAS TRAVEL	0091110	10.18.2210.4331.1.332	ST LOUIS INTL SERVICE FEE	\$105.00
349937	04/04/2025	1396	ATLAS TRAVEL	0091111	10.18.2210.4331.1.332	INVOICE- 3/25/25- TARA PITT- THUR, JUL 17 DELTA	\$286.97
349937	04/04/2025	1396	ATLAS TRAVEL	0091111	10.18.2210.4331.1.332	DENA FLANIGAN- THUR, JUL 17 DELTA AIR LINES INC	\$286.97
349937	04/04/2025	1396	ATLAS TRAVEL	0091111	10.18.2210.4331.1.332	CHICAGO OHARE SERVICE	\$70.00
349937	04/04/2025	1396	ATLAS TRAVEL	0091113	10.18.2210.4331.1.332	INVOICE- 3/25/25- KATHERINE MOORE- THUR	\$607.97
349937	04/04/2025	1396	ATLAS TRAVEL	0091113	10.18.2210.4331.1.332	BLOOMINGTON IL SERVICE FEE	\$35.00
349937	04/04/2025	1396	ATLAS TRAVEL	0091115	10.18.2210.4331.1.332	INVOICE- 3/25/25- TIMOTHY SHELLY- THU JUL	\$696.97
349937	04/04/2025	1396	ATLAS TRAVEL	0091115	10.18.2210.4331.1.332	BLOOMINGTON IL SERVICE FEE	\$35.00
349937	04/04/2025	1396	ATLAS TRAVEL	0091116	10.18.2210.4331.1.332	INVOICE- 3/25/25- LISA WHERRY- THUR JUL 17	\$696.97
349937	04/04/2025	1396	ATLAS TRAVEL	0091116	10.18.2210.4331.1.332	FERLAXNES CARSON- THUR JUL 17 DELTA AIR LINES INC	\$696.97

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349937	04/04/2025	1396	ATLAS TRAVEL	0091116	10.18.2210.4331.1.332	BLOOMINGTON IL SERVICE FEE	\$70.00
349937	04/04/2025	1396	ATLAS TRAVEL	0091117	10.18.2210.4331.1.332	INVOICE- 3/25/25- JENNIFER HUTTON- THUR	\$696.97
349937	04/04/2025	1396	ATLAS TRAVEL	0091117	10.18.2210.4331.1.332	BRITTANY MASSEY- THUR JUL 17 DELTA AIR LINES INC	\$696.97
349937	04/04/2025	1396	ATLAS TRAVEL	0091117	10.18.2210.4331.1.332	LINDA STUBBLEFIELD- THUR JUL 17 DELTA AIR LINES INC	\$696.97
349937	04/04/2025	1396	ATLAS TRAVEL	0091117	10.18.2210.4331.1.332	BLOOMINGTON IL SERVICE FEE	\$105.00
349937	04/04/2025	1396	ATLAS TRAVEL	0091118	10.18.2210.4331.1.332	INVOICE- 3/25/25- APRIL BACON-THUS JUL 17 DELTA	\$696.97
349937	04/04/2025	1396	ATLAS TRAVEL	0091118	10.18.2210.4331.1.332	WHITNEY BROWN-THUS JUL 17 DELTA AIR LINES INC	\$696.97
349937	04/04/2025	1396	ATLAS TRAVEL	0091118	10.18.2210.4331.1.332	BLOOMINGTON IL SERVICE FEE	\$70.00
Check Total:							\$8,138.55
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	10.00.0000.0000.0.908	ELECTRIC	\$708.40
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.01.2540.0688.0.466	ELECTRIC	\$623.52
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.03.2540.0688.0.466	ELECTRIC	\$299.35
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.08.2540.0688.0.466	ELECTRIC	\$236.62
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.08.2540.0688.0.466	ELECTRIC	\$340.90
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.12.2540.0688.0.466	ELECTRIC	\$2,594.53
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.13.2540.0688.0.466	ELECTRIC	\$3,552.54
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.18.2540.0688.0.466	ELECTRIC	\$1,351.65

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names ☒ Exclude Voided Checks ☐ Exclude Manual Checks ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.22.2540.0688.0.466	ELECTRIC	\$1,259.29
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.24.2540.0688.0.466	ELECTRIC	\$7.55
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.42.2540.0688.0.466	ELECTRIC	\$1,643.73
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.49.2540.0688.0.466	ELECTRIC	\$1,471.09
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.50.2540.0688.0.466	ELECTRIC	\$1,468.81
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.60.2540.0688.0.466	ELECTRIC	\$991.05
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.72.2540.0688.0.466	ELECTRIC	\$5,868.50
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.81.2540.0688.0.466	ELECTRIC	\$19,107.36
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.82.2540.0688.0.466	ELECTRIC	\$10,406.50
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.85.2540.0688.0.466	ELECTRIC	\$7,276.08
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.99.2540.0688.0.466	ELECTRIC	\$2,433.72
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	20.99.2540.0688.0.466	ELECTRIC	\$1,878.55
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	22.00.2540.0810.0.466	ELECTRIC	\$782.95
349938	04/04/2025	1396	CONSTELLATION NEWENERGY INC	70443817301	22.00.2540.0844.0.466	ELECTRIC	\$138.17
Check Total:							\$64,440.86
349939	04/04/2025	1396	DAMRON, KAREN D	V457930	80.00.0000.0000.0.991	TEMPORARY TOTAL	\$1,371.58
DISABILITY - 03/15/25 -							
Check Total:							\$1,371.58
349940	04/04/2025	1396	HORVATH, GARY N	V528471	80.00.2362.0201.0.384	TEMPORARY TOTAL	\$2,106.54
DISABILITY - 03/15/25 -							
Check Total:							\$2,106.54
349941	04/04/2025	1396	HUNT, JACOB	V778417	80.00.2362.0201.0.384	TEMPORARY TOTAL	\$1,129.44
DISABILITY - 03/15/25 -							

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$1,129.44
349942	04/04/2025	1396	IISHA DEAN	3-20-225.	38.85.8564.0000.0.699	PLEASE CUT SEPARATE CHECK AND SEND TO MHS,	\$1,010.00
Check Total:							\$1,010.00
349943	04/04/2025	1396	IISHA DEAN	3-20-225	38.85.8564.0000.0.699	INVOICE – PROM DECOR SET UP – NOTE – PLEASE CUT	\$1,010.00
Check Total:							\$1,010.00
349944	04/04/2025	1396	IL ELEMENTARY SCHOOL ASSN	FRANKLIN GROVE	10.22.1595.0000.0.640	2025–2026 IESA REGISTRATION FEE SCHOOL	\$275.00
Check Total:							\$275.00
349945	04/04/2025	1396	J FOUR, INC	503.092124	38.82.8260.0000.0.699	INVOICE NUMBER 503.093124 TO PAY FOR	\$987.09
Check Total:							\$987.09
349946	04/04/2025	1396	KIRBY MEDICAL CENTER	GN057813	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT – AARON	\$1,149.14
Check Total:							\$1,149.14
349947	04/04/2025	1396	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	155907	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT – ELIZABETH	\$245.00
349947	04/04/2025	1396	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	156464	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT – KIMBERLY	\$853.00
349947	04/04/2025	1396	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	156858	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT – STEPHANIE VAIL	\$510.00
349947	04/04/2025	1396	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	157110	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT – ADAM DETMERS	\$655.00
349947	04/04/2025	1396	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	157339	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT – ADAM DETMERS	\$245.00
349947	04/04/2025	1396	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	157817	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT – ANTHONY	\$470.30
349947	04/04/2025	1396	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	157980	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT – ANTHONY	\$245.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349947	04/04/2025	1396	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	158020	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT - ADAM DETMERS	\$245.00
349947	04/04/2025	1396	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	158151	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT - KAYLA N	\$245.00
349947	04/04/2025	1396	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	158461	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT - STEPHANIE L	\$341.00
Check Total:							\$4,054.30
349948	04/04/2025	1396	ROBERTSON CHARTER SCHOOL 4TH QTR PER CAPITA		10.90.1115.0189.0.390	4th QUARTER CHARTER SCHOOL PER CAPITA	\$1,097,826.00
Check Total:							\$1,097,826.00
349949	04/04/2025	1396	SCHIENSCHANG, ANTHONY	V605247	80.00.2362.0201.0.384	TEMPORARY TOTAL DISABILITY - 03/15/25 -	\$1,387.00
Check Total:							\$1,387.00
349950	04/04/2025	1396	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11982	80.00.0000.0000.0.991	MEDICAL BILL REVIEW - INVOICE #7030-11982	\$9.26
349950	04/04/2025	1396	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11988	80.00.2362.0201.0.384	MEDICAL BILL REVIEW - INVOICE #7030-11988	\$10.77
349950	04/04/2025	1396	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11989	80.00.0000.0000.0.991	MEDICAL BILL REVIEW - INVOICE #7030-11989	\$13.73
349950	04/04/2025	1396	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11990	80.00.2362.0201.0.384	MEDICAL BILL REVIEW - INVOICE #7030-11990	\$359.51
349950	04/04/2025	1396	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11998	80.00.2362.0201.0.384	MEDICAL BILL REVIEW - INVOICE #7030-11998	\$12.98
349950	04/04/2025	1396	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11999	80.00.0000.0000.0.991	MEDICAL BILL REVIEW - INVOICE #7030-11999	\$12.98
349950	04/04/2025	1396	SEDGWICK CLAIMS MANAGEMENT SVC	7030-12000	80.00.2362.0201.0.384	MEDICAL BILL REVIEW - INVOICE #7030-12000	\$12.12
349950	04/04/2025	1396	SEDGWICK CLAIMS MANAGEMENT SVC	7030-12001	80.00.2362.0201.0.384	MEDICAL BILL REVIEW - INVOICE #7030-12001	\$13.22
Check Total:							\$444.57

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349951	04/04/2025	1396	THEODORE FISHER	002	38.75.7507.0000.0.699	PERFORMANCE FOR BLACK HISTORY MONTH BY THEO	\$100.00
Check Total:							\$100.00
349952	04/04/2025	1396	U S POSTAL SERVICE.	ACCT # 08030162	10.00.2310.0108.0.341	POSTAGE FOR POSTAGE MACHINE	\$5,000.00
Check Total:							\$5,000.00
349953	04/04/2025	1398	DECATUR EDUCATION ASSOCIATION	V982713	10.00.0000.0000.0.064	DUES - DEA	\$22,023.87
Check Total:							\$22,023.87
349954	04/04/2025	1398	DECATUR EDUCATIONAL SUPPORT	V638692	10.00.0000.0000.0.067	DUES - DESPA	\$1,379.87
Check Total:							\$1,379.87
349955	04/04/2025	1398	EDUCATIONAL BENEFIT COOPERATIVE	V91152	10.00.0000.0000.0.060	HEALTH INS	\$1,335,957.16
349955	04/04/2025	1398	EDUCATIONAL BENEFIT COOPERATIVE	V91152	10.00.0000.0000.0.061	RETIREE COBRA	\$10,889.30
349955	04/04/2025	1398	EDUCATIONAL BENEFIT COOPERATIVE	V91152	10.00.0000.0000.0.062	ER BASIC LIFE	\$5,555.44
349955	04/04/2025	1398	EDUCATIONAL BENEFIT COOPERATIVE	V91152	10.00.0000.0000.0.077	EE BASIC LIFE	\$2.10
Check Total:							\$1,352,404.00
349956	04/04/2025	1398	FIDELITY SECURITY LIFE INSURANCE CO	V793850	10.00.0000.0000.0.086	EE VISION- FEB	\$8,308.21
349956	04/04/2025	1398	FIDELITY SECURITY LIFE INSURANCE CO	V793850	10.00.0000.0000.0.086	EE VISION- APRIL	\$8,501.84
Check Total:							\$16,810.05
349957	04/04/2025	1398	RELIANCE STANDARD LIFE INSURANCE CO	V927817	10.00.0000.0000.0.085	EE VOL LIFE	\$16,733.16
349957	04/04/2025	1398	RELIANCE STANDARD LIFE INSURANCE CO	V927817	10.00.0000.0000.0.085	EE AD&D	\$2,754.20
Check Total:							\$19,487.36
349958	04/04/2025	1398	RELIASTAR LIFE INSURANCE COMPANY	V266642	10.00.0000.0000.0.087	EE VOL BENEFITS	\$8,054.07
Check Total:							\$8,054.07
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	10.00.0000.0000.0.908	ELECTRIC DISTRIBUTION	\$672.40
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.01.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$718.03

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.03.2540.0687.0.465	ELECTRIC DISTRIBUTION	\$533.36
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.03.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$312.23
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.08.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$522.39
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.12.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$9,187.35
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.13.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$3,652.49
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.18.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$1,529.72
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.22.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$4,731.07
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.24.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$50.81
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.42.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$1,450.73
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.49.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$1,285.39
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.50.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$1,331.17
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.60.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$1,068.61
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.72.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$6,079.93
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.75.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$2,899.10
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.77.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$18,137.92
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.81.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$17,530.68
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.82.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$7,838.27
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.85.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$7,911.82
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	20.99.2540.0688.0.466	ELECTRIC DISTRIBUTION	\$1,658.43
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	22.00.2540.0810.0.466	ELECTRIC DISTRIBUTION	\$127.94
349959	04/11/2025	1403	AMEREN ILLINOIS	V794955	22.00.2540.0844.0.466	ELECTRIC DISTRIBUTION	\$725.00
Check Total:							\$89,954.84
349960	04/11/2025	1403	ANGELO RINCHIUSO	V421330	38.95.9506.0000.0.699	INVOICE - TRACK STARTER FOR ELEMENTARY CITY	\$150.00
Check Total:							\$150.00
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.00.2560.0223.0.315	HALF DAY SNACKS ON 03.12.2025	\$4,970.43
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.12.2560.0225.0.315	BAUM ELEMENTARY CONTRACTED MEALS	\$18,497.11

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.12.2560.0225.0.315	DENNIS ELEMENTARY CONTRACTED MEALS	\$31,526.84
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.12.2560.0225.0.315	DENNIS EXTENDED DAY SNACKS/SUPPER	\$1,935.54
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.12.2560.4240.1.410	FRESH FRUITS & VEGETABLE PROGRAM DENNIS	\$4,276.82
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.13.2560.0225.0.315	BAUM EXTENDED DAY SNACKS/SUPPER	\$1,971.46
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.13.2560.4240.1.410	FRESH FRUITS & VEGETABLES PROGRAM	\$2,410.32
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.18.2560.0225.0.315	AMERICAN DREAMER ACADEMY CONTRACTED	\$23,309.13
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.18.2560.0225.0.315	AMERICAN DREAMER EXTENDED DAY	\$1,899.62
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.18.2560.4240.1.410	FRESH FRUITS & VEGETABLES PROGRAM	\$3,270.78
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.22.2560.0225.0.315	FRANKLIN GROVE EXTENDED DAY	\$1,983.43
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.22.2560.0225.0.315	FRANKLIN GROVE ELEMENTARY CONTRACTED	\$24,135.29
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.22.2560.4240.1.410	FRESH FRUIT & VEGETABLE PROGRAM FRANKLIN	\$3,482.24
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.33.2560.0225.0.315	HARRIS EXTENDED DAY SNACKS/SUPPER	\$171.60
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.33.2560.0225.0.315	HARRIS ALTERNATICE ED CONTRACTED MEALS	\$2,420.49
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.42.2560.0225.0.315	MUFFLEY ELEMENTARY CONTRACTED MEALS	\$22,843.41
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.42.2560.0225.0.315	MUFFLEY EXTENDED DAY SNACKS/SUPPER	\$2,147.05

# Decatur School District #61

## Disbursement Detail Listing

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Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.42.2560.4240.1.410	FRESH FRUITS & VEGETABLE PROGRAM MUFFLEY	\$2,837.33
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.49.2560.0225.0.315	PARSONS ELEMENTARY CONTRACTED MEALS	\$28,069.40
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.49.2560.0225.0.315	PARSONS EXTENDED DAY SNACKS/SUPPER	\$2,721.73
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.49.2560.4240.1.410	FRESH FRUITS & VEGETABLE ORIGRAM PARSONS	\$3,566.59
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.50.2560.0225.0.315	PERSHING PRE-K EXTENDED DAY SNACKS SUPPER	\$331.24
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.50.2560.3705.2.410	PERSHING-EES SNACKS	\$7,872.00
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.60.2560.0225.0.315	SOUTH SHORES ELEMENTARY CONTRACTED	\$18,507.55
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.60.2560.0225.0.315	SOUTH SHORES EXTENDED DAY SNACKS/SUPPER	\$1,588.34
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.72.2560.0225.0.315	HOPE ACADEMY CONTRACTED MEALS	\$31,650.95
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.72.2560.0225.0.315	HOPE EXTENDED DAY SNACKS/SUPPER	\$1,552.42
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.75.2560.0225.0.315	MONTESSORI ACADEMY OF PEACE CONTRACTED MEALS	\$34,228.78
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.75.2560.0225.0.315	MONTESSORI EXTENDED DAY SNACKS/SUPPER	\$4,405.84
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.77.2560.0225.0.315	JOHNS HILL EXTENDED DAY SNACKS/SUPPER	\$2,582.05
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.77.2560.0225.0.315	JOHNS HILL MAGNET CONTRACTED MEALS	\$35,452.22
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.77.2560.4240.1.410	FRESH FRUITS VEETABLE PROGRAM JOHNS HILL	\$4,827.81

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names    ☒ Exclude Voided Checks    ☐ Exclude Manual Checks    ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.81.2560.0225.0.315	S DECATUR MIDDLE SCHOOL CONTRACTED	\$22,282.16
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.81.2560.0225.0.315	SDMS EXTENDED DAY SNACKS/SUPPER	\$502.84
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.82.2560.0225.0.315	INVOICE#400253700-0003 37 EISENHAUER HIGH	\$27,709.16
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.85.2560.0225.0.315	MACARTHUR HIGH SCHOOL CONTRACTED MEALS	\$33,437.92
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250122 MELISSA BRADFORD	\$118.50
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250123 ANDREA BARRY	\$500.00
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250124 MELISSA BRADFORD	\$270.00
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250125 TASIA BURKS	\$450.00
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250126 VAL TALLEY	\$620.00
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250127 MORGAN RINGEL	\$1,000.00
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250128 KRISTIE MULLINEX	\$650.00
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250130 CURTIS LINDSEY	\$180.00
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250131 CURTIS LINDSEY	\$157.50
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250132 MELISSA BRADFORD	\$118.50
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250133 TASIA BURKS	\$450.00

# Decatur School District #61

## Disbursement Detail Listing

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Sort By: Check  
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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250134 CURTIS LINDSEY	\$262.50
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.93.2560.0225.0.412	INVOICE #250135 MICHELLE MITCHELL	\$517.50
349961	04/11/2025	1403	ARAMARK SCHOOL SUPPORT SERVICES	400253700-000331.	10.97.2560.0225.0.315	PERSHING PRE-K CONTRACTED MEALS	\$1,360.19
Check Total:							\$422,032.58
349962	04/11/2025	1403	AT & T	217-362-2007 134 0.	10.85.2410.0010.0.342	POTS LINES AT MHS	\$457.41
Check Total:							\$457.41
349963	04/11/2025	1403	ATLAS TRAVEL	0091120	10.03.2210.4932.1.332	INVOICE 0091120 - NICHOLE CRISSUP FLIGHT	\$625.95
349963	04/11/2025	1403	ATLAS TRAVEL	0091122	10.85.2210.4932.1.332	INVOICE #0091122 - PLANE TO DC FOR MODEL SCHOOL	\$460.95
349963	04/11/2025	1403	ATLAS TRAVEL	0091122	10.85.2210.4932.1.332	ATLAS TRAVEL PROCESSING FEE	\$35.00
349963	04/11/2025	1403	ATLAS TRAVEL	0091123	10.85.2210.4932.1.332	INVOICE #0091123 - FLIGHT TO DC MODEL	\$939.90
349963	04/11/2025	1403	ATLAS TRAVEL	0091123	10.85.2210.4932.1.332	ATLAS TRAVEL \$35 PROCESSING FEE	\$70.00
349963	04/11/2025	1403	ATLAS TRAVEL	0091124	10.01.2210.0123.0.332	INVOICE #0091124- MICHAEL LEE COZIAHR TO	\$451.96
Check Total:							\$2,583.76
349964	04/11/2025	1403	BIST/CORNERSTONES OF CARE	V573096	10.60.2210.4331.1.312	INVOICE - BIST VISION TEAM CONFERENCE PROVIDED BY	\$825.00
Check Total:							\$825.00
349965	04/11/2025	1403	CITY OF DECATUR	V772189	20.93.2540.0651.0.464	LOCAL MOTOR FUEL TAX FOR NON-DIESEL FUEL.	\$94.58
349965	04/11/2025	1403	CITY OF DECATUR	V772189	40.00.2550.0000.0.464	INTERNAL BLANKET - DO NOT SEND TO SUPPLIER.	\$361.75
Check Total:							\$456.33
349966	04/11/2025	1403	CITY OF DECATUR-WATER	42716236	20.72.2540.0690.0.370	HOPE - WATER/SEWER	\$47.94

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$47.94
349967	04/11/2025	1403	COMMERCIAL MAIL SERVICES	105.3.25	10.00.2310.0108.0.341	REPLACES PO#10240378 **BLANKET ORDER FOR	\$458.92
Check Total:							\$458.92
349968	04/11/2025	1403	DECATUR MEMORIAL HOSPITAL	ACCT 511127633911	80.00.0000.0000.0.991	WORK COMP MEDICAL PAYMENT - NEWLAND,	\$153.17
349968	04/11/2025	1403	DECATUR MEMORIAL HOSPITAL	ACCT. 5511127633911	80.00.0000.0000.0.991	WORK COMP MEDICAL PAYMENT - NEWLAND,	\$218.03
Check Total:							\$371.20
349969	04/11/2025	1403	FAIRFIELD INN & SUITES KANSAS CITY	CONF #74039372	10.60.2210.4331.1.332	RESERVATION CONFIRMATION 74039372	\$225.33
349969	04/11/2025	1403	FAIRFIELD INN & SUITES KANSAS CITY	CONF #74039439	10.60.2210.4331.1.332	RESERVATION CONFIRMATION 74039439	\$225.33
349969	04/11/2025	1403	FAIRFIELD INN & SUITES KANSAS CITY	CONF #74039658	10.60.2210.4331.1.332	RESERVATION CONFIRMATION #74039658	\$225.33
Check Total:							\$675.99
349970	04/11/2025	1403	HAMPTON INN & SUITES DOWNTOWN - ST PAUL	536878	10.22.2210.4331.1.332	INVOICE 536878 - KELSEY RIGSBY HOTEL	\$614.56
349970	04/11/2025	1403	HAMPTON INN & SUITES DOWNTOWN - ST PAUL	536878	10.22.2210.4331.1.332	MELISSA SCHULZ HOTEL CONFIRMATION FOR	\$614.57
349970	04/11/2025	1403	HAMPTON INN & SUITES DOWNTOWN - ST PAUL	536878	10.22.2210.4331.1.332	KIMBERLY BRUMMETT HOTEL CONFIRMATION FOR	\$614.57
Check Total:							\$1,843.70
349972	04/11/2025	1403	HUMPHREYS HALF MOON INN	V457118	10.03.2210.4932.1.332	INVOICE 032625 - NICHOLE CRISSUP 4 NIGHT STAY FOR	\$1,202.96
Check Total:							\$1,202.96
349973	04/11/2025	1403	I S T E & ASCD	CONF 14878023	10.01.2210.0123.0.312	INVOICE - ISTE LIVE 25 SAN ANTONIO REGISTRATION	\$695.00
349973	04/11/2025	1403	I S T E & ASCD	CONF 14878023	10.01.2210.0123.0.312	BASIC MEMBERSHIP (STD)	\$99.00
349973	04/11/2025	1403	I S T E & ASCD	CONF 14878023	10.01.2210.0123.0.312	LEADERSHIP EXCHANGE (LX)	\$89.00
Check Total:							\$883.00

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	BAUM ELEMENTARY	10.13.1595.0000.0.640	IESA REGISTRATION FOR 2025-2026	\$275.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1523.0502.0.640	2025 7th GRADE BASKETBALL MIDDLE	\$65.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1523.0502.0.640	2025 8th GRADE BASKETBALL MIDDLE	\$65.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1523.0503.0.640	2025 CROSS COUNTRY MIDDLE SCHOOL GIRLS FEES	\$120.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1523.0507.0.640	2026 7TH GRADE MIDDLE SCHOOL TRACK GIRLS FEES	\$70.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1523.0507.0.640	2026 8TH GRADE MIDDLE SCHOOL TRACK GIRLS FEES	\$70.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1523.0511.0.640	2026 8th GRADE VOLLEYBALL MIDDLE	\$65.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1523.0511.0.640	2026 7th GRADE VOLLEYBALL MIDDLE	\$65.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1523.0512.0.640	2025 SOFTBALL MIDDLE SCHOOL GIRLS FEES	\$65.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1563.0501.0.640	INVOICE - REGISTRATION FOR THE FOLLOWING	\$65.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1563.0502.0.640	2025-2026 7th GRADE BASKETBALL MIDDLE	\$65.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1563.0502.0.640	2025-2026 8th GRADE BASKETBALL MIDDLE	\$65.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1563.0503.0.640	2025 CROSS COUNTRY BASEBALL MIDDLE SCHOOL	\$120.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1563.0507.0.640	2026 7TH GRADE MIDDLE SCHOOL TRACK BOYS FEES	\$70.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1563.0507.0.640	2026 8TH GRADE MIDDLE SCHOOL TRACK BOYS FEES	\$70.00

# Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1563.0508.0.640	2025-2026 WRESTLING MIDDLE SCHOOL FEES	\$75.00
349974	04/11/2025	1403	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.2410.0010.0.640	2025-2026 MEMBERSHIP	\$275.00
Check Total:							\$1,665.00
349975	04/11/2025	1403	INSTRUCTIONAL COACHING GROUP	REF #43418189	10.03.2210.4932.1.312	INVOICE REFERENCE NUMBER 43418189 - 2024	\$449.00
Check Total:							\$449.00
349976	04/11/2025	1403	MEDRISK LLC	ACCT 7322802011	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT - MOORE,	\$267.78
349976	04/11/2025	1403	MEDRISK LLC	ACCT 7322802012	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT - MOORE,	\$409.39
349976	04/11/2025	1403	MEDRISK LLC	ACCT 7322802013	80.00.2362.0201.0.384	WORK COMP MEDICAL PAYMENT - MOORE,	\$262.12
Check Total:							\$939.29
349977	04/11/2025	1403	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	148253	80.00.2362.0201.0.384	WORKERS' COMPENSATION MEDICAL PAYMENT - NOAH	\$125.00
349977	04/11/2025	1403	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	153686	80.00.2362.0201.0.384	WORKERS' COMPENSATION MEDICAL PAYMENT -	\$55.00
349977	04/11/2025	1403	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	156789	80.00.2362.0201.0.384	WORKERS' COMPENSATION MEDICAL PAYMENT -	\$55.00
Check Total:							\$235.00
349978	04/11/2025	1403	RIPPLE'S AUTO BODY	17654	20.93.2540.0650.0.323	LABOR, BODY	\$2,312.00
349978	04/11/2025	1403	RIPPLE'S AUTO BODY	17654	20.93.2540.0650.0.323	LABOR, REFINISH	\$714.00
349978	04/11/2025	1403	RIPPLE'S AUTO BODY	17654	20.93.2540.0650.0.323	LABOR, MECHANICAL	\$80.00
349978	04/11/2025	1403	RIPPLE'S AUTO BODY	17654	20.93.2540.0650.0.410	MATERIAL, PAINT	\$504.00
349978	04/11/2025	1403	RIPPLE'S AUTO BODY	17654	20.93.2540.0650.0.410	MISCELLANEOUS	\$55.00
349978	04/11/2025	1403	RIPPLE'S AUTO BODY	17654	20.93.2540.0650.0.410	INVOICE# 17654 - PARTS FOR AUTO BODY REPAIR ON	\$1,706.42
Check Total:							\$5,371.42

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349979	04/11/2025	1403	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11981-1	80.00.0000.0000.0.991	MEDICAL BILL REVIEW – INVOICE #7030–11981–1	\$9.26
349979	04/11/2025	1403	SEDGWICK CLAIMS MANAGEMENT SVC	7030-12002	80.00.2362.0201.0.384	MEDICAL BILL REVIEW – INVOICE #7030–12002	\$12.43
349979	04/11/2025	1403	SEDGWICK CLAIMS MANAGEMENT SVC	7030-12003	80.00.2362.0201.0.384	MEDICAL BILL REVIEW – INVOICE #7030–12003	\$12.37
349979	04/11/2025	1403	SEDGWICK CLAIMS MANAGEMENT SVC	7030-12004	80.00.2362.0201.0.384	MEDICAL BILL REVIEW – INVOICE #7030–12004	\$16.64
349979	04/11/2025	1403	SEDGWICK CLAIMS MANAGEMENT SVC	7030-12005	80.00.2362.0201.0.384	MEDICAL BILL REVIEW – INVOICE #7030–12005	\$10.48
349979	04/11/2025	1403	SEDGWICK CLAIMS MANAGEMENT SVC	7030-12006	80.00.2362.0201.0.384	MEDICAL BILL REVIEW – INVOICE #7030–12006	\$22.94
349979	04/11/2025	1403	SEDGWICK CLAIMS MANAGEMENT SVC	7030-12014	80.00.2362.0201.0.384	MEDICAL BILL REVIEW – INVOICE #7030–12014	\$17.41
349979	04/11/2025	1403	SEDGWICK CLAIMS MANAGEMENT SVC	7030-12015	80.00.2362.0201.0.384	MEDICAL BILL REVIEW – INVOICE #7030–12015	\$19.49
Check Total:							\$121.02
349980	04/11/2025	1403	SERGIO REYNA	V854024	10.13.1100.0080.0.410	DOMINOS PIZZA	\$112.50
349980	04/11/2025	1403	SERGIO REYNA	V854024	10.13.1100.0080.0.410	FASTBRIDGE REWARDS	
349980	04/11/2025	1403	SERGIO REYNA	V854024	10.13.1100.0080.0.410	CASEY'S – ATTENDANCE REWARDS	\$26.00
349980	04/11/2025	1403	SERGIO REYNA	V854024	38.13.1301.0000.0.699	PETTY CASH	\$19.25
349980	04/11/2025	1403	SERGIO REYNA	V854024	38.13.1301.0000.0.699	REPLENISHMENT – RECEIPTS	
Check Total:							\$157.75
349981	04/11/2025	1403	SIU CENTER FOR FAMILY MEDICINE	ACCT 623055	80.00.2362.0201.0.384	WORK COMP MEDICAL	\$375.65
349981	04/11/2025	1403	SIU CENTER FOR FAMILY MEDICINE	ACCT 623055	80.00.2362.0201.0.384	PAYMENT – BRYAN FORD –	
Check Total:							\$375.65
349982	04/11/2025	1403	TMESYS, LLC	ACCT 0167085805	80.00.0000.0000.0.991	WORK COMP MEDICAL	\$59.24
349982	04/11/2025	1403	TMESYS, LLC	ACCT 0167085805	80.00.0000.0000.0.991	PAYMENT – NEWLAND,	

# Decatur School District #61

## Disbursement Detail Listing

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Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names ☒ Exclude Voided Checks ☐ Exclude Manual Checks ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349982	04/11/2025	1403	TMESYS, LLC	ACCT 0167832732	80.00.0000.0000.0.991	WORK COMP MEDICAL PAYMENT - NEWLAND,	\$217.43
349982	04/11/2025	1403	TMESYS, LLC	ACCT 0167845750	80.00.0000.0000.0.991	WORK COMP MEDICAL PAYMENT - NEWLAND,	\$34.34
Check Total:							\$311.01
349983	04/11/2025	1403	TYLER BUSINESS FORMS	QUOTE 34853	10.00.2520.0104.0.410	QUOTE/PROFORMA INVOICE #34853 - BLANK TOP	\$949.82
Check Total:							\$949.82
349985	04/11/2025	1403	WM CORPORATE SERVICES, INC	1747692-2477-8	10.77.2540.0109.0.321	INVOICE# 1747692-2477-8 - JOHNS HILL PARK -	\$160.00
349985	04/11/2025	1403	WM CORPORATE SERVICES, INC	1747692-2477-8	10.77.2540.0109.0.321	2 YD FEL	\$365.94
349985	04/11/2025	1403	WM CORPORATE SERVICES, INC	1747692-2477-8	10.77.2540.0109.0.321	ENERGY SURCHARGE	\$80.83
349985	04/11/2025	1403	WM CORPORATE SERVICES, INC	1747692-2477-8	10.77.2540.0109.0.321	ADMINISTRATIVE CHARGE	\$8.50
349985	04/11/2025	1403	WM CORPORATE SERVICES, INC	1747692-2477-8	10.77.2540.0109.0.321	LATE PAYMENT CHARGE FOR 2/06/25, INVOICE#	\$9.03
Check Total:							\$624.30
349986	04/16/2025	1406	PEORIA ZOO	V525280	38.82.8266.0000.0.699	INVOICE - PLANTING CLASS FOR 33 PEOPLE	\$105.00
Check Total:							\$105.00
349987	04/16/2025	1406	THORNTONS GAS	GAS CARDS	10.00.2112.0000.0.410	PER MIKE CURRY, GAS CARDS FOR HOMELESS	\$325.00
Check Total:							\$325.00
349988	04/17/2025	1407	AIRWALK ACTION, LLC	V541650	10.81.1100.0080.0.325	INVOICE DATED 1/16/2025 FOR SDMS END OF THE	\$2,085.00
Check Total:							\$2,085.00
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	38.12.1260.0000.0.699	ACTIVITY - DENNIS	\$320.26
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	38.77.7450.0000.0.699	JOHNS HILL	\$428.13
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.12.2554.0070.0.331	INVOICE #1206 DATED 3/31/2025 -FINE ARTS	\$144.05

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.12.2554.0550.0.331	BOYS ATHLETICS - DENNIS	\$464.31
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.12.2554.0551.0.331	DENNIS	\$570.84
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.12.2559.0149.0.331	DENNIS	\$172.19
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.13.2556.0000.0.331	FIELD TRIPS - BAUM	\$204.35
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.18.2554.0551.0.331	GIRLS ATHLETICS	\$549.40
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.18.2559.0149.0.331	INNOVATIVE PROGRAM - AMERICAN DREAMER	\$168.84
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.22.2559.0149.0.331	FRANKLIN GROVE	\$189.61
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.49.2559.0149.0.331	PARSONS	\$182.91
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.60.2559.0149.0.331	SOUTH SHORES	\$214.40
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.72.2554.0070.0.331	HOPE	\$97.82
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.75.2554.0070.0.331	MONTESSORI	\$144.05
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.77.2554.0070.0.331	JOHNS HILL	\$97.82
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.77.2554.0551.0.331	JOHNS HILL	\$484.41
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.81.2554.0551.0.331	STEPHEN DECATUR	\$793.95
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.82.2554.0070.0.331	STEPHEN DECATUR	\$97.82
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.82.2554.0070.0.331	EISENHOWER	\$1,020.41
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.82.2554.0551.0.331	EISENHOWER	\$1,510.85
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.82.2556.0000.0.331	EISENHOWER	\$405.35
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.82.2559.0149.0.331	EISENHOWER	\$743.70
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.85.2554.0135.0.331	SCHOLASTIC BOWL - MACARTHUR	\$592.95
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.85.2554.0550.0.331	MACARTHUR	\$1,408.34
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.85.2554.0551.0.331	MACARTHUR	\$1,780.86
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.85.2556.0000.0.331	MACARTHUR	\$244.55
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1206	40.85.2559.0149.0.331	MACARTHUR	\$1,807.66
349989	04/17/2025	1407	ALLTOWN BUS COMPANY, LLS	1207	40.81.2555.0000.0.331	INVOICE #1207 DATED 3/31/2025 - 2 DAYS OF	\$2,340.00
Check Total:							\$17,179.83
349990	04/17/2025	1407	AT & T	217.421.1394.362.4	20.77.2540.0669.0.342	POTS LINES AT JHMS	\$3.53
Check Total:							\$3.53

# Decatur School District #61

## Disbursement Detail Listing

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Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
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Sort By: Check  
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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349991	04/17/2025	1407	ATLAS TRAVEL	0091114	10.18.2210.4331.1.332	INVOICE- LONNELL LOWERY- THUR JUL 17	\$557.97
349991	04/17/2025	1407	ATLAS TRAVEL	0091114	10.18.2210.4331.1.332	ATLAS TRAVEL 3/25/25- AARON WEEAMS- THUR JUL	\$557.97
349991	04/17/2025	1407	ATLAS TRAVEL	0091114	10.18.2210.4331.1.332	BLOOMINGTON IL SERVICE FEE	\$70.00
349991	04/17/2025	1407	ATLAS TRAVEL	0091129	10.13.2210.4331.1.332	INVOICE #0091129 FOR SERGIO REYNA, KRYSTINA	\$3,719.30
349991	04/17/2025	1407	ATLAS TRAVEL	0091129	10.13.2210.4331.1.332	SERVICE FEE	\$175.00
Check Total:							\$5,080.24
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	10.00.0000.0000.0.908	NATURAL GAS	\$2,658.64
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.01.2540.0687.0.465	NATURAL GAS	\$593.43
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.03.2540.0687.0.465	NATURAL GAS	\$459.87
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.08.2540.0687.0.465	NATURAL GAS	\$1,611.55
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.12.2540.0687.0.465	NATURAL GAS	\$2,937.21
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.18.2540.0687.0.465	NATURAL GAS	\$2,530.39
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.24.2540.0687.0.465	NATURAL GAS	\$106.43
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.42.2540.0687.0.465	NATURAL GAS	\$2,632.63
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.49.2540.0687.0.465	NATURAL GAS	\$3,160.59
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.50.2540.0687.0.465	NATURAL GAS	\$2,411.70
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.60.2540.0687.0.465	NATURAL GAS	\$2,221.74
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.72.2540.0687.0.465	NATURAL GAS	\$11,874.23
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.75.2540.0687.0.465	NATURAL GAS	\$3,859.71

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.81.2540.0687.0.465	NATURAL GAS	\$306.49
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.82.2540.0687.0.465	NATURAL GAS	\$648.70
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	20.99.2540.0687.0.465	NATURAL GAS	\$6,357.42
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	22.00.2540.0810.0.465	NATURAL GAS	\$477.78
349992	04/17/2025	1407	CONSTELLATION NEWENERGY GAS DIV.	4268870	22.00.2540.0844.0.465	NATURAL GAS	\$2,707.42
Check Total:							\$47,555.93
349993	04/17/2025	1407	COUNTY MARKET	V385625	12.00.1220.0879.1.410	CHECK USED TO PURCHASE GIFT CARDS FOR	\$200.00
Check Total:							\$200.00
349994	04/17/2025	1407	DAMRON, KAREN D	V495492	80.00.0000.0000.0.991	TEMPORARY TOTAL DISABILITY	\$1,371.58
Check Total:							\$1,371.58
349995	04/17/2025	1407	DESIGNED WITH DETAIL	0579	10.00.2630.0131.0.390	INVOICE 579 BALLOON TOWER DELIVERED TO	\$390.00
Check Total:							\$390.00
349996	04/17/2025	1407	FUN ON THE RUN	ORDER 22223	38.82.8266.0000.0.699	BUNGEE BASKETBALL CHALLENGE ORDER #22223	\$830.00
349996	04/17/2025	1407	FUN ON THE RUN	ORDER 22223	38.82.8266.0000.0.699	FACE PLACE PHOTO BOOTH 2 GO #1	\$645.00
349996	04/17/2025	1407	FUN ON THE RUN	ORDER 22223	38.82.8266.0000.0.699	GIANT SLIDE (DUAL LANE VERTICAL RUSH)	\$695.00
349996	04/17/2025	1407	FUN ON THE RUN	ORDER 22223	38.82.8266.0000.0.699	HIPPO CHOW DOWN (#1)	\$585.00
349996	04/17/2025	1407	FUN ON THE RUN	ORDER 22223	38.82.8266.0000.0.699	GENERATOR GENERAC 15KW (#1)	\$95.00
Check Total:							\$2,850.00
349997	04/17/2025	1407	GAYLORD NATIONAL RESORT & CONVENTION	CONF. 88362973	10.85.2210.4932.1.332	GAYYLRD HOTEL FOR MODEL SCHOOLS CORDELL	\$807.00
349997	04/17/2025	1407	GAYLORD NATIONAL RESORT & CONVENTION	CONF. 88362973	10.85.2210.4932.1.332	RESORT FEES	\$81.00

# Decatur School District #61

## Disbursement Detail Listing

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Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
349997	04/17/2025	1407	GAYLORD NATIONAL RESORT & CONF. 88362973	CONVENTION	10.85.2210.4932.1.332	TAXES	\$159.84
349997	04/17/2025	1407	GAYLORD NATIONAL RESORT & CONF. 88362976	CONVENTION	10.85.2210.4932.1.332	HOTEL FOR MODEL SCHOOL CONFERENCE DENISHA	\$807.00
349997	04/17/2025	1407	GAYLORD NATIONAL RESORT & CONF. 88362976	CONVENTION	10.85.2210.4932.1.332	TAXES	\$159.84
349997	04/17/2025	1407	GAYLORD NATIONAL RESORT & CONF. 88362976	CONVENTION	10.85.2210.4932.1.332	RESORT FEE	\$81.00
349997	04/17/2025	1407	GAYLORD NATIONAL RESORT & CONF. 88362979	CONVENTION	10.85.2210.4932.1.332	GAYLORD HOTEL DC FOR JASON FLOURNOY, MODEL	\$807.00
349997	04/17/2025	1407	GAYLORD NATIONAL RESORT & CONF. 88362979	CONVENTION	10.85.2210.4932.1.332	TAXES	\$159.84
349997	04/17/2025	1407	GAYLORD NATIONAL RESORT & CONF. 88362979	CONVENTION	10.85.2210.4932.1.332	RESORT	\$81.00
Check Total:							\$3,143.52
349998	04/17/2025	1407	GAYLORD OPRYLAND	V69744	10.49.2210.4331.1.332	PRE-INVOICE CONFERENCE GAYLORD OPRYLAND	\$713.26
349998	04/17/2025	1407	GAYLORD OPRYLAND	V69744	10.49.2210.4331.1.332	GAYLORD OPRYLAND RESORT CONFERENCE	\$713.26
349998	04/17/2025	1407	GAYLORD OPRYLAND	V69744	10.49.2210.4331.1.332	GAYLORD OPRYLAND RESORT CONFERENCE	\$713.26
349998	04/17/2025	1407	GAYLORD OPRYLAND	V69744	10.49.2210.4331.1.332	GAYLORD OPRYLAND RESORT CONFERENCE	\$713.26
349998	04/17/2025	1407	GAYLORD OPRYLAND	V69744	10.49.2210.4331.1.332	GAYLORD OPRYLAND RESORT CONFERENCE	\$713.26
349998	04/17/2025	1407	GAYLORD OPRYLAND	V69744	10.49.2210.4331.1.332	GAYLORD OPRYLAND RESORT CONFERENCE	\$713.26
349998	04/17/2025	1407	GAYLORD OPRYLAND	V69744	10.49.2210.4331.1.332	GAYLORD OPRYLAND RESORT CONFERENCE	\$713.26
Check Total:							\$4,279.56
349999	04/17/2025	1407	HORVATH, GARY N	V195670	80.00.2362.0201.0.384	TEMPORARY TOTAL	\$2,106.54
Check Total:							\$2,106.54
350000	04/17/2025	1407	HOUGHTON MIFFLIN COMPANY.	042025-1776-1989	10.85.2210.4932.1.312	MODEL SCHOOL CONFERENCE JASON	\$1,195.00

# Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350000	04/17/2025	1407	HOUGHTON MIFFLIN COMPANY.	042025-1777-1990	10.85.2210.4932.1.312	MODEL SCHOOL CONFERENCE JASON	\$1,195.00
350000	04/17/2025	1407	HOUGHTON MIFFLIN COMPANY.	042025-1778-1991	10.85.2210.4932.1.312	MODEL SCHOOL CONFERENCE JASON	\$1,195.00
Check Total:							\$3,585.00
350001	04/17/2025	1407	HUNT, JACOB	V406723	80.00.2362.0201.0.384	TEMPORARY TOTAL DISABILITY	\$887.37
Check Total:							\$887.37
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0502.0.640	2025 8TH GRADE GIRLS BASKETBALL	\$65.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0502.0.640	2025 7TH GRADE GIRLS BASKETBALL	\$65.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0503.0.640	2025 GIRLS CROSS	\$120.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0507.0.640	2026 8TH GRADE GIRLS TRACK	\$70.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0507.0.640	2026 7TH GRADE GIRLS TRACK	\$70.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0511.0.640	2026 8TH GRADE GIRLS VOLLEYBALL	\$65.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0511.0.640	2026 7TH GRADE GIRLS VOLLEYBALL	\$65.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0512.0.640	2025 GIRLSOFTBALL	\$65.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0501.0.640	IESA INVOICE SCHOOL ID 1849 2025 BOYS BASEBALL	\$65.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0502.0.640	2026 8TH GRADE BOYS BASKETBALL	\$65.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0502.0.640	2026 7TH GRADE	\$65.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0503.0.640	2025 BOYS CROSS	\$120.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0507.0.640	2026 8TH GRADE BOYS	\$70.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0507.0.640	2026 7TH GRADE BOYS	\$70.00

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0508.0.640	2026 BOYS WRESTLING	\$75.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1595.0000.0.640	2025-2026 MEMBERSHIP	\$275.00
350002	04/17/2025	1407	IL ELEMENTARY SCHOOL ASSN	MUFFLEY ELEMENTARY	10.42.1595.0000.0.640	INVOICE 2025-2026 IESA REGISTRATION- DUES ONLY	\$275.00
Check Total:							\$1,665.00
350003	04/17/2025	1407	KAREN L SLY	V96094	38.85.8514.0000.0.699	INVOICE - SERVICES AS ACCOMPANIST FOR	\$140.00
Check Total:							\$140.00
350004	04/17/2025	1407	KINNEY CONTRACTORS INC	PAY REQ 3	10.22.2530.4994.2.324	FRANKLIN-GROVE-POUR-IN -PLACE SURFACING FOR	\$16,600.00
350004	04/17/2025	1407	KINNEY CONTRACTORS INC	PAY REQ 3	10.42.2530.4994.2.324	MUFFLEY - POUR-IN-PLACE FOR PLAYGROUND -	\$14,800.00
350004	04/17/2025	1407	KINNEY CONTRACTORS INC	PAY REQ 3	10.60.2530.4994.2.324	CHANGE ORDER 7/24/24 - CREDIT FOR THE ROCK BASE	(\$21,000.00)
350004	04/17/2025	1407	KINNEY CONTRACTORS INC	PAY REQ 3	10.60.2530.4994.2.324	SOUTH SHORES - POUR-IN-PLACE SURFACING	\$33,500.00
350004	04/17/2025	1407	KINNEY CONTRACTORS INC	PAY REQ 3	10.72.2530.4994.2.324	HOPE ACADEMY - POUR-IN-PLACE SURFACING	\$14,000.00
Check Total:							\$57,900.00
350005	04/17/2025	1407	KOHL'S DEPARTMENT STORE	V437538	12.00.1220.0879.1.410	CHECK USED TO PURCHASE GIFT CARDS FOR VOCATION	\$250.00
Check Total:							\$250.00
350006	04/17/2025	1407	KOHL'S DEPARTMENT STORE	V894217	12.00.1220.0879.1.410	CHECK USED TO PURCHASE GIFT CARDS FOR	\$450.00
Check Total:							\$450.00
350007	04/17/2025	1407	KOHL'S DEPARTMENT STORE	V181025	12.00.1220.0879.1.410	CHECK USED TO PURCHASE GIFT CARDS FOR	\$450.00
Check Total:							\$450.00
350008	04/17/2025	1407	KOHL'S DEPARTMENT STORE	V306789	12.00.1220.0879.1.410	CHECK USED TO PURCHASE GIFT CARDS FOR	\$75.00
Check Total:							\$75.00

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350009	04/17/2025	1407	KROGER CO.	V193833	12.00.1220.0879.1.410	CHECK USED TO PURCHASE GIFT CARDS FOR	\$1,100.00
Check Total:							\$1,100.00
350010	04/17/2025	1407	LEARNING TECHNOLOGY CENTER	LTC6832-AR	10.81.2210.4932.1.312	INVOICE #LTC6832-AR FOR ATA BIRD'S ATTENDANCE	\$350.00
Check Total:							\$350.00
350011	04/17/2025	1407	MAVERIK MARKETING	35900	10.00.2546.0099.0.410	QUOTE #4617 - PORT AUTHORITY VORTEX	\$259.96
350011	04/17/2025	1407	MAVERIK MARKETING	35900	10.00.2546.0099.0.410	PORT AUTHORITY VORTEX WAGERPROOF 3-IN-1	\$259.96
350011	04/17/2025	1407	MAVERIK MARKETING	35900	10.00.2546.0099.0.410	PORT AUTHORITY VORTEX WAGERPROOF 3-IN-1	\$259.96
350011	04/17/2025	1407	MAVERIK MARKETING	35900	10.00.2546.0099.0.410	PORT AUTHORITY VORTEX WAGERPROOF 3-IN-1	\$389.94
350011	04/17/2025	1407	MAVERIK MARKETING	35900	10.00.2546.0099.0.410	PORT AUTHORITY VORTEX WAGERPROOF 3-IN-1	\$129.98
350011	04/17/2025	1407	MAVERIK MARKETING	35900	10.00.2546.0099.0.410	FEE FOR 2XL INCREASE	\$2.00
Check Total:							\$1,301.80
350012	04/17/2025	1407	MCDONALDS RESTAURANT	V436813	12.00.1220.0879.1.410	CHECK USED TO PURCHASE GIFT CARDS FOR	\$1,060.00
Check Total:							\$1,060.00
350013	04/17/2025	1407	NASSP/NHS	ORDER 9002037429	38.82.8264.0000.0.699	ORDER # 9002037429 - NHS CLASSIC CERITIFCATE	\$32.99
350013	04/17/2025	1407	NASSP/NHS	ORDER 9002037429	38.82.8264.0000.0.699	NHS MEMBERSHIP PIN	\$127.50
Check Total:							\$160.49
350014	04/17/2025	1407	PLAY IT AGAIN SPORTS	V692666	12.00.1220.0879.1.410	CHECK USED TO PURCHASE GIFT CARDS FOR	\$350.00
Check Total:							\$350.00
350015	04/17/2025	1407	RURAL KING-MACON COUNTY	V3250	12.00.1220.0879.1.410	CHECK USED TO PURCHASE GIFT CARDS FOR	\$275.00
Check Total:							\$275.00

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350016	04/17/2025	1407	SCHIENSCHANG, ANTHONY	V243297	80.00.2362.0201.0.384	TEMPORARY TOTAL DISABILITY	\$1,387.00
Check Total:							\$1,387.00
350017	04/17/2025	1407	SCHUTT SPORTS, LLC	2885004	10.82.1532.0504.0.323	RECON SCHUTT VARSITYHELMETS INVOICE	\$3,450.00
350017	04/17/2025	1407	SCHUTT SPORTS, LLC	2885004	10.82.1532.0504.0.323	RECON RIDDELL VARISTYHELMETS	\$450.00
350017	04/17/2025	1407	SCHUTT SPORTS, LLC	2885004	10.82.1532.0504.0.323	RECON PAINT	\$1,287.00
350017	04/17/2025	1407	SCHUTT SPORTS, LLC	2885004	10.82.1532.0504.0.323	RECON INTERNAL PARTS	\$100.20
350017	04/17/2025	1407	SCHUTT SPORTS, LLC	2885004	10.82.1532.0504.0.323	RECON JAW PADS	\$15.99
350017	04/17/2025	1407	SCHUTT SPORTS, LLC	2885004	10.82.1532.0504.0.323	RECON-FG REDIP	\$92.50
350017	04/17/2025	1407	SCHUTT SPORTS, LLC	2885004	10.82.1532.0504.0.323	RECON- RIDDELL JAW PADS	\$78.00
350017	04/17/2025	1407	SCHUTT SPORTS, LLC	2885004	10.82.1532.0504.0.323	RECON-RIDDELL PARTS	\$129.00
Check Total:							\$5,602.69
350018	04/17/2025	1407	SHAY AND ASSOCIATES LAW FIRM, LLC	V526079	80.00.0000.0000.0.991	SETTLEMENT - KATHERINE MACRI WORK COMP CLAIM	\$12,828.90
Check Total:							\$12,828.90
350019	04/17/2025	1407	T J MAXX	V418286	12.00.1220.0879.1.410	CHECK USED TO PURCHASE GIFT CARDS FOR	\$75.00
Check Total:							\$75.00
350020	04/17/2025	1407	THAT KID PLACE	V935452	38.82.8266.0000.0.699	INVOICE - FULL SENSORY MESEUM WITH FOAM	\$1,850.00
Check Total:							\$1,850.00
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.00.0000.0000.0.908	GARBAGE/RECYCLING	\$620.55
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.01.2540.0109.0.321	GARBAGE/RECYCLING	\$233.70
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.03.2540.0109.0.321	GARBAGE/RECYCLING	\$185.87
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.08.2540.0109.0.321	GARBAGE/RECYCLING	\$331.99
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.08.2540.0109.0.321	GARBAGE/RECYCLING	\$61.96

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.12.2540.0109.0.321	GARBAGE/RECYCLING	\$1,112.50
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.13.2540.0109.0.321	GARBAGE/RECYCLING	\$892.85
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.18.2540.0109.0.321	GARBAGE/RECYCLING	\$852.25
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.22.2540.0109.0.321	GARBAGE/RECYCLING	\$1,000.50
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.42.2540.0109.0.321	GARBAGE/RECYCLING	\$952.50
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.44.2540.0109.0.321	GARBAGE/RECYCLING	\$678.42
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.49.2540.0109.0.321	GARBAGE/RECYCLING	\$787.57
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.50.2540.0109.0.321	GARBAGE/RECYCLING	\$650.65
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.60.2540.0109.0.321	GARBAGE/RECYCLING	\$892.85
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.72.2540.0109.0.321	GARBAGE/RECYCLING	\$1,036.34
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.75.2540.0109.0.321	GARBAGE/RECYCLING	\$1,089.38
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.77.2540.0109.0.321	GARBAGE/RECYCLING	\$986.03
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.81.2540.0109.0.321	GARBAGE/RECYCLING	\$1,310.35
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.82.2540.0109.0.321	GARBAGE/RECYCLING	\$1,751.53
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.85.2540.0109.0.321	GARBAGE/RECYCLING	\$1,370.00
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.99.2540.0109.0.321	GARBAGE/RECYCLING	\$223.54
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	10.99.2540.0109.0.321	GARBAGE/RECYCLING	\$183.19
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	12.00.2540.0810.0.321	GARBAGE/RECYCLING	\$583.57
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	0185988-2754-3	12.00.2540.0844.0.321	GARBAGE/RECYCLING	\$102.98

# Decatur School District #61

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	1743625-2477-2	10.85.2540.0109.0.321	INVOICE# 1743625-2477-2 - FFA AG EDUCATION	\$144.42
350021	04/17/2025	1407	WM CORPORATE SERVICES, INC	1748265-2477-2	10.85.2540.0109.0.321	INVOICE# 1748265-2477-2 - FFA AG EDUCATION	\$148.11
Check Total:							\$18,183.60
350022	04/18/2025	1415	AMANDA J WIESE	V487403	10.00.0000.0000.0.070	WAGE DEDUCTION	\$208.02
Check Total:							\$208.02
350023	04/18/2025	1415	BRITT A BROWN	V30683	10.00.0000.0000.0.070	WAGE DEDUCTION	\$283.29
350023	04/18/2025	1415	BRITT A BROWN	V931710	10.00.0000.0000.0.070	WAGE DEDUCTION	\$537.18
Check Total:							\$820.47
350024	04/18/2025	1415	D F T A #4324	V816674	10.00.0000.0000.0.068	DUES - DECATUR FEDERATION OF TEACHING	\$5,893.42
Check Total:							\$5,893.42
350025	04/18/2025	1415	DECATUR EDUCATION ASSOCIATION	V440346	10.00.0000.0000.0.064	DUES - DEA	\$22,216.61
Check Total:							\$22,216.61
350026	04/18/2025	1415	DECATUR EDUCATIONAL SUPPORT	V786270	10.00.0000.0000.0.067	DUES - DESPA	\$1,403.59
Check Total:							\$1,403.59
350027	04/18/2025	1415	DECATUR PUBLIC SCHLS FOUNDATION	V326261	10.00.0000.0000.0.081	FOUNDATION	\$771.00
350027	04/18/2025	1415	DECATUR PUBLIC SCHLS FOUNDATION	V940939	10.00.0000.0000.0.081	FOUNDATION	\$771.00
Check Total:							\$1,542.00
350028	04/18/2025	1415	DELTA DENTAL OF ILLINOIS	V226489	10.00.0000.0000.0.079	EE DENTAL HIGH	\$37,384.02
350028	04/18/2025	1415	DELTA DENTAL OF ILLINOIS	V226489	10.00.0000.0000.0.079	EE DENTAL LOW	\$7,370.32
350028	04/18/2025	1415	DELTA DENTAL OF ILLINOIS	V226489	10.00.0000.0000.0.079	COBRA HIGH	\$30.26
Check Total:							\$44,784.60
350029	04/18/2025	1415	HEAVNER BEYERS & MIHLAR LLC	V26583	10.00.0000.0000.0.070	WAGE DEDUCTION	\$313.59
350029	04/18/2025	1415	HEAVNER BEYERS & MIHLAR LLC	V330349	10.00.0000.0000.0.070	WAGE DEDUCTION	\$586.43
350029	04/18/2025	1415	HEAVNER BEYERS & MIHLAR LLC	V691954	10.00.0000.0000.0.070	WAGE DEDUCTION	\$65.52
Check Total:							\$965.54

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350030	04/18/2025	1415	JAMES E LONG	V350575	10.00.0000.0000.0.070	WAGE DEDUCTION	\$298.01
350030	04/18/2025	1415	JAMES E LONG	V420548	10.00.0000.0000.0.070	WAGE DEDUCTION	\$291.32
Check Total:							\$589.33
350031	04/18/2025	1415	KOHN LAW FIRM S.C.	V110852	10.00.0000.0000.0.070	WAGE DEDUCTION	\$320.63
Check Total:							\$320.63
350032	04/18/2025	1415	MANDARICH LAW GROUP, LLP	V285106	10.00.0000.0000.0.070	WAGE DEDUCTION	\$3,580.87
Check Total:							\$3,580.87
350033	04/18/2025	1415	NCPERS GROUP LIFE INS.	V761093	10.00.0000.0000.0.063	LIFE INSURANCE – IMRF VOLUNTARY	\$288.00
Check Total:							\$288.00
350034	04/18/2025	1415	P A B INC	V158411	10.00.0000.0000.0.070	WAGE DEDUCTION	\$1,205.93
350034	04/18/2025	1415	P A B INC	V335775	10.00.0000.0000.0.070	WAGE DEDUCTION	\$310.96
350034	04/18/2025	1415	P A B INC	V757375	10.00.0000.0000.0.070	WAITING FOR ORDERS	(\$922.90)
Check Total:							\$593.99
350035	04/18/2025	1415	S E I U LOCAL 73	V727396	10.00.0000.0000.0.065	DUES – BUILDING SERVICE	\$983.99
350035	04/18/2025	1415	S E I U LOCAL 73	V977660	10.00.0000.0000.0.065	DUES – BUILDING SERVICE	\$6,572.18
Check Total:							\$7,556.17
350036	04/18/2025	1415	TEAMSTERS LOCAL NO. 916	V451183	10.00.0000.0000.0.066	DUES – TEAMSTERS	\$72.56
350036	04/18/2025	1415	TEAMSTERS LOCAL NO. 916	V841842	10.00.0000.0000.0.066	DUES – TEAMSTERS	\$131.56
Check Total:							\$204.12
350037	04/22/2025	1418	ATLAS TRAVEL	0091083	10.75.2210.4331.1.312	AIRFARE FOR CONFERENCE IN NORTH CAROLINE IN	\$1,148.37
350037	04/22/2025	1418	ATLAS TRAVEL	0091084	10.75.2210.4331.1.312	AIRFARE FOR CONFERENCE IN NORTH CAROLINA IN	\$928.37
350037	04/22/2025	1418	ATLAS TRAVEL	0091085	10.75.2210.4331.1.312	AIRFARES FOR CONFERENCE IN NORTH CAROLINA IN	\$1,986.72
350037	04/22/2025	1418	ATLAS TRAVEL	0091099	10.00.2660.0110.0.332	INVOICE – BRYLAN HELM, MATTHEW FORBES, AND	\$905.88
350037	04/22/2025	1418	ATLAS TRAVEL	0091099	10.00.2660.0110.0.332	ST. LOUIS INTL SERVICE FEE	\$105.00

## Decatur School District #61

### Disbursement Detail Listing

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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350037	04/22/2025	1418	ATLAS TRAVEL	0091101	10.49.2210.4331.1.332	INVOICE # 0091101 ROUND TRIP AIRFARE AMERICAN	\$438.37
350037	04/22/2025	1418	ATLAS TRAVEL	0091105	10.03.2210.4932.1.332	INVOICE 0091105 - TRAVEL TO/FROM WASHINGTON DC	\$918.38
350037	04/22/2025	1418	ATLAS TRAVEL	0091106	10.85.2210.4932.1.332	INVOICE #0091106 - TRANSPORTATION TO DC	\$276.97
350037	04/22/2025	1418	ATLAS TRAVEL	0091106	10.85.2210.4932.1.332	ATLAS SERVICE FEE	\$35.00
350037	04/22/2025	1418	ATLAS TRAVEL	0091112	10.18.2210.4300.1.332	ATLAS TRAVEL 3/25/25- AMANDA KRALIK- THUR JUL	\$557.97
350037	04/22/2025	1418	ATLAS TRAVEL	0091112	10.18.2210.4331.1.332	INVOICE- ATLAS TRAVEL 3/25/25- QUERIDA ELLIS-	\$557.97
350037	04/22/2025	1418	ATLAS TRAVEL	0091112	10.18.2210.4331.1.332	ATLAS TRAVEL 3/25/25- BREANDA BROWN- THUR	\$557.97
350037	04/22/2025	1418	ATLAS TRAVEL	0091112	10.18.2210.4331.1.332	ATLAS TRAVEL 3/25/25- TYRIN MANNS- THUR JUL 17	\$557.97
350037	04/22/2025	1418	ATLAS TRAVEL	0091112	10.18.2210.4331.1.332	ATLAS TRAVEL 3/25/25- ALICIA MORRIS - THUR JUL	\$557.97
350037	04/22/2025	1418	ATLAS TRAVEL	0091112	10.18.2210.4331.1.332	ATLAS TRAVEL 3/25/25- SARAH CONNELLEY- THUR	\$557.97
350037	04/22/2025	1418	ATLAS TRAVEL	0091112	10.18.2210.4331.1.332	ATLAS TRAVEL 3/25/25- EMILY BONE- THUR JUL 17	\$557.97
350037	04/22/2025	1418	ATLAS TRAVEL	0091112	10.18.2210.4331.1.332	ATLAS TRAVEL 3/25/25- MYRENNA MANLEY- THUR	\$557.97
350037	04/22/2025	1418	ATLAS TRAVEL	0091112	10.18.2210.4331.1.332	ATLAS TRAVEL 3/25/25- ASHLEY KNOX- THUR JUL 17	\$557.97
350037	04/22/2025	1418	ATLAS TRAVEL	0091112	10.18.2210.4331.1.332	BLOOMINGTON IL SERVICE FEE	\$315.00
350037	04/22/2025	1418	ATLAS TRAVEL	0091126	10.13.2210.4331.1.332	INVOICE #0091126 FOR KATHRYN RODGERS TRAVEL	\$573.37
350037	04/22/2025	1418	ATLAS TRAVEL	0091126	10.13.2210.4331.1.332	SERVICE FEE	\$35.00

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350037	04/22/2025	1418	ATLAS TRAVEL	0091127	10.13.2210.4331.1.332	INVOICE #0091127 FOR JACQUELINE FAULKNER	\$528.86
350037	04/22/2025	1418	ATLAS TRAVEL	0091127	10.13.2210.4331.1.332	SERVICE FEE	\$35.00
350037	04/22/2025	1418	ATLAS TRAVEL	0091128	10.13.2210.4331.1.332	INVOICE #0091128 FOR TAMMY CARVER, JENNIFER	\$2,486.58
350037	04/22/2025	1418	ATLAS TRAVEL	0091128	10.13.2210.4331.1.332	SERVICE FEE	\$105.00
Check Total:							\$15,843.60
350038	04/25/2025	1419	ABRAHAM LINCOLN PRESIDENTIAL LIBRARY MUS	V253085	38.75.7501.0000.0.699	ADMISSION TO THE ABE LINCOLN PRESIDENTIAL	\$408.00
Check Total:							\$408.00
350039	04/25/2025	1419	AIRWALK ACTION, LLC	V142953	38.22.2201.0000.0.699	INVOICE DATE 3/5/2024 AIRWALK ACTION OBSTACLE	\$800.00
Check Total:							\$800.00
350040	04/25/2025	1419	AMERICAN MONTESSORI SOCIETY	768959	10.75.2210.4331.1.312	INVOICE - CONFERENCE REGISTRATION-	\$1,950.00
Check Total:							\$1,950.00
350041	04/25/2025	1419	AT & T	217.423.413 153 2	10.82.2410.0010.0.342	POTS LINES AT EHS	\$259.26
350041	04/25/2025	1419	AT & T	831.001.4021 090	10.01.2540.0107.0.342	IP FLEX	\$1,886.95
350041	04/25/2025	1419	AT & T	831.001.4021 102	10.01.2540.0107.0.342	IP FLEX	\$646.58
Check Total:							\$2,792.79
350042	04/25/2025	1419	ATLAS TRAVEL	0091107	10.42.2210.4932.1.312	INVOICE 0091107 ATLAS TRAVEL	\$276.97
350042	04/25/2025	1419	ATLAS TRAVEL	0091107	10.42.2210.4932.1.312	SERVICE FEE	\$35.00
350042	04/25/2025	1419	ATLAS TRAVEL	0091131	10.03.2210.4932.1.332	INVOICE - 0091131 - EDWIN ROBINSON FLIGHT	\$388.09
350042	04/25/2025	1419	ATLAS TRAVEL	0091136	10.93.2130.0000.0.332	INVOICE #0091136 - FLIGHTS FOR LORIE FRAME	\$697.72
Check Total:							\$1,397.78
350043	04/25/2025	1419	BLACKHAWK PRODUCTS	DPS RENEWAL	20.08.2540.0601.0.327	INVOICE# 3/20/25 - RENEWAL - CODES ON LINE	\$59.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

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Voucher Range: 1387 - 1426

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350043	04/25/2025	1419	BLACKHAWK PRODUCTS	DPS RENEWAL	20.08.2540.0601.0.327	RENEWAL – KBS: KEY BLANK X-REF ONLINE	\$20.00
Check Total:							\$79.00
350044	04/25/2025	1419	CITY OF DECATUR-WATER	42734573	20.12.2540.0690.0.370	DENNIS KALEIDOSCOPE – STORMWATER UTILITY/ERU	\$132.60
350044	04/25/2025	1419	CITY OF DECATUR-WATER	42734662	20.24.2540.0690.0.370	DURFEE – STORMWATER UTILITY/ERU	\$812.40
350044	04/25/2025	1419	CITY OF DECATUR-WATER	42735429	20.01.2540.0690.0.370	KEIL BUILDING – STORMWATER UTILITY/ERU	\$36.60
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	10.00.0000.0000.0.908	WATER/SEWER	\$245.13
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.01.2540.0690.0.370	WATER/SEWER	\$179.83
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.03.2540.0690.0.370	WATER/SEWER	\$42.21
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.08.2540.0690.0.370	WATER/SEWER	\$30.17
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.08.2540.0690.0.370	WATER/SEWER	\$75.01
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.12.2540.0690.0.370	WATER/SEWER	\$199.96
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.12.2540.0690.0.370	WATER/SEWER	\$690.13
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.13.2540.0690.0.370	WATER/SEWER	\$454.81
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.18.2540.0690.0.370	WATER/SEWER	\$562.86
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.22.2540.0690.0.370	WATER/SEWER	\$633.98
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.24.2540.0690.0.370	WATER/SEWER	\$6.64
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.42.2540.0690.0.370	WATER/SEWER	\$438.00
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.49.2540.0690.0.370	WATER/SEWER	\$739.75
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.50.2540.0690.0.370	WATER/SEWER	\$352.99
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.60.2540.0690.0.370	WATER/SEWER	\$87.80
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.72.2540.0690.0.370	WATER/SEWER	\$751.48
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.75.2540.0690.0.370	WATER/SEWER	\$1,384.75
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.77.2540.0690.0.370	WATER/SEWER	\$617.69
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.81.2540.0690.0.370	WATER/SEWER	\$730.12
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.82.2540.0690.0.370	WATER/SEWER	\$1,160.28
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.85.2540.0690.0.370	WATER/SEWER	\$652.46

# Decatur School District #61

## Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	20.99.2540.0690.0.370	WATER/SEWER	\$236.40
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	22.00.2540.0810.0.370	WATER/SEWER	\$181.25
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	22.00.2540.0844.0.370	WATER/SEWER	\$31.99
350044	04/25/2025	1419	CITY OF DECATUR-WATER	V904363	38.08.0880.0000.0.699	WATER/SEWER	\$8.81
Check Total:							\$11,476.10
350045	04/25/2025	1419	CREATIVE SOULS ENTERTAINMENT	V491973	38.12.1266.0000.0.699	AGREEMENT - DJ FOR 8TH GRADE GRADUATION	\$400.00
Check Total:							\$400.00
350046	04/25/2025	1419	DECATUR AREA ARTS COUNCIL	V426106	38.13.1301.0000.0.699	INVOICE FOR 1ST GRADE TO ATTEND PASS PROGRAM OF	\$240.00
350046	04/25/2025	1419	DECATUR AREA ARTS COUNCIL	V589356	38.13.1301.0000.0.699	INVOICE FOR KG TO ATTEND THE PASS	\$250.00
Check Total:							\$490.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.12.1570.0502.0.325	PORTION OF ELEMENTARY BOYS BASKETBALL	\$482.14
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.12.1570.0502.0.325	PORTION OF ELEMENTARY BOYS BASKETBALL	\$482.14
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.12.1570.0502.0.325	PAYMENT TOWARDS RECEIPT #5974861 -	\$398.57
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.12.1570.0502.0.325	PORTION OF ELEMENTARY BASKETBALL TOURNAMENT	\$398.57
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.12.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.12.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.12.1573.0511.0.325	PORTION OF GIRLS ELEMENTARY VOLLEYBALL	\$365.63
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.12.1573.0511.0.325	PORTION OF ELEMENTARY VOLLEYBALL TOURNAMENT	\$73.13
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.13.1570.0502.0.325	PORTION OF ELEMENTARY BASKETBALL TOURNAMENT	\$398.57

## Decatur School District #61

## Disbursement Detail Listing

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350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.13.1570.0502.0.325	PORTION OF ELEMENTARY BOYS BASKETBALL	\$482.14
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.13.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.13.1573.0511.0.325	PORTION OF GIRLS ELEMENTARY VOLLEYBALL	\$365.63
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.13.1573.0511.0.325	PORTION OF ELEMENTARY VOLLEYBALL TOURNAMENT	\$73.13
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.18.1570.0502.0.325	PORTION OF ELEMENTARY BOYS BASKETBALL	\$482.14
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.18.1570.0502.0.325	PORTION OF ELEMENTARY BASKETBALL TOURNAMENT	\$398.57
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.18.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.18.1573.0511.0.325	PORTION OF GIRLS ELEMENTARY VOLLEYBALL	\$365.63
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.18.1573.0511.0.325	PORTION OF ELEMENTARY VOLLEYBALL TOURNAMENT	\$73.13
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.22.1570.0502.0.325	PORTION OF ELEMENTARY BASKETBALL TOURNAMENT	\$398.57
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.22.1570.0502.0.325	PORTION OF ELEMENTARY BOYS BASKETBALL	\$482.14
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.22.1573.0511.0.325	PORTION OF ELEMENTARY VOLLEYBALL TOURNAMENT	\$73.13
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.22.1573.0511.0.325	PORTION OF GIRLS ELEMENTARY VOLLEYBALL	\$365.63
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.42.1570.0502.0.325	PORTION OF ELEMENTARY BOYS BASKETBALL	\$482.14
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.42.1570.0502.0.325	PORTION OF ELEMENTARY BASKETBALL TOURNAMENT	\$398.57

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.42.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.42.1573.0511.0.325	PORTION OF GIRLS ELEMENTARY VOLLEYBALL	\$365.63
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.42.1573.0511.0.325	PORTION OF ELEMENTARY VOLLEYBALL TOURNAMENT	\$73.13
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.49.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.49.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.49.1573.0511.0.325	PORTION OF GIRLS ELEMENTARY VOLLEYBALL	\$365.63
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.49.1573.0511.0.325	PORTION OF ELEMENTARY VOLLEYBALL TOURNAMENT	\$73.13
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.60.1570.0502.0.325	PORTION OF ELEMENTARY BASKETBALL TOURNAMENT	\$398.58
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.60.1570.0502.0.325	PORTION OF ELEMENTARY BOYS BASKETBALL	\$482.14
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.60.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.60.1573.0511.0.325	PORTION OF GIRLS ELEMENTARY VOLLEYBALL	\$365.63
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.60.1573.0511.0.325	PORTION OF ELEMENTARY VOLLEYBALL TOURNAMENT	\$73.13
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.72.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.72.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.17
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.72.1573.0511.0.325	PORTION OF GIRLS ELEMENTARY VOLLEYBALL	\$365.63

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.72.1573.0511.0.325	PORTION OF ELEMENTARY VOLLEYABLL TOURNAMENT	\$73.13
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.75.1573.0511.0.325	PORTION OF GIRLS ELEMENTARY VOLLEYBALL	\$365.63
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.75.1573.0511.0.325	PORTION OF ELEMENTARY VOLLEYABLL TOURNAMENT	\$73.13
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.77.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.77.1573.0502.0.325	PORTION OF ELEMENTARY GIRLS BASKETBALL	\$281.25
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.77.1573.0511.0.325	PORTION OF GIRLS ELEMENTARY VOLLEYBALL	\$365.63
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	5974861	10.77.1573.0511.0.325	PORTION OF ELEMENTARY VOLLEYABLL TOURNAMENT	\$73.13
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	INVOICE#67677 - DECATUR INDOOR SPORTS	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 9/10/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 9/16/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 9/17/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 9/26/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	AUX GYM WEST CT ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	AUX GYM WEST CT ON	\$150.00

## Decatur School District #61

### Disbursement Detail Listing

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Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	AUX GYM WEST CT ON 9/18/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	AUX GYM WEST CT ON 9/25/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	AUX GYM WEST CT ON 9/19/24	\$337.50
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 10/17/24	\$187.50
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 9/24/24	\$187.50
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 10/29/24	\$187.50
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 9/30/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	AUX GYM WEST CT ON 10/02/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	AUX GYM WEST CT ON 10/08/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	AUX GYM WEST CT ON 11/19/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	AUX GYM WEST CT ON 11/20/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	AUX GYM WEST CT ON 11/21/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 10/16/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 10/28/24	\$150.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 11/15/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 11/22/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0502.0.325	MAIN GYM- CRT 3 ON 10/14/24	\$187.50
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	INVOICE- DECATUR INDOOR SPORTS CNTR- AUX GYM	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM WEST CT ON 12/03/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM WEST CT ON 12/04/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM WEST CT ON 12/05/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM WEST CT ON 12/09/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM WEST CT ON 12/10/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM WEST CT ON 12/12/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM WEST CT ON 12/17/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM WEST CT ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM WEST CT ON 12/19/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM WEST CT ON 12/16/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 2 ON 1/08/25	\$150.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 1/09/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 1/14/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 1/21/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 2/10/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 2/14/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	AUX GYM ON 2/3/25	\$260.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 2 ON 12/23/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 2 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 2 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 2 ON 12/26/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 2 ON 1/03/25	\$150.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 2/12/25	\$225.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 2/26/25	\$225.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 1 ON 1/29/25	\$225.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 1/31/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 2/25/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 2/27/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 3/10/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON	\$112.50
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1520.0511.0.325	MAIN GYM- CRT 3 ON 2/24/25	\$225.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	INVOICE- DECATUR INNDOR SPORTS	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	AUX GYM EAST CT ON 11/20/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	AUX GYM EAST CT ON 12/02/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	AUX GYM EAST CT ON 12/804/24	\$150.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
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Sort By: Check  
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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	AUX GYM EAST CT ON 12/10/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	AUX GYM EAST CT ON 12/18/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	AUX GYM EAST CT ON 1/06/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 10/10/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 10/15/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 10/23/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	B/VB2:DISC:B/VB2	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 10/30/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 11/06/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 12/16/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 12/09/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 1/08/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 1 ON 12/11/24	\$225.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 1 ON 1/24/24	\$225.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 1 ON 1/21/25	\$225.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	AUX GYM ON 11/18/24	\$375.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 2 on 11/15/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 2 ON 11/22/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 12/05/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 12/12/24	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 1/24/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3 ON 1/28/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 2 ON 1/07/25	\$187.50
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 3	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67677	10.18.1560.0502.0.325	MAIN GYM- CRT 2 ON 1/31/25	\$150.00
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67701	10.12.1573.0511.0.325	PORTION OF DPS ELEMENTARY VOLLEYBALL	\$669.70
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67701	10.13.1573.0511.0.325	PORTION OF DPS ELEMENTARY VOLLEYBALL	\$669.70
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67701	10.18.1573.0511.0.325	PAYMENT TOWARDS STATEMENT #67701 -	\$669.70

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67701	10.22.1573.0511.0.325	PORTION OF DPS ELEMENTARY VOLLEYBALL	\$669.70
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67701	10.42.1573.0511.0.325	PORTION OF DPS ELEMENTARY VOLLEYBALL	\$669.70
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67701	10.49.1573.0511.0.325	PORTION OF DPS ELEMENTARY VOLLEYBALL	\$669.70
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67701	10.60.1573.0511.0.325	PORTION OF DPS ELEMENTARY VOLLEYBALL	\$669.70
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67701	10.72.1573.0511.0.325	PORTION OF DPS ELEMENTARY VOLLEYBALL	\$669.70
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67701	10.75.1573.0511.0.325	PORTION OF DPS ELEMENTARY VOLLEYBALL	\$669.70
350047	04/25/2025	1419	DECATUR INDOOR SPORTS CNTR	67701	10.77.1573.0511.0.325	PORTION OF DPS ELEMENTARY VOLLEYBALL	\$669.70
Check Total:							\$36,372.00
350048	04/25/2025	1419	EDNA THOMAS	V569324	10.00.2630.0131.0.390	INVOICE - RETIREMENT TABLE CENTERPIECES	\$560.00
Check Total:							\$560.00
350049	04/25/2025	1419	GAYLORD NATIONAL RESORT & CONVENTION	CONF #81785254	10.85.2210.4932.1.332	GAYLORD NATIONAL RESORT THURSTON	\$1,076.00
350049	04/25/2025	1419	GAYLORD NATIONAL RESORT & CONVENTION	CONF #81785254	10.85.2210.4932.1.332	TAXES FOR 4 NIGHTS	\$213.12
350049	04/25/2025	1419	GAYLORD NATIONAL RESORT & CONVENTION	CONF #81785254	10.85.2210.4932.1.332	RESORT FEES FOR 4 NIGHTS	\$108.00
Check Total:							\$1,397.12
350050	04/25/2025	1419	GREATER ST LOUIS AREA COUNCIL BSA	20250422-1	38.49.4901.0000.0.699	INVOICE # 20250422-1 STEM VAN VISITS 1 / 22,	\$825.00
Check Total:							\$825.00
350051	04/25/2025	1419	HOLIDAY INN EXPRESS LEE'S SUMMIT -	CONF #41844385	10.49.2210.4932.1.332	1 NIGHT HOTEL N.	\$209.50
350051	04/25/2025	1419	HOLIDAY INN EXPRESS LEE'S SUMMIT -	CONF #67284160	10.49.2210.4932.1.332	1 NIGHT HOTEL STAY FOR C. SAGER	\$209.50

# Decatur School District #61

## Disbursement Detail Listing

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Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350051	04/25/2025	1419	HOLIDAY INN EXPRESS LEE'S SUMMIT -	CONF #69290836	10.49.2210.4932.1.332	1 NIGHT HOTEL STAY FOR BIST CONFERENCE FOR O.	\$209.50
350051	04/25/2025	1419	HOLIDAY INN EXPRESS LEE'S SUMMIT -	CONF #69807538	10.49.2210.4932.1.332	CONF # 69807538 1 NIGHT HOTEL STAY FOR BIST	\$209.50
Check Total:							\$838.00
350052	04/25/2025	1419	IL ASSN OF SCHOOL ADMINISTRATORS	84-0505825-AA-4144	10.03.2210.4932.1.312	INVOICE 84-050825 - FY 25 AA #4144	\$200.00
Check Total:							\$200.00
350053	04/25/2025	1419	N A E A	V690144	10.81.2210.4932.1.312	MERRY LANKER'S REGISTRATION FEE (NAEA	\$900.00
Check Total:							\$900.00
350054	04/25/2025	1419	ROBERTSON CHARTER SCHOOL V50496		10.00.0000.0000.0.035	FY25 MARCH RCS TITLE 1 SALARIES AND BENEFITS	\$22,959.63
Check Total:							\$22,959.63
350055	04/25/2025	1419	RONALD J GANELLEN, PH.D.	V398005	10.00.2640.0000.0.390	INVOICE - PROFESSIONAL SERVICES FOR L. THOMPSON	\$3,000.00
Check Total:							\$3,000.00
350056	04/25/2025	1419	SIU CENTER FOR FAMILY MEDICINE	ACCT #623055	80.00.0000.0000.0.991	MEDICAL PAYMENT - WORK COMP - ACCOUNT #623055	\$213.26
Check Total:							\$213.26
350057	04/25/2025	1419	SIX FLAGS ST LOUIS	V95817	38.49.4901.0000.0.699	SPECIAL EVENT MEGA MEAL DEAL PACKAGE	\$1,709.70
350057	04/25/2025	1419	SIX FLAGS ST LOUIS	V95817	38.49.4901.0000.0.699	MEGA MEAL DEAL VOUCHER	\$43.82
350057	04/25/2025	1419	SIX FLAGS ST LOUIS	V95817	38.49.4901.0000.0.699	COMPLIMENTARY CHAPERONE PARK	\$0.00
350057	04/25/2025	1419	SIX FLAGS ST LOUIS	V95817	38.49.4901.0000.0.699	PARKING VOUCHER	\$30.00
Check Total:							\$1,783.52
350058	04/25/2025	1419	THE RON CLARK ACADEMY	HC0718-04212025-5379	10.18.2210.4331.1.312	MYRENNA MANLEY- -RON CLARK ACADEMY EVENT	\$1,075.00
350058	04/25/2025	1419	THE RON CLARK ACADEMY	HC0718-04222025-5416	10.18.2210.4331.1.312	INVOICE- SARAH CONNELLEY-RON CLARK	\$1,075.00
Check Total:							\$2,150.00

# Decatur School District #61

## Disbursement Detail Listing

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Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260	10.00.2660.0110.0.345	CELL PHONES	\$7,042.61
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260	10.00.2660.3695.1.345	CELL PHONES	\$53.89
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260	10.00.3700.4300.1.345	CELL PHONES	\$110.03
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260	12.00.2330.0810.0.345	CELL PHONES	\$538.19
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260	20.08.2540.0601.0.345	CELL PHONES	\$161.67
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260	20.08.2540.0601.0.345	CELL PHONES	\$607.07
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260.	10.00.2660.0110.0.345	CAS OTTER CM IP16E B FOR K.LOFTON, K.MARLOW, N.	\$111.97
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260..	10.00.2660.0110.0.345	CAS OB CS IP15 B – LAMB	\$29.99
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260...	10.00.2660.0110.0.345	D.TAYLOR – IP15 128 BLK	\$49.99
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260...	10.00.2660.0110.0.410	CAS OB CS IP15 B	\$29.99
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260....	10.00.2660.0110.0.345	E.NEWBON – IP15 128 BLK	\$49.99
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260....	10.00.2660.0110.0.410	CAS OB CS IP15 B	\$29.99
350059	04/25/2025	1421	VERIZON WIRELESS	6110250260.....	10.00.2660.0110.0.345	IP15 128 BLK – D.PATRICK	\$49.99
Check Total:							\$8,865.37
350060	04/25/2025	1422	BURKS, TASIA L	V149120	10.72.2210.4932.1.332	2024 CONF MILE – 2024 CONF MILE	\$236.78
350060	04/25/2025	1422	BURKS, TASIA L	V149120	10.72.2210.4932.1.332	2024 CONF MILE – 2024 CONF MILE	\$236.78
350060	04/25/2025	1422	BURKS, TASIA L	V149120	10.72.2210.4932.1.332	PARKING – PARKING	\$121.26
350060	04/25/2025	1422	BURKS, TASIA L	V149120	10.72.2210.4932.1.332	PARKING – PARKING	\$203.67
350060	04/25/2025	1422	BURKS, TASIA L	V149120	10.72.2210.4932.1.332	LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
350060	04/25/2025	1422	BURKS, TASIA L	V149120	10.72.2210.4932.1.332	DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$105.00
Check Total:							\$918.49
350061	04/28/2025	1423	MUSEUM OF SCIENCE & INDUSTRY	RESV. 487C2BD4	10.81.1250.4300.1.390	PAYMENT OF RESERVATION # 487C2BD4 TO THE	\$660.00
Check Total:							\$660.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350062	04/30/2025	1424	4IMPRINT	13718817	10.00.2546.0099.0.410	QUOTE #29047559 – CALLAWAY BIRDSEYE	\$196.13
350062	04/30/2025	1424	4IMPRINT	13718817	10.00.2546.0099.0.410	TAPE CHARGE	\$35.00
Check Total:							\$231.13
350063	04/30/2025	1424	ABC SUPPLY COMPANY MBA 943	72399078	20.72.2540.0614.0.410	CONFIRMING ORDER – QUOTE 7922469 – MAY	\$147.99
350063	04/30/2025	1424	ABC SUPPLY COMPANY MBA 943	72399078	20.81.2540.0614.0.410	CONFIRMING ORDER – QUOTE 7922469 – MAY	\$147.99
Check Total:							\$295.98
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	QUOTE 2/19/25 135046 FOR SCHOOL IMPROVEMENT	\$249.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Montessori Pink Language Series Wooden Cabinet	\$479.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Wooden Printed Arrows for Complete Bead Material	\$195.50
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	The Three Branches of Government [Laminate or	\$418.47
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Large Movable Alphabet: Lowercase – Pink and Blue	\$372.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Knobless Cylinders (Complete Set) (Premium	\$233.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Addition Snake Game Charts (Printed, Laminated and Cut)	\$70.50
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	US Currency Activity Set (Printed) [Laminate or	\$130.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Bohr's Atomic Model – Task Cards [Laminate or	\$107.98
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Variables and Expressions (Task Cards) [Laminate or	\$155.98

## Decatur School District #61

## Disbursement Detail Listing

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Ratios and Proportions (Printed) [Laminate or	\$152.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Predicting Outcomes [Laminate or Laminate &	\$154.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Finding Cause and Effect [Laminate or Laminate &	\$154.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Spelling Task Cards (Printed) [Laminate or	\$137.97
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Punctuation Marks (Task Cards) [Laminate or	\$171.98
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Clock with Movable Hands (Premium Quality)	\$348.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Number Tile	\$17.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	USA Major Highways Study Research Cards [Laminate or	\$41.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Subtraction Snake Game Charts (Printed, Laminated	\$23.50
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Geometric Solids Nomenclature Cards 3-6	\$11.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Months of the Year Cloth Chart and Tiles	\$34.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Days of the Week Nomenclature Cards (3-6)	\$11.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Months of the Year Nomenclature Cards (3-6)	\$11.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Continent Nomenclature Cards	\$11.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Animals of the Continents	\$76.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Hundred Bead Chain Mat	\$19.00

## Decatur School District #61

### Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Place Value Mat: Thousands	\$37.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Fabric Box	\$24.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Mystery Stereognostic Bag	\$20.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Picture to Silhouette Matching Cards (Printed)	\$10.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Labels for Puzzle Map of Africa	\$3.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Labels for Puzzle Map of Asia	\$3.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Labels for Puzzle Map of Europe	\$3.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Labels for Puzzle Map of North America (Printed)	\$3.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Labels for Puzzle Map of Oceania	\$3.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Labels for Puzzle Map of South America	\$3.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Puzzle Map of Africa Workbook (Printed)	\$14.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Puzzle Map of Asia Workbook (Printed)	\$14.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Puzzle Map of Europe Workbook (Printed)	\$14.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Puzzle Map of North America Workbook (Printed)	\$14.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Puzzle Map of South America Workbook (Printed)	\$14.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Puzzle Map of Oceania Workbook (Printed)	\$14.00

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Colored Pencil Holders (Round)	\$32.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Parts of a Flower Knobbed Puzzle	\$70.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Parts of a Seed Knobbed Puzzle	\$70.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Parts of a Root Puzzle (Premium Quality)	\$36.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Cabinet for Botany Puzzles (Premium Quality)	\$65.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Color Box 4 (Premium Quality)	\$135.50
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Parts of a Human Body Magnetic Chart	\$80.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Wooden Mathematical	\$15.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Early Letter Matching and Recognition Mat	\$119.98
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Language Wooden Classification Cards	\$152.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Desktop Calendar	\$59.98
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Rain or Shine Daily Temperature Recording	\$22.49
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Picture Matching – Complete Set	\$76.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Picture Matching: Domestic Cats	\$46.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Picture Matching: Insects	\$48.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Picture Matching: Penguins	\$46.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Picture Matching: Pets	\$46.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Picture Matching: Sea-life	\$46.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Picture Matching: Solar System	\$42.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Silhouette Matching: Domestic Cats	\$46.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Silhouette Matching: Insects	\$48.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Silhouette Matching: Penguins	\$46.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Silhouette Matching: Pets	\$46.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Silhouette Matching: Sea-life	\$46.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	USA Major National Parks Study - Complete Set	\$444.96
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Hundred Board (Premium Quality)	\$87.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Picture Matching (Printed, Laminated and Cut)	\$22.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Small Movable Alphabet: Print - Blue and Red -	\$174.50
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Mystery Bag Geometric Shapes (Premium Quality)	\$58.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Nine Unit Beads Holder (Premium Quality)	\$26.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Wooden Land and Water Form Trays with Cabinets	\$508.00

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Opposites Pictures and Labels (Printed)	\$16.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Rhyming Pictures and Labels (Printed, Laminated	\$17.50
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	I Spy with Symbols (Printed, Laminated and Cut)	\$39.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Object to Object Matching	\$8.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Montessori Green Language Series (Printed, Laminated &	\$1,856.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Montessori Pink & Blue Language Series Phonic	\$36.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Classification of Living and Nonliving (Printe	\$11.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Sandpaper Letters: D'Nealian, Print	\$44.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Metal Insets with Stands	\$92.50
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Montessori Pink Language Series (Printed)	\$65.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Montessori Blue Language Series (Printed)	\$70.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Montessori Green Language Series (Printed)	\$360.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Fraction Activity Complete Set	\$823.48
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Subtracting Advanced Fractions with Unlike	\$50.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Multiplying Advanced Fractions with Common	\$42.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135046	10.75.1250.4331.1.410	Adding Advanced Fractions with Unlike Denominators	\$890.99

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350064	04/30/2025	1424	ALISON'S MONTESSORI	135053	10.75.1250.4331.1.410	ALISONS MONTESSORI QUOTE FOR SCHOOL	\$149.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135053	10.75.1250.4331.1.410	Algebraic Peg Board Activity Set (Printed) [Laminate or	\$19.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135053	10.75.1250.4331.1.410	Pythagoras Board Exercise Set (Printed) [Laminate or	\$33.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135053	10.75.1250.4331.1.410	Division Board – Complete Set (Premium Quality)	\$82.87
350064	04/30/2025	1424	ALISON'S MONTESSORI	135053	10.75.1250.4331.1.410	Elementary Negative Snake Game – Complete Set	\$328.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135053	10.75.1250.4331.1.410	The Coordinate Graph – Complete Set	\$122.48
350064	04/30/2025	1424	ALISON'S MONTESSORI	135053	10.75.1250.4331.1.410	Negative Numbers – Cloth Number Lines and Tiles	\$145.99
350064	04/30/2025	1424	ALISON'S MONTESSORI	135054	10.75.1250.4331.1.410	QUOTE 135054 UPPERCASE SANDPAPER LETTERS: PRINT	\$150.00
350064	04/30/2025	1424	ALISON'S MONTESSORI	135071	10.75.1250.4331.1.410	QUOTE 135071. 2/21/25 MONTESSORI PINK	\$479.00
Check Total:							\$12,678.00
350065	04/30/2025	1424	ALTORFER RENTS	V3384601	20.93.2540.0613.0.321	ENVIRONMENTAL FEE	\$12.00
350065	04/30/2025	1424	ALTORFER RENTS	V3384601	20.93.2540.0613.0.325	INVOICE# V3384601 – RENTAL OF ELECTRIC FLOOR	\$50.00
350065	04/30/2025	1424	ALTORFER RENTS	V3385501	20.93.2540.0613.0.321	INVOICE# V3385501 – ENVIRONMENTAL FEE	\$12.00
350065	04/30/2025	1424	ALTORFER RENTS	V3385501	20.93.2540.0613.0.325	INVOICE# V3385501 – RENTAL OF ELECTRIC	\$490.00
350065	04/30/2025	1424	ALTORFER RENTS	V3386901	20.93.2540.0613.0.321	INVOICE# V3386901 – ENVIRONMENTAL FEE	\$12.00
350065	04/30/2025	1424	ALTORFER RENTS	V3386901	20.93.2540.0613.0.325	INVOICE# V3386901 – RENTAL OF ELECTRIC	\$490.00

## Decatur School District #61

## Disbursement Detail Listing

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350065	04/30/2025	1424	ALTORFER RENTS	V3390501	20.93.2540.0613.0.321	INVOICE# V3390501 – ENVIRONMENTAL FEE	\$12.00
350065	04/30/2025	1424	ALTORFER RENTS	V3390501	20.93.2540.0613.0.325	INVOICE# V3390501 – RENTAL OF CONCRETE	\$1,000.00
Check Total:							\$2,078.00
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	119X-VYPP-1GMG	10.00.2660.0110.0.410	OPAGE BACKPACK PURSE FOR WOMEN LEATHER	\$46.51
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	119X-VYPP-1GMG	10.00.2660.0110.0.410	TWOLSKOO COMPATIBLE WITH M4 MACBOOK PRO 16	\$32.35
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	119X-VYPP-1GMG	10.00.2660.0110.0.410	\$–6.99 Pro-rated Adjustment Applied –	(\$4.14)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	119X-VYPP-1GMG	10.00.2660.0110.0.410	\$–6.99 Pro-rated Adjustment Applied –	(\$2.85)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	13CL-FF7L-LTPR	12.00.2330.0810.0.410	BLACK FLAT PLUG POWER STRIP, 6 FT ULTRA THIN	\$13.59
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	13CL-FF7L-LTPR	12.00.2330.0810.0.410	DACROWN USB C TO ETHERNET CABLE 3 FT, TYPE	\$56.70
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	14LC-DJVJ-LRFT	10.00.2520.0104.0.410	AVERY PROTECT N TAB TOP-LOAD CLEAR SHEET	\$37.88
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	14LC-DJVJ-LRFT	10.00.2520.0104.0.410	MONTH FRUIT IN THE RAW ZERO-CALORIE SUGAR	\$12.98
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	14LC-DJVJ-LRFT	10.00.2520.0104.0.410	BOYER'S COFFEE BUTTERSCOTCH TOFFEE	\$32.99
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	14LC-DJVJ-LRFT	10.00.2520.0104.0.410	KLEENEX LOTION FACIAL TISSUES WITH ALOE AND	\$97.78
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	14LC-DJVJ-LRFT	10.00.2520.0104.0.410	TIM HORTON'S WHOLE BEAN ORIGINAL, MEDIUM ROAST	\$31.90
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	14LC-DJVJ-LRFT	10.00.2520.0104.0.410	NESTLE COFFEE MATE COFFEE CREAMER,	\$12.99

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	179T-TD4M-9XVX	20.72.2540.0604.0.410	VIBRA-TITE 19960 HOT-LOCK EXTREME HIGH	\$18.31
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1CKT-K4JL-34QQ	20.62.2540.0650.0.410	951-14423 CARBURETOR FOR CUB CADET 5X65RU,	\$17.99
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1CKT-K4JL-34QQ	20.62.2540.0650.0.410	AUTEL OBD2 9PIN J1939 FEMALE TO 16 PIN MALE	\$18.99
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1HFG-FV9Y-T4G9	12.00.2330.0810.0.410	KF FLAT PLUG POWER STRIP WITH USB, FLAT SURGE	\$27.78
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1HFG-FV9Y-T4G9	12.00.2330.0810.0.410	TP-LINK USB BLUETOOTH ADAPTER FOR PC,	\$19.34
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1HFG-FV9Y-T4G9	12.00.2330.0810.0.410	PLATE STANDS FOR DISPLAY AND BOOK	\$6.99
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1HFG-FV9Y-T4G9	12.00.2330.0810.0.410	SELF-ADHESIVE CABLE CLIPS ORGANIZER DROP WIRE	\$7.90
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1J1J-R4TM-C4XT	20.01.2540.0602.0.410	ELEGIBLE TOILET SAFETY RAILS, ADJUSTABLE TOILET	\$64.80
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1J1J-R4TM-C4XT	20.01.2540.0602.0.410	ELEVATED TOILET SEAT, ELONGATED TOILET SEAT	\$65.22
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1J1J-R4TM-C4XT	20.01.2540.0602.0.410	\$-15 Pro-rated Adjustment Applied - ELEGIBLE TOILET	(\$7.50)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1J1J-R4TM-C4XT	20.01.2540.0602.0.410	\$-15 Pro-rated Adjustment Applied - ELEVATED TOILET	(\$7.50)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1KYN-DPQY-D7P6	20.93.2540.0650.0.410	FS45, FS38, FS55R CARBURETOR FOR STHIL	\$31.08
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1KYN-DPQY-D7P6	20.93.2540.0650.0.410	48PK ECHO 6450025 OIL 6.4OZ BOTTLES 2 CYCLE	\$165.52
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1L94-6HKQ-3M3T	10.12.1200.0255.0.410	OFFICE CHAIR COMFY DESK CHAIR WITH ADJUSTABLE	\$93.49
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1L94-6HKQ-3M3T	10.12.2410.0000.0.410	OFFICE CHAIR COMFY DESK CHAIR WITH ADJUSTABLE	\$93.49

## Decatur School District #61

## Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1M1R-QW7V-GV3K	20.75.2540.0620.0.410	ARMSTRONG K5-11- CUT	\$41.30
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1M1R-QW7V-GV3K	20.93.2540.0620.0.410	COMPX NATIONAL B135A	\$186.90
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N3H-YFP3-JKJV	12.00.2330.0810.0.410	STAPLES REINFORCED FILE POCKET, 5 1/4-INCH	\$32.22
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N3H-YFP3-JKJV	12.00.2330.0810.0.410	STAPLES 418293 EXPANDING FILE POCKETS	\$79.92
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N3H-YFP3-JKJV	12.00.2330.0810.0.410	PENDAFLEX 152BLU COLORED FILE FOLDERS,	\$51.85
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N3H-YFP3-JKJV	12.00.2330.0810.0.410	AVERY FILE FOLDER LABELS FOR LASER AND INKJET	\$14.21
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N3H-YFP3-JKJV	12.00.2330.0810.0.410	EVTSCAN 12 X 16 INCH RUBBER ANTI STATIC WORK	\$28.35
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N3H-YFP3-JKJV	12.00.2330.0810.0.410	\$-1.37 Pro-rated Adjustment Applied -	(\$0.21)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N3H-YFP3-JKJV	12.00.2330.0810.0.410	\$-1.37 Pro-rated Adjustment Applied -	(\$0.53)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N3H-YFP3-JKJV	12.00.2330.0810.0.410	\$-1.37 Pro-rated Adjustment Applied -	(\$0.34)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N3H-YFP3-JKJV	12.00.2330.0810.0.410	\$-1.37 Pro-rated Adjustment Applied -	(\$0.10)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N3H-YFP3-JKJV	12.00.2330.0810.0.410	\$-1.37 Pro-rated Adjustment Applied -	(\$0.19)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N69-L7N9-7WKW	10.00.2640.0000.0.410	OUZUGIE 24X36 PICTURE FRAME, DISPLAY POSTER	\$37.99
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1N69-L7N9-7WKW	10.00.2640.0000.0.410	LEVEN COLLAPSIBLE MAGAZINE FILE	\$19.98
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1PT6-DTWK-3DLH	20.77.2540.0612.0.410	CUSTOM SIGN - 10 X14", RUST FREE, .040	\$39.98
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1QGQ-MFY9-TM7M	12.00.1220.0844.0.410	LOGITECH 3.5MM STEREO HEADSET WITH NOISE	\$351.36

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1QGQ-MFY9-TM7M	12.00.1220.0844.0.410	\$-9.99 Pro-rated Adjustment Applied -	(\$8.51)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1QGQ-MFY9-TM7M	12.00.2330.0810.0.410	\$-9.99 Pro-rated Adjustment Applied -	(\$0.17)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1QGQ-MFY9-TM7M	12.00.2330.0810.0.410	\$-9.99 Pro-rated Adjustment Applied -	(\$1.31)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1QGQ-MFY9-TM7M	12.00.2330.0810.0.410	SMALL DESK CALENDAR 2025-2026 - STANDING	\$7.11
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1QGQ-MFY9-TM7M	12.00.2330.0810.0.410	HOMIDEC STANDING DESK, 32 INCH PORTABLE SMALL	\$53.90
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TKQ-KJHF-YQVH	12.00.2330.0810.0.410	VERSARE SOUNDSORB DESKTOP PRIVACY PANELS	\$57.95
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	DURACELL 2032 LITHIUM BATTERY. 4 COUNT PACK.	\$9.80
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	LOVEVOOK LAPTOP BACKPACK FOR WOMEN,	\$48.05
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	SUPCASE FOR MACBOOK PRO 16 INCH CASE	\$35.72
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	SUPCASE FOR MACBOOK PRO 16 INCH CASE	\$71.56
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	KEYBOARD COVER SKIN FOR 2025-2021 MACBOOK PRO	\$7.66
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	360 DEGREE MAGNETIC PRIVACY SCREEN FOR	\$116.69
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	2PCS TRACKPAD PROTECTOR COVER FOR	\$18.31
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	\$-9.4 Pro-rated Adjustment Applied - DURACELL 2032	(\$0.30)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	\$-9.4 Pro-rated Adjustment Applied - LOVEVOOK	(\$1.47)

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	\$-9.4 Pro-rated Adjustment Applied - SUPCASE FOR	(\$1.09)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	\$-9.4 Pro-rated Adjustment Applied - SUPCASE FOR	(\$2.19)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	\$-9.4 Pro-rated Adjustment Applied - KEYBOARD COVER	(\$0.23)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	\$-9.4 Pro-rated Adjustment Applied - 360 DEGREE	(\$3.56)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1TLP-MRF4-99HC	10.00.2660.0110.0.410	\$-9.4 Pro-rated Adjustment Applied - 2PCS TRACKPAD	(\$0.56)
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1WKW-6QK1-64DD	20.77.2540.0620.0.410	SCHNEIDER ELECTRIC 22MM NO SWITCH SELECTOR	\$18.80
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1WKW-6QK1-64DD	20.93.2540.0650.0.410	OREGON 22-095 GATORLINE HEAVY-DUTY	\$371.70
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1WM9-L7FK-Y163	12.00.2330.0810.0.410	LOGITECH MX KEYS MINI MINIMALIST WIRELESS	\$74.88
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1XFT-R9NG-DHJD	10.12.1100.0008.0.410	AMAZON SHOPPING CART - NAVONA 12 PACK PREMIUM	\$59.97
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1Y3F-7GRH-614L	20.93.2540.0669.0.410	6PCS RONIS 455 LIFT KEY COMPATIBLE WITH KONE,	\$13.98
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1YK1-PQC3-39J7	10.12.1200.0255.0.410	AMAZON SHOPPING CART - NORWOOD STACKING	\$72.00
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1YRR-9WGT-DPHV	10.82.2560.0225.0.410	COFFEE BAR SIGN FOR WALL DECOR - COFFEE NEON	\$45.99
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1YRR-9WGT-DPHV	10.85.2560.0225.0.410	COFFEE BAR SIGN FOR WALL DECOR - COFFEE NEON	\$45.99
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1YVF-KFQ9-313T	10.85.2190.0010.0.410	BETTER OFFICE PRODUCTS 100 SHEET DIPLOMA	\$43.83
350066	04/30/2025	1424	AMAZON CAPITAL SERVICES	1YYG-XM4C-VL97	12.00.2330.0810.0.410	LHS   2X8 EXECUTIVE TRUE FIT ROSE GOLD ALUMINUM	\$5.89

# Decatur School District #61

## Disbursement Detail Listing

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Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$3,027.66
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	10.02.3700.4300.1.466	SECURITY LIGHTS	\$109.49
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	20.03.2540.0688.0.466	SECURITY LIGHTS	\$73.04
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	20.03.2540.0688.0.466	SECURITY LIGHTS	\$287.36
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	20.08.2540.0688.0.466	SECURITY LIGHTS	\$488.50
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	20.12.2540.0688.0.466	SECURITY LIGHTS	\$69.31
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	20.49.2540.0688.0.466	SECURITY LIGHTS	\$52.76
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	20.75.2540.0688.0.466	SECURITY LIGHTS	\$118.28
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	20.81.2540.0688.0.466	SECURITY LIGHTS	\$41.30
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	20.85.2540.0688.0.466	SECURITY LIGHTS	\$42.64
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	20.96.2540.0688.0.466	SECURITY LIGHTS	\$40.48
350067	04/30/2025	1424	AMEREN ILLINOIS	01302 - 46731	20.99.2540.0688.0.466	SECURITY LIGHTS	\$237.52
Check Total:							\$1,560.68
350068	04/30/2025	1424	AMSTERDAM PRINTING & LITHO	7838392	10.13.1100.0000.0.360	QUOTE #H416184 LEXINGTON ACADEMIC	\$285.41
350068	04/30/2025	1424	AMSTERDAM PRINTING & LITHO	7838392	10.13.1100.0000.0.360	PLATE CHARGE	\$19.95
Check Total:							\$305.36
350069	04/30/2025	1424	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	6295	20.81.2540.0630.0.410	DELIVERY FEE	\$16.67
350069	04/30/2025	1424	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	6295	20.81.2540.0630.0.410	QUOTE 3.18.25 - DIAMOND PRO CALCINED CLAY	\$87.00
350069	04/30/2025	1424	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	6295	20.81.2540.0630.0.410	DIAMOND PRO MOUND/HOMEPLATE CLAY	\$93.00
350069	04/30/2025	1424	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	6295	20.82.2540.0630.0.410	DELIVERY FEE	\$16.67
350069	04/30/2025	1424	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	6295	20.82.2540.0630.0.410	QUOTE 3.18.25 - DIAMOND PRO CALCINED CLAY	\$101.50
350069	04/30/2025	1424	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	6295	20.82.2540.0630.0.410	DIAMOND PRO MOUND/HOMEPLATE CLAY	\$108.50
350069	04/30/2025	1424	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	6295	20.85.2540.0630.0.410	DIAMOND PRO MOUND/HOMEPLATE CLAY	\$108.50

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350069	04/30/2025	1424	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	6295	20.85.2540.0630.0.410	QUOTE 3.1 8.25 - DIAMOND PRO CALCINED CLAY	\$101.50
350069	04/30/2025	1424	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	6295	20.85.2540.0630.0.410	DELIVERY FEE	\$16.66
Check Total:							\$650.00
350070	04/30/2025	1424	APPLE COMPUTER INC	MB63360696	10.00.2660.0110.0.410	PROPOSAL#:2112062423 - APPLE PENCIL PRO	\$2,975.00
350070	04/30/2025	1424	APPLE COMPUTER INC	MB64442724	10.00.2660.0110.0.750	PROPOSAL#:2112070307 - 16-INCH MACBOOK PRO:	\$18,392.00
350070	04/30/2025	1424	APPLE COMPUTER INC	MB64487337	10.00.2660.0110.0.750	13-INCH IPAD PRO WIFI 256GB WITH STANDARD	\$1,199.00
350070	04/30/2025	1424	APPLE COMPUTER INC	MB64564558	10.00.2660.0110.0.410	MAGIC KEYBOARD FOR IPAD PRO 13-INCH (M4) - US	\$329.00
350070	04/30/2025	1424	APPLE COMPUTER INC	MB65659531	10.82.1100.0110.0.750	13-INCH MACBOOK AIR: APPLE M4 CHIP WITH	\$21,975.00
350070	04/30/2025	1424	APPLE COMPUTER INC	MB65659531	10.85.1100.0110.0.750	QUOTE#:2213377309 - MHS - 13-INCH MACBOOK	\$21,975.00
350070	04/30/2025	1424	APPLE COMPUTER INC	MB66132740	10.00.2660.0110.0.410	PROPOSAL#:2112060503 - 30W USB-C POWER	\$3,900.00
350070	04/30/2025	1424	APPLE COMPUTER INC	MB66132740	10.00.2660.0110.0.410	240W USB-C CHARGE CABLE (2 M)	\$2,900.00
350070	04/30/2025	1424	APPLE COMPUTER INC	MB66403888	10.00.2660.0110.0.410	PROPOSAL#:2112078201 - APPLE PENCIL (2ND	\$2,975.00
Check Total:							\$76,620.00
350071	04/30/2025	1424	AREA DISTRIBUTORS	490583	10.00.0000.0000.0.973	**QUOTE# 333-976 - PRICE HELD PER LOU HAGELE ON	\$1,997.74
Check Total:							\$1,997.74
350072	04/30/2025	1424	ATLAS LOCK INC	51934	20.93.2540.0620.0.410	INVOICE# 51934 - 2EA D.S. KEY - 2EA KEY - 4EA KEYS -	\$24.00
Check Total:							\$24.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350073	04/30/2025	1424	B & B GLASS	25976	20.81.2540.0609.0.410	INVOICE# 25976 - 1/4" CLEAR TEMPERED GLASS	\$143.96
Check Total:							\$143.96
350074	04/30/2025	1424	B L D D ARCHITECTS	5827	20.01.2540.0601.0.319	AGREEMENT DATED: 6/10/24 - KEIL	\$401.25
350074	04/30/2025	1424	B L D D ARCHITECTS	5828	60.72.2530.0772.0.319	INVOICE# 5828 - HOPE ACADEMY CARPET	\$4,832.50
Check Total:							\$5,233.75
350075	04/30/2025	1424	BARR & ROBISON SERVICES	232634	40.93.2553.0000.0.319	BLANKET ORDER FOR INSPECTION OF	\$45.00
Check Total:							\$45.00
350076	04/30/2025	1424	BECK TECH	123002544-1	20.93.2540.0624.0.410	INVOICE# 123002544-1 - UHF STUBBY ANTENNA	\$54.00
350076	04/30/2025	1424	BECK TECH	128002439-1	10.00.2660.0110.0.550	QUOTE#: 123002542 - AVIGILON ALTA 8MP	\$8,151.00
350076	04/30/2025	1424	BECK TECH	128002439-1	10.00.2660.0110.0.550	CORNER MOUNT H5A MULTI-SENSOR	\$411.00
350076	04/30/2025	1424	BECK TECH	128002439-1	10.00.2660.0110.0.550	WALL MOUNT FOR LARGE PENDANT CAMERA	\$363.00
350076	04/30/2025	1424	BECK TECH	128002439-1	10.00.2660.0110.0.550	DOME BUBBLE & COVER FOR OUTDOOR SURFACE OR	\$567.00
350076	04/30/2025	1424	BECK TECH	128002439-1	10.00.2660.0110.0.550	OUTDOOR PENDANT MOUNT ADAPTER. FOR USE	\$567.00
350076	04/30/2025	1424	BECK TECH	128002439-1	10.00.2660.0110.0.550	GIGABIT 802.3BT 60 W POE INJECTOR, INDOOR, SINGLE	\$501.00
350076	04/30/2025	1424	BECK TECH	128002439-1	10.00.2660.0110.0.550	AVIGILON IR RING, UP TO 30M WITH USE OF DOME	\$1,101.00
Check Total:							\$11,715.00
350077	04/30/2025	1424	BEST ONE OF CENTRAL ILLINOIS	404393	20.93.2540.0650.0.321	DISPOSAL FEE SPECIAL TRAILER	\$7.50

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350077	04/30/2025	1424	BEST ONE OF CENTRAL ILLINOIS	404393	20.93.2540.0650.0.321	ENVIRONMENTAL FEE (ISTT)	\$2.50
350077	04/30/2025	1424	BEST ONE OF CENTRAL ILLINOIS	404393	20.93.2540.0650.0.323	MOUNT/DISMOUNT SPECIAL TRAILER	\$14.50
350077	04/30/2025	1424	BEST ONE OF CENTRAL ILLINOIS	404393	20.93.2540.0650.0.410	MISC SUPPLIES	\$5.00
350077	04/30/2025	1424	BEST ONE OF CENTRAL ILLINOIS	404393	20.93.2540.0650.0.410	INVOICE# 404393 - ST205/75R15 CARLISLE	\$84.81
350077	04/30/2025	1424	BEST ONE OF CENTRAL ILLINOIS	404597	20.93.2540.0613.0.321	INVOICE# 404597 - DISPOSAL FEE PASSENGER	\$97.50
Check Total:							\$211.81
350078	04/30/2025	1424	BIST/CORNERSTONES OF CARE	192435	10.60.1100.0000.0.410	INVOICE #192435 - CLASSIC EXPECTATIONS	\$30.00
350078	04/30/2025	1424	BIST/CORNERSTONES OF CARE	192435	10.60.1100.0000.0.410	CLASSIC SELF MONITORING POSTER	\$15.00
350078	04/30/2025	1424	BIST/CORNERSTONES OF CARE	192435	10.60.1100.0000.0.410	VARIETY OF MINI POSTERS	\$7.00
Check Total:							\$52.00
350079	04/30/2025	1424	BLACK & COMPANY	12168571	20.77.2540.0621.0.410	INVOICE# 12168571 - BEAN-E-DOO 5 GAL	\$194.56
350079	04/30/2025	1424	BLACK & COMPANY	12169967	20.93.2540.0613.0.410	INVOICE# 12169967 - 13EA LONG LIFE GRINDING WHEEL	\$79.65
350079	04/30/2025	1424	BLACK & COMPANY	12169968	20.93.2540.0613.0.410	INVOICE# 12169968 - CABLE CUTTER 8" ORANGE	\$34.00
350079	04/30/2025	1424	BLACK & COMPANY	12172525	20.72.2540.0604.0.410	QUOTE# 76951 - RIDGID 35855 2IN NPT PIPE DIE -	\$212.24
350079	04/30/2025	1424	BLACK & COMPANY	12173177	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES - SEE	\$67.69
350079	04/30/2025	1424	BLACK & COMPANY	12174749	20.93.2540.0613.0.410	INVOICE# 12174749 - 2EA 2X60 WHITE DUCT TAPE	\$105.74
350079	04/30/2025	1424	BLACK & COMPANY	12176414	20.93.2540.0608.0.410	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES - SEE	\$61.44
Check Total:							\$755.32

## Decatur School District #61

### Disbursement Detail Listing

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Date Range: 04/01/2025 - 04/30/2025  
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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	QUOTE #13029 SUMMERTIME LEARNING:	\$3,299.34
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR	\$0.00
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR FIRST	\$3,549.29
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR FIRST	\$0.00
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR SECOND	\$3,549.29
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR SECOND	\$0.00
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR THIRD	\$3,299.34
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR THIRD	\$0.00
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR FOURTH	\$3,049.39
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR FOURTH	\$0.00
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR FIFTH	\$3,049.39
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR FIFTH	\$0.00
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	SUMMERTIME LEARNING: PREPARING FOR SIXTH	\$3,299.34
350080	04/30/2025	1424	BLUE STAR EDUCATION	6628863	10.22.1250.4331.1.410	QUOTE #13029 ITEM 51413 SUMMERTIME LEARNING:	\$0.00
Check Total:							\$23,095.38

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350081	04/30/2025	1424	BMI SYSTEMS GROUP	261264	10.00.2660.0110.0.410	QUOTE#25040703MB - .002" DESTRUCTIBLE VINYL	\$1,025.00
						Check Total:	\$1,025.00
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2699491	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$14.26
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2699873	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$18.68
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2700131	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$16.70
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2702367	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$109.63
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2702429	20.77.2540.0602.0.410	QUOTE# 2592383 - PIPE CORRUGATE KNITWRAP	\$172.80
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2702429	20.77.2540.0602.0.410	CORRUGATED TEE -	\$10.97
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2702429	20.77.2540.0602.0.410	PIPE CORRUGATE SOLID 4 100' COIL - 04510100	\$114.66
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2702429	20.77.2540.0602.0.410	PP104 - 4" CORRUGATE INTERNAL PLUG	\$1.22
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2702429	20.77.2540.0602.0.410	CORRUGATED END CAP - P06 6"	\$7.69
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2702531	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$9.42
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2702826	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$100.00
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2703210	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$21.70
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2703337	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$1.59
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2703845	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$127.15

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2705478	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$15.71
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2706004	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$15.27
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2706057	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$26.65
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2706182	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$4.92
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2706195	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$12.30
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2707661	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$15.13
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2708143	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$13.56
350082	04/30/2025	1424	BRADFORD SUPPLY CO	2711242	20.93.2540.0602.0.410	BLANKET ORDER FOR PLUMBING SUPPLIES	\$50.18
Check Total:							\$880.19
350083	04/30/2025	1424	BRANUM RECYCLING	000934	20.93.2540.0612.0.390	BLANKET ORDER FOR DISPOSAL OF YARD WASTE	\$30.00
Check Total:							\$30.00
350084	04/30/2025	1424	BRUINS MONTESSORI INTER. USA INC.	14427	10.75.1250.4331.1.410	ESTIMATE 1120 2/20/25 FIFTY BOARD	\$42.00
350084	04/30/2025	1424	BRUINS MONTESSORI INTER. USA INC.	14427	10.75.1250.4331.1.410	FLOWER MODEL	\$365.00
Check Total:							\$407.00
350085	04/30/2025	1424	BSN SPORTS	929289625	10.85.1542.0514.0.410	QUOTE# 106446-BLACK-KWIK GOAL	\$22.99
350085	04/30/2025	1424	BSN SPORTS	929289625	10.85.1542.0514.0.410	MAC VARSITY GOALIE GLOVE SIZE 7	\$24.00
350085	04/30/2025	1424	BSN SPORTS	929289625	10.85.1542.0514.0.410	EVA ROUND ROLLER 18 X 6	\$32.50
350085	04/30/2025	1424	BSN SPORTS	929289625	10.85.1542.0514.0.410	CAPTAINS BAND - BLACK	\$14.97

# Decatur School District #61

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350085	04/30/2025	1424	BSN SPORTS	929420075	10.85.1542.0507.0.410	CART#106446- ELITE HIGH JUMP STANDARDS	\$695.00
350085	04/30/2025	1424	BSN SPORTS	929480493	38.85.8506.0000.0.699	QUOTE#-106446- CIRCULAR HOME PLATE	\$800.00
350085	04/30/2025	1424	BSN SPORTS	929480493	38.85.8506.0000.0.699	CIRCULAR PITCHER'S MONUND COVER 20'	\$375.00
Check Total:							\$1,964.46
350086	04/30/2025	1424	BUSHUE BACKGROUND SCREENING	DECATUR61-20250331	10.00.2640.0000.0.319	BLANKET ORDER FOR BACKGROUND	\$1,512.00
350086	04/30/2025	1424	BUSHUE BACKGROUND SCREENING	DECATUR61EHR20250331	10.00.2640.0000.0.319	BLANKET ORDER FOR BACKGROUND	\$672.00
Check Total:							\$2,184.00
350087	04/30/2025	1424	BUSINESSSOLVER.COM, INC.	128071	10.00.2520.0104.0.319	BLANKET PURCHASE ORDER FOR FY25 FOR	\$343.43
Check Total:							\$343.43
350088	04/30/2025	1424	CENTRAL SUPPLY COMPANY	205694	10.00.0000.0000.0.973	**PRICE HELD FROM PO# 10231324 PER TOM WELLS	\$94.20
350088	04/30/2025	1424	CENTRAL SUPPLY COMPANY	206478	10.00.0000.0000.0.973	**EMAIL QUOTE PER TOM WELLS ON 3/31/25**	\$8,991.75
350088	04/30/2025	1424	CENTRAL SUPPLY COMPANY	206491	10.00.0000.0000.0.973	**PRICE HELD FIRM FROM TOM WELLS ON 3/31/25**	\$900.00
Check Total:							\$9,985.95
350089	04/30/2025	1424	CHAMPION TEAMWEAR	101745853	10.75.1529.0507.0.410	QUOTE SE00409692. - UNISEX STADIUM JACKET,	\$3,099.60
350089	04/30/2025	1424	CHAMPION TEAMWEAR	101745853	10.75.1529.0507.0.410	DISCOUNT	(\$516.20)
350089	04/30/2025	1424	CHAMPION TEAMWEAR	101745853	10.75.1569.0507.0.410	SPECIALTY CHARGE	\$60.00
350089	04/30/2025	1424	CHAMPION TEAMWEAR	101745853	10.75.1569.0507.0.410	UNISEX RUSH PANT, BLACK, CODE 1714BU	\$1,459.60
Check Total:							\$4,103.00
350090	04/30/2025	1424	CITY OF DECATUR	12039	20.93.2540.0612.0.410	SALT	\$4,935.60

# Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350090	04/30/2025	1424	CITY OF DECATUR	12039	20.93.2540.0651.0.464	INVOICE# 12039 - 422.32 GALLONS DIESEL FUEL -	\$1,303.49
350090	04/30/2025	1424	CITY OF DECATUR	12111	20.93.2540.0651.0.464	INVOICE# 12111 - 403.10 GALLONS DIESEL FUEL -	\$1,210.24
Check Total:							\$7,449.33
350091	04/30/2025	1424	CITY OF DECATUR - RNNC	12035	80.72.2546.0099.0.390	POLICE - SCHOOL SECURITY - 3RD QUARTER BILL FOR	\$35,218.32
350091	04/30/2025	1424	CITY OF DECATUR - RNNC	12035	80.77.2546.0099.0.390	POLICE - SCHOOL SECURITY - 3RD QUARTER BILL FOR	\$34,130.17
350091	04/30/2025	1424	CITY OF DECATUR - RNNC	12035	80.81.2546.0099.0.390	POLICE - SCHOOL SECURITY - 3RD QUARTER BILL FOR	\$34,129.88
350091	04/30/2025	1424	CITY OF DECATUR - RNNC	12035	80.82.2546.0099.0.390	POLICE - SCHOOL SECURITY - 3RD QUARTER BILL FOR	\$34,129.88
350091	04/30/2025	1424	CITY OF DECATUR - RNNC	12035	80.85.2546.0099.0.390	PAYMENT FOR INVOICE #12035 - POLICE - SCHOOL	\$36,483.75
350091	04/30/2025	1424	CITY OF DECATUR - RNNC	12056	80.72.2546.0099.0.390	POLICE - SCHOOL SECURITY - 3RD QUARTER BILL FOR	\$35,218.32
350091	04/30/2025	1424	CITY OF DECATUR - RNNC	12056	80.77.2546.0099.0.390	POLICE - SCHOOL SECURITY - 3RD QUARTER BILL FOR	\$34,130.17
350091	04/30/2025	1424	CITY OF DECATUR - RNNC	12056	80.81.2546.0099.0.390	POLICE - SCHOOL SECURITY - 3RD QUARTER BILL FOR	\$34,129.88
350091	04/30/2025	1424	CITY OF DECATUR - RNNC	12056	80.82.2546.0099.0.390	POLICE - SCHOOL SECURITY - 3RD QUARTER BILL FOR	\$34,129.88
350091	04/30/2025	1424	CITY OF DECATUR - RNNC	12056	80.85.2546.0099.0.390	PAYMENT FOR INVOICE #12056 - POLICE - SCHOOL	\$36,483.75
Check Total:							\$348,184.00
350092	04/30/2025	1424	COCHLEAR	3697847	12.00.2150.0880.0.410	QUOTE 9133341 FOR CP 1000 BATTERY COVER	\$331.00
Check Total:							\$331.00

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350093	04/30/2025	1424	COLE COUNSELING SERVICES, LLC	03.31.2025	10.00.2640.0000.0.319	INTERNAL BLANKET – WELLNESS PROGRAM JULY 1,	\$5,703.15
350093	04/30/2025	1424	COLE COUNSELING SERVICES, LLC	04.10.2025	10.00.2640.0000.0.319	INTERNAL BLANKET – WELLNESS PROGRAM JULY 1,	\$5,703.15
350093	04/30/2025	1424	COLE COUNSELING SERVICES, LLC	04.14.2025	10.00.2640.0000.0.319	INTERNAL BLANKET – WELLNESS PROGRAM JULY 1,	\$5,703.15
350093	04/30/2025	1424	COLE COUNSELING SERVICES, LLC	04.21.2025	10.00.2640.0000.0.319	INTERNAL BLANKET – WELLNESS PROGRAM JULY 1,	\$5,703.15
350093	04/30/2025	1424	COLE COUNSELING SERVICES, LLC	04.28.2025	10.00.2640.0000.0.319	INTERNAL BLANKET – WELLNESS PROGRAM JULY 1,	\$5,703.15
Check Total:							\$28,515.75
350094	04/30/2025	1424	CONNOR COMPANY	S011273215.001	20.93.2540.0613.0.410	INVOICE# S011273215.001 – 3/4 TUBE CUTTER	\$30.40
350094	04/30/2025	1424	CONNOR COMPANY	S011276642.001	20.03.2540.0604.0.550	QUOTE# S011271693 – BELIMO ACTUATOR	\$153.19
350094	04/30/2025	1424	CONNOR COMPANY	S011276642.001	20.03.2540.0604.0.550	BELIMO VALVE, BALL, 3/4" NPT, 14 CV, 3 WAY, A-PORT	\$167.34
350094	04/30/2025	1424	CONNOR COMPANY	S011276642.001	20.03.2540.0604.0.550	3T FAN COIL ECM-FCT R454B TXV	\$1,510.61
350094	04/30/2025	1424	CONNOR COMPANY	S011276642.001	20.03.2540.0604.0.550	R454B 18 SEER2 AC2-STAGEPERFORMANCE	\$2,460.18
350094	04/30/2025	1424	CONNOR COMPANY	S011276642.001	20.03.2540.0604.0.550	CERRO 3/8X3/4X1/2SB 50' PE MP6 BLK EZ PULL	\$249.34
350094	04/30/2025	1424	CONNOR COMPANY	S011276642.001	20.03.2540.0604.0.550	GRNDFS UPS15-58FC 115V 1/25HP CI 3-SPD CIRC	\$156.22
350094	04/30/2025	1424	CONNOR COMPANY	S011276642.001	20.03.2540.0604.0.550	GRNDFS 3/4 BRZ IP NPT NO LEAD ISOLATION VLV SET	\$124.59
350094	04/30/2025	1424	CONNOR COMPANY	S011276642.001	20.03.2540.0604.0.550	UPONOR 3/4 MIP BRS	\$30.83
350094	04/30/2025	1424	CONNOR COMPANY	S011276642.001	20.03.2540.0604.0.550	UPONOR 3/4X100 AQUAPEX RED COIL	\$193.67

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350094	04/30/2025	1424	CONNOR COMPANY	S011276642.001	20.03.2540.0604.0.550	CAPITAL CUSTOM HOT WATER COIL	\$2,198.14
350094	04/30/2025	1424	CONNOR COMPANY	S011278099.001	20.93.2540.0613.0.410	INVOICE# S011278099.001 - 9-1 MULTI SCREWDRIVER	\$13.28
350094	04/30/2025	1424	CONNOR COMPANY	S011282546.001	20.85.2540.0602.0.410	INVOICE# S011282546.001 - 3/4X10 HARD TUBE L	\$51.39
350094	04/30/2025	1424	CONNOR COMPANY	S011282546.001	20.93.2540.0613.0.410	INVOICE# S011282546.001 - 1EA 3/4 TUBE CUTTER	\$30.40
350094	04/30/2025	1424	CONNOR COMPANY	S011283692.0002	20.01.2540.0602.0.410	QUOTE# S011284403 - KOHL HI-LINE C-H 10RI	\$276.39
350094	04/30/2025	1424	CONNOR COMPANY	S011283692.0002	20.01.2540.0602.0.410	KOHL CACHET ELG C-H Q-C TLT SEAT (WHITE)	\$41.01
350094	04/30/2025	1424	CONNOR COMPANY	S011291625.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$65.75
350094	04/30/2025	1424	CONNOR COMPANY	S011296167.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$90.35
350094	04/30/2025	1424	CONNOR COMPANY	S011298103.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$11.58
350094	04/30/2025	1424	CONNOR COMPANY	S011298571.001	20.15.2540.0604.0.410	INVOICE# S011298571.001 - 10FT 3/4X10 SCH40 PVC	\$3.16
350094	04/30/2025	1424	CONNOR COMPANY	S011298571.001	20.93.2540.0613.0.410	INVOICE# S011298571.001 - MILWAUKEE LOCKING BIT	\$14.62
350094	04/30/2025	1424	CONNOR COMPANY	S011299555.001	20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$69.22
350094	04/30/2025	1424	CONNOR COMPANY	S011304330.001	20.72.2540.0602.0.410	QUOTE# S011304330 - LZWSR ELKAY BOTTLE	\$458.08
350094	04/30/2025	1424	CONNOR COMPANY	S011304333.001	20.85.2540.0602.0.410	INVOICE# S011304333.001 - KOHL KINGSTON ULTRA	\$133.31
350094	04/30/2025	1424	CONNOR COMPANY	S011306039.001	20.42.2540.0603.0.410	INVOICE# S011306039.001 - 4X8 26GA GLV SHEET	\$32.88

## Decatur School District #61

### Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350094	04/30/2025	1424	CONNOR COMPANY	S011306039.001	20.93.2540.0613.0.410	INVOICE# S011306039.001 - MILWAUKEE FASTBACK 6	\$23.53
350094	04/30/2025	1424	CONNOR COMPANY	S011311529.001	20.33.2540.0602.0.410	QUOTE# S011311529 - CF-404-317ABCP CHIFCT	\$479.34
Check Total:							\$9,068.80
350095	04/30/2025	1424	CROSSROADS TRUCK EQUIPMENT	103S42782	20.93.2540.0650.0.410	INVOICE# 103S42782 - ELBOW 4 45DEG.OD-ID	\$64.07
Check Total:							\$64.07
350096	04/30/2025	1424	CULLIGAN WATER	0096427	10.03.2210.0084.0.410	BLANKET ORDER FOR MONTHLY COOLER AND	\$52.50
Check Total:							\$52.50
350097	04/30/2025	1424	CUSTOM SERVICE CRANE, INC	66159	20.01.2540.0604.0.323	QUOTE: 3/18/25 - 40 TON CRANE TO LIFT 1,500 LB.	\$860.00
350097	04/30/2025	1424	CUSTOM SERVICE CRANE, INC	66159	20.01.2540.0604.0.323	FUEL SURCHARGE	\$60.20
350097	04/30/2025	1424	CUSTOM SERVICE CRANE, INC	66159	20.01.2540.0604.0.323	ESTIMATED PERMIT FEE	\$50.00
Check Total:							\$970.20
350098	04/30/2025	1424	CUSTOM SERVICES INC	19180	20.93.2540.0613.0.325	INVOICE# 19180 - STORAGE CONTAINER RENTAL	\$250.00
350098	04/30/2025	1424	CUSTOM SERVICES INC	19195	20.93.2540.0613.0.325	INVOICE# 19195 - STORAGE CONTAINER RENTAL	\$375.00
Check Total:							\$625.00
350099	04/30/2025	1424	CUSTOM TROPHIES..	2024-1555	12.00.1220.0879.2.360	QUOTE #3 - BLACK PLAQUE WITH MARBLE FINISH 7X9	\$25.00
350099	04/30/2025	1424	CUSTOM TROPHIES..	2024-1555	12.00.1220.0879.2.360	BLACK PLAQUE WITH MARBLED FINISH 7X9 GOLD	\$25.00
Check Total:							\$50.00
350100	04/30/2025	1424	DAVID HEDENBERG	101365	10.00.2310.0000.0.319	FY25 BLANKET FOR BOARD OF EDUCATION MEETINGS	\$280.00
Check Total:							\$280.00
350101	04/30/2025	1424	DECATUR BOLT CO INC	322006	20.93.2540.0613.0.410	INVOICE# 322006 - ORANGE SP-29P T-190-AG	\$130.89

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350101	04/30/2025	1424	DECATUR BOLT CO INC	322264	20.93.2540.0607.0.410	BLANKET ORDER FOR MISCELLANEOUS	\$18.54
350101	04/30/2025	1424	DECATUR BOLT CO INC	322884	20.93.2540.0613.0.410	INVOICE# 322884 - 9" CARBIDE TIPPED RECIP	\$89.11
350101	04/30/2025	1424	DECATUR BOLT CO INC	322884	20.93.2540.0613.0.410	3/16 T-190-AG JOBBER DRILL	\$77.28
350101	04/30/2025	1424	DECATUR BOLT CO INC	322884	20.93.2540.0613.0.410	3/16X8 2 CUTTER SDS-PLUS CARBIDE TIP HAMMER DRILL	\$12.46
Check Total:							\$328.28
350102	04/30/2025	1424	DECATUR CONSTRUCTION SVCS, INC	8027	20.77.2540.0612.0.410	INVOICE# 8027 - 3/8 GRAVEL - TICKET# 137354	\$277.20
350102	04/30/2025	1424	DECATUR CONSTRUCTION SVCS, INC	8027	20.77.2540.0612.0.410	CM-11 STONE - TICKET# 137403	\$154.80
Check Total:							\$432.00
350103	04/30/2025	1424	DECATUR PUBLIC LIBRARY	MADDEN AUDITORIUM	10.22.2210.0123.0.325	INVOICE DATE 4/8/2025 FOR MADDEN AUDITORIUM	\$100.00
Check Total:							\$100.00
350104	04/30/2025	1424	DELL COMPUTER CORPORATION	10811064750	10.00.2660.0110.0.750	QUOTE#:3000187645293.1 - DELL PRO RUGGED,	\$14,384.28
Check Total:							\$14,384.28
350105	04/30/2025	1424	DETECTION SECURITY CO INC	198255	20.15.2540.0618.0.390	INVOICE# 198255 - ELLSWORTH DANSBY - 1EA	\$2,700.36
350105	04/30/2025	1424	DETECTION SECURITY CO INC	199375	20.18.2540.0618.0.390	INVOICE# 199375 - AMERICAN DREAMERS -	\$473.00
350105	04/30/2025	1424	DETECTION SECURITY CO INC	199375	20.75.2540.0618.0.390	INVOICE# 199375 - MONTESSORI ACADEMY -	\$473.00
Check Total:							\$3,646.36
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5127027	10.75.1250.4331.1.410	BLICK DRAWING PAPER WHT 9X12 REAM 50LB	\$239.60
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5127027	10.75.1250.4331.1.410	BLICK DRAWING PAPER WHT 12X18 REAM 50LB	\$469.40

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5144640	10.77.1250.4400.1.410	LUXOR HEAVY-DUTY UTILITY CART, BLACK, 3	\$118.88
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	QUOTE #: QBP1545-275, , ROYAL & LANGNICKEL	\$184.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	ROYAL LANGNICKEL CLEAR CHOICE BRUSH SET-	\$184.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	AMACON KILN SHELF SUPPORTS, 1-5/8IN X	\$28.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	LEARNING RESOURCES PRIMARY SHAPES TEMPLATE	\$74.60
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	WESTCOTT BETTERLETTER PLASTIC LETTER STENCILS,	\$42.15
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	KEMPER POTTERY TOOL KIT, SET OF 8	\$381.20
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	DESIGN WORKS ZENBROIDERY MACRAME	\$55.60
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	BUCILLA STAMPED FABRIC EMBROIDERY KIT, CHERRY	\$28.35
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	BUCILLA STAMPED FABRIC EMBROIDERY KIT, CACTUS	\$79.38
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	BUCILLA T-SHIRT YAR AMIGURUMI CROCHET KIT,	\$219.18
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	BUCILLA T-SHIRT YARN AMIGURUMI CROCHET KIT,	\$33.72
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	CRAYOLA COLORS OF THE WORLD COLORED PENCIL	\$20.08
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	BLICK ECONOMY COTTON CANVAS PANEL CLASSROOM	\$451.30
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	INOVART PRE-CUT MAT FRAMES, ASST 60 PACK,	\$28.44

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	PRE-CUT MAT FRAMES, 9X12, 12/PACK, BLACK	\$78.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	X-ACTO HEAVY-DUTY SQUARE TRIMMER	\$220.65
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	MASTERVISION PINE WOOD FRAME CHALKBOARD,	\$43.69
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	NATURE PRINT PAPER, PKG OF 30	\$98.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	SAKURA CRAY-PAS EXPRESSIONIST OIL PASTELS,	\$54.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	SAKURA CRAY-PAS EXPRESSIONIST OIL PASTELS,	\$54.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	SAKURA CRAY-PAS EXPRESSIONIST OIL PASTELS,	\$54.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	SAKURA CRAY-PAS EXPRESSIONIST OIL PASTELS,	\$54.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	ROYAL & LANGNICKEL CLEAR CHOICE BRISTLE	\$46.20
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	ROYAL & LANGBNICKEL CLEAR CHOICE BRISTLE	\$46.20
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	NIJI WATERBRUSHES, 3 PACK	\$182.10
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	PLAYBOX WHEAT PASTE, 3LB BUCKET	\$50.96
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	BLICK KID'S APRON, ROYAL BLUE, LARGE, 16X25 IN	\$179.40
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	BLICK KID'S APRON, TANGERINE, SMALL	\$124.50
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	SNIPPY 5" LEFTY BLUNT SCISSORS	\$15.90

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	DISCONTINUED- ALVIN CUTTING MAT,	\$0.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	COUSIN BEAD BASICS WOOD BEADS, 5.3OZ	\$39.95
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	STRETCH MAGIC JEWELRY CORD, BLACK, 0.5MM	\$34.60
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	AITOH BOKU-UNDO SUMINAGASHI MARBLING	\$59.30
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	RICHESON HEAVY DUTY ART TRAYS, 13X18X1	\$78.30
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	CRAFTY DAB WINDOW WRITERS, 10 COLOR SET	\$50.02
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	CRAFTY DAB WINDOW WRITERS, BLUE, 48ML,	\$19.75
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	CRAFTY DAB WINDOW WRITERS, RED, 48ML,	\$19.75
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	CRAFTY DAB WINDOW WRITERS, WHITE, 48ML,	\$19.75
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	BLICK ESSENTIALS TEMPERA PAINT STICK SET OF 144	\$153.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	ROYLCO POP ART RUBBING MATS, SET OF 12	\$89.95
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	CRAFT MEDLEY ALPHABET BEADS, WHITE WITH BLACK	\$14.40
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	QUARTET ALPHACOLOR COLORED CHALKBOARD	\$47.40
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152299	10.77.1250.4400.1.410	FISKARS ALL-PURPOSE LEFT-HANDED SCISSORS, 8	\$44.45
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5152854	10.75.1250.4331.1.410	QUOTE QBP1545-264 2/20/25 PAINT DRYING	\$343.21

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5167948	10.77.1250.4400.1.410	SKUTT INDIVIDUAL KILN SHELVES, !D 1027 HALF	\$135.44
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5188899	10.77.1250.4400.1.410	WESTCOTT BETTERLETTER PLASTIC LETTER STENCILS,	(\$42.15)
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5219231	10.77.1250.4400.1.410	WESTCOTT BETTERLETTER PLASTIC LETTER STENCILS,	\$42.15
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5225285	10.42.1250.4331.1.410	QUOTE QBP1545-274: ARTOGRAPH TRACER LED	\$99.99
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	QUOTE QBP1545-278 CAMSPM WC [L 9X12 100	\$244.90
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	CANSON WC PK 12X18 100 SHT PK	\$196.44
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	ART 1ST MXD MDIA SHTS 12/18 500 SH	\$153.57
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	DO-A-DOT ART 72 CT WITH DISPLAY	\$388.84
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	BLICK ALUM RULER 12 IN	\$273.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	CRAYOLA CLR PENCIL CLSPK 462 CT SET	\$366.85
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	PLASTIC TRAY 10 WELL RND EACH	\$27.60
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	ADULT APRON LRG DENIM W/ADJ NECK	\$41.78
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	SHAPES TEMPLATE PRMRY 5/CT	\$179.04
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	UNI POSCA MARKER MEDIUM 8 CT SET	\$88.15
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	ERASER MEDIUM 12 PK	\$50.90
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5226859	10.49.1250.4400.1.410	ARTOGRAPH LIGHTRACER 12X18 LT TRACER II	\$197.74

## Decatur School District #61

### Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5232646	10.77.1250.4400.1.410	BUCILLA STAMPED FABRIC EMBROIDERY KIT, CHERRY	\$141.75
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5232646	10.77.1250.4400.1.410	BUCILLA STAMPED FABRIC EMBROIDERY KIT, CACTUS	\$90.72
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5232646	10.77.1250.4400.1.410	BUCILLA T-SHIRT YARN AMIGURUMI CROCHET KIT,	\$202.32
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5232646	10.77.1250.4400.1.410	ALVIN CUTTING MAT, GREEN/BLACK, 12X18 IN	\$32.36
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	QUOTE QBP1545-276. 3/13/25PRANG FN LN	\$243.75
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	PENTEL AQUASH BRUSH 4PK ASST	\$313.60
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	STUDENT POTTERY TOOLS 35/SET	\$17.72
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	CLRPEP INFNTY CLRPL 144 SCHOOL PK	\$59.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	BLICK KNEADED ERASER LARGE	\$153.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	X-BIG COLORD PENCILS 12 CT SET	\$40.59
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	UNI POSCA MARKER PC5M MED SET/8 MTLC	\$176.30
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	UNI POSCA MOPR SET/8	\$226.56
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	BLICK LIQ WC ASRTD 10/CLR 8OZ BLTS	\$73.34
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	CRAYOLA CLASSIC MRKR BROD CLSPK 256CT SET	\$130.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	FURNO 300 HEAT GUN DUAL TEMPERATURE	\$72.00

## Decatur School District #61

## Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	CRYPAS EXPRESSIONST BLK EA	\$37.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	BARGAIN ELEM RULERS 12PK	\$34.15
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	GLUE STICKS MINI 5FT RL ALL TMP	\$54.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	SCHOOL LOOM LOOM	\$659.20
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	RICHSN TEMPRA CAKES 9 MORE COLOR SET	\$226.40
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5233902	10.75.1250.4331.1.410	PRISMACOLOR CLR PNCL ASRTD 48 CT SET	\$524.90
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	QUOTE- BLICK ART MATERIALS 3/14/25-	\$53.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	BLACK JACK CLAY !F NTRL LOW FIRE 50LB	\$549.30
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	BLICK GLOSS GLAZE CLASS PACK 3	\$196.54
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	TRIFLEX DRAWNG TABLE CHARCOAL/GLASS	\$231.93
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	SUPR PRO GLOW SHRPNR SILVER	\$114.36
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	SUPR PRO GLOW SHRPNR REPLACEMENT CUTTER	\$56.88
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	COMPLETE POTTERY ST 80 PC SET	\$419.70
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	SCULPTURE STAND	\$214.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	ANATOMICAL SKELETONS !N LIFE SZ PLASTC HUMAN	\$276.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	STAN LEE HT DRAW COMCS STD EDTN 176PG	\$21.24

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	STAN LEE HTD SPRHRS SC 224/PG BOOK	\$19.16
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	RYL CLR CHOICE BRUSH 60PC FLT Wh BRITL LH	\$46.20
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5235584	10.18.1250.4400.1.410	RYL CLR CHOICE BRUSH 60PC RND WH BRSTL LH	\$46.20
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5271150	10.22.1250.4400.1.410	QUOTE# QBP1545-270 AKUA INTAGLIO 8/CLR KIT	\$378.60
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5271150	10.22.1250.4400.1.410	PRINT FOAM BRD PRESTO PACK 4 ASSRTD	\$258.74
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5271150	10.22.1250.4400.1.410	AKUA INTAGLIO INKS BONE TRNS BLK 237ML	\$46.35
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5271150	10.22.1250.4400.1.410	UNI POSCA MARKER FINE 16 CT SET	\$652.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5271150	10.22.1250.4400.1.410	DR MARTIN RADIANT WC 1/2OZ SETA	\$159.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5271150	10.22.1250.4400.1.410	DR MARTIN RADIANT WC 1/2OZ SETD	\$159.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5271150	10.22.1250.4400.1.410	SHAPES TEMPLATE PRMRY 5/CT	\$186.50
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5276836	10.60.1250.4400.1.410	LUXOR MOBILE CART !D GENERAL PURPOSE	\$180.13
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5277785	10.77.1250.4400.1.410	SIO-2 PA WHITE EARTHENWARE CLAY, 27.6	\$290.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5278448	10.18.1250.4400.1.410	STAN LEE HT DRAW STAN LEE MSTR CLASS	\$24.99
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5283222	10.75.1250.4331.1.410	ALTRNTV BLENDG STMPs 6 CT SET	\$13.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	QUOTE #QBP1545-269 DB ECONOMY BAREN 4IN DIA	\$56.65

# Decatur School District #61

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Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	ESSDEE INK TRAY 9.5X7.9	\$38.10
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	UNI POSCA MOPR SET/8	\$75.52
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CANSON WC PK 9X12 100 SHT PK	\$97.96
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CANSON WC PK 12X18 100SHT PK	\$98.22
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	ARTIST MXD MDIA SHTS 12X18 500 SH	\$153.57
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CONSTRUCTION PAPER 12X18 50CT ASSORTED	\$13.04
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CONSTRUCTION PAPER 12X18 50CT YELLOW	\$9.78
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CONSTRUCTION PAPER 12X18 50CT HOT PINK	\$13.04
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CONSTRUCTION PAPER 12X18 50 CT HOLIDAY	\$6.52
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CONSTRUCTION PAPER 12X18 50 CT HOLIDAY RED	\$6.52
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CONSTRUCTION PAPER 12X18 50CT LIGHT BLUE	\$6.52
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CONSTRUCTION PAPER 9X12 50 CT TURQUOISE	\$3.18
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK DRAWING PAPER WHT 9X12 REAM 50LB	\$47.92
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK DRAWING PAPER WHT 12X18 REAM 50 LB	\$93.88
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	STOREX CADDIES SMALL	\$45.32
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	ARTRESIN EPOXY KIT 1 GAL	\$109.49
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	LITTLE RED ALL ART SINGLE HOLE SHARPENR	\$36.80

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYPAS EXPRESSIONST BLK EA	\$40.50
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYPAS EXPRESSIONST DK GRY EA	\$37.73
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYPAS EXPRESSIONST EXTNDR/BLNDR EA	\$57.75
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYPAS EXPRESSIONST YLW OCHR EA	\$38.50
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYPAS EXPRESSIONST TURQ EA	\$38.50
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	MOD PODGE IH PAPER MATTE 16 OZ	\$23.30
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	MOD PODGE IH MGA GLTR HOLOGRM 8OZ	\$9.23
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	PRM WHT PAPER CEMENT IH PINT ACID FREE	\$53.36
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	INOVART SCRTCH PAPE MULTICLR 8.5X11 50 PK	\$192.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	KIDS DOUGH TOOLS EXTRDR 12/PC SHAPES	\$58.72
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	KIDS DOUGH TOOLS 5/PC	\$52.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYOLA DOUGH GREEN	\$8.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYOLA DOUGH ORG 3LB	\$8.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYOLA DOUGH RED 3LB	\$8.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYOLA DOUGH VLT 3LB	\$8.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYOLA DOUGH YLW 3LB	\$8.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYOLA MODEL MAGIC ASST 2LB	\$97.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYOLA MODEL MAGIC WHT 2LB	\$39.12

## Decatur School District #61

### Disbursement Detail Listing

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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	MARKER PAINT DAUBER BTL/TIP/CAP 2OZ 12 EA	\$67.16
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	MARKER PAINT DAUBER 12 RPLCMNT DAUBR TPS	\$13.58
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT BLACK GALLON	\$27.16
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT BLUE GALLON	\$27.16
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT RED GALLON	\$27.16
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT YELLOW GALLON	\$27.16
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT WHITE GALLON	\$40.74
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT GREEN GALLON	\$27.16
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT ORANGE GALLON	\$13.58
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	NLICK WHBLE TMPR PNT VIOLET GALLON	\$13.58
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT PEACH GALLON	\$13.58
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT BROWN GALLON	\$13.58
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT MAGENTA GALLON	\$13.58
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	PUMP LIDS GALLON	\$57.80
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK WHBLE TMPR PNT PINK GALLON	\$27.16

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK ESSNTL TEMPERA FLRSCNT BLU 16 OZ	\$13.22
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK ESSNTL TEMPERA FLRSCNT GRN 16OZ	\$13.22
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK ESSNTL TEMPERA FLRSCNT HOT PNK 16 OZ	\$13.22
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK ESSNTL TEMPERA FLRSCNT MGNTA 16OZ	\$13.22
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK ESSNTL TEMPERA FLRSCNT VLT 16OZ	\$13.22
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	BLICK ESSNTL TEMPERA FLRSCNT YLW 16OZ	\$13.22
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	RYL CLR CHOICE BRUSH 60P RND/FLT WT BRSTL	\$1,386.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	SAKURA KOT WATERCLRS FLD SKTCH BX W/BRUSH	\$26.67
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	RYL CLR CHOICE BRUSH 60PC RND WHT TAK LH	\$92.40
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	DESIGN EBONY PENCIL BLACK 12CT ZZ	\$19.26
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	66 SERS GRPHT PENCL CLASSROOM PACK	\$104.52
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	PIGMA MICRON PN BLACK	\$66.75
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYOLA OIL PASTELS 336 CT CLASSPK	\$85.20
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	CRAYOLA OIL PASTELS NEON 12 CT	\$251.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	ANATOMICAL SKELETONS STDNT W/STAND 33.5IN	\$62.85

# Decatur School District #61

## Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	ANATOMICAL SKELETONS PLASTIC SKULL	\$237.30
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	X-ACTO SCHOOL SHRPNR BLACK	\$67.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	400S SMOOTH DRAWING 9INX12IN	\$13.98
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	DR MARTIN HYDRUS WC W/C SET 3-1OZ	\$74.47
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	DRAFTING TUBE GRN 25.6IN	\$20.40
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	SPEEDBALL LINO PRESS 6LB	\$84.46
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	ETCHR SKETCHBOOKS A6 CP	\$23.40
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	ANGLE CIRCLE MAKER 1 PK ASST COLORS	\$47.52
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	SHAPES TEMPLATE PRMRY 5/CT	\$59.68
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	ROYLCO STENCILS 15CT GEARS	\$35.82
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	QUARTO BLOCK PRINT PRINT MAGIC	\$15.79
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	ART ALTRNTV MDLNG TL COMBS FIRM SET/2	\$54.81
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	RUBBING PLATES BUGS	\$30.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	UNI POSCA MARKER RED	\$5.04
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	UNI POSCA MARKER STRAW YEL 8MM	\$5.04
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	UNI POSCA MARKER MET VIOLET 8MM	\$5.04
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	UNI POSCA MARKER GREY	\$5.04
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5292940	10.13.1250.4400.1.410	LINOLEUM BLOCK CUTTING SET LINOLEUM BLOCK	\$79.76

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Date Range: 04/01/2025 - 04/30/2025  
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Sort By: Check  
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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	SCRNPT 110 MONO FRAM 16X20X1 WHT CORDED	\$93.99
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	ACRYLIC SCRNB FBR INK PROCESS CYAN QUART	\$23.19
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	ACRYLIC SCRNB FBR INK PROCESS YLW QUART	\$23.19
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	ACRYLIC SCRNB FBR INK MGNTA QUART	\$23.19
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	XACTO KNIFE NO2 MED WT W/CAP	\$164.60
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	OOK D RING HANGER ONE HOLE TIDY TIN	\$108.30
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	OOK FRAMERS WIRE 50LB	\$18.35
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	OOK FRAMERS WIRE 30LB	\$22.02
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	PLASTIC WHT ERASERS	\$27.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	LINOLEUM BLOCK CUTTING SET LINOLEUM BLOCK	\$79.76
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	ESSDEE BENCH HOOK 11.8X15.75	\$28.14
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	ESSDEE BENCH HOOK 11.8X7.9	\$9.83
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	ALUMINUM SCREEN ALUMINUM SCREEN	\$49.95
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	ALUMINUM FRAME 20X24 230 YLW	\$35.68
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	SPDBALL LINO HANDLE ASRT 12 SET	\$42.81
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	SPDBALL LINO CUTTERS NOV2 V-LRG LINE BX12	\$16.21

## Decatur School District #61

## Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	ACRYLIC SCRNB FBR INK FLRSCNT MAGENTA QUART	\$23.19
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5299273	10.82.1100.0012.0.410	ACRYLIC SCRNB FBR INK BURGUNDY QUART	\$23.19
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5318463	10.81.2220.0032.0.410	QUOTE # QBP1545-283 : PLASTALNA MODEL CLAY	\$3.46
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5318463	10.81.2220.0032.0.410	CRICUT IRN ON TRNSFR EVDY 12X24 WHITE	\$20.06
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5318463	10.81.2220.0032.0.410	CRICUT IRN ON TRNSFR EVDY 12X24 BLACK	\$20.06
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5318463	10.81.2220.0032.0.410	CRICUT IRN TRNSFR EVDY RNBW SMPL 12X12	\$34.65
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5318463	10.81.2220.0032.0.410	PRINTABLE STICKERS WHITE 6PC	\$30.21
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5318463	10.81.2220.0032.0.410	PRINTABLE STICKERS TRANS 5PC	\$30.21
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5318463	10.81.2220.0032.0.410	CRICUT IRN O TRANSFR EVDY 12X24 BLUSH	\$10.03
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5318463	10.81.2220.0032.0.410	ORIGAMI PAPER 40SHT 9X9	\$106.70
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5318463	10.81.2220.0032.0.410	MAGNETS 12X24 SHT ADHES SRFC	\$29.43
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5320951	10.13.1250.4400.1.410	DEWEY ID CMRA STND W/MCRSC	\$115.95
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5321552	10.77.1250.4400.1.410	DESIGN WORKS ZENBROIDERY MACRAME	\$361.40
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5321552	10.77.1250.4400.1.410	CRAFT MEDLEY ALPHABET BEADS, WHITE WITH BLACK	\$72.00
350106	04/30/2025	1424	DICK BLICK ART MATERIALS	5323288	10.22.1250.4400.1.410	CLASSROOM BLUBOX 48PC BIG KID 18PC AQUA	\$326.28

Check Total: \$22,631.82

# Decatur School District #61

## Disbursement Detail Listing

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☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350107	04/30/2025	1424	DISCOUNT SCHOOL SUPPLY	P43389670101	10.13.2410.0000.0.410	QUOTE #P43389670100 KINDERGARTEN DIPLOMAS	\$28.93
Check Total:							\$28.93
350108	04/30/2025	1424	DIVERSIFIED BENEFIT SERVICES, INC	438878	10.00.2520.0104.0.319	BLANKET PURCHASE ORDER FOR FY25 TO COVER	\$840.00
350108	04/30/2025	1424	DIVERSIFIED BENEFIT SERVICES, INC	440591	10.00.2520.0104.0.319	BLANKET PURCHASE ORDER FOR FY25 TO COVER	\$842.40
Check Total:							\$1,682.40
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-484015	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$119.98
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-484028	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$40.86
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-484056	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$50.36
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-484108	10.85.1700.3370.0.410	INVOICE# 8959-484108 - REF# 732113 - REAR	\$19.38
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-484108	10.85.1700.3370.0.410	REAR MIRROR BRACKET	\$9.08
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-484400	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$83.28
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-484494	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$7.92
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-484522	10.82.1700.3370.0.410	INVOICE# 8959-484522 - TICKET# 732759 - REAR	\$22.61
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-484522	10.85.1700.3370.0.410	INVOICE# 8959-484522 - TICKET# 732759 - REAR	\$22.61
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-484587	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$14.50
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485124	20.82.2540.0630.0.410	INVOICE# 8959-485124 - REF# 733664 - RX VISION	\$35.98

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names    ☒ Exclude Voided Checks    ☐ Exclude Manual Checks    ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485125	20.93.2540.0613.0.410	INVOICE# 8959-485125 - REF# 733665 - GLASS	\$67.80
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485125	20.93.2540.0650.0.410	INVOICE# 8959-485125 - REF# 733665 - 12EA BRAKE	\$64.75
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485134	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$24.19
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485362	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$89.32
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485381	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$27.34
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485455	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$19.80
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485563	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$9.70
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485673	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$148.71
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485674	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$148.71
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485681	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$16.12
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485966	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$16.59
350109	04/30/2025	1424	DONNELLY AUTOMOTIVE	8959-485969	20.93.2540.0650.0.410	BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$8.23
Check Total:							\$1,067.82
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	201217-00	20.15.2540.0606.0.410	INVOICE# 201217-00 - OPTIC FOR D2VOLT ADP	\$195.00
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	209689-00	20.93.2540.0613.0.410	INVOICE# 209689-00 - 9PC MULTI-TOOL BLADE KIT	\$78.33

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	209689-00	20.99.2540.0606.0.410	INVOICE# 209689-00 - 2EA 1/2" ALUMINUM MYERS HUB	\$120.61
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	209832-00	20.01.2540.0606.0.410	INVOICE# 209832-00 - 2EA 1" ALUMINUM MYERS HUB -	\$190.98
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	209833-00	20.01.2540.0606.0.410	INVOICE# 209833-00 - 80EA 6 AWG THHN	\$174.13
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	209833-00	20.93.2540.0613.0.410	INVOICE# 209833-00 - 2EA 2-9/16 MAGNETIC	\$23.52
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	209851-00	20.01.2540.0606.0.410	INVOICE# 209851-00 - 20EA 18 AWG 2	\$199.35
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	209886-00	20.01.2540.0606.0.410	INVOICE# 209886-00 - 40EA 6 AWG THHN	\$198.14
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	209920-00	20.01.2540.0606.0.410	INVOICE# 209920-00 - 3EA 10" DURA-BLOK ROOF TOP	\$143.75
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210042-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$14.73
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210123-00	20.93.2540.0613.0.410	INVOICE# 210123-00 - 100EA CABLE ALUMINUM	\$160.86
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210230-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$39.61
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210251-00	20.15.2540.0606.0.410	INVOICE# 210251-00 - 100EA STRANDED CU WIRE	\$164.87
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210279-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$41.13
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210320-00	20.03.2540.0606.0.410	INVOICE# 210320-00 - 26W T4 410K 4PIN PLUG IN	\$66.00
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210320-00	20.93.2540.0613.0.410	INVOICE# 210320-00 - RECHARGEABLE LED	\$39.36
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210337-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$12.66

# Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210350-00	20.01.2540.0606.0.410	QUOTE# 118116 - FLOOD X17 FA 140-100-70W	\$317.46
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210351-00	20.93.2540.0613.0.410	QUOTE# 118119 - M18 FUEL OSCILLATING	\$229.67
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210351-00	20.93.2540.0613.0.410	FREE WITH PURCHASE: M18 REDLITHIUM 5.0AH	\$0.00
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210454-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$39.18
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210462-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$33.31
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210539-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$51.44
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210565-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$58.39
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210620-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$20.44
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210625-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$81.99
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210682-00	20.82.2540.0606.0.410	INVOICE# 210682-00 - 2EA 4" SQUARE BOX - 2EA 1"	\$10.70
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210682-00	20.93.2540.0613.0.410	INVOICE# 210682-00 - BEARING ASSISTED OPEN	\$27.77
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210926-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$45.50
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	210972-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$98.86
350110	04/30/2025	1424	DUNKER ELECTRIC SUPPLY INC	211095-00	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$125.56

Check Total: \$3,003.30

# Decatur School District #61

## Disbursement Detail Listing

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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350111	04/30/2025	1424	DYNAGRAPHICS INC	254395	10.82.1700.3370.0.360	ESTIMATE# 58910 - YELLOW REFLECTIVE DRIVER	\$180.64
350111	04/30/2025	1424	DYNAGRAPHICS INC	254395	10.85.1700.3370.0.360	YELLOW REFLECTIVE DRIVER EDUCATION DECALS - 20" X	\$180.65
350111	04/30/2025	1424	DYNAGRAPHICS INC	254412	10.50.1125.0000.0.360	QUOTE #58400, PERSHNG EARLY LEARNING CENTER	\$816.47
Check Total:							\$1,177.76
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	QUOTE- EAI EDUCATION 3/24/25- 1-2 NUMBER	\$10.29
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	IT MAKES SENSE: USING NYUMBER PATHS AND	\$51.95
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	FLICK STICK SILENT SENSORY FIDGETS BY	\$13.95
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	FIDGET BOX	\$18.95
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	SOCIAL SKILLS MATTER! RESOURCE BOOK	\$27.49
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	SOCIAL SKILLS FILE FOLDER GAME	\$24.49
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	BIG FEELINGS PINEAPPLE!	\$11.49
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	SENSORY PLAYTIVTY SENSORY DISCS SET OF 5	\$28.95
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	SELF- REGULATION: RESPECTING OTHERS 8	\$66.95
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	MYSELF: MY SOCIAL & EMOTIONAL LEARNING	\$31.95
350112	04/30/2025	1424	EAI EDUCATION	INV1410920	10.18.1250.4331.1.410	CLASSROOM LIBRARY CART WITH CONNECTING BOOK	\$2,799.50
350112	04/30/2025	1424	EAI EDUCATION	INV1413483	10.85.1100.0034.0.410	QUOTE-QTE0153639-SNAP -R-CUBES-SET OF 100	\$22.79
Check Total:							\$3,108.75

# Decatur School District #61

## Disbursement Detail Listing

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Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names ☒ Exclude Voided Checks ☐ Exclude Manual Checks ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350113	04/30/2025	1424	ECHO ELECTRIC	S011232262.001	20.93.2540.0613.0.410	QUOTE# S011232262 - MILWAUKEE 2904-22-1/2"	\$299.00
Check Total:							\$299.00
350114	04/30/2025	1424	EMBRACE EDUCATION	18923	12.00.2330.0855.0.319	INVOICE:18923: DIRECT SERVICE 5% PERCENTAGE	\$3,892.27
Check Total:							\$3,892.27
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058692	20.75.2540.0604.0.323	INVOICE# SIN058692 - MONTESSORI - LABOR AND	\$1,863.27
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058757	20.72.2540.0604.0.323	INVOICE# SIN058757 - HOPE ACADEMY - LABOR	\$2,685.40
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058832	20.75.2540.0604.0.750	QUOTE DATED: 3/19/25 - THERMOSTAT	\$8,405.00
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058832	20.75.2540.0604.0.750	SENSOR	\$65.66
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058832	20.75.2540.0604.0.750	RELAY	\$65.92
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058834	20.75.2540.0604.0.410	QUOTE 4/2/25 - BOX OF 8 RELAYS	\$230.89
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058834	20.75.2540.0604.0.410	RED5-FIELD-606 (REPLACES DAC-606)	\$2,418.75
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058834	20.75.2540.0604.0.410	12" DUCT TEMPERATURE SENSOR	\$90.40
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058834	20.75.2540.0604.0.410	\$-20.07 Pro-rated Adjustment Applied -	(\$0.88)
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058834	20.75.2540.0604.0.410	\$-20.07 Pro-rated Adjustment Applied -	(\$11.15)
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058834	20.75.2540.0604.0.410	\$-20.07 Pro-rated Adjustment Applied - 12"	(\$0.42)
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058834	20.75.2540.0604.0.750	\$-20.07 Pro-rated Adjustment Applied -	(\$7.62)
350115	04/30/2025	1424	ENTEC SERVICES, INC.	SIN058834	20.75.2540.0604.0.750	eBMGR-2 CONTROLLER	\$1,654.20
Check Total:							\$17,459.42

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350116	04/30/2025	1424	ESGI, LLC	INVES008269	10.13.1250.4331.1.327	QUOTE #968254 ESGI 12 MONTH LICENSE	\$518.00
Check Total:							\$518.00
350117	04/30/2025	1424	ETC MONTESSORI	22455	10.75.1250.4331.1.410	QUOTE QN8001 FEB 20 2025 DEVELOPING WRITING	\$90.00
Check Total:							\$90.00
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	QUOTE 008205 DAILY PHONICS, GRADE 2 SB	\$8.99
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	DAILY PHONICS, GRADE 3 SB	\$8.99
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	DAILY LANGUAGE REVIEW GRADE 1 SB	\$8.99
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	DAILY LANGUAGE REVIEW GRADE 2 SB	\$8.99
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	DAILY MATH PRACTICE, GRADE 1 SB	\$8.99
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	DAILY MATH PRACTICE, GRADE 2 SB	\$8.99
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	DAILY READING COMPREHENSION, GRADE 1	\$29.99
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	DAILY FUNDAMENTALS GRADE 2 SB	\$8.99
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	DAILY SCIENCE GRADE 3 TE	\$29.99
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	DAILY SCIENCE, GRADE 3 SB	\$8.99
350118	04/30/2025	1424	EVAN-MOOR CORPORATION	INV406414	10.75.1250.4331.1.410	DAILY GEOGRAPHY PRACTICE GRADE 4 TE	\$54.27
Check Total:							\$186.17
350119	04/30/2025	1424	EVERGREEN FS INC	37001631	10.00.0000.0000.0.979	*EMAIL QUOTE FROM JASON DEAN ON 3/31/25** 10%	\$1,792.03
350119	04/30/2025	1424	EVERGREEN FS INC	37001650	20.93.2540.0651.0.464	BLANKET ORDER FOR 10% ETHANOL UNLEADED	\$3,512.01
Check Total:							\$5,304.04

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350120	04/30/2025	1424	EXPLORE LEARNING	CI-00028818	10.18.1250.4331.1.327	QUOTE- EXPLORE LEARNING 3/24/25- GIZMOS TEACHER	\$2,538.00
Check Total:							\$2,538.00
350121	04/30/2025	1424	FASTENAL	ILDEC180723	20.77.2540.0607.0.410	INVOICE# ILDEC180723 - 50EA 3/8X1-3/4 LDT -	\$84.26
350121	04/30/2025	1424	FASTENAL	ILDEC180723	20.93.2540.0613.0.410	5/16X6" MX4 SDS BIT	\$26.57
350121	04/30/2025	1424	FASTENAL	ILDEC180859	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$53.76
Check Total:							\$164.59
350122	04/30/2025	1424	FIRST STUDENT, INC	12036599	40.00.2550.0000.0.319	INVOICE #12036599 DATED 3/28/2025 - ROUTING	\$2,333.00
Check Total:							\$2,333.00
350123	04/30/2025	1424	FITNESS FINDERS, INC.	INV17527	10.49.1100.0008.0.410	QUOTE # 60355 TOE TOKEN BUNDLE FOR MILAGE CLUB	\$84.25
Check Total:							\$84.25
350124	04/30/2025	1424	FLEETPRIDE	125059669	20.93.2540.0650.0.410	INVOICE# 125059669 - PRESSURE SENSOR	\$129.99
Check Total:							\$129.99
350125	04/30/2025	1424	FUN AND FUNCTION	899788	12.00.1202.0870.0.410	QUOTE 899788 FOR COCOON CLIMBING SWING	\$250.95
350125	04/30/2025	1424	FUN AND FUNCTION	899788	12.00.1202.0870.0.410	INDOOR/OUTDOOR SWING FRAME	\$569.99
350125	04/30/2025	1424	FUN AND FUNCTION	899788	12.00.2132.0880.0.410	DENIM WEIGHTED BASEBALL CAP	\$52.98
Check Total:							\$873.92
350126	04/30/2025	1424	G J BUILDERS HARDWARE INC	203195	20.15.2540.0606.0.410	INVOICE# 203195 - 5 X 35 SQL GLAZING LIGHT KIT	\$225.00
350126	04/30/2025	1424	G J BUILDERS HARDWARE INC	203247	20.15.2540.0620.0.750	QUOTE# 20482 - JOB 1 FRAME - JOB 2 DOOR AND	\$1,260.50
350126	04/30/2025	1424	G J BUILDERS HARDWARE INC	203247	20.15.2540.0620.0.750	DRYWALL FRAME	\$0.00

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350126	04/30/2025	1424	G J BUILDERS HARDWARE INC	203247	20.15.2540.0620.0.750	GALVANEALD HM DOOR – #1398908	\$0.00
350126	04/30/2025	1424	G J BUILDERS HARDWARE INC	203247	20.15.2540.0620.0.750	DOOR LABEL – 45 – MIN	\$0.00
350126	04/30/2025	1424	G J BUILDERS HARDWARE INC	203247	20.15.2540.0620.0.750	HM CYLINDRICAL LEVER LOCK PREP	\$0.00
350126	04/30/2025	1424	G J BUILDERS HARDWARE INC	203247	20.15.2540.0620.0.750	ROTON HINGE 7" – #569665	\$0.00
350126	04/30/2025	1424	G J BUILDERS HARDWARE INC	203247	20.15.2540.0620.0.750	DOOR CLOSER #551931	\$0.00
Check Total:							\$1,485.50
350127	04/30/2025	1424	GOEDECKE	019037	20.93.2540.0613.0.325	INVOICE# 019037 – RENTAL OF 550 POST SHORE	\$140.00
350127	04/30/2025	1424	GOEDECKE	019811	20.93.2540.0613.0.410	INVOICE# 019811 – CHAPIN 24" BRASS WAND	\$18.75
350127	04/30/2025	1424	GOEDECKE	019812	20.93.2540.0613.0.410	INVOICE# 019812 – CHAPIN NOZZLE (FAN SPRAY)	\$9.50
Check Total:							\$168.25
350128	04/30/2025	1424	GOVCONNECTION, INC..	76303696	10.00.2660.0110.0.410	QUOTE#:1670055900 – 4K 60HZ HDMI VIDEO	\$763.64
350128	04/30/2025	1424	GOVCONNECTION, INC..	76303696	10.00.2660.0110.0.410	4K HDMI AUDIO EXTRACTOR 4K 60HZ – HDR	\$277.40
350128	04/30/2025	1424	GOVCONNECTION, INC..	76342428	10.00.2660.0110.0.410	QUOTE#: 1670124442 – CABLE MATTERS 20GBPS 4K	\$33.58
350128	04/30/2025	1424	GOVCONNECTION, INC..	76342428	10.00.2660.0110.0.410	ROCSTOR 4K 60HZ PREMIUM USB-C TO HDMI M	\$197.10
350128	04/30/2025	1424	GOVCONNECTION, INC..	76342428	10.00.2660.0110.0.410	TRIPP LITE 4K 60HZ USB-C TO HDMI M M ACTIVE	\$160.72
350128	04/30/2025	1424	GOVCONNECTION, INC..	76395490	10.00.2660.0110.0.410	TRIPP LITE 4K 60HZ USB-C TO HDMI M M ACTIVE	\$40.18
Check Total:							\$1,472.62
350129	04/30/2025	1424	GREEN ASSOCIATES, INC	3024398	10.00.2322.0000.0.319	MASTER FACILITIES PLANNING PROCESS	\$16,527.95
Check Total:							\$16,527.95

# Decatur School District #61

## Disbursement Detail Listing

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Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names ☒ Exclude Voided Checks ☐ Exclude Manual Checks ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350130	04/30/2025	1424	GROW BEYOND LLC	ACT PD TRAINING	12.00.2210.0810.0.312	INVOICE 4/7/25 FOR ACT: ACCEPTANCE	\$300.00
350130	04/30/2025	1424	GROW BEYOND LLC	FBA/BIP TOOLS TRNG	12.00.2210.0810.0.312	INVOICE 4/7/25 FOR FBA/BIP TOOLS TRAINING	\$175.00
Check Total:							\$475.00
350131	04/30/2025	1424	HALSEYS HYDRAULIC SERVICE	2777	20.93.2540.0650.0.323	LABOR WAS NOT CHARGED	\$0.00
350131	04/30/2025	1424	HALSEYS HYDRAULIC SERVICE	2777	20.93.2540.0650.0.410	ESTIMATE# 2770 - HYDRAULIC MOTOR	\$523.75
Check Total:							\$523.75
350132	04/30/2025	1424	HAND2MIND	INV000393949	10.18.1250.4331.1.410	QUOTE- HAND2MIND 3/24/25- STEM BINS	\$2,099.93
Check Total:							\$2,099.93
350133	04/30/2025	1424	HEIDELBERG MATERIALS MIDWEST AGG, INC	43794608	20.77.2540.0612.0.410	INVOICE# 43794608 - TICKET# 1010000887, 6.57	\$549.49
350133	04/30/2025	1424	HEIDELBERG MATERIALS MIDWEST AGG, INC	43808190	20.77.2540.0612.0.410	INVOICE# 43808190 - TICKET# 1010000908, 8.17	\$621.30
350133	04/30/2025	1424	HEIDELBERG MATERIALS MIDWEST AGG, INC	43808191	20.77.2540.0612.0.410	INVOICE# 43808191 - TICKET# 1010001008, 7.06	\$268.28
350133	04/30/2025	1424	HEIDELBERG MATERIALS MIDWEST AGG, INC	43817711	20.77.2540.0612.0.410	INVOICE# 43817711 - TICKET# 1010001172, 3.99	\$283.48
350133	04/30/2025	1424	HEIDELBERG MATERIALS MIDWEST AGG, INC	43820881	20.77.2540.0612.0.410	INVOICE# 43820881 - TICKET# 1010001256, 2.72	\$103.36
350133	04/30/2025	1424	HEIDELBERG MATERIALS MIDWEST AGG, INC	43824545	20.77.2540.0612.0.410	INVOICE# 43824545 - TICKET# 1010001346, 7.57	\$453.85
350133	04/30/2025	1424	HEIDELBERG MATERIALS MIDWEST AGG, INC	43836178	20.77.2540.0612.0.410	INVOICE# 43836178 - TICKET# 1010001398, 8.27	\$378.61
350133	04/30/2025	1424	HEIDELBERG MATERIALS MIDWEST AGG, INC	43836179	20.77.2540.0612.0.410	INVOICE# 43836179 - TICKET# 1010001423, 7.11	\$270.18
350133	04/30/2025	1424	HEIDELBERG MATERIALS MIDWEST AGG, INC	43841164	20.77.2540.0612.0.410	INVOICE# 43841164 - TICKET# 1010001495, 7.04	\$109.12

# Decatur School District #61

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350133	04/30/2025	1424	HEIDELBERG MATERIALS MIDWEST AGG, INC	43849182	20.77.2540.0612.0.410	INVOICE# 43849182 - TICKET# 1010001601, 7.59	\$117.65
Check Total:							\$3,155.32
350134	04/30/2025	1424	HELENA AGRI-ENTERPRISES, LLC	247181314	20.93.2540.0612.0.410	INVOICE# 247181314 - RANGER PRO (BAYER) (2X2.5	\$95.50
350134	04/30/2025	1424	HELENA AGRI-ENTERPRISES, LLC	247181314	20.93.2540.0612.0.410	BATTLESHIP III (2X2.5 GAL)	\$191.25
350134	04/30/2025	1424	HELENA AGRI-ENTERPRISES, LLC	247181422	20.93.2540.0612.0.410	INVOICE# 247181422 - GRASS HELENA SPORTS	\$470.00
Check Total:							\$756.75
350135	04/30/2025	1424	HERFF JONES, LLC	3136320	10.85.2190.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS	\$263.74
Check Total:							\$263.74
350136	04/30/2025	1424	HERFF JONES, LLC - DIPLOMAS	1265927	10.82.2190.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS	\$52.47
350136	04/30/2025	1424	HERFF JONES, LLC - DIPLOMAS	1266109	10.82.2190.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS	\$329.13
350136	04/30/2025	1424	HERFF JONES, LLC - DIPLOMAS	1266147	10.82.2190.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS	\$327.00
350136	04/30/2025	1424	HERFF JONES, LLC - DIPLOMAS	1266558	10.85.2190.0010.0.410	BLANKET ORDER FOR MISCELLANEOUS	\$416.58
Check Total:							\$1,125.18
350137	04/30/2025	1424	HEUTINK.USA (DBA NIEHUIS)	SI256002115	10.75.1250.4331.1.410	QUOTE PQ25000061 LONG DIVISION ACTIVITY SET	\$66.15
350137	04/30/2025	1424	HEUTINK.USA (DBA NIEHUIS)	SI256002115	10.75.1250.4331.1.410	DECIMAL STAMP GAME	\$111.15
350137	04/30/2025	1424	HEUTINK.USA (DBA NIEHUIS)	SI256002115	10.75.1250.4331.1.410	STANP GAME ACTIVITY SET	\$95.83
Check Total:							\$273.13
350138	04/30/2025	1424	HOPE	SINV009628	12.00.1220.0855.0.671	SINV009628 MAR'25 PRIV FACLTU TUITION (DD)	\$4,432.48
350138	04/30/2025	1424	HOPE	SINV009707	12.00.1220.0855.0.671	SINV009707 MAR'25 PRIV FACLTU TUITION (KR)	\$4,901.60

# Decatur School District #61

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Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$9,334.08
350139	04/30/2025	1424	HOUGHTON MIFFLIN HARCOURT	956248942	10.81.2210.4331.1.319	AGREEMENT DATED 1/21/25 - STEPHEN	\$24,750.00
350139	04/30/2025	1424	HOUGHTON MIFFLIN HARCOURT	956248943	10.42.2210.4331.1.319	AGREEMENT DATED 1/21/25 - MUFFLEY	\$24,750.00
350139	04/30/2025	1424	HOUGHTON MIFFLIN HARCOURT	956248944	10.13.2210.4331.1.319	AGREEMENT DATED 1/21/25 - BAUM	\$24,750.00
350139	04/30/2025	1424	HOUGHTON MIFFLIN HARCOURT	956251884	10.22.2210.4331.1.319	AGREEMENT DATED 1/21/25 - FRANKLIN GROVE	\$24,750.00
Check Total:							\$99,000.00
350140	04/30/2025	1424	HSBS ST. MARY'S HOSPITAL	7236	10.82.1530.0500.0.319	ATHLETIC TRAINER SERVICES - MARCH 2025 -	\$2,900.00
350140	04/30/2025	1424	HSBS ST. MARY'S HOSPITAL	7236	10.85.1530.0500.0.319	PAYMENT FOR INVOICE #7236 - ATHLETIC TRAINER	\$2,900.00
Check Total:							\$5,800.00
350141	04/30/2025	1424	IDN H HOFFMAN	10767776-00	20.93.2540.0620.0.410	INVOICE# 10767776-00 - 2EA CLASROOM LEVER LLLC	\$550.90
350141	04/30/2025	1424	IDN H HOFFMAN	10778319-00	20.99.2540.0620.0.410	INVOICE# 10778319-00 - 3EA ENTRY LEVER LLLC	\$215.49
Check Total:							\$766.39
350142	04/30/2025	1424	IL SCHOOL FOR THE DEAF	HAYNES, M/04.02.25	42.00.2550.0855.0.331	INVOICE DATE:4.2.25 STUDENT TRANSPORTATION	\$132.00
Check Total:							\$132.00
350143	04/30/2025	1424	IMCO UTILITY SUPPLY	3039921-00	20.50.2540.0602.0.410	INVOICE# 3039921-00 - F1-300X12 - 1/2 2.70-3.00	\$203.76
Check Total:							\$203.76
350144	04/30/2025	1424	IML SECURITY SUPPLY	4483999	20.75.2540.0620.0.410	INVOICE# 4478864 - ELECTRIC STRIKE	\$238.20
350144	04/30/2025	1424	IML SECURITY SUPPLY	4499256	20.22.2540.0620.0.410	INVOICE# 4499256 - RIM EXIT DEVICE, NO TRIM, HEX	\$318.00

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350144	04/30/2025	1424	IML SECURITY SUPPLY	4499256	20.22.2540.0620.0.410	LEVER/ESCUTCHEON TRIM FOR V40/V50/V51	\$223.20
350144	04/30/2025	1424	IML SECURITY SUPPLY	4504379	20.93.2540.0620.0.410	BLANKET ORDER FOR LOCK REPAIR PARTS	\$24.32
350144	04/30/2025	1424	IML SECURITY SUPPLY	4506136	20.93.2540.0620.0.410	BLANKET ORDER FOR LOCK REPAIR PARTS	\$80.00
350144	04/30/2025	1424	IML SECURITY SUPPLY	4508195	20.82.2540.0620.0.410	INVOICE# 4508195 – 2EA OCCUPANCY INDICATOR X	\$167.90
350144	04/30/2025	1424	IML SECURITY SUPPLY	4510404	20.77.2540.0620.0.410	INVOICE# 4510404 – 6EA CUT KEYS – 6EA MASTER	\$227.74
350144	04/30/2025	1424	IML SECURITY SUPPLY	4517484	20.93.2540.0620.0.410	BLANKET ORDER FOR LOCK REPAIR PARTS	\$118.72
						Check Total:	\$1,398.08
350145	04/30/2025	1424	INDUSTRIAL RUBBER, INC	35581274	20.93.2540.0613.0.410	INVOICE# 35581274 – 1/2" WIDE X 1429" LONG	\$32.16
350145	04/30/2025	1424	INDUSTRIAL RUBBER, INC	35581424	20.93.2540.0650.0.410	BLANKET ORDER FOR EQUIPMENT REPAIR SUPPLIES	\$27.92
						Check Total:	\$60.08
350146	04/30/2025	1424	INSECT LORE PRODUCTS	INV2705407	10.75.1250.4331.1.410	QUOTE EST5388 FOR INSECTLORE CATERPILLERS	\$59.99
350146	04/30/2025	1424	INSECT LORE PRODUCTS	INV2705407	10.75.1250.4331.1.410	EASY SCHOOL KIT (5 CUPS)	\$69.99
350146	04/30/2025	1424	INSECT LORE PRODUCTS	INV2705407	10.75.1250.4331.1.410	FOUR CUPS OF	\$40.00
350146	04/30/2025	1424	INSECT LORE PRODUCTS	INV2705407	10.75.1250.4331.1.410	TWO CUPS OF	\$36.94
						Check Total:	\$206.92
350147	04/30/2025	1424	INTEGRITY TECHNOLOGY SOLUTIONS	234377	10.00.2660.0110.0.327	INTERNAL BLANKET FOR MONTHLY INVOICING OF	\$520.00
						Check Total:	\$520.00
350148	04/30/2025	1424	IWT TECHNOLOGIES INC.	PI-250423S2	12.00.2330.0810.0.410	WT2 EDGE TRANSLATOR EARBUDS ONLINE VERSION,	\$299.99
350148	04/30/2025	1424	IWT TECHNOLOGIES INC.	PI-250423S2	12.00.2330.0810.0.410	15% EDUCATIONAL DISCOUNT AND FREE	(\$359.55)

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350148	04/30/2025	1424	IWT TECHNOLOGIES INC.	PI-250423S2	12.00.2330.0810.0.750	QUOTE #US-70318R2 FOR X1 INTERPRETER HUB, 3.4"	\$2,097.00
Check Total:							\$2,037.44
350149	04/30/2025	1424	J W PEPPER	367476690	38.77.7450.0000.0.699	MAKE IT HAPPEN! DEVELOPING BAND	\$9.95
350149	04/30/2025	1424	J W PEPPER	367476690	38.77.7450.0000.0.699	MAKE IT HAPPEN! DEVELOPING BAND	\$9.95
Check Total:							\$19.90
350150	04/30/2025	1424	JONES SCHOOL SUPPLY CO INC	2159472	10.13.2410.0000.0.410	INVOICE #2159472 - (PAW ATOME-SCIENCE) DIE CUT	\$81.60
Check Total:							\$81.60
350151	04/30/2025	1424	KELLEYS SEPTIC TANK SERVICE	13008526	20.18.2540.0602.0.323	INVOICE# 13008526 - AMERICAN DREAMER - JET	\$562.50
350151	04/30/2025	1424	KELLEYS SEPTIC TANK SERVICE	13008714	10.77.2560.0225.0.315	JOHNS HILL - GREASE TRAP PUMPING & SCRAPE	\$50.00
350151	04/30/2025	1424	KELLEYS SEPTIC TANK SERVICE	13008714	10.81.2560.0225.0.315	STEPHEN-DECATUR - GREASE TRAP PUMPING &	\$50.00
350151	04/30/2025	1424	KELLEYS SEPTIC TANK SERVICE	13008714	10.82.2560.0225.0.315	EISENHOWER - GREASE TRAP PUMPING & SCRAPE	\$50.00
350151	04/30/2025	1424	KELLEYS SEPTIC TANK SERVICE	13008714	10.85.2560.0225.0.315	MACARTHUR - GREASE TRAP PUMPING & SCRAPE	\$50.00
350151	04/30/2025	1424	KELLEYS SEPTIC TANK SERVICE	13008730	20.13.2540.0602.0.323	INVOICE# 13008730 - BAUM - SMALL MACHINE,	\$420.00
350151	04/30/2025	1424	KELLEYS SEPTIC TANK SERVICE	13008937	20.60.2540.0602.0.323	INVOICE# 13008937 - SOUTH SHORES - JET	\$225.00
Check Total:							\$1,407.50
350152	04/30/2025	1424	KEMMERER VILLAGE	CALHOUN, N/04.03.25	12.00.1220.0855.0.671	INVOICE 3/31/25 MAR'25 PRIV FACLTY TUITION (NC)	\$9,592.91
Check Total:							\$9,592.91
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	185717	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$90.94

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	185723	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$45.98
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	185751	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$15.58
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	185831	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$50.98
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	185851	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$4.38
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	185873	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$65.98
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	185873.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$24.97
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	185888	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$36.99
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	185911	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$35.77
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	185958	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$80.95
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	186025	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$26.36
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	186025.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$19.98
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	186107	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$33.97
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	186108	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$42.70
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	186108.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$39.99
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	186227	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$69.99

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350153	04/30/2025	1424	KENNEY'S ACE HARDWARE	186345	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$81.98
Check Total:							\$767.49
350154	04/30/2025	1424	KRIHA BOUCEK LLC	8420	12.00.2210.0810.0.312	SPEECHES & PRESENTATIONS	\$1,250.00
350154	04/30/2025	1424	KRIHA BOUCEK LLC	8420	12.00.2310.0810.0.318	INVOICE 30086 FOR GENERAL LEGAL SERVICES	\$1,154.50
Check Total:							\$2,404.50
350155	04/30/2025	1424	KROGER CO.	0125843394_25388914	10.85.1100.0028.0.410	INTERNAL BLANKET FOR MISCELLANEOUS FOOD	\$144.06
350155	04/30/2025	1424	KROGER CO.	0125843517_25391129	10.82.1100.0028.0.410	INTERNAL BLANKET FOR MISCELLANEOUS FOOD	\$121.87
350155	04/30/2025	1424	KROGER CO.	0125843751_25395300	10.85.1100.0028.0.410	INTERNAL BLANKET FOR MISCELLANEOUS FOOD	\$156.38
350155	04/30/2025	1424	KROGER CO.	0125843865_25397098	10.50.3850.3705.1.410	INTERNAL BLANKET ORDER FOR MISC. FOOD	\$54.91
350155	04/30/2025	1424	KROGER CO.	0225844082_25300411	10.50.3850.0180.1.410	INTERNAL BLANKET FOR MISC. FOOD PREPARATION	\$296.52
350155	04/30/2025	1424	KROGER CO.	0225844083_25300412	10.50.3850.3705.1.410	INTERNAL BLANKET ORDER FOR MISC. FOOD	\$235.63
350155	04/30/2025	1424	KROGER CO.	0225844084_25300413	10.50.3850.3705.1.410	INTERNAL BLANKET ORDER FOR MISC. FOOD	\$169.36
350155	04/30/2025	1424	KROGER CO.	022584423_25302557	10.50.3850.3705.1.410	INTERNAL BLANKET ORDER FOR MISC. FOOD	\$279.92
350155	04/30/2025	1424	KROGER CO.	0225844357_25305150	10.50.3850.3705.1.410	INTERNAL BLANKET ORDER FOR MISC. FOOD	\$70.97
350155	04/30/2025	1424	KROGER CO.	0225844629_25309200	10.50.3850.0180.1.410	INTERNAL BLANKET FOR MISC. FOOD PREPARATION	\$149.52
350155	04/30/2025	1424	KROGER CO.	0225844842_25312401	10.82.1100.0028.0.410	INTERNAL BLANKET FOR MISCELLANEOUS FOOD	\$78.45

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350155	04/30/2025	1424	KROGER CO.	0225844843_25312402	10.85.1100.0028.0.410	INTERNAL BLANKET FOR MISCELLANEOUS FOOD	\$10.52
Check Total:							\$1,768.11
350156	04/30/2025	1424	KRUEGER POTTERY SUPPLY	166730	10.72.1250.4400.1.410	QUOTE 7041: MAYCO ELEMENTS CHUNKIES EL207	\$47.26
350156	04/30/2025	1424	KRUEGER POTTERY SUPPLY	166730	10.72.1250.4400.1.410	MAYCO JUNGLE GEMS CG985 MONET'S POND PINT	\$47.26
350156	04/30/2025	1424	KRUEGER POTTERY SUPPLY	166730	10.72.1250.4400.1.410	MAYCO ELEMENTS CHUNKIES EL208 MOSS	\$47.26
350156	04/30/2025	1424	KRUEGER POTTERY SUPPLY	166730	10.72.1250.4400.1.410	MAYCO JUNGLE GEMS CG964 KALEIDOSCOPE PINT	\$47.26
350156	04/30/2025	1424	KRUEGER POTTERY SUPPLY	166730	10.72.1250.4400.1.410	MAYCO JUNGLE GEMS CG970 MASQUERADE PINT	\$25.11
350156	04/30/2025	1424	KRUEGER POTTERY SUPPLY	166730	10.72.1250.4400.1.410	MAYCO CLASSIC CRACKLES CC108 CHINA SEA PINT	\$34.03
350156	04/30/2025	1424	KRUEGER POTTERY SUPPLY	166730	10.72.1250.4400.1.410	CHINESE CLAY ART CM01 MULTI SLAB CUTTER	\$57.61
350156	04/30/2025	1424	KRUEGER POTTERY SUPPLY	166730	10.72.1250.4400.1.410	10% DISCOUNT	(\$30.60)
Check Total:							\$275.19
350157	04/30/2025	1424	KURENT SAFETY INC	073151	20.93.2540.0613.0.410	INVOICE# 73151 - 12EA DIPPED GLOVE LG - 12EA	\$94.29
350157	04/30/2025	1424	KURENT SAFETY INC	073586	20.93.2540.0613.0.410	INVOICE# 73586 - 12EA RAD-SEQUEL GLASSES -	\$80.64
350157	04/30/2025	1424	KURENT SAFETY INC	073835	20.93.2540.0613.0.410	INVOICE# 73835 - G-TEK CUT-RESISTANT GLOVES LG	\$59.88
Check Total:							\$234.81
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	QUOTE 41175 FOR CALMING COLORS DIVIDER	\$229.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	STUDENT TIMER 6/SET	\$39.99

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	TIME TIMER	\$39.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	GIANT TIMER	\$49.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	BEST-BUY BINS 4/SET	\$22.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	TISSUE PAPER SQUARES	\$16.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	REG DOT ART PAINTERS	\$19.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	NYLON BRUSH 10/SET	\$12.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	LIQUID TEMPERA PAINT 10/SET	\$43.50
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	BEST BUY CRAYON STAND 8/BOX	\$59.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	BEST BUY WASHABLE	\$46.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	DOUGH TOOL SET	\$8.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	SQUISH SQUEEZ BEADS	\$19.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	DOUGH ASST SET	\$74.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	GLUE STICKS 12 PCS	\$8.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	SCHOOL GLUE - PINT	\$3.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	BLUNT TIP SCISSORS ONLY	\$19.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	8-TRAY MOBILE ORGANIZER	\$159.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	CLIPBOARDS 6/SET	\$39.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	BEST BUY BROAD TIP MARKERS	\$34.99

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names ☒ Exclude Voided Checks ☐ Exclude Manual Checks ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	DBL SIDED MAG WHITE	\$98.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	COUNTING CONES	\$39.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	BUTTON SORTING CENTER	\$39.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	CHARCOAL 6X9 CARPET	\$249.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	ETALLIC SLIME	\$21.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	MOLD PLAY SAND SET	\$29.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	JUMBO BRICKS SCHOOL ST	\$89.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	MIX MATCH MAGNETIC ANIMALS	\$99.50
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	HARDWOOD BLOCKS	\$129.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	MAGNETIC WONDER TILES	\$119.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	LINK-GO MAGNETIC	\$39.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	MY FIRST SORTING BEARS	\$32.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	MAGNETIC LETTERS KIT	\$49.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	CERTIFICATE 512438	(\$212.56)
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	CERTIFICATE 514068	(\$13.17)
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	CERTIFICATE 514067	(\$14.86)
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	592765121424	12.00.1220.0843.0.410	CERTIFICATE 514066	(\$33.15)
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90220570	10.50.1125.3705.1.410	QUOTE #20005935, 4-WAY SAND AND WATER TABLE	\$379.00

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90482685	10.75.1250.4331.1.410	QUOTE 20015157 LKSHR CALM COLORS MAT-SAGE	\$743.88
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90482685	10.75.1250.4331.1.410	LKSHR CALM COLORS MAT-ALM TAN	\$743.88
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90482685	10.75.1250.4331.1.410	LKSHR CALM COLORS MAT-SKY BU	\$743.88
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90482685	10.75.1250.4331.1.410	LKSHR CALM COLORS MAT-SEA BU	\$247.96
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90482685	10.75.1250.4331.1.410	HEAT-SEALED HYGNC FLD REST MAT	\$239.95
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90482685	10.75.1250.4331.1.410	EARLY LANGUAGE ACTIVITY BOXES	\$69.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90482688	10.75.1250.4331.1.410	AHA HLTHY HEARTS-BRAINS KIT	\$79.44
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	QUOTE 20015079 FOUNDATL SKL GME DC	\$199.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	FLEX-SPACE STUDENT LAP DESK	\$199.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	SIGHT-WORD SEASHELL	\$11.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	SIGHT-WORDS SPLASH READ GM	\$10.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	W-W WORDS LADDER-CVC WORDS	\$29.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	SCI OF RD FLNCY-CMPRHNSN GR1-2	\$249.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	SCI OF RD PHONCS ACTVTS K-GR1	\$229.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	SCI OF RD PHONCS ACTVTS GR2-3	\$229.00

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	PARAGRAPH	\$4.49
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	CORR SENTENCE DAILY JRNL 3-4	\$4.49
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	AHA HLTHY HEARTS-BRAINS KIT	\$234.85
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	TODDLER H-D HARDWOOD EASEL	\$239.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	LKSHR NO-SPILL PAINT CUPS-10EA	\$16.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	H-D NYLON BRISTLES-10 COLORS	\$12.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	EGG SHAKERS - SET OF 12	\$39.98
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	BUILDING LANGUAGE	\$49.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	EARLY LANGUAGE ACTIVITY BOXES	\$69.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90489422	10.75.1250.4331.1.410	POSITIONAL WORDS RESOURCE BOX	\$29.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90574677	10.60.1250.4331.1.410	QUOTE #20015074 SURVIVE QUAKE ENGINEERING KIT	\$39.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90574677	10.60.1250.4331.1.410	MAGNET LAB	\$69.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90577997	10.60.1250.4331.1.410	QUOTE #20014350 DBL-SIDED MAG W-W	\$98.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	QUOTE #20014350 DBL-SIDED MAG W-W	\$395.96
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	DRAW AND WRITE JOURNAL-ST 10	\$399.90
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	WRTNG PROMPT JRNL GR1-2 ST10	\$399.90

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	JUMBO DBL-SIDED MAGNETIC MONEY	\$99.98
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	PLASTIC COINS	\$79.98
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	DBL-SIDED MAGNTC LETTR TILES	\$359.94
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	LAKESHORE GLU	\$113.81
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	BST-BUY CRAYON STAND-8-CLR BOX	\$479.92
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	TOUCH-RD PHNCS-BLND5-DGRPHS	\$59.98
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	LKSHR DOUGH ASSORTMENT-SET1	\$149.98
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	ROLLING PINS SET OF 3	\$99.90
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	LETTER RECOGNITION LANG ILC	\$79.98
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	4-BLACK W-W BROAD-TIP MAKRERS	\$499.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	MGNTC WNDER TILES-VEHICLE BLDR	\$139.98
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	MAGNETIC WONDER TILES-CLASS	\$239.98
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	PIPE STEMS-1000PCS	\$29.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	DOT ART PAINTERS-CLASS PACK	\$458.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	OPAQUE ASST PONY BEADS	\$71.94
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	LOWER CASE ALPHABET STAMPS	\$67.96

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	UPPERCASE ALPHABET	\$67.96
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	LAKESHOR WASHABLE INK PADS SET	\$79.96
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	CLASSROOM CLIPBOARDS-ST OF 6	\$319.92
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	FLEX SPACE WOBBLE CUSHION-BU	\$99.96
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	WEIGHTED WSHBLE SNSRY BTTRFLY	\$49.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	PEOPLE COLORS CRAFT	\$44.95
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	MAGNETIC BOARD SUPPLY CADDY	\$67.96
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	WASHABLE 6-COLR STAMP PAD-4EA	\$104.97
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	CLASSROOM CARRY-ALL	\$299.90
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	HEAVY-DUTY SUPPLY CUPS-SET 4	\$44.95
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	WB SPECKLED KRAFT PAPER BRDR	\$4.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584231	10.60.1250.4331.1.410	THE BUTTERFLY NURSERY	\$99.98
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584236	10.60.1250.4331.1.410	I CAN BUILD IT ARCHITECTURE ST	\$39.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584236	10.60.1250.4331.1.410	DESIGN-BUILD ENGINEERING CNTRS	\$159.00
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584236	10.60.1250.4331.1.410	MGNTC WNDER TILES-VEHICLE BLDR	\$69.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90584236	10.60.1250.4331.1.410	CHAIN RCTN STEM-K-GR2-CLASS	\$119.99

# Decatur School District #61

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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90600840	10.60.1250.4331.1.410	LKSHR STARTER CASH PACK	\$23.98
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90600840	10.60.1250.4331.1.410	SENSORY PEANUT BALL	\$36.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90600840	10.60.1250.4331.1.410	OUT OF THIS WORLD FIDGET BOARD	\$39.99
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90600840	10.60.1250.4331.1.410	BEST BUY W-W BROAD-TIP CLSS PK	\$489.86
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90600841	10.75.1250.4331.1.410	AHA HLTHY HEARTS-BRAINS KIT	\$39.71
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90617564	10.75.1250.4331.1.410	CORR SENTENCE DAILY JRNL 3-4	\$11.48
350158	04/30/2025	1424	LAKESHORE LEARNING MATERIALS LLC	90656176	10.60.1250.4331.1.410	WEIGHTED WASHABLE CALMING BOOK	\$39.99
Check Total:							\$13,622.20
350159	04/30/2025	1424	LAMAR ADVERTISING OF DECATUR	116918023	10.00.2630.0131.0.350	BLANKET ORDER FOR DIGITAL BILLBOARD	\$2,500.00
350159	04/30/2025	1424	LAMAR ADVERTISING OF DECATUR	117013956	10.00.2640.0000.0.350	RECRUITING SERVICE PERIOD 04/21-05/18	\$16,185.00
Check Total:							\$18,685.00
350160	04/30/2025	1424	LEARNING RESOURCES	INV002545800	10.50.1125.3705.1.410	QUOTE 001256-2, SMART SNACKS SHAPE SORTING	\$34.94
Check Total:							\$34.94
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV226833	10.93.1250.4300.1.410	ONE ONSITE PROFESSIONAL DEVELOPMENT DAY	\$3,700.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	QUOTE #Q-87214 - LETTERS AND NUMBERS FOR	\$9,630.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	LETTERS AND NUMBERS FOR ME 2025 EDITION	\$180.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	MY PRINTINGBOOK 2025 STUDENT EDITION +	\$8,955.00

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	MY PRINTING BOOK 2025 EDITION TEACHER'S GUIDE	\$180.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	PRINTING POWER 2025 STUDEN EDITION +	\$9,630.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	PRINTING POWER 2025 EDITION TEACHER'S GUIDE	\$180.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	CURSIVE HANDWRITING 2025 STUDENT EDITION +	\$8,955.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	CURSIVE HANDWRITING 2025 EDITION TEACHER'S	\$180.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	CURSIVE SUCCESS 2025 STUDENT EDITION +	\$8,955.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	CURSIVE SUCCESS 2025 EDITION TEACHER'S GUIDE	\$180.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	CAN-DO CURSIVE 2025 STUDENT EDITION +	\$8,955.00
350161	04/30/2025	1424	LEARNING WITHOUT TEARS	INV227118	10.93.1250.4300.1.410	CAN-DO CURSIVE 2025 EDITION TEACHER'S GUIDE	\$180.00
Check Total:							\$59,860.00
350162	04/30/2025	1424	LEARNWELL	INV243874	10.00.1220.0128.0.671	INVOICE243874-HOSPITAL TUTORING-TEACHER	\$165.59
350162	04/30/2025	1424	LEARNWELL	INV243874	10.00.1220.0128.0.671	HOSPITAL TUTORING-TEACHER	\$124.50
350162	04/30/2025	1424	LEARNWELL	INV243874	10.00.1220.0128.0.671	HOSPITAL TUTORING-TEACHER KATIE	\$82.79
350162	04/30/2025	1424	LEARNWELL	INV243874	10.00.1220.0128.0.671	HOPSITAL TUTORING TEACHER-HANNAH	\$82.79
350162	04/30/2025	1424	LEARNWELL	INV243875	10.00.1100.0003.0.671	INVOICE DECATUR11110: INV243875-HOSPITAL	\$82.79
350162	04/30/2025	1424	LEARNWELL	INV243875	10.00.1100.0003.0.671	HOSPITAL TUTORING	\$82.79

# Decatur School District #61

## Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350162	04/30/2025	1424	LEARNWELL	INV243875	10.00.1100.0003.0.671	HOSPITAL TUTORING	\$82.79
350162	04/30/2025	1424	LEARNWELL	INV243875	10.00.1100.0003.0.671	HOSPITAL TUTORING	\$82.79
350162	04/30/2025	1424	LEARNWELL	INV243875	10.00.1100.0003.0.671	HOSPITAL TUTORING 3/10/2025	\$82.79
350162	04/30/2025	1424	LEARNWELL	INV243875	10.00.1100.0003.0.671	HOSPITAL TUTORING 3/11/2025	\$82.79
350162	04/30/2025	1424	LEARNWELL	INV243875	10.00.1100.0003.0.671	HOSPITAL TUTORING	\$82.79
350162	04/30/2025	1424	LEARNWELL	INV243875	10.00.1100.0003.0.671	HOSPITAL TUTORING	\$82.79
350162	04/30/2025	1424	LEARNWELL	INV243875	10.00.1100.0003.0.671	HOSPITAL TUTORING	\$82.79
Check Total:							\$1,200.78
350163	04/30/2025	1424	LEMARK SERVICES	200509	60.82.2530.0775.0.319	ENGINEERING SERVICES TO DESIGN THE ADIABATIC	\$649.80
Check Total:							\$649.80
350164	04/30/2025	1424	LEXIA VOYAGER SOPRIS	8627984	10.60.1250.4331.1.327	1X LEXIA CORE5 READING DISTRICT PILOT (500	\$0.00
350164	04/30/2025	1424	LEXIA VOYAGER SOPRIS	8627984	10.60.2210.4331.1.319	1X LEXIA CORE5 READING LIVE ONLINE PROFESSIONAL	\$3,000.00
Check Total:							\$3,000.00
350165	04/30/2025	1424	LINCOLN PRAIRIE BHC	2021-21149	10.00.1220.0128.0.671	INVOICE DECATUR1110: 2021-21149 HOSP EDUC	\$525.00
350165	04/30/2025	1424	LINCOLN PRAIRIE BHC	2021-21151	10.00.1100.0005.0.671	INVOICE DECATUR1110: 2021-21151 HOSP EDUC	\$450.00
350165	04/30/2025	1424	LINCOLN PRAIRIE BHC	2021-21179	10.00.1100.0003.0.671	INVOICE DECATUR1110: 2021-21179 HOSP EDUC	\$300.00
350165	04/30/2025	1424	LINCOLN PRAIRIE BHC	2021-21199	10.00.1100.0005.0.671	INVOICE DECATUR1110: INV2021-21199-HOSP	\$225.00
Check Total:							\$1,500.00
350166	04/30/2025	1424	LOWES OF DECATUR	70281	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$81.54
350166	04/30/2025	1424	LOWES OF DECATUR	77799	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$62.98

# Decatur School District #61

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Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350166	04/30/2025	1424	LOWES OF DECATUR	86427	10.85.1100.0030.0.410	BLANKET ORDER FOR BUILDING SUPPLIES	\$691.19
350166	04/30/2025	1424	LOWES OF DECATUR	88899	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$4.11
Check Total:							\$839.82
350167	04/30/2025	1424	LOYALTY SERVICES, LLC	1204	20.93.2540.0612.0.321	INVOICE# 1204 - DUMP TREE LIMBS AND LEAVES -	\$525.00
Check Total:							\$525.00
350168	04/30/2025	1424	MACGILL & COMPANY	in0896726	10.93.2130.0000.0.410	QUOTE QT0101246 - LITEAIRE DUAL VALVED	\$273.00
Check Total:							\$273.00
350169	04/30/2025	1424	MACON PIATT REGIONAL OFFICE OF ED	OPTION 3/03.17.2025	10.00.4212.0188.0.670	OPTION 3 TUITION FOR 3RD QTR OF 2024-2025	\$7,400.00
Check Total:							\$7,400.00
350170	04/30/2025	1424	MARY ANDERSON	V621533	10.75.2210.4300.1.332	1.16.2025 MILEAGE AND TRAVEL REIMBURSEMENT	\$65.00
350170	04/30/2025	1424	MARY ANDERSON	V902506	10.75.2410.0103.0.333	CONSULTANT MILEAGE AND TRAVEL REIMBURSEMENT	\$65.50
Check Total:							\$130.50
350171	04/30/2025	1424	MAVERIK MARKETING	35933	10.01.2546.0099.0.410	PER ATTACHED QUOTE #4685 - PORT AUTHORITY	\$27.98
350171	04/30/2025	1424	MAVERIK MARKETING	35933	10.01.2546.0099.0.410	PORT AUTHORITY LONG SLEEVE SUPERPRO REACT	\$27.98
350171	04/30/2025	1424	MAVERIK MARKETING	36022	10.93.2540.0105.0.410	BLANKET ORDER FOR CUSTODIAL UNIFORMS FOR	\$3,993.52
350171	04/30/2025	1424	MAVERIK MARKETING	36022	10.93.2540.0105.0.410	ADD TO BLANKET PO FOR ADDITIONAL ORDERS FOR	\$185.11
Check Total:							\$4,234.59
350172	04/30/2025	1424	MENARDS	79146	20.01.2540.0607.0.410	INVOICE# 79146 - 1 EA CORDLESS SHADE - 1 EA	\$80.53

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350172	04/30/2025	1424	MENARDS	79146	20.93.2540.0613.0.410	INVOICE# 79146 - 1EA 1/1" DRILL BIT - 1EA 5/64" DRILL	\$6.28
350172	04/30/2025	1424	MENARDS	79172	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$109.00
350172	04/30/2025	1424	MENARDS	79287	20.93.2540.0613.0.410	INVOICE# 79287 - 1EA 25' 14/3 ALL RUBBER EXT CORD	\$49.34
350172	04/30/2025	1424	MENARDS	79401	20.75.2540.0602.0.410	INVOICE# 79401 - 1EA 1/4" COUPLING - 1EA 1/4"	\$26.90
350172	04/30/2025	1424	MENARDS	79602	20.93.2540.0613.0.410	INVOICE# 79602 - 1EA GRAIN DEERSKIN GLOVE -	\$17.99
350172	04/30/2025	1424	MENARDS	79622	10.82.2560.0225.0.410	INVOICE# 79622 - 1EA WIRE SHELF CABINET - 6EA	\$106.93
350172	04/30/2025	1424	MENARDS	79833	20.93.2540.0613.0.410	INVOICE# 79833 - 3EA CD JAILER RING - 3EA 1-1/2"	\$61.04
350172	04/30/2025	1424	MENARDS	79835	20.93.2540.0613.0.410	INVOICE# 79835 - 1EA 3/8" X 15-3/4" AUGER BIT - 1EA	\$94.95
350172	04/30/2025	1424	MENARDS	80057	20.93.2540.0606.0.410	INVOICE# 80057 - 1EA 120W LIGHT BULB - 5EA 40'	\$116.87
350172	04/30/2025	1424	MENARDS	80073	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$196.78
350172	04/30/2025	1424	MENARDS	80389	20.93.2540.0606.0.410	INVOICE# 80389 - 4" GALVANIZED STEEL SQUARE	\$19.08
350172	04/30/2025	1424	MENARDS	80389	20.93.2540.0613.0.410	INVOICE# 80389 - 1EA ANCHOR LINE WITH 3/8"	\$42.24
350172	04/30/2025	1424	MENARDS	80498	20.93.2540.0613.0.410	INVOICE# 80498 - 4EA 27' FLATHOOK PADDED	\$85.34
350172	04/30/2025	1424	MENARDS	80524	20.93.2540.0613.0.410	INVOICE# 80524 - 9VOLT 2PK ENERGIZER BATTERY -	\$20.97
350172	04/30/2025	1424	MENARDS	80615	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$49.99

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350172	04/30/2025	1424	MENARDS	80656	20.99.2540.0606.0.410	INVOICE# 80656 - 1EA 25' MEDIUM DUTY EXTENSION	\$145.80
350172	04/30/2025	1424	MENARDS	80772	20.01.2540.0606.0.410	INVOICE# 80772 - 2EA 1/2"X10" BLACK NIPPLE -	\$155.19
350172	04/30/2025	1424	MENARDS	80993	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$25.96
350172	04/30/2025	1424	MENARDS	80995	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$17.34
350172	04/30/2025	1424	MENARDS	80996	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$15.99
350172	04/30/2025	1424	MENARDS	81037	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$39.96
350172	04/30/2025	1424	MENARDS	81057	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$34.27
350172	04/30/2025	1424	MENARDS	81247	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$2.29
350172	04/30/2025	1424	MENARDS	81248	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$12.98
350172	04/30/2025	1424	MENARDS	81249	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$42.98
350172	04/30/2025	1424	MENARDS	81265	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$137.02
350172	04/30/2025	1424	MENARDS	81265	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$6.98
350172	04/30/2025	1424	MENARDS	81317	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$63.35
350172	04/30/2025	1424	MENARDS	81389	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$10.96
350172	04/30/2025	1424	MENARDS	81392	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$39.88

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350172	04/30/2025	1424	MENARDS	81393	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$57.10
350172	04/30/2025	1424	MENARDS	81413	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$9.98
350172	04/30/2025	1424	MENARDS	81442	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$90.71
350172	04/30/2025	1424	MENARDS	81442.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$22.36
350172	04/30/2025	1424	MENARDS	81443	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$19.99
350172	04/30/2025	1424	MENARDS	81462	20.75.2540.0613.0.410	INVOICE# 81462 - 1EA PROOF COIL CHAIN - 2EA	\$59.97
350172	04/30/2025	1424	MENARDS	81465	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$26.90
350172	04/30/2025	1424	MENARDS	81470	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$5.48
350172	04/30/2025	1424	MENARDS	81471	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$112.64
350172	04/30/2025	1424	MENARDS	81472	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$18.07
350172	04/30/2025	1424	MENARDS	81472.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$19.99
350172	04/30/2025	1424	MENARDS	81477	20.93.2540.0607.0.410	INVOICE# 81477 - 3EA 16D DUPLEX NAIL - 12EA	\$94.32
350172	04/30/2025	1424	MENARDS	81477	20.93.2540.0613.0.410	INVOICE# 81477 - SUEDE CARPENTERS APRON -	\$17.99
350172	04/30/2025	1424	MENARDS	81480	20.93.2540.0613.0.410	INVOICE# 81480 - 2EA 8" STEEL MOWER WHEEL - 1EA	\$22.96
350172	04/30/2025	1424	MENARDS	81481	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$10.29

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names    ☒ Exclude Voided Checks    ☐ Exclude Manual Checks    ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350172	04/30/2025	1424	MENARDS	81484	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$18.44
350172	04/30/2025	1424	MENARDS	81487	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$38.97
350172	04/30/2025	1424	MENARDS	81506	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$6.98
350172	04/30/2025	1424	MENARDS	81522	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$24.99
350172	04/30/2025	1424	MENARDS	81544	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$47.23
350172	04/30/2025	1424	MENARDS	81546	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$56.15
350172	04/30/2025	1424	MENARDS	81549	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$3.16
350172	04/30/2025	1424	MENARDS	81549.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$12.99
350172	04/30/2025	1424	MENARDS	81559	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$23.96
350172	04/30/2025	1424	MENARDS	81568	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$9.92
350172	04/30/2025	1424	MENARDS	81587	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$48.99
350172	04/30/2025	1424	MENARDS	81724	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$18.41
350172	04/30/2025	1424	MENARDS	81724.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$16.97
350172	04/30/2025	1424	MENARDS	81725	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$49.90
350172	04/30/2025	1424	MENARDS	81732	20.72.2540.0613.0.410	INVOICE# 81732 – 2EA MEGA PMX 4 SHELF RACK –	\$259.98

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350172	04/30/2025	1424	MENARDS	81748	20.93.2540.0613.0.410	INVOICE# 81748 - 1EA MUD GRIP LATEX GLOVE - 1EA	\$43.77
350172	04/30/2025	1424	MENARDS	81750	20.50.2540.0608.0.410	INVOICE# 81750 - 3EA 9" PAINT TRAY LINER - 1EA 9"	\$9.92
350172	04/30/2025	1424	MENARDS	81750	20.93.2540.0613.0.410	INVOICE# 81750 - 1EA 12' APPLIANCE CORD - 1EA 8"	\$38.48
350172	04/30/2025	1424	MENARDS	81805	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$54.83
350172	04/30/2025	1424	MENARDS	81806	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$80.16
350172	04/30/2025	1424	MENARDS	81806.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$10.99
350172	04/30/2025	1424	MENARDS	81808	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$15.98
350172	04/30/2025	1424	MENARDS	81816	20.72.2540.0613.0.410	INVOICE# 81816 - MEGA PMX 4-TIER WIRE SHELVING	\$259.98
350172	04/30/2025	1424	MENARDS	81816	20.93.2540.0613.0.410	INVOICE# 81816 - 1EA HAMMER DRILL BIT - 2EA	\$40.92
350172	04/30/2025	1424	MENARDS	81817	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$25.82
350172	04/30/2025	1424	MENARDS	81825	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$22.45
350172	04/30/2025	1424	MENARDS	81850	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$79.95
350172	04/30/2025	1424	MENARDS	81884	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$62.22
350172	04/30/2025	1424	MENARDS	81889	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$81.15
350172	04/30/2025	1424	MENARDS	81889.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$32.39

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350172	04/30/2025	1424	MENARDS	81897	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$3.98
350172	04/30/2025	1424	MENARDS	81898	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$37.98
350172	04/30/2025	1424	MENARDS	81901	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$17.99
350172	04/30/2025	1424	MENARDS	81908	20.82.2540.0606.0.410	INVOICE# 81908 - 1EA 50' NEON PINK CORD - 2EA	\$226.63
350172	04/30/2025	1424	MENARDS	81910	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$39.99
350172	04/30/2025	1424	MENARDS	81910.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$59.98
350172	04/30/2025	1424	MENARDS	81919	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$21.95
350172	04/30/2025	1424	MENARDS	81973	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$27.96
350172	04/30/2025	1424	MENARDS	81974	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$10.99
350172	04/30/2025	1424	MENARDS	81978	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$21.21
350172	04/30/2025	1424	MENARDS	81998	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$49.89
350172	04/30/2025	1424	MENARDS	82024	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$20.98
350172	04/30/2025	1424	MENARDS	82024.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$43.97
350172	04/30/2025	1424	MENARDS	82046	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$34.99
350172	04/30/2025	1424	MENARDS	82048	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$4.37

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350172	04/30/2025	1424	MENARDS	82048.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$17.99
350172	04/30/2025	1424	MENARDS	82064	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$20.17
350172	04/30/2025	1424	MENARDS	82064.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$5.99
350172	04/30/2025	1424	MENARDS	82071	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$83.19
350172	04/30/2025	1424	MENARDS	82080	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$7.98
350172	04/30/2025	1424	MENARDS	82080.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$49.99
350172	04/30/2025	1424	MENARDS	82200	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$24.95
350172	04/30/2025	1424	MENARDS	82205	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$11.98
350172	04/30/2025	1424	MENARDS	82206	20.93.2540.0613.0.410	INVOICE# 82206 - 15 FT ALUMINUM MULTI-POSITION	\$169.00
350172	04/30/2025	1424	MENARDS	82228	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$59.96
350172	04/30/2025	1424	MENARDS	82267	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$26.96
350172	04/30/2025	1424	MENARDS	82814	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$69.29
350172	04/30/2025	1424	MENARDS	82897	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$59.21
350172	04/30/2025	1424	MENARDS	82900	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$34.99
350172	04/30/2025	1424	MENARDS	82955	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$18.99

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350172	04/30/2025	1424	MENARDS	82955.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$8.29
Check Total:							\$5,211.77
350173	04/30/2025	1424	MIDLAND PAPER COMPANY	IN02443123	10.00.0000.0000.0.971	**PRICE HELD PER DOUG DAMASCUS ON 4/22/25**	\$13,414.80
Check Total:							\$13,414.80
350174	04/30/2025	1424	MIDWEST MAILING & SHIPPING SYSTEMS	SI93188	10.00.2310.0108.0.410	RED INK CARTRIDGE-STANDARD	\$226.35
Check Total:							\$226.35
350175	04/30/2025	1424	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	159588	10.00.2640.0000.0.410	INVOICE #159588 BREATH ALCOHOL TEST	\$40.00
350175	04/30/2025	1424	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	159588	10.00.2640.0000.0.410	BREATH ALCOHOL	\$40.00
350175	04/30/2025	1424	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	159588	10.00.2640.0000.0.410	ADDITIONAL DRUG SCREEN FEE	\$20.00
350175	04/30/2025	1424	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	159588	10.00.2640.0000.0.410	RAPID DRUG SCREEN	\$50.00
Check Total:							\$150.00
350176	04/30/2025	1424	MILLER TRACY BRAUN FUNK & MILLER	108097	10.00.2310.0000.0.318	PAYMENT FOR INVOICE #108097 - LEGAL SERVICES	\$32,194.15
350176	04/30/2025	1424	MILLER TRACY BRAUN FUNK & MILLER	108099	10.00.2310.0000.0.318	PAYMENT FOR INVOICE #108099 - LEGAL SERVICES	\$4,906.29
350176	04/30/2025	1424	MILLER TRACY BRAUN FUNK & MILLER	108102	10.00.2310.0000.0.318	PAYMENT FOR INVOICE #108102 - LEGAL SERVICES	\$78.75
Check Total:							\$37,179.19
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	QUOTE FOR MONTESSORI OUTLET FOR SCHOOL	\$79.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Child-Size Masterpieces Easy, Level 1	\$16.00
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Metal Insets Shelf	\$119.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Medium Movable Alphabet (Print, Mix Blue & Red)	\$151.80

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Medium Movable Alphabet Box (Lower Case Letters)	\$173.85
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	10 Wooden Square of 100	\$13.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Tray for Teen Bead Stairs	\$17.90
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Tray for Colored Bead Stairs	\$5.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Arithmetic Signs Box	\$12.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Multiplication Bead Board	\$49.90
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Complete Bead Materials (Cabinet not Included)	\$399.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Arrows for Complete Bead Materials	\$39.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Pink Tower Paper	\$3.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Box with Cubes for Pink Tower	\$24.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Brown Stairs Paper	\$3.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Geometric Solids With Stands	\$63.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Sensorial Replacement Kit 1	\$9.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Mystery Bag (Familiar Items)	\$11.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Thermic Bottles	\$79.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Red Wooden Counters (100 Pcs)	\$5.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Stamp Game	\$37.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Stamp Game Paper, 15 Problems	\$9.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Juice Pitcher w/ Lid	\$6.95
350177	04/30/2025	1424	MONTESSORI OUTLET	138110	10.75.1250.4331.1.410	Juice Cup	\$269.08

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$1,610.63
350178	04/30/2025	1424	MOON RIVER SIGN COMPANY	1923	60.15.2530.0720.0.750	PER ATTACHED QUOTE – DEDICATION PLAQUE –	\$2,300.00
Check Total:							\$2,300.00
350179	04/30/2025	1424	MORGAN DISTRIBUTING INC	INV-070096	40.00.0000.0000.0.907	INTERNAL BLANKET – ORDER FOR	\$4,162.01
350179	04/30/2025	1424	MORGAN DISTRIBUTING INC	INV-071193	40.00.0000.0000.0.907	INTERNAL BLANKET – ORDER FOR	\$22,766.67
350179	04/30/2025	1424	MORGAN DISTRIBUTING INC	INV-071754	40.00.0000.0000.0.907	INTERNAL BLANKET – ORDER FOR	\$5,146.26
350179	04/30/2025	1424	MORGAN DISTRIBUTING INC	INV-072576	40.00.0000.0000.0.907	INTERNAL BLANKET – ORDER FOR	\$5,022.04
350179	04/30/2025	1424	MORGAN DISTRIBUTING INC	INV-073815	40.00.0000.0000.0.907	INTERNAL BLANKET – ORDER FOR	\$5,363.05
350179	04/30/2025	1424	MORGAN DISTRIBUTING INC	INV-074805	40.00.0000.0000.0.907	INTERNAL BLANKET – ORDER FOR	\$21,212.41
350179	04/30/2025	1424	MORGAN DISTRIBUTING INC	INV-075354	40.00.0000.0000.0.907	INTERNAL BLANKET – ORDER FOR	\$5,326.03
Check Total:							\$68,998.47
350180	04/30/2025	1424	NASCO	697450	10.18.1250.4400.1.410	QUOTE– NASCO 3/14/25– SOLIDS GEOMETRIC WHITE	\$18.66
350180	04/30/2025	1424	NASCO	697450	10.18.1250.4400.1.410	POSTER KNOW THE ARTIST ST2	\$50.43
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	QUOTE 2503353 STENCIL SET 24 ASST	\$17.76
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	MARKER CRAY WAS FINE	\$633.24
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	GLUE STCK ALL PRP PK/60	\$178.08
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	PENCILS TICOND 2 HB SOFT 12	\$32.00
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	APRON PAINT 22 3/4" VINYL	\$172.80

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	BEADS & CHARMS BUCKET ASST	\$21.28
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	BEADS & CHARMS BONUS 10# BG	\$64.56
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	BEAD ALPH CLRD 6MM	\$25.92
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	CORD SUPPLEMAX MONOFILAMNT	\$8.80
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	MARKERS CRAYOLA BROAD	\$645.36
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	MARKER SHARPIE FINE BLK 36	\$74.08
350180	04/30/2025	1424	NASCO	801224	10.49.1250.4400.1.410	MARKER SHARPIE ULTRA BLK 12	\$46.40
350180	04/30/2025	1424	NASCO	801233	10.75.1250.4331.1.410	QUOTE 2503349 FOR ART SUPPLIES SKETCHBOOK	\$786.08
350180	04/30/2025	1424	NASCO	801233	10.75.1250.4331.1.410	MULTICULTURAL ENHANCE PACK	\$177.44
350180	04/30/2025	1424	NASCO	801233	10.75.1250.4331.1.410	SOFTOLEUM PRNT BLOCK CLSPK	\$208.00
350180	04/30/2025	1424	NASCO	801233	10.75.1250.4331.1.410	PAPER MM CIRC 9" pK/200	\$43.20
350180	04/30/2025	1424	NASCO	802922	10.12.1250.4400.1.410	QUOTE: 2503794 - BEAD PONY NEON 9MM PK/1000	\$112.80
350180	04/30/2025	1424	NASCO	802922	10.12.1250.4400.1.410	BEAD PONY JELLY SPARKLE PK	\$7.08
350180	04/30/2025	1424	NASCO	802922	10.12.1250.4400.1.410	BEAD PONY PEARLIZED PK 1000	\$30.96
350180	04/30/2025	1424	NASCO	802922	10.12.1250.4400.1.410	BEAD PONY TRANSLUCENT 1000	\$106.40
350180	04/30/2025	1424	NASCO	802922	10.12.1250.4400.1.410	BEAD PONY METALLIC	\$144.00
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	QUOTE: 2503198 - BRUSH COLOSAAL FLT PLST/30	\$62.76

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	BRUSH COLOSSAL RND PLST/30	\$20.92
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	SCISSOR BLUNT 5" PK 24	\$104.32
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	RUBBING PLATES TRUE INSECTS	\$22.00
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	RUBBING PLATES FLOWERS	\$22.00
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	RUBBING PLATES LEAF	\$22.00
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	GLITTER SHAKER CLASS ST/12	\$128.00
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	ROCKERS ANIMAL	\$85.20
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	THINSTIX ASST PK/24	\$231.60
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	BRUSHES CREATIVE ST/4	\$10.00
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	BRUSH JUMBO SET/58	\$32.60
350180	04/30/2025	1424	NASCO	803289	10.12.1250.4400.1.410	PATTERN ROLLERS 3/PK	\$30.32
350180	04/30/2025	1424	NASCO	804513	10.72.1250.4400.1.410	QUOTE 2503195: LEATHER REMNANT 16OZ LBS 12.5	\$58.00
350180	04/30/2025	1424	NASCO	804513	10.72.1250.4400.1.410	MARKER CRAY CONTIP PK/256 LBS 70	\$447.16
350180	04/30/2025	1424	NASCO	804705	10.49.1250.4400.1.410	CORD SUPPLEMAX MONOFILAMNT	\$17.60
350180	04/30/2025	1424	NASCO	805973	10.81.1250.4331.1.410	PRICE REQUEST 2505322 : MONOPOLY BOARD GAME	\$118.84
350180	04/30/2025	1424	NASCO	805973	10.81.1250.4331.1.410	TILES ALEGBRA DEMO SET	\$237.20
350180	04/30/2025	1424	NASCO	805973	10.81.1250.4331.1.410	FLASH CARDS MATH SKILLS ST4	\$271.62
350180	04/30/2025	1424	NASCO	805973	10.81.1250.4331.1.410	FLIP CHART FRACTIONS DEMO DESKTOP	\$67.84
350180	04/30/2025	1424	NASCO	805973	10.81.1250.4331.1.410	DOMINOES ALGEBRAIC EQUATION	\$61.04

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350180	04/30/2025	1424	NASCO	805973	10.81.1250.4331.1.410	TILES FRACTION MAG DEMO 51PC	\$54.24
Check Total:							\$5,710.59
350181	04/30/2025	1424	NEURO-RESTORATIVE	0325-381340	12.00.1220.0855.0.671	INVOICE:0325-381340 MAR 25 PRIV FACLTY TUITION	\$10,368.82
350181	04/30/2025	1424	NEURO-RESTORATIVE	0325-381402	12.00.1220.0855.0.671	INVOICE:0325-381402 MAR'25 PRIV FACLTY	\$7,571.36
350181	04/30/2025	1424	NEURO-RESTORATIVE	0325-381402	12.00.1220.0855.0.671	INVOICE: 0325-381402 MAR 25 PRIV FCLTY	\$7,571.36
350181	04/30/2025	1424	NEURO-RESTORATIVE	0325-381402	12.00.1220.0855.0.671	INVOICE:0325-381402 MAR 25 PRIV FACILITY TUITON	\$7,571.36
350181	04/30/2025	1424	NEURO-RESTORATIVE	0325-381402	12.00.1220.0855.0.671	INVOICE0325-381402 MAR'25 PRIV FACLTY	\$7,571.36
350181	04/30/2025	1424	NEURO-RESTORATIVE	0325-381402	12.00.4120.4625.1.690	INVOICE:0325-381402 MAR 25 ALL INCLUSIVE OOM &	\$18,600.00
350181	04/30/2025	1424	NEURO-RESTORATIVE	0325-381402	12.00.4120.4625.1.690	INVOICE:0325-381402 MAR 25 ALL INCLUSIVE ROOM &	\$18,600.00
Check Total:							\$77,854.26
350182	04/30/2025	1424	NEVCO SPORTS LLC	0000265970	20.85.2540.0630.0.410	QUOTE: 219884 - MPCW6 CONTROL REPAIR	\$204.60
350182	04/30/2025	1424	NEVCO SPORTS LLC	0000266244	10.85.1532.0550.0.550	QUOTE#-00182418-SLIM SHOT CLOCK & GAME	\$3,422.68
350182	04/30/2025	1424	NEVCO SPORTS LLC	0000266244	10.85.1532.0550.0.550	END OF PERIOD LED LIGHT SET (42" OR 48"	\$1,928.50
350182	04/30/2025	1424	NEVCO SPORTS LLC	0000266244	10.85.1532.0550.0.550	RECEIVER MPCW-7 ( WIRELESS ) FOR INDOOR	\$1,169.71
350182	04/30/2025	1424	NEVCO SPORTS LLC	0000266244	10.85.1532.0550.0.550	802-0089 MPCW6 SYSTEM	\$91.54
350182	04/30/2025	1424	NEVCO SPORTS LLC	0000266244	10.85.1532.0550.0.550	OFFSET BRACKET FOR SLIM SHOT CLOCK LED DISPLAY	\$504.51
Check Total:							\$7,321.54

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350183	04/30/2025	1424	NEXUS-ONARGA FAMILY HEALING	0000016364	12.00.1220.0855.0.671	INVOICE #0000016364 MAR 25 PRIV FACLTU TUITION	\$4,383.84
Check Total:							\$4,383.84
350184	04/30/2025	1424	OAKTREE PRODUCTS INC.	1941641	12.00.2150.0880.0.410	RAYOVAC IMPLANT PRO + COLCHLEAR, SIZE 675 (10	\$35.00
Check Total:							\$35.00
350185	04/30/2025	1424	OFFICE DEPOT	417841892001	10.00.0000.0000.0.971	*QUOTE FROM AMANDA MORENO ON 3/18/25**	\$698.28
350185	04/30/2025	1424	OFFICE DEPOT	417841892001	10.00.0000.0000.0.971	\$-10.47 Pro-rated Adjustment Applied -	(\$10.47)
Check Total:							\$687.81
350186	04/30/2025	1424	OFFICESUPPLY.COM	6450866	10.03.2210.0084.0.410	QUOTE 51531DE709   HP712 (3ED71A) BLACK	\$144.00
350186	04/30/2025	1424	OFFICESUPPLY.COM	6450866	10.03.2210.0084.0.410	HP 712, (3ED68A) MAGENTA ORIGINAL INK CARTRIDGE	\$74.00
350186	04/30/2025	1424	OFFICESUPPLY.COM	6450866	10.03.2210.0084.0.410	HP 712, (3ED69A) YELLOW ORIGINAL INK CARTRIDGE	\$74.00
350186	04/30/2025	1424	OFFICESUPPLY.COM	6450866	10.03.2210.0084.0.410	UNIVERSAL TOP LOAD POLY SHEET PROTECTORS,	\$20.30
Check Total:							\$312.30
350187	04/30/2025	1424	OMNITRACS LLC	100119394	20.93.2540.0650.0.327	INTERNAL BLANKET ORDER FOR ROADNET TELEMATICS	\$1,887.48
Check Total:							\$1,887.48
350188	04/30/2025	1424	OTICON INC	INV11547306	12.00.2150.0880.0.410	QUOTE SQ65234 FOR EDUMIC WIRELESS REMOTE	\$639.99
350188	04/30/2025	1424	OTICON INC	INV11547306	12.00.2150.0880.0.410	COLOR: WHITE BATTERY: NA STANDARD WARRANTY (3	\$0.00
350188	04/30/2025	1424	OTICON INC	INV11547306	12.00.2150.0880.0.410	LANYARD FOR REMOTE MIC	\$0.00
Check Total:							\$639.99
350189	04/30/2025	1424	OTIS ELEVATOR COMPANY	CTD15642001	80.72.2540.0699.0.319	INVOICE# CTD15642001 - HOPE ACADEMY - TESTED	\$195.00

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
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Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350189	04/30/2025	1424	OTIS ELEVATOR COMPANY	CTD15672001	80.82.2540.0699.0.319	INVOICE# CTD15672001 - EISENHOWER -	\$220.00
						Check Total:	\$415.00
350190	04/30/2025	1424	PEARSON.	28504390	12.00.1216.0855.0.410	GFTA-3 RECORD FORMS QTY 25 (PRINT)	\$180.60
350190	04/30/2025	1424	PEARSON.	28504390	12.00.2113.0855.0.410	QUOTE # 10000140040354 BASC-3 PRS CHILD RECORD	\$119.20
350190	04/30/2025	1424	PEARSON.	28504390	12.00.2113.0855.0.410	BASC-3 PRS PRESCHOOL RECORD FORMS QTY 25	\$119.20
350190	04/30/2025	1424	PEARSON.	28504390	12.00.2113.0855.0.410	BASC-3 PRS ADOLESCENT RECORD FORMS QTY 25	\$146.11
						Check Total:	\$565.11
350191	04/30/2025	1424	PITNEY BOWES	1027238470	10.03.2210.0084.0.323	INVOICE 1027238470, ACCOUNT NUMBER	\$528.00
						Check Total:	\$528.00
350192	04/30/2025	1424	PLAY IT AGAIN SPORTS	587984	20.93.2540.0630.0.410	BLANKET ORDER TO PURCHASE SUPPLIES FOR	\$21.56
						Check Total:	\$21.56
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07536713	10.72.2410.0000.0.410	QUOTE 00387163: TT19: BANNER DO YOR BEST ON	\$287.80
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	QUOTE 00391226: GS19 TEE S/YOUTH	\$332.45
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	SET-UP CHARGE	\$75.00
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	GS19 TEE M/YOUTH PERSONALIZED	\$389.40
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	GS19 TEE L/YOUTH PERSONALIZED	\$324.50
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	GS19 TEE XL/YOUTH PERSONALIZED	\$227.15
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	GN19 T-SHIRT S PERSONALIZED	\$356.95

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	GN19 T-SHIRT M PERSONALIZED	\$292.05
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	GN19 T-SHIRT L PERSONALIZED	\$227.15
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	GN19 T-SHIRT XL PERSONALIZED	\$97.35
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	GN19 T-SHIRT 2XL PERSONALIZED	\$25.96
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07538530	38.72.7201.0000.0.699	GN19 T-SHIRT 5XL PERSONLIZED	\$6.49
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07543059	10.72.2410.0000.0.360	SET-UP CHARGE	\$45.58
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07543059	10.72.2410.0000.0.410	GN19:T-SHIRT (M)PERSONALIZED	\$70.24
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07543059	10.72.2410.0000.0.410	GN19:T-SHIRT (L)PERSONALIZED	\$93.65
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07543059	10.72.2410.0000.0.410	GN19:T-SHIRT (XL)PERSONALIZED	\$58.53
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07543059	10.72.2410.0000.0.410	GN19:T-SHIRT (2XL)PERSONALIZED	\$81.95
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07543059	10.72.2410.0000.0.410	GN19:PERSLT T-SHIRT (3XL)	\$46.83
350193	04/30/2025	1424	POSITIVE PROMOTIONS	07543059	10.72.2410.0000.0.410	QUOTE 00390308 - GN19:T-SHIRT	\$46.83
Check Total:							\$3,085.86
350194	04/30/2025	1424	PRESENCE LEARNING INC	INV78184	12.00.2140.0880.0.319	INV78184 FOR EVAL COORDINATION AND	\$1,600.00
350194	04/30/2025	1424	PRESENCE LEARNING INC	INV78184	12.00.2140.0880.0.319	REVIEW OF RECORDS	\$2,340.00
Check Total:							\$3,940.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6013525002424	10.00.2660.0110.0.550	QUOTE#:2003524107739-0 2 - CISCO CATALYST	\$6,322.22

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6013525002424	10.00.2660.0110.0.750	CX LEVEL 1 8X7NCD CISCO CATALYST C8300-1N1S-6T	\$5,703.77
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6013525002699	10.00.2660.0110.0.410	50CM TYPE 1 STACKING CABLE	\$113.95
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6013525002699	10.00.2660.0110.0.410	CATALYST STACK POWER CABLE 150 CM - UPGRADE	\$113.95
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6013525002699	10.00.2660.0110.0.550	QUOTE#:2003525109016-02 - CATALYST 9300X	\$28,487.20
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6013525002699	10.00.2660.0110.0.550	SNTC-8X5XNBD CATALYST 9300X 24-PO	\$10,206.30
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6013525002699	10.00.2660.0110.0.550	DNA ADVANTAGE 3 YEAR LICENSE	\$2,290.38
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6013525002699	10.00.2660.0110.0.750	715W AC 80+ PLATINUM CONFIG 1	\$1,424.36
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6013525002699	10.00.2660.0110.0.750	CATALYST 9300 8 X 10G/25G NETWORK	\$2,905.68
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023425001256	10.00.2660.0110.0.319	REPLACING PO#10240388 - BLANKET ORDER FOR	\$3,712.50
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023425001408	10.00.2660.0110.0.319	REPLACING PO#10240388 - BLANKET ORDER FOR	\$1,650.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.319	100 TRAINING CREDIT, EXPIRES IN 1 YR. TEAM	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.327	CISCO DNA ADVANTAGE ON-PREM LIC 3Y - UPTO	\$4,624.46
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.327	SUCCESS TRACK L1-DNA ADVANTAGE ONPREM LIC,	\$887.50
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.327	CISCO DNA ADVANTAGE STACK - UPTO 25M (AGGR,	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.327	CISCO NETWORK ADVANTAGE STACK - UPTO	\$0.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.327	CISCO THOUSANDEYES WAN INSIGHTS EMBEDDED	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.327	CISCO UMBRELLA FOR DNA ADVANTAGE	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.327	CISCO DNA CENTER ON PREM DEPLOYMENT OPTION	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	CISCO CATALYST 8300 EDGE 8GB MEMORY	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	CISCO CATALYST 8000 EDGE M.2 USB 16GB	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	CISCO CATALYST 8000 EDGE RFID-1RU	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	CISCO CATALYST 8300 RACK MOUNT KIT - 19" 1R	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	CISCO CATALYST 8300 EDGE SM BLANK	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	CISCO CATALYST 8300 EDGE PIM BLANK	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	NETWORK PLUG-N-PLAY CONNECT FOR	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	TE AGENT FOR IOSXE ON ENTERPRISE ROUTING	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	U.S. EXPORT RESTRICTION COMPLIANCE LICENSE FOR	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	UNIVERSAL	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	IOS XE AUTONOMOUS OR SD-ROUTING MODE FOR	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	NIM PVDM WITH 32-CHANNEL DSP	\$0.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	CISCO C8300 1RU 250W AC POWER SUPPLY	\$0.00
350195	04/30/2025	1424	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6053525003051	10.00.2660.0110.0.410	AC POWER CORD (NORTH AMERICA), C13, NEMA	\$0.00
Check Total:							\$68,442.27
350196	04/30/2025	1424	PRO ED INC	3081176	12.00.1216.0855.0.410	QUOTE: Q-108953 WIIG ASSESS BASIC	\$315.70
Check Total:							\$315.70
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1063015/04.10.2025	10.00.2520.0104.0.410	FY25 BLANKET PURCHASE ORDER FOR BUSINESS	\$83.20
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1404979/04.10.2025	10.00.2640.0000.0.410	BLANKET ORDER FOR BOTTLED WATER AND	\$96.43
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1609445/04.10.2025	10.00.2660.0110.0.410	BLANKET ORDER FOR WATER COOLER RENTAL	\$99.64
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1675669/04.10.2025	10.00.2320.0000.0.410	BLANKET FOR WATER COOLER RENTAL & WATER	\$51.25
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1684091/04.10.2025	10.82.2410.0010.0.410	BLANKET ORDER FOR WATER JUG REFILLS AND	\$49.44
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1772094/03.13.2025	12.00.1220.0844.0.410	BILL 3/13/25 FOR SELA WATER DELIVERY	\$171.86
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1772094/03.13.2025	12.00.1220.0844.0.410	PO 10253765	(\$41.00)
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1772094/03.13.2025	12.00.1220.0844.0.410	PO 10253362	(\$28.78)
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1772201/04.10.2025	10.81.2410.0010.0.410	BLANKET ORDER, REPLACING FOR WATER	\$8.11
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1817436/03.20.2025	10.00.2112.0000.0.410	FY 25 BLANKET PO FOR BOTTLED WATER AND	\$72.60
350197	04/30/2025	1424	PURITAN SPRINGS WATER	1850932/04.03.2025	10.12.2410.0000.0.410	BLANKET ORDER FOR 2024-25 SCHOOL YEAR	\$38.31
Check Total:							\$601.06

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350198	04/30/2025	1424	R D MCMILLEN ENTERPRISES	1095468	20.93.2540.0610.0.410	QUOTE# 1095468 - CARBON BRUSH	\$104.56
350198	04/30/2025	1424	R D MCMILLEN ENTERPRISES	1095468	20.93.2540.0610.0.410	M-1 ARMATURE W/BEARINGS, 115V	\$628.60
350198	04/30/2025	1424	R D MCMILLEN ENTERPRISES	1096411	10.00.0000.0000.0.973	**QUOTE# 1087278** BBAY WEST TORK UNIVERSAL	\$24,779.70
350198	04/30/2025	1424	R D MCMILLEN ENTERPRISES	1096571	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$39.76
350198	04/30/2025	1424	R D MCMILLEN ENTERPRISES	1096805	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$1.26
350198	04/30/2025	1424	R D MCMILLEN ENTERPRISES	1096873	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$57.00
350198	04/30/2025	1424	R D MCMILLEN ENTERPRISES	1097031	20.93.2540.0610.0.410	INVOICE# 1097031 - RECOVERY TANK LID	\$215.58
Check Total:							\$25,826.46
350199	04/30/2025	1424	REFRESHMENT SERVICES PEPSI	50050063	38.82.8200.0000.0.699	INVOICE 50050063 - 20Z NA SGL GT ORANGE	\$32.52
350199	04/30/2025	1424	REFRESHMENT SERVICES PEPSI	50050063	38.82.8200.0000.0.699	20Z NA SGL GT FRUIT	\$32.52
350199	04/30/2025	1424	REFRESHMENT SERVICES PEPSI	50050063	38.82.8200.0000.0.699	20Z NA SGL GT GLACIER FRE	\$32.52
350199	04/30/2025	1424	REFRESHMENT SERVICES PEPSI	50050063	38.82.8200.0000.0.699	20Z WT SGL KLARBRUNN	\$33.06
350199	04/30/2025	1424	REFRESHMENT SERVICES PEPSI	50050063	38.82.8200.0000.0.699	.5L WT 12 PK PROPEL	\$35.96
350199	04/30/2025	1424	REFRESHMENT SERVICES PEPSI	50050063	38.82.8200.0000.0.699	.5L WT 12 PK PROPEL KIWI STRAWBERRY	\$35.96
350199	04/30/2025	1424	REFRESHMENT SERVICES PEPSI	50050063	38.82.8200.0000.0.699	.5L WT 12 PK PROPEL GRAPE	\$0.00
350199	04/30/2025	1424	REFRESHMENT SERVICES PEPSI	50050063	38.82.8200.0000.0.699	.5L WT PK PROPEL STRAWBERRY LEMONADE	\$35.96

# Decatur School District #61

## Disbursement Detail Listing

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Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350199	04/30/2025	1424	REFRESHMENT SERVICES PEPSI	50050063	38.82.8200.0000.0.699	.5L WT 12 PK PROPEL BLK CHE	\$35.96
350199	04/30/2025	1424	REFRESHMENT SERVICES PEPSI	50064878	38.75.7503.0000.0.699	INVOICE 50064878 - LOUNGE PEPSI MACHINE	\$129.88
Check Total:							\$404.34
350200	04/30/2025	1424	REXX DISCOUNT BATTERY SALES	224111510	20.93.2540.0650.0.410	BLANKET ORDER FOR BATTERIES FOR	\$89.90
350200	04/30/2025	1424	REXX DISCOUNT BATTERY SALES	225031928	20.93.2540.0644.0.410	QUOTE# 225031928 - 12VOLT SLA - 5.95 X 3.90 X	\$239.60
350200	04/30/2025	1424	REXX DISCOUNT BATTERY SALES	225031928	20.93.2540.0644.0.410	12V (7.5 AH-8AH) SLA - 5.95 X 2.56 X 3.70	\$172.00
350200	04/30/2025	1424	REXX DISCOUNT BATTERY SALES	225031928	20.93.2540.0644.0.410	12V 26 AH T2 TERMINALS	\$145.90
350200	04/30/2025	1424	REXX DISCOUNT BATTERY SALES	225031928	20.93.2540.0644.0.410	12V (17AH-18AH) SLA - 7.13 X 2.99 X 6.57	\$99.90
350200	04/30/2025	1424	REXX DISCOUNT BATTERY SALES	225040103	20.93.2540.0650.0.410	BLANKET ORDER FOR BATTERIES FOR	\$119.70
350200	04/30/2025	1424	REXX DISCOUNT BATTERY SALES	225040418	20.93.2540.0650.0.410	BLANKET ORDER FOR BATTERIES FOR	\$39.90
350200	04/30/2025	1424	REXX DISCOUNT BATTERY SALES	225040419	20.93.2540.0650.0.410	BLANKET ORDER FOR BATTERIES FOR	\$119.70
350200	04/30/2025	1424	REXX DISCOUNT BATTERY SALES	225040904	20.93.2540.0650.0.410	BLANKET ORDER FOR BATTERIES FOR	\$119.70
350200	04/30/2025	1424	REXX DISCOUNT BATTERY SALES	225041649	20.93.2540.0650.0.410	BLANKET ORDER FOR BATTERIES FOR	\$43.00
Check Total:							\$1,189.30
350201	04/30/2025	1424	ROGERS SUPPLY CO INC	DC073833	20.93.2540.0613.0.410	INVOICE# DC073833 - 1EA A60 SHEET METAL SCRIBER	\$181.54
350201	04/30/2025	1424	ROGERS SUPPLY CO INC	DC073862	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR ARTS	\$46.86

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350201	04/30/2025	1424	ROGERS SUPPLY CO INC	DC073943	20.93.2540.0613.0.410	INVOICE# DC073943 - 1EA M2005 SNIP, MALCO,	\$145.07
350201	04/30/2025	1424	ROGERS SUPPLY CO INC	DC074011	10.81.2560.0225.0.410	INVOICE# DC074011 - 1EA WATER INLET VALVE 115V -	\$177.73
350201	04/30/2025	1424	ROGERS SUPPLY CO INC	DC074012	10.81.2560.0225.0.410	INVOICE# DC074012 - 1EA ICE THICKNESS PROBE - 1EA	\$173.81
350201	04/30/2025	1424	ROGERS SUPPLY CO INC	DC074337	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR ARTS	\$13.60
350201	04/30/2025	1424	ROGERS SUPPLY CO INC	DC074741	20.93.2540.0604.0.410	BLANKET ORDER FOR ROOF TOP UNIT REPAIR ARTS	\$80.00
Check Total:							\$818.61
350202	04/30/2025	1424	SAFE FOOD HANDLERS	13854	10.00.2124.0149.0.312	INVOICE #13854. ONE DAY FOOD MANAGER COURSE	\$155.00
350202	04/30/2025	1424	SAFE FOOD HANDLERS	13854	10.00.2124.0149.0.312	DECATUR, IL THU - MAR 27 (DEC032725) TYEISHA	\$155.00
Check Total:							\$310.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71196723	10.93.1250.4300.1.410	GETTING STARTED WITH LITCAMP AND MATHCAMP	\$3,299.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	QUOTE Q-369499 - LITCAMP+MATHCAMP RED	\$2,337.60
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	READY4READING PHONICS BOOSTER KIT 1	\$265.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	LITCAMP+MATHCAMP ORANGE BUNK GRADES 1-2	\$1,425.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	READY4READING PHONICS BOOSTER KIT 1	\$265.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	LITCAMP+MATHCAMP TURQUOISE BUNK GRADES	\$1,425.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	READY4READING PHONICS BOOSTER KIT 1	\$265.00

## Decatur School District #61

## Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	LITCAMP+MATHCAMP GREEN BUNK GRADES 3-4	\$1,425.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	READY4READING PHONICS BOOSTER KIT 2	\$265.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	LITCAMP+MATHCAMP BLUE BUNK GRADES 4-5	\$1,425.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	READY4READING PHONICS BOOSTER KIT 2	\$265.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	LITCAMP+MATHCAMP PURPLE BUNK GRADES 5-6	\$1,425.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71576929	10.93.1250.4300.1.410	READY4READING PHONICS BOOSTER KIT 2	\$265.00
350203	04/30/2025	1424	SCHOLASTIC, INC.	71632707	10.22.1250.4331.1.410	QUOTE Q-369169 GRAB AND GO PACK THEME 2:	\$2,436.86
350203	04/30/2025	1424	SCHOLASTIC, INC.	71632707	10.22.1250.4331.1.410	GRAB AND GO PACK THEME 2: SOCIAL EMOTIONAL	\$2,436.86
350203	04/30/2025	1424	SCHOLASTIC, INC.	71632707	10.22.1250.4331.1.410	GRAB AND GO P;ACK THEME 2: SOCIAL EMOTIONAL	\$2,287.11
350203	04/30/2025	1424	SCHOLASTIC, INC.	71632707	10.22.1250.4331.1.410	GRAB AND GO PACK THEME 2: SOCIAL EMOTIONAL	\$2,287.11
350203	04/30/2025	1424	SCHOLASTIC, INC.	71632707	10.22.1250.4331.1.410	GRAB AND GO PACK THEME 2: SOCIAL EMOTIONAL	\$2,287.11
350203	04/30/2025	1424	SCHOLASTIC, INC.	71632707	10.22.1250.4331.1.410	GRAB AND GO PACK THEME 2: SOCIAL EMOTIONAL	\$1,987.61
350203	04/30/2025	1424	SCHOLASTIC, INC.	71632707	10.22.1250.4331.1.410	GRAB AND GO PACK THEME 2: SOCIAL EMOTIONAL	\$2,436.86
Check Total:							\$30,511.12
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1046884-IN	10.00.0000.0000.0.977	**QUOTE# 777-349** ZIPLOC SANDWICH BAGS	\$903.84
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1047076-IN	10.01.2130.0000.0.410	15% OFF PURCASE	(\$15.00)

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1047076-IN	10.85.2130.0000.0.410	SNS HOUSEBRAND FABRIC ADHESIVE BANDAGES	\$80.85
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1047076-IN	10.85.2130.0000.0.410	QUOTE 1047076 SUPPLIES FOR NURSES-NON-STERILE	\$65.60
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1047076-IN	10.93.2130.0000.0.410	VASELINE 0.6 OX TUBE	\$7.50
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1047076-IN	10.93.2130.0000.0.410	AMERICAN WHITE ROSS NON-ADHERENT PADS WITH	\$28.32
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1047076-IN	10.93.2130.0000.0.410	WELCH ALLYN PROBE OVERS FOR SURETEMP 690/692 4	\$49.50
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1050086-IN	10.93.2130.0000.0.410	QUOTE 1050086-NURSES SUPPLIES NON-SSTERILE	\$52.48
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1050086-IN	10.93.2130.0000.0.410	SKNTEGRITY WOUND CLEANER 16 OZ SPRAY	\$111.60
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1050086-IN	10.93.2130.0000.0.410	VASELINE 0.6 OZ TUBE	\$12.50
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1050086-IN	10.93.2130.0000.0.410	WELCH ALLNY PROBE COVERS FOR SURETEMP	\$107.00
350204	04/30/2025	1424	SCHOOL NURSE SUPPLY	1050086-IN	10.93.2130.0000.0.410	\$15 OFF PURCHASE	(\$15.00)
Check Total:							\$1,389.19
350205	04/30/2025	1424	SCHOOL OUTFITTERS	INV14261893	38.77.7450.0000.0.699	QUOTE #: QUO11519170, DOLLY FOR 8200 SERIES	\$491.62
350205	04/30/2025	1424	SCHOOL OUTFITTERS	INV14265770	38.77.7450.0000.0.699	QUOTE #: QUO11520789, RAINBOW SPOT CRISS CROSS	\$835.44
350205	04/30/2025	1424	SCHOOL OUTFITTERS	INV14266828	10.50.3850.0181.1.410	SENSORY BEAD CHAIN - QUOTE #115226 - 2ND	\$120.36
Check Total:							\$1,447.42
350206	04/30/2025	1424	SCHOOL SAVERS	77399	10.85.1100.0034.0.410	QUOTE#-141384-TI-30X-IIS- BULK-SOLAR	\$401.63
Check Total:							\$401.63
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135441272	10.77.1800.4909.1.410	QUOTE #: Q-551649, CRAYONS CRAYOLA	\$10.48

## Decatur School District #61

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Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135441272	10.77.1800.4909.1.410	CRAYONS CRAYOLA STANDARD GRAY REFILLS	\$10.48
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135441272	10.77.1800.4909.1.410	CRAYONS CRAYOLA STANDARD PEACH REFILLS	\$10.48
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135441272	10.77.1800.4909.1.410	CRAYONS CRAYOLA CLASSPACK STANDARD	\$70.49
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135441272	10.77.1800.4909.1.410	MARKERS WASH SCHOOL SMART CONICAL ASST	\$71.09
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135441272	10.77.1800.4909.1.410	GLUE STICK ELMERS RESTICK SCHOOL GLUE PACK OF 30	\$64.04
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135441272	10.77.1800.4909.1.410	BINDER POUCH WITH ZIPPER 10X7.5 IN ASST COLOR PK	\$167.96
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135441272	10.77.1800.4909.1.410	PENCILS COLORED SCHOOL SMART 12- COLOR	\$82.49
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135460339	10.77.1250.4400.1.750	QUOTE #: Q-556558, PRINTER LASER COLOR	\$882.85
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135460339	10.77.1250.4400.1.750	CARTRIDGE INK TONER BROTHER BRTL30173PK,	\$133.48
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135474825	12.00.1202.0870.0.410	BILTATIONS SENSORY SEQUIN PANEL, LARGE	\$130.47
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135478883	12.00.1202.0870.0.410	ABILITATIONS KIT TACTILE SENSORY PANEL SET OF 6	\$371.30
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135491718	10.75.1250.4331.1.410	QUOTE Q-549044 2/20/25 DOMINOES FRACTION	\$22.04
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135491718	10.75.1250.4331.1.410	MATS WIPE-ON WIPE-OFF INTEGER OPERATIONS SET	\$56.91
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135491718	10.75.1250.4331.1.410	SET STEM EXPLORATIONS SWING RIDE	\$66.29
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135492126	12.00.1202.0870.0.410	QUOTE Q-552645 FOR HEADPHONES WIRELESS	\$483.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135498918	10.00.0000.0000.0.971	*SS BID#Q-554930** BLACK PAPERMATE INK JOY	\$244.72
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135533102	10.00.0000.0000.0.971	*SS QUOTE# 558126** PACON BRAND P8403	\$45.00
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135533102	10.00.0000.0000.0.971	PACON P7603 SKY BLUE CONSTRUCTION PAPER, 9" X	\$45.00
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135533102	10.00.0000.0000.0.971	PACON P7003 PINK CONSTRUCTION PAPER, 9" X	\$45.00
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135533102	10.00.0000.0000.0.971	PACON P8003 HOLIDAY GREEN CONSTRUCTION	\$45.00
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135533102	10.00.0000.0000.0.971	PACON P7203 VIOLET CONSTRUCTION PAPER, 9" X	\$45.00
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135533102	10.00.0000.0000.0.971	PACON P6703 BROWN CONSTRUCTION PAPER, 9" X	\$48.00
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135533102	10.00.0000.0000.0.971	PACON P8703 WHITE CONSTRUCTION PAPER, 9" X	\$52.00
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135533102	10.00.0000.0000.0.971	PACON P7607 SKY BLUE CONSTRUCTION PAPER, 12"	\$41.50
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135533102	10.00.0000.0000.0.971	PACON P8707 BRIGHT WHITE CONSTRUCTION	\$97.00
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135533402	10.00.0000.0000.0.971	DUST-OFF BRAND, 10 OZ. CAN, COMPRESSED AIR	\$21.30
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135548312	10.49.1250.4400.1.410	QUOTE Q-556536 PAPER MOSAIC SPECTRUM PACK OF	\$64.85
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135548312	10.49.1250.4400.1.410	SCISSORS LOOP SCISSORS SCHOOL SMART	\$33.35
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135568869	10.00.0000.0000.0.971	DUST-OFF BRAND, 10 OZ. CAN, COMPRESSED AIR	\$336.54
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575197	10.72.1250.4400.1.410	QUOTE Q-554607 FASTENER 1.5 IN SIZE 6	\$25.10

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575197	10.72.1250.4400.1.410	FASTENER 3/4 IN SIZE 3 BX/100 SCHOOL SMART	\$3.50
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575197	10.72.1250.4400.1.410	FASTENER 1/2 IN SIZE 2 BX/100 SCHOOL SMART	\$0.59
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575197	10.72.1250.4400.1.410	FASTENER 1 IN SIZE 4 BX/100 SCHOOL SMART	\$17.10
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575396	10.85.1100.0044.0.410	QUOTE # - Q-564214 - PENCIL NUMBER 2 PACK OF	\$47.34
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575396	10.85.1100.0044.0.410	DRY ERASE MARKER EXPO LOW ODOR CHISEL BLACK	\$50.02
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575396	10.85.1100.0044.0.410	EXPO CHISEL DRY ERASE ASST PACK OF 8	\$87.72
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575396	10.85.1100.0044.0.410	MARKER BLACK FINE SHARPIE PACK OF 12	\$21.92
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575396	10.85.1100.0044.0.410	TAPE MASKING ECONOMY - .75X60YD - PACK OF 12	\$46.04
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575396	10.85.1100.0044.0.410	NOTES POST-IT 3X3 IN CANARY YELLOW 110	\$29.02
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575396	10.85.1100.0044.0.410	MARKERS WASH SCHOOL SMART FINELINE ASST	\$57.44
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575396	10.85.1100.0044.0.410	CLIP BINDER MED 1 -1/4 - IN BLACK PACK OF 12 -	\$9.84
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575396	10.85.1100.0044.0.410	HIGHLIGHTER ASSORTED COLORS PEN SCHOLK	\$98.94
350207	04/30/2025	1424	SCHOOL SPECIALTY, LLC	208135575396	10.85.1100.0044.0.410	PAPERCLIPS SCHOOL SMART NON-SKID 1 1/4 - IN A	\$14.39
Check Total:							\$4,307.07
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	5812-1	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$16.99

## Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	5825-3	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$55.49
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	5896-4	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$55.49
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6083-8	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$34.95
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6131-5	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$85.12
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6216-4	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$69.72
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6315-4	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$44.07
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6322-0	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$110.25
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6346-9	20.82.2540.0630.0.410	PR 1/3 BLOCKFILLER	\$229.50
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6346-9	20.85.2540.0630.0.410	QUOTE# OE0153261A703195 -	\$777.45
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6346-9	20.85.2540.0630.0.410	PR 1/3 BLOCKFILLER	\$229.50
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6408-7	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$90.29
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6440-0	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$87.39
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6506-8	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$85.66
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	6711-4	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$34.73
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	8167-0	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$10.79
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	8219-9	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$51.90

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350208	04/30/2025	1424	SHERWIN-WILLIAMS CO	9005-7	20.93.2540.0608.0.410	BLANKET ORDER FOR ASSORTED GALLON COLORS	\$12.74
Check Total:							\$2,082.03
350209	04/30/2025	1424	SHIFFLER EQUIPMENT SALES	10023190-00	20.77.2540.0620.0.410	QUOTE# 10023190-00 - STRIKE AND KEEPER	\$375.23
Check Total:							\$375.23
350210	04/30/2025	1424	SONOVA USA INC	5403133063	12.00.2150.0880.0.323	QUOTE DATED 3/5/25 FOR ROGER TOUCHSCREEN MIC	\$238.99
350210	04/30/2025	1424	SONOVA USA INC	5403133063	12.00.2150.0880.0.323	ROGER TOUCHSCREEN MIC REPAIR	\$219.00
Check Total:							\$457.99
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	101016661.001	10.82.2560.0225.0.410	INVOICE# S101016661.001 - 1EA FLOJET OSCILLATING	\$112.70
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S100966088.004	20.99.2540.0604.0.550	REFUNDABLE CORE CHARGE	(\$3,785.71)
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101007388.001	20.13.2540.0604.0.410	INVOICE# S101007388.001 - 1EA 2.6-3.7A OVERLOAD	\$197.68
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101008213.001	20.93.2540.0613.0.410	INVOICE# S101008213.001 - THERMOMETER KIT,	\$198.89
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101008625.001	10.72.2560.0225.0.410	INVOICE# S101008625.001 - OVEN THERMOMETER	\$48.84
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101008996.001	20.93.2540.0613.0.410	INVOICE# S101008996.001 - 1EA COMBUSTIBLE GAS	\$150.76
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101009220.001	20.50.2540.0604.0.410	INVOICE# S101009220.001 - COMFORT-AIRE 280 VDC,	\$162.57
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101010053.001	20.93.2540.0613.0.410	INVOICE# S101010053.001 - 1AC A1-OO VOLT-ALERT	\$42.99
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101010054.001	20.93.2540.0613.0.410	INVOICE# S101010054.001 - 6-IN-1 IMPACT RATED	\$21.41
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101011054.001	20.93.2540.0613.0.410	INVOICE# S101011054.001 - KLAU QUICK ADJUST	\$55.13

## Decatur School District #61

### Disbursement Detail Listing

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350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101011496.001	20.93.2540.0613.0.410	INVOICE# S101011496.001 - RECHARGEABLE PERSONAL	\$50.73
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101011615.001	20.75.2540.0604.0.410	INVOICE# S101011615.001 - VALVE ACTUATOR 24V	\$184.54
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101011662.001	20.75.2540.0604.0.410	INVOICE# S101011662.001 - VALVE ACTUATOR 24V	\$184.54
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101011965.001	20.75.2540.0604.0.410	INVOICE# S101011965.001 - VALVE ACTUATOR 24V	\$184.54
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101012078.002	20.49.2540.0603.0.410	QUOTE# S101012078 - LUE DIAMOND MEGA BLUE PUMP	\$301.91
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101012078.002	20.93.2540.0603.0.410	QUOTE# S101012078 - LUE DIAMOND MEGA BLUE PUMP	\$603.81
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101012078.003	20.49.2540.0603.0.410	QUOTE# S101012078 - LUE DIAMOND MEGA BLUE PUMP	(\$296.25)
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101012078.003	20.93.2540.0603.0.410	QUOTE# S101012078 - LUE DIAMOND MEGA BLUE PUMP	(\$609.47)
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101012078.004	20.49.2540.0603.0.410	QUOTE# S101012078 - LUE DIAMOND MEGA BLUE PUMP	\$296.25
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101012078.004	20.93.2540.0603.0.410	QUOTE# S101012078 - LUE DIAMOND MEGA BLUE PUMP	\$592.50
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101012084.001	20.72.2540.0604.0.410	INVOICE# S101012084.001 - RELIEF VALVE 50PSI 3/4" X	\$219.04
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101012948.001	20.93.2540.0613.0.410	INVOICE# S101012948.001 - 6-IN-1 IMPACT RATED	\$21.41
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101013299.001	20.77.2540.0604.0.410	INVOICE# S101013299.001 - VALVE ACTUATOR 24V	\$188.23
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101013302.001	20.75.2540.0604.0.410	INVOICE# S101013302.001 - VALVE ACTUATOR 24V	\$188.23
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101013790.001	20.93.2540.0613.0.410	INVOICE# S101013790.001 - 1EA HVAC POCKET	\$43.90

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101013934.001	20.75.2540.0604.0.410	INVOICE# S101013934.001 - VALVE ACTUATOR 24V	\$188.23
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101014167.001	20.75.2540.0604.0.410	INVOICE# S101014167.01 - VALVE ACTUATOR 24V SPDT	\$188.23
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101014168.001	20.75.2540.0604.0.410	INVOICE# S101014168.001 - VALVE ACTUATOR 24V	\$188.23
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101014169.001	20.75.2540.0604.0.410	INVOICE# S101014169.001 - VALVE ACTUATOR 24V	\$188.23
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101014178.001	20.93.2540.0613.0.410	INVOICE# S101014178.001 - 1AC-A1-II VOLT ALERT	\$42.99
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101014893.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$15.82
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101014967.001	20.81.2540.0604.0.410	INVOICE# S101014967.001 - 1EA SHADED POLE	\$149.19
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101014998.002	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$69.08
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015004.001	20.93.2540.0613.0.410	INVOICE# S101015004.001 - MILWAUKEE 18 GAUGE	\$198.97
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015118.001	10.82.2560.0225.0.410	QUOTE# 101015118 - CONVOTHERM PUMP	\$855.64
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015118.001	10.82.2560.0225.0.410	CONVOTHERM PRESSURE SWITCH	\$354.24
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015136.001	20.93.2540.0613.0.410	INVOICE# S101015136.001 - 1EA TERMINAL BLOCK	\$31.14
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015164.001	20.93.2540.0604.0.410	INVOICE# S101015164.001 - 6EA NU CALGON	\$222.56
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015395.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$72.31
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015399.001	20.72.2540.0604.0.410	INVOICE# S101015399.001 - 1EA CATCH ALL DRIER 1/4	\$112.73

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015399.001	20.93.2540.0613.0.410	INVOICE# S101015399.001 - CHARGING HOSE SET	\$84.94
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015770.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$28.73
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015770.002	20.72.2540.0604.0.410	INVOICE# S101015770.002 - 3EA PRESSURE SNUBBER	\$45.28
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101015782.001	20.93.2540.0604.0.410	INVOICE# S101015782.001 -	\$180.83
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016006.001	20.93.2540.0613.0.410	INVOICE# S101016006.001 - 1EA RECHARGEABLE	\$76.90
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016029.001	20.93.2540.0613.0.410	INVOICE# S101016029.001 - KURVE STRIPPER 10-20	\$21.30
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016048.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$65.09
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016281.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$185.17
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016282.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$129.59
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016284.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$177.72
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016352.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$15.22
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016559.002	20.72.2540.0604.0.410	QUOTE# S101016559 - 10-614-12 CONBRACO	\$219.90
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016693.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$57.27
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016838.001	10.82.2560.0225.0.410	INVOICE# S101016838.001 - JOHNSON ELECTRIC	\$114.70
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101016841.001	10.82.2560.0225.0.410	INVOICE# S101016841.001 - DIGITAL TEMP CNTL	\$127.33

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names ☒ Exclude Voided Checks ☐ Exclude Manual Checks ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017032.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$26.02
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017105.001	20.75.2540.0604.0.410	INVOICE# S101017105.001 - JOHNSON ACTUATOR -	\$123.88
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017207.002	20.72.2540.0604.0.410	INVOICE# S101017207.002 - FULTON BOILER FAN	\$197.90
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017415.001	20.93.2540.0604.0.410	INVOICE# S101017415.001 - AIR CONDITION MOTOR	\$133.69
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017456.001	20.72.2540.0604.0.410	INVOICE# S101017456.001 - FULTON FLAME SWITCH	\$197.82
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017664.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$35.74
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017674.002	20.93.2540.0604.0.410	INVOICE# S101017674.002 - 1EA 1/8 ACESS VALVE	\$149.87
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017897.002	20.93.2540.0604.0.410	INVOICE# S101017897.002 - 1EA 7/8 45 DEG SWEAT	\$151.69
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017897.002	20.93.2540.0613.0.410	INVOICE# S101017897.002 - 14-IN-1 PRECISION	\$15.99
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017902.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$84.11
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017958.002	20.50.2540.0604.0.750	QUOTE# S101017958 - HK50AA063 CARRIER	\$1,764.45
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101017992.001	20.93.2540.0613.0.410	INVOICE# S101017992.001 - 7-IN-1 IMPACT RATED	\$21.41
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101018150.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$35.74
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101018494.001	20.50.2540.0604.0.410	INVOICE# S101018494.001 - HUMIDITY SENSOR DUCT	\$185.61
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101019220.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$35.74

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101019334.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$30.19
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101019339.001	20.93.2540.0613.0.410	INVOICE# S101019339.001 - MULTI NUT DRIVER	\$17.11
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101019407.001	20.93.2540.0613.0.410	INVOICE# S101019407.001 - 36 JUMPER LEADS/WIRES	\$6.73
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S10101964.001	20.75.2540.0604.0.410	INVOICE# S101011964.001 - VALVE ACTUATOR 24V	\$184.54
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101019769.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$61.94
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101019781.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$12.20
350211	04/30/2025	1424	SOUTH SIDE CONTROL SUPPLY	S101020163.001	20.93.2540.0604.0.410	BLANKET ORDER FOR AIR CONDITIONING AND	\$48.33
Check Total:							\$7,287.43
350212	04/30/2025	1424	SOUTH SIDE PET CENTER	869708	10.50.2330.0185.1.390	BLANKET ORDER FOR MAINTENANCE ON 3 FISH	\$173.99
350212	04/30/2025	1424	SOUTH SIDE PET CENTER	976663	10.50.2330.0185.1.390	BLANKET ORDER FOR MAINTENANCE ON 3 FISH	\$287.89
Check Total:							\$461.88
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00699	12.00.1220.0855.0.671	INVOICE# RATE-00699 AUG-24 RATE ADJUSTMENT	(\$4,317.60)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00699	12.00.1220.0855.0.671	INVOICE# RATE-00699 SEP-24 RATE ADJUSTMENT	(\$7,298.80)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00699	12.00.1220.0855.0.671	INVOICE# RATE-00699 OCT-24 RATE ADJUSTMENT	(\$9,046.40)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00699	12.00.1220.0855.0.671	INVOICE# RATE-00699 NOV-24 RATE ADJUSTMENT	(\$6,579.20)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00699	12.00.1220.0855.0.671	INVOICE# RATE-00699 DEC-24 RATE ADJUSTMENT	(\$6,168.00)

## Decatur School District #61

## Disbursement Detail Listing

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00699	12.00.1220.0855.0.671	INVOICE# RATE-00699 JAN-25 RATE ADJUSTMENT	(\$7,812.80)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00701	12.00.1220.0855.0.671	INVOICE# RATE-00701 AUG-24 RATE ADJUSTMENT	(\$1,233.60)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00701	12.00.1220.0855.0.671	INVOICE# RATE-00701 SEP-24 RATE ADJUSTMENT	(\$2,056.00)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00701	12.00.1220.0855.0.671	INVOICE# RATE-00701 OCT-24 RATE ADJUSTMENT	(\$2,261.60)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00701	12.00.1220.0855.0.671	INVOICE# RATE-00701 NOV-24 RATE ADJUSTMENT	(\$1,644.80)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00701	12.00.1220.0855.0.671	INVOICE# RATE-00701 DEC-24 RATE ADJUSTMENT	(\$1,542.00)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	RATE-00701	12.00.1220.0855.0.671	INVOICE# RATE-00701JAN-25 RATE	(\$1,953.20)
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047572	12.00.1220.0855.0.671	INVOICE-SESINV-047572 MAR'25 PRIV FACILITY	\$3,884.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047572	12.00.1220.0855.0.671	INVOICE-SESINV-047572 MAR'25 PRIV FACILITY	\$2,718.94
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047572	12.00.1220.0855.0.671	INVOICE-SESINV-047572 MAR'25 PRIV FACILITY	\$3,301.57
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047572	12.00.1220.0855.0.671	INVOICE-SESINV-047572 MAR'25 PRIV FACILITY	\$3,884.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047572	12.00.1220.0855.0.671	INVOICE-SESINV-047572 MAR'25 PRIV FACILITY	\$3,884.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047573	12.00.1220.0855.0.671	INVOICE-SESINV-047573 MAR'25 PRIV FACILITY	\$6,141.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047573	12.00.1220.0855.0.671	INVOICE-SESINV-047573 MAR'25 PRIV FACILITY	\$6,141.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047573	12.00.1220.0855.0.671	INVOICE-SESINV-047573 MAR'25 PRIV FACILITY	\$6,141.20

## Decatur School District #61

## Disbursement Detail Listing

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047573	12.00.1220.0855.0.671	INVOICE-SESINV-047573 MAR'25 PRIV FACILITY	\$2,763.54
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047573	12.00.1220.0855.0.671	INVOICE-SESINV-047573 MAR'25 PRIV FACILITY	\$6,141.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047573	12.00.1220.0855.0.671	INVOICE-SESINV-047573 MAR'25 PRIV FACILITY	\$6,141.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047573	12.00.1220.0855.0.671	INVOICE-SESINV-047573 MAR'25 PRIV FACILITY	\$6,141.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047573	12.00.1220.0855.0.671	INVOICE-SESINV-047573 MAR'25 PRIV FACILITY	\$6,141.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047574	12.00.1220.0855.0.671	INVOICE-SESINV-047574 MAR'25 PRIV FACILITY	\$3,377.66
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047575	12.00.1220.0855.0.671	INVOICE SESINV-047575 MAR'25 PRIV FAC TUITION	\$3,884.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047575	12.00.1220.0855.0.671	INVOICE SESINV-047575 MAR'25 PRIV FAC TUITION	\$3,884.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047575	12.00.1220.0855.0.671	INVOICE SESINV-047575 MAR'25 PRIV FAC TUITION	\$3,884.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047576	12.00.1220.0855.0.671	INVOICE-SESINV-047576 MAR'25 PRIV FACILITY	\$6,141.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047576	12.00.1220.0855.0.671	INVOICE-SESINV-047576 MAR'25 PRIV FACILITY	\$6,141.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047579	12.00.1220.0855.0.671	INVOICE-SESINV-047579 MAR'25 PRIV FACILITY	\$3,884.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047579	12.00.1220.0855.0.671	INVOICE-SESINV-047579 MAR'25 PRIV FACILITY	\$3,884.20
350213	04/30/2025	1424	SPECIAL EDUC SVCS	SESINV-047579	12.00.1220.0855.0.671	INVOICE-SESINV-047579 MAR'25 PRIV FACILITY	\$3,884.20
Check Total:							\$50,476.31

# Decatur School District #61

## Disbursement Detail Listing

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Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350214	04/30/2025	1424	SPECIAL EDUCATION SERVICES	SESINV-046932	12.00.1220.0855.0.671	INVOICE#: SESINV-046932 PRIV FACLTU TUITION	\$3,363.45
350214	04/30/2025	1424	SPECIAL EDUCATION SERVICES	SESINV-046932	12.00.1220.0855.0.671	INVOICE#: SESINV-046932 PRIV FACLTU TUITION	\$3,363.45
350214	04/30/2025	1424	SPECIAL EDUCATION SERVICES	SESINV-046932	12.00.1220.0855.0.671	INVOICE#: SESINV-046932 PRIV FACLTU TUITION	\$3,363.45
350214	04/30/2025	1424	SPECIAL EDUCATION SERVICES	SESINV-046934	12.00.1220.0855.0.671	INVOICE#: SESINV-046934 PRIV FCLTY TUITION COSTS	\$6,092.10
Check Total:							\$16,182.45
350215	04/30/2025	1424	SPECIAL EDUCATION SERVICES.	SESINV-046980	12.00.1220.0855.0.671	INVOICE#: SESINV-046980 MAR'25 PRIV FCLTY TUITION	\$827.64
Check Total:							\$827.64
350216	04/30/2025	1424	SPECIAL EDUCATION SRVCS	SESINV-046803	12.00.1220.0855.0.671	INVOICE #: SESINV-046803 MAR'25 PRIV FACLTU	\$604.32
Check Total:							\$604.32
350217	04/30/2025	1424	SPIRAL BINDING, LLC	SI3008709	12.00.1201.0871.0.410	PREMIUM LAMINATING	\$239.16
350217	04/30/2025	1424	SPIRAL BINDING, LLC	SI3019821	10.13.1100.0000.0.410	QUOTE #SQ297449 GBC NAPLAM 1 EZLOAD	\$215.92
Check Total:							\$455.08
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011155772.001	20.93.2540.0613.0.410	INVOICE# S011155772.001 - LO-FLEX FISH ROD SET	\$49.48
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011157265.002	20.93.2540.0606.0.410	INVOICE# S011157265.002 - 1EA FEMALE TO 1/8"	\$199.95
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011160507.002	20.93.2540.0606.0.410	INVOICE# S011160507.002 - ALTRONIX PROPRIETARY	\$177.53
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011177847.001	20.93.2540.0606.0.410	INVOICE# S011177847.001 - PROGRAMMABLE LED	\$163.62
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011181288.001	10.00.2660.0110.0.550	QUOTE#: S011181288 - TRP SR42UBWDVRT	\$475.00
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011181288.002	10.00.2660.0110.0.410	TRP SRCABLEDUCT2UHD	\$376.28

# Decatur School District #61

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011181288.003	10.00.2660.0110.0.550	QUOTE#: S011181288 - TRP SR42UBWDVRT	\$2,561.77
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011181288.004	10.00.2660.0110.0.550	QUOTE#: S011181288 - TRP SR42UBWDVRT	\$2,561.77
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011183508.004	20.93.2540.0606.0.410	QUOTE# S011183508 - TRP SRCABLEDUCT2UHD	\$94.07
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011183508.005	20.93.2540.0606.0.410	PAND CPPL48WBLY 48-PORT MODULAR PATCH	\$161.70
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011192795.001	20.08.2540.0606.0.410	INVOICE# S011192795.001 - 120W LED HIDR CCT	\$197.86
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011194170.001	20.93.2540.0613.0.410	INVOICE# S011194170.001 - RECHARGEABLE POCKET	\$29.97
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011206721.001	20.42.2540.0606.0.750	QUOTE# Q-5819142 - PROPOSAL#	\$216.07
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011206721.003	20.42.2540.0606.0.750	QUOTE# Q-5819142 - PROPOSAL#	\$970.23
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011206724.001	20.60.2540.0603.0.550	QUOTE# Q-5819226 - PROPOSAL#	\$1,921.40
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011206724.001	20.60.2540.0603.0.550	QDA32200 - MOLDED CASE CIRCUIT BREAKER 240V	\$0.00
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011206724.003	20.60.2540.0603.0.550	QUOTE# Q-5819226 - PROPOSAL#	\$1,355.00
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011206724.003	20.60.2540.0603.0.550	QDA32200 - MOLDED CASE CIRCUIT BREAKER 240V	\$0.00
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011232180.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES AND	\$103.64
350218	04/30/2025	1424	SPRINGFIELD ELECTRIC	S011238501.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES AND	\$151.03
Check Total:							\$11,766.37

# Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

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☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350219	04/30/2025	1424	STAR AUTISM SUPPORT DEPT M 31791		12.00.2210.0810.0.312	ESTIMATE 25698 FOR STAR HALF-DAY VIRTUAL 3 HOUR	\$1,350.00
350219	04/30/2025	1424	STAR AUTISM SUPPORT DEPT M 31847		12.00.1201.0871.0.410	ESTIMATE 234496 FOR STAR MANIPULATIVES:	\$389.20
350219	04/30/2025	1424	STAR AUTISM SUPPORT DEPT M 31847		12.00.1201.0871.0.410	STAR PHOTO CARD SET: LEVEL 1	\$196.00
Check Total:							\$1,935.20
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	QUOTE # QT205196: BIT BOARD ROVER	\$917.28
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	HORIZON ENERGY BOX	\$1,741.29
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	CODRONE ED SET OF 12	\$5,737.34
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	MINI LEARN LAUNCHER	\$763.54
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	START TO STEM EARTH AND SPACE SCIENCE COMPLETE	\$5,635.88
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	SOLAR BUG KITS, SET OF 25	\$307.31
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	STEM HYDRAULICS MAKER	\$1,637.78
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	GEOSMART EDUCATIONAL	\$866.03
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	ENGINAIR BALLOON CARS- COMPLETE SET	\$1,042.32
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	MABOT DELUXE KIT	\$1,227.82
350220	04/30/2025	1424	STEM SUPPLIES	IN440987	10.81.1250.4331.1.410	TRESTLE TRACKS DELUXE	\$368.56
Check Total:							\$20,245.15
350221	04/30/2025	1424	STILLWATER INDUSTRIES	25-359	20.13.2540.0612.0.410	QUOTE# 1071 - SAFETYGUARD	\$590.00
350221	04/30/2025	1424	STILLWATER INDUSTRIES	25-359	20.15.2540.0612.0.410	QUOTE# 1071 - SAFETYGUARD	\$590.00
350221	04/30/2025	1424	STILLWATER INDUSTRIES	25-359	20.22.2540.0612.0.410	QUOTE# 1071 - SAFETYGUARD	\$590.00
350221	04/30/2025	1424	STILLWATER INDUSTRIES	25-359	20.60.2540.0612.0.410	QUOTE# 1071 - SAFETYGUARD	\$590.00
Check Total:							\$2,360.00

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350222	04/30/2025	1424	STOLLEY TERMITE & PEST CONTROL	EISENHOWER/4.11.2025	20.82.2540.0611.0.323	INVOICE: 4/11/25 - EISENHOWER - ROACH	\$90.00
350222	04/30/2025	1424	STOLLEY TERMITE & PEST CONTROL	KEIL BLDG/04.11.2025	20.01.2540.0611.0.323	INVOICE: 4/11/25 - KEIL BUILDING - ROACH	\$150.00
350222	04/30/2025	1424	STOLLEY TERMITE & PEST CONTROL	SOUTH SHORES.	20.60.2540.0611.0.323	INVOICE: 4/23/25 - SOUTH SHORES - ROACH	\$70.00
Check Total:							\$310.00
350223	04/30/2025	1424	STRIGLOS	229079	10.00.2510.0104.0.410	QUOTE #2.19 C PATTERSON - PRM-PL-142-CH HALF	\$47.00
350223	04/30/2025	1424	STRIGLOS	229079	10.00.2510.0104.0.410	PRM-PL 192-CH 35WX24D RETURN SHELL CHERRY	\$170.50
350223	04/30/2025	1424	STRIGLOS	229359	10.00.2640.0000.0.360	PIANO FINISHED WOODEN DESK WEDGE 2" H X 8" W	\$50.00
350223	04/30/2025	1424	STRIGLOS	229359	10.00.2640.0000.0.360	NAMEPLATE 2 1/2" H X 12" W WITH 2"H X 10" W	\$30.00
350223	04/30/2025	1424	STRIGLOS	229359	10.00.2640.0000.0.360	NAMEPLATE 2 LINES TOP LINE LARGER BLACK &	\$0.00
350223	04/30/2025	1424	STRIGLOS	229359	10.00.2640.0000.0.360	FOR KATHERINE ROLON RECRUITMENT & RETENTION	\$0.00
350223	04/30/2025	1424	STRIGLOS	229433	10.00.2640.0000.0.410	INVOICE #229433 ECONOMY ROUND RING	\$253.80
350223	04/30/2025	1424	STRIGLOS	229469	10.00.0000.0000.0.971	**QUOTE# 111-1862** PENTONIC BR-T BLUE	\$73.17
350223	04/30/2025	1424	STRIGLOS	229469.1	10.00.0000.0000.0.971	**QUOTE# 111-1862** PENTONIC BR-T BLUE	\$512.19
350223	04/30/2025	1424	STRIGLOS	229469.1	10.00.0000.0000.0.971	PENTONIC BR-T BLACK RETRACTABLE PENS, FINE	\$1,170.72
350223	04/30/2025	1424	STRIGLOS	229525	10.42.2410.0000.0.410	QUOTE: 3.11 T LINK: EVERSTRONG #2 PENCILS,	\$114.75

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	229643	10.00.2112.0000.0.410	QUOTE 3.20 RMILLER TN436BK SUPER HIGH YIELD	\$99.49
350223	04/30/2025	1424	STRIGLOS	229643	10.00.2112.0000.0.410	TN436M SUPER HIGH YIELD TONER, 6500 PAGE YIELD,	\$209.99
350223	04/30/2025	1424	STRIGLOS	229646	10.00.0000.0000.0.976	**QUOTE# 666.85** ALERA ELUSION SERIES TASK	\$770.00
350223	04/30/2025	1424	STRIGLOS	229648	10.00.0000.0000.0.977	**QUOTE# 777-348** BOARDWALK EXAM GLOVES,	\$1,548.00
350223	04/30/2025	1424	STRIGLOS	229668	10.00.2620.0000.0.410	QUOTE 3.24 J HILL-TOP-LOAD POLY	\$6.13
350223	04/30/2025	1424	STRIGLOS	229668	10.00.2620.0000.0.410	VELOCITY ORIGINAL MECHANICAL PENCIL, 0.9	\$18.90
350223	04/30/2025	1424	STRIGLOS	229668	10.00.2620.0000.0.410	WIREBOUND BUSINESS NOTEBOOK, 1-SUBJECT,	\$109.00
350223	04/30/2025	1424	STRIGLOS	229668	10.00.2620.0000.0.410	INKJOY GEL PEN, RETRACTABLE, FINE 0.5 MM,	\$27.00
350223	04/30/2025	1424	STRIGLOS	229668	10.00.2620.0000.0.410	ALERA ELUSION SERIES MESH MID-BACK	\$173.98
350223	04/30/2025	1424	STRIGLOS	229668.1	10.00.2620.0000.0.410	PROFILE MECHANICAL PENCILS, 0.7 MM, HB (#2),	\$22.75
350223	04/30/2025	1424	STRIGLOS	229674	10.00.2660.0110.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$123.41
350223	04/30/2025	1424	STRIGLOS	229706	10.22.2410.0000.0.410	QUOTE: 2.13 P ABDULLAH LABEL/WRITER ADDRESS	\$29.86
350223	04/30/2025	1424	STRIGLOS	229751	12.00.2660.0855.0.410	QUOTE 3/26/25 HP 414X LASERJET-BLACK	\$422.28
350223	04/30/2025	1424	STRIGLOS	229751	12.00.2660.0855.0.410	HP 972X MFP-BLACK	\$317.94
350223	04/30/2025	1424	STRIGLOS	229751	12.00.2660.0855.0.410	HP 972X MFP-YELLOW	\$310.62
350223	04/30/2025	1424	STRIGLOS	229753	12.00.2330.0810.0.410	QUOTE 03/26/25 FOR IMPULSE 30 ELECTRIC	\$70.59

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	229753	12.00.2330.0810.0.410	ALERA VALENCIA SERIES BOOKCASE, 5 SHELF	\$224.61
350223	04/30/2025	1424	STRIGLOS	229758	10.00.0000.0000.0.971	**QUOTE# 111-1865** HAMMERMILL SALMON	\$143.20
350223	04/30/2025	1424	STRIGLOS	229823	10.00.0000.0000.0.971	**PRICE HELD PER RYAN KATT ON 3/31/25**	\$220.80
350223	04/30/2025	1424	STRIGLOS	229825	10.00.0000.0000.0.971	**PRICE HELD FIRM FROM RYAN KATT ON 3/31/25**	\$194.40
350223	04/30/2025	1424	STRIGLOS	229841	10.03.2210.0084.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$94.53
350223	04/30/2025	1424	STRIGLOS	229890	10.93.2560.0225.0.410	BLANKET ORDER FOR DELL PRINTER CARTRIDGES FOR	\$523.20
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	PER QUOTE 3.31 R MILLER MEETING NOTES BOOK,	\$100.87
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	FAN-FOLDED SELF-STICK POP-UP NOTE PADS, 3"x3",	\$38.07
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	PRISM + COLORED WRITING PADS, NARROW RULE, 50	\$45.76
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	WRAP DISPENSER, FOR 3x3 PADS, BLACK/CLEAR,	\$33.39
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	FINE TIP PERMANENT MARKER, FINE BULLET TIP,	\$46.74
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	GEL0OCITY QUICK DRY GEL PEN, RETRACTABLE,	\$81.93
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	PRINTY 10-IN-1 SELF-INKING TEACHER	\$84.00
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	ORIGINAL PADS IN POPTIMISTIC COLLECTION	\$68.95
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	G2 FASHION PREMIUM GEL PEN, RETRACTABLE, FINE	\$11.12

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	HP 972X, (F6T84AN) HIGH-YIELD BLACK	\$158.97
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	HP 972X, (L0S01AN) HIGH-YIELD MAGENTA	\$155.31
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	HP 972X, (L0S04AN) HIGH-YIELD YELLOW	\$155.31
350223	04/30/2025	1424	STRIGLOS	229897	10.00.2210.3695.1.410	HP 972X, (L0R98AN) HIGH-YIELD CYAN ORIGINAL	\$155.31
350223	04/30/2025	1424	STRIGLOS	229897.1	10.00.2210.3695.1.410	PER QUOTE 3.31 R MILLER MEETING NOTES BOOK,	\$43.23
350223	04/30/2025	1424	STRIGLOS	229898	10.00.2210.3695.1.410	QUOTE 3.31 R MILLER TAOEP URBAN	\$28.08
350223	04/30/2025	1424	STRIGLOS	229898	10.00.2210.3695.1.410	RECYCLED PLASTIC INCLINE SORTER, 5 SECTIONS,	\$37.51
350223	04/30/2025	1424	STRIGLOS	229898	10.00.2210.3695.1.410	ORIGINAL PADS IN FLORAL FANTASY COLLECTION	\$16.80
350223	04/30/2025	1424	STRIGLOS	229898	10.00.2210.3695.1.410	ENERGEL NV GEL PEN, STICK, MEDIUM 0.7 mm,	\$27.76
350223	04/30/2025	1424	STRIGLOS	229898	10.00.2210.3695.1.410	ENERGEL NV GEL PEN, STICK, MEDIUM 0.7 mm,	\$27.76
350223	04/30/2025	1424	STRIGLOS	229898	10.00.2210.3695.1.410	FIVE COMPARTMENT WIRE MESH ACCESSORY HOLDER,	\$12.47
350223	04/30/2025	1424	STRIGLOS	229898	10.00.2210.3695.1.410	HEAVY-DUTY EXPANDING FILE WITH REINFORCED	\$41.26
350223	04/30/2025	1424	STRIGLOS	229917	10.93.2560.0225.0.410	BLANKET ORDER FOR DELL PRINTER CARTRIDGES FOR	\$208.04
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	*QUOTE# ANNR.4.4.2025* PAPERMATE PROFILE PEN,	\$9.35
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	R.S.V.P. SUPER RT BALLPOINT PEN,	\$14.35

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	UNIVERSAL TOP LOAD POLY SHEET PROTECTORS,	\$8.36
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	AVERY BIG TAB PRINTABLE WHITE LABEL TAB DIVIDERS,	\$60.50
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	3M FOLD-FLAT FREESTANDING DESKTOP	\$25.11
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	MAGNETIC PUSH PINS, 0.75" LONG, 0.38" DIAMETER,	\$6.92
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	3M PADS IN SUPERNOVA NEON COLLECTION	\$19.94
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	*QUOTE# 4.2VKELSHEIMER* 3M ORIGINAL POP-UP	\$10.84
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	3M VERTICAL POP-UP NOTE DISPENSER, FOR 3 X 3 PADS,	\$14.16
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	AVERY PROTECT'N TAB TOP-LOAD CLEAR SHEET	\$11.88
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	PILOT FRIXION COLORSTICKS ERASABLE	\$21.84
350223	04/30/2025	1424	STRIGLOS	229924	10.00.2520.0104.0.410	WIRE MESH FILE ORGANIZER, LETTER SIZE, 13.98" LONG,	\$59.58
350223	04/30/2025	1424	STRIGLOS	229993	10.60.1100.0000.0.410	QUOTE 4.4 S KARCH - HP 206A (W2110A) BLACK	\$152.42
350223	04/30/2025	1424	STRIGLOS	229993	10.60.1100.0000.0.410	HP206A (W2112A) YELLOW ORIGINAL LASER JET TONER	\$183.32
350223	04/30/2025	1424	STRIGLOS	229993	10.60.1100.0000.0.410	HP 206A (W2111A) CYAN ORIGINAL LASER JET TONER	\$183.32
350223	04/30/2025	1424	STRIGLOS	229993	10.60.1100.0000.0.410	HP 206A (W2113A) MAGENTA ORIGINAL LASER	\$183.32
350223	04/30/2025	1424	STRIGLOS	230029	10.00.2640.0000.0.410	QUOTE# 3.24 N BRIGGS - NSF CERTIFIED INDUSTRIAL	\$673.95

## Decatur School District #61

### Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	230029	10.00.2640.0000.0.750	TER-436-LG 4 DR 36"W LATERAL FILE LT GREY	\$2,870.64
350223	04/30/2025	1424	STRIGLOS	230030	10.22.2410.0000.0.410	QUOTE 4.9 S MONNETTE – BULLDOG MAGNETIC CLIPS,	\$23.22
350223	04/30/2025	1424	STRIGLOS	230045	10.00.2640.0000.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$179.13
350223	04/30/2025	1424	STRIGLOS	230069	12.00.2660.0855.0.323	BLANKET ORDER FOR COMPUTER	\$199.99
350223	04/30/2025	1424	STRIGLOS	230120	10.50.1125.3705.1.410	SIGHT SAVERS PREMOISTENED LENS	\$80.30
350223	04/30/2025	1424	STRIGLOS	230120	10.50.1125.3705.1.410	ECO AIR 30-DAY AIR FRESHENER REFILL,	\$72.32
350223	04/30/2025	1424	STRIGLOS	230120	10.50.1125.3705.1.410	PATHWAYS SOAK PROOF SHIELD HEAVYWEIGHT	\$69.32
350223	04/30/2025	1424	STRIGLOS	230120	10.50.1125.3705.1.410	ON THE GO PACKS FACIAL TISSUES, 3-PLY, WHITE, 10	\$13.80
350223	04/30/2025	1424	STRIGLOS	230120	10.50.1125.3705.1.410	EAO AIR 30-DAY AIR FRESHENER REFILL, CITRUS	\$36.16
350223	04/30/2025	1424	STRIGLOS	230120	10.50.1125.3705.1.410	ECO ARI 30-DAY AIR FRESHENER REFILL,	\$36.16
350223	04/30/2025	1424	STRIGLOS	230120	10.50.1125.3705.1.410	SELECT-A-SIZE KITCHEN ROLL PAPER TOWELS, 2-PLY,	\$185.04
350223	04/30/2025	1424	STRIGLOS	230120	10.50.1125.3705.1.410	BOUTIQUE ANTI-VIRAL FACIAL TISSUE, 3-PLY,	\$225.08
350223	04/30/2025	1424	STRIGLOS	230120	10.50.1125.3705.1.410	CONCENTRATED REGULAR DISINFECTING BLEACH, 81	\$102.88
350223	04/30/2025	1424	STRIGLOS	230120	10.50.1125.3705.1.410	DISINFECTING WIPES, BLEACH FREE CLEANING	\$155.30
350223	04/30/2025	1424	STRIGLOS	230121	10.50.2330.3705.1.410	ALERA VALENCIA SERIES STRAIGHT FRONT DESK	\$227.74

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	230122	12.00.2660.0855.0.410	QUOTE 4.14.25 HP 414X LASERJET-BLACK	\$844.56
350223	04/30/2025	1424	STRIGLOS	230122	12.00.2660.0855.0.410	HP 414X LASERJET0CYAN	\$576.78
350223	04/30/2025	1424	STRIGLOS	230122	12.00.2660.0855.0.410	HP 414X LASERJET-YELLOW	\$576.78
350223	04/30/2025	1424	STRIGLOS	230122	12.00.2660.0855.0.410	HP 414X	\$576.78
350223	04/30/2025	1424	STRIGLOS	230138	10.00.2660.0110.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$148.70
350223	04/30/2025	1424	STRIGLOS	230152	10.00.2112.0000.0.750	QUOTE 4.14 R MILLER PREMEIRA PRM-PL112-CH	\$1,130.00
350223	04/30/2025	1424	STRIGLOS	230186	10.00.2660.0110.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$175.62
350223	04/30/2025	1424	STRIGLOS	230189	10.00.2660.0110.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$86.10
350223	04/30/2025	1424	STRIGLOS	230287	10.13.1100.0000.0.410	HP 414A CYAN TONER CARTRIDGE	\$134.92
350223	04/30/2025	1424	STRIGLOS	230287	10.13.1100.0000.0.410	HP 414A MAGENTA TONER CARTRIDGE	\$134.92
350223	04/30/2025	1424	STRIGLOS	230287	10.13.2225.0062.0.410	QUOTE 4.21TWEAVER HP 414A BLACK TONER	\$104.02
350223	04/30/2025	1424	STRIGLOS	230287	10.13.2225.0062.0.410	HP 414A YELLOW TONER CARTRIDGE	\$134.92
350223	04/30/2025	1424	STRIGLOS	250425-0001	10.18.2410.0000.0.323	MAINTENANCE FOR SHARP MXM453S COPIER LOCATED	\$982.92
350223	04/30/2025	1424	STRIGLOS	250425-0001	10.18.2410.0000.0.323	SHARP MXM363N COPIER FOR THE 2024-*2025	\$369.14
350223	04/30/2025	1424	STRIGLOS	250425-0001	10.18.2410.0000.0.323	SHARP MXM364N COPIER	\$673.88
350223	04/30/2025	1424	STRIGLOS	250425-0002	10.13.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$896.18
350223	04/30/2025	1424	STRIGLOS	250425-0002	10.13.2410.0000.0.323	MAINTENANCE OF SHARP MXM465 LOUNGE COPIER	\$184.67

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	250425-0002	10.13.2410.0000.0.323	MAINTENANCE OF SHARP MCM623N LOUNGE COPIER	\$687.26
350223	04/30/2025	1424	STRIGLOS	250425-0003	10.03.2210.0084.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$111.05
350223	04/30/2025	1424	STRIGLOS	250425-0003	10.03.2210.0084.0.323	MAINTENANCE OF SHARP MXM363N	\$6.02
350223	04/30/2025	1424	STRIGLOS	250425-0004	10.03.2210.0084.0.323	MAINTENANCE OF SHARP MXM5050 COPIER	\$1,116.58
350223	04/30/2025	1424	STRIGLOS	250425-0005	10.12.2410.0000.0.323	BLANKET PURCHASE ORDER FOR THE THE MAINTENANCE	\$768.70
350223	04/30/2025	1424	STRIGLOS	250425-0005	10.12.2410.0000.0.323	BLANKET PURCHASE ORDER OFR MAINTENANCE OF	\$1,002.30
350223	04/30/2025	1424	STRIGLOS	250425-0005	10.12.2410.0000.0.323	BLANKET PURCHASE ORDER FOR THE MAINTENANCE OF	\$1,168.09
350223	04/30/2025	1424	STRIGLOS	250425-0005	10.12.2410.0000.0.323	BLANKET PURCHASE ORDER FOR THE MAINTENANCE OF	\$527.98
350223	04/30/2025	1424	STRIGLOS	250425-0005	10.12.2410.0000.0.323	BLANKET PURCHASE ORDER FOR MAINTENANCE OF	\$422.15
350223	04/30/2025	1424	STRIGLOS	250425-0006	10.03.2221.0100.0.323	BLANKET ORDER FOR MAINT. OF SHARP MXM 465	\$13.35
350223	04/30/2025	1424	STRIGLOS	250425-0007	10.82.2410.0010.0.323	BLANKET ORDER FOR MAINTENANCE FOR SHARP	\$424.50
350223	04/30/2025	1424	STRIGLOS	250425-0007	10.82.2410.0010.0.323	MAINTENANCE OF SHARP MXM465 COPIER	\$298.88
350223	04/30/2025	1424	STRIGLOS	250425-0007	10.82.2410.0010.0.323	MAINTENANCE OF SHARP MXM465 COPIER	\$147.98
350223	04/30/2025	1424	STRIGLOS	250425-0007	10.82.2410.0010.0.323	MAINTENANCE OF SHARP MXM465 COPIER	\$82.43
350223	04/30/2025	1424	STRIGLOS	250425-0007	10.82.2410.0010.0.323	MAINTENANCE OF SHARP MXM623N COPIER	\$619.02

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	250425-0007	10.82.2410.0010.0.323	MAINTENANCE OF SHARP MXM654 COPIER..	\$1,289.72
350223	04/30/2025	1424	STRIGLOS	250425-0007	10.82.2410.0010.0.323	MAINTENANCE OF SHARP MXM754 COPIER.	\$1,693.85
350223	04/30/2025	1424	STRIGLOS	250425-0007	10.82.2410.0010.0.323	MAINTENANCE OF SHARP MXM754 COPIER	\$1,643.70
350223	04/30/2025	1424	STRIGLOS	250425-0009	10.88.2410.0010.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARPE	\$273.98
350223	04/30/2025	1424	STRIGLOS	250425-0010	10.72.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$188.30
350223	04/30/2025	1424	STRIGLOS	250425-0010	10.72.2410.0000.0.323	MAINTENANCE OF SHARP MXM453N ROOM 111	\$613.98
350223	04/30/2025	1424	STRIGLOS	250425-0010	10.72.2410.0000.0.323	MAINTENANCE OF SHARP MX-M3550N ROOM 71	\$420.88
350223	04/30/2025	1424	STRIGLOS	250425-0010	10.72.2410.0000.0.323	MAINTENANCE OF SHARP MX-M350N 2ND FLOOR	\$1,058.08
350223	04/30/2025	1424	STRIGLOS	250425-0010	10.72.2410.0000.0.323	MAINTENANCE OF SHARP MXM4050 ROOM 71	\$367.02
350223	04/30/2025	1424	STRIGLOS	250425-0010	10.72.2410.0000.0.323	MAINTENANCE OF SHARP MXM654N COPIER	\$1,068.11
350223	04/30/2025	1424	STRIGLOS	250425-0010	10.72.2410.0000.0.323	MAINTENANCE OF SHARP MXM564 LIBRARY	\$283.58
350223	04/30/2025	1424	STRIGLOS	250425-0010	10.72.2410.0000.0.323	MAINTENANCE OF SHARP MXM453N COPIER, IN	\$0.00
350223	04/30/2025	1424	STRIGLOS	250425-0012	10.77.2410.0000.0.323	MAINTENANCE FOR SHARP COPIER MXM453	\$438.40
350223	04/30/2025	1424	STRIGLOS	250425-0012	10.77.2410.0000.0.410	MAINTENANCE FOR SHARP COPIER MXM503	\$1,601.83
350223	04/30/2025	1424	STRIGLOS	250425-0012	10.77.2410.0000.0.410	MAINTENANCE FOR SHARP COPIER MXM550N, ASSET	\$1,757.45

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	250425-0012	10.77.2410.0000.0.410	MAINTENANCE FOR SHARP COPIER MXM654N, ASSET	\$1,713.28
350223	04/30/2025	1424	STRIGLOS	250425-0013	10.00.2520.0104.0.323	BLANKET FOR MAINTENANCE OF SHARP	\$143.15
350223	04/30/2025	1424	STRIGLOS	250425-0013	10.00.2520.0104.0.323	SHARP MXM3070, 3RD FLOOR WEST END, ASSET	\$72.95
350223	04/30/2025	1424	STRIGLOS	250425-0013	10.00.2520.0104.0.323	SHARP MXM564N, MAILROOM, ASSET #2509	\$189.31
350223	04/30/2025	1424	STRIGLOS	250425-0013	10.00.2520.0104.0.323	SHARP MXM354N COPIER, ASSET #2548 - ARAMARK IN	\$98.78
350223	04/30/2025	1424	STRIGLOS	250425-0014	10.00.2320.0000.0.323	BLANKET FOR MAINTENANCE FOR SHARP	\$209.37
350223	04/30/2025	1424	STRIGLOS	250425-0015	10.00.2640.0000.0.323	BLANKET ORDER FOR SHARP COPIER MX-M3070	\$120.65
350223	04/30/2025	1424	STRIGLOS	250425-0017	20.08.2530.0601.0.329	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$432.57
350223	04/30/2025	1424	STRIGLOS	250425-0018	10.75.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$147.10
350223	04/30/2025	1424	STRIGLOS	250425-0018	10.75.2410.0000.0.323	MAINTENANCE OF SHARP MXM565 (ASSET 2414)	\$387.04
350223	04/30/2025	1424	STRIGLOS	250425-0018	10.75.2410.0000.0.323	MAINTENANCE OF SHARP MXM465 (ASSET 2425)	\$1,099.69
350223	04/30/2025	1424	STRIGLOS	250425-0018	10.75.2410.0000.0.323	MAINTENANCE OF SHARP MXM623N COPIER (RM	\$757.56
350223	04/30/2025	1424	STRIGLOS	250425-0019	12.00.1206.0855.0.323	BLANKET ORDER FOR MAINT OF SHARP MX3550 COLOR	\$747.23
350223	04/30/2025	1424	STRIGLOS	250425-0020	12.00.2330.0855.0.323	BLANKET ORDER FOR MAINT.OF SHARP MXM364	\$80.61
350223	04/30/2025	1424	STRIGLOS	250425-0020	12.00.2330.0855.0.323	MAINT.OF SHARP MXM464 MONO COPIER (LOCATED	\$737.12

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	250425-0021	10.42.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$1,478.69
350223	04/30/2025	1424	STRIGLOS	250425-0021	10.42.2410.0000.0.323	MAINTENANCE OF SHARP MXM503N LOCATED IN THE	\$1,070.48
350223	04/30/2025	1424	STRIGLOS	250425-0021	10.42.2410.0000.0.323	MAINTENANCE OF SHARP MXM453N LOCATED IN THE	\$311.33
350223	04/30/2025	1424	STRIGLOS	250425-0021	10.42.2410.0000.0.323	MAINTENANCE OF SHARP MXM4071 LOCATED IN THE	\$21.15
350223	04/30/2025	1424	STRIGLOS	250425-0021	10.42.2410.0000.0.323	MAINTENANCE OF SHARP MXM3071 LOCATED IN THE	\$0.00
350223	04/30/2025	1424	STRIGLOS	250425-0023	10.50.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$403.75
350223	04/30/2025	1424	STRIGLOS	250425-0023	10.50.2410.0000.0.323	MAINTENANCE OF SHARP MXM453N COPIER	\$107.12
350223	04/30/2025	1424	STRIGLOS	250425-0023	10.50.2410.0000.0.323	MAINTENANCE OF SHARP MXM364N COPIER	\$139.31
350223	04/30/2025	1424	STRIGLOS	250425-0024	10.60.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$358.84
350223	04/30/2025	1424	STRIGLOS	250425-0024	10.60.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$1,956.88
350223	04/30/2025	1424	STRIGLOS	250425-0025	10.93.2130.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$233.33
350223	04/30/2025	1424	STRIGLOS	250425-0026	10.81.1100.0000.0.323	BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$8.39
350223	04/30/2025	1424	STRIGLOS	250425-0026	10.81.1100.0010.0.323	BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$58.22
350223	04/30/2025	1424	STRIGLOS	250425-0026	10.81.1100.0010.0.323	BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$94.73
350223	04/30/2025	1424	STRIGLOS	250425-0026	10.81.1100.0010.0.323	BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$77.42

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350223	04/30/2025	1424	STRIGLOS	250425-0026	10.81.1100.0010.0.323	BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$93.08
350223	04/30/2025	1424	STRIGLOS	250425-0026	10.81.1100.0010.0.323	BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$274.65
350223	04/30/2025	1424	STRIGLOS	250425-0026	10.81.1100.0010.0.323	BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$771.98
350223	04/30/2025	1424	STRIGLOS	250425-0026	10.81.1100.0010.0.323	BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$87.23
350223	04/30/2025	1424	STRIGLOS	250425-0026	10.81.1100.0010.0.323	BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$216.45
350223	04/30/2025	1424	STRIGLOS	250425-0026	10.81.1100.0010.0.323	BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$581.03
350223	04/30/2025	1424	STRIGLOS	250425-0027	10.00.2112.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$139.51
350223	04/30/2025	1424	STRIGLOS	250425-0027	10.00.2112.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$32.36
350223	04/30/2025	1424	STRIGLOS	M25042201	10.00.2660.0110.0.327	QUOTE NAME – DPS61 PAPERCUT 2025 – SHARP	\$341.00
350223	04/30/2025	1424	STRIGLOS	M25042201	10.00.2660.0110.0.327	XX MONTHLY ECOPRINTQ STANDARD SUPPORT	\$5.50
350223	04/30/2025	1424	STRIGLOS	M25042201	10.00.2660.0110.0.327	3 YEARS ECOPRINTQ STANDARD SUPPORT	\$14,805.00
350223	04/30/2025	1424	STRIGLOS	M25042201	10.00.2660.0110.0.327	ECOPRINTQ REMOTE ASSISTANCE/HOURLY RATE	\$280.00
350223	04/30/2025	1424	STRIGLOS	M25042201	10.00.2660.0110.0.410	UNIVERSAL READER METAL BRACKET	\$25.00
350223	04/30/2025	1424	STRIGLOS	M25042201	10.00.2660.0110.0.410	RFIDEAS WAVE ID PLUS MINI V3 BLACK USB KEYSTROKE	\$190.00
350223	04/30/2025	1424	STRIGLOS	MPV25042101	12.00.2660.0855.0.323	BLANKET ORDER FOR COMPUTER	\$320.00

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$75,022.59
350224	04/30/2025	1424	SUPERIOR FIRE PROTECTION	14788	20.93.2540.0644.0.323	INVOICE# 14788 - LABOR, MATERIAL AND EQUIPMENT	\$2,850.00
Check Total:							\$2,850.00
350225	04/30/2025	1424	SWANN SPECIAL CARE CENTER	ACCT 539-01/03.31.25	12.00.1220.0855.0.671	INVOICE 3/31/25 MAR 25 PRIV FCLTY TUITION (AL)	\$6,570.60
350225	04/30/2025	1424	SWANN SPECIAL CARE CENTER	ACCT 676-01/03.31.25	12.00.1220.0855.0.671	INVOICE 3/31/25 MAR 25 PRIV FCLTY TUITION (AC)	\$6,570.60
350225	04/30/2025	1424	SWANN SPECIAL CARE CENTER	ACCT 693-01/03.31.25	12.00.1220.0855.0.671	INVOICE 3/31/25 MAR 25 PRIV FCLTY TUITION (SG)	\$6,570.60
Check Total:							\$19,711.80
350226	04/30/2025	1424	TCR SYSTEMS LLC	15378	20.77.2540.0604.0.323	PROPOSAL# 12162024MTG.01 - JOHNS	\$1,920.00
Check Total:							\$1,920.00
350227	04/30/2025	1424	TEACHER SYNERGY, LLC	297969152	12.00.1216.0855.0.327	QUOTE 468057 DIGITAL GAMES 1 YEAR	\$152.96
Check Total:							\$152.96
350228	04/30/2025	1424	TEACHING STRATEGIES INC_724526	INV214821	10.50.1125.3705.1.327	GOLD ONLINE ASSESSMENT PORTFOLIOS	\$8,902.80
Check Total:							\$8,902.80
350229	04/30/2025	1424	TELUS HEALTH (US) LTD	2313104	10.00.2640.0000.0.319	INTERNAL BLANKET FOR DISTRICT EMPLOYEES	\$2,191.91
Check Total:							\$2,191.91
350230	04/30/2025	1424	THE BABY FOLD	19899	12.00.1220.0855.0.671	INVOICE: 19899 MAR ;25 PRIV FACLTU TUITION	\$7,029.92
350230	04/30/2025	1424	THE BABY FOLD	19900	12.00.1220.0855.0.671	INVOICE:19900 MAR'25 PRIV FACLTU TUITION	\$7,029.92
Check Total:							\$14,059.84
350231	04/30/2025	1424	THE MASTER TEACHER INC	116806781	10.22.1250.4331.1.410	QUOTE#66597 ITEM#120006 MT WEEKLY	\$1,326.00

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350231	04/30/2025	1424	THE MASTER TEACHER INC	116806781	10.22.1250.4331.1.410	ITEM#120006 MT WEEKLY PD PROGRAM THE MASTER	\$1,326.00
350231	04/30/2025	1424	THE MASTER TEACHER INC	116806781	10.22.1250.4331.1.410	ITEM#120006 MT WEEKLY PD PROGRAM THE MASTER	\$1,326.00
Check Total:							\$3,978.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3816119	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$160.84
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3816127	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$74.91
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3843998	10.81.1100.0017.0.323	BLANKET ORDER, REPLACING PO 10240719,	\$94.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	385519	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$35.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3855521	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$35.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3864088	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$103.85
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	38702253	10.82.1100.0017.0.410	BLANKET ORDER FOR MISCELLANEOUS MUSIC	\$38.22
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3872666	10.82.1100.0017.0.410	BLANKET ORDER FOR MISCELLANEOUS MUSIC	\$111.32
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3880245	10.72.1100.0090.0.410	QUOTE 3862974: JCR01 /25 JUNO CLARINET REEDS BOX	\$48.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3880245	10.72.1100.0090.0.410	PHOSPHOR BRONZE SINGLE	\$3.56
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3880245	10.72.1100.0090.0.410	PLAIN STEEL SINGLE B	\$4.90
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3880245	10.72.1100.0090.0.410	PLAIN STEEL SINGLE HIGH E	\$5.60
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3880384	10.72.1100.0090.0.323	FOR PLAYING CONDITION OF JUPITER FLUTE SN	\$89.62

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

☒ Exclude Voided Checks

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3880811	10.81.1100.0031.0.410	BLANKET ORDER FOR MISCELLANEOUS	\$55.84
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3882593	10.72.1100.0090.0.323	FOR PLAYING CONDITION OF SILVERTONE CORNET SN	\$88.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3883086	10.72.1100.0090.0.323	QUOTE 3843843: FOR PLAYING CONDITION FOR	\$188.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3884471	38.75.7507.0000.0.699	PROPOSAL 3879779 FEB 5 2025 CG1 MUSIC SHOPPE	\$8.25
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3884471	38.75.7507.0000.0.699	EOPM EMERALD OBOE REED	\$22.80
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3884471	38.75.7507.0000.0.699	IP CB IP CONCERT BASS DRUM Mallet	\$100.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3884471	38.75.7507.0000.0.699	VO2Q-265 MUSIC SHOPPE SLIDE AND VALVE OIL	\$9.45
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3884471	38.75.7507.0000.0.699	DISCOUNT	(\$45.30)
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3886417	38.85.8514.0000.0.699	PROPOSAL# 3898796-IF I DIDN'T HAVE YOU(FROM	\$53.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3886417	38.85.8514.0000.0.699	DISCOUNT	(\$7.95)
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3886417	38.85.8514.0000.0.699	THE WIZARD AND I (FROM WICKED) - SSA SCHWARTZ	\$36.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3886417	38.85.8514.0000.0.699	DISCOUNT	(\$5.40)
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3889469	10.82.1100.0017.0.410	BLANKET ORDER FOR MISCELLANEOUS MUSIC	\$51.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3889756	10.09.1100.0090.0.410	BLANKET ORDER FOR MISCELLANEOUS BAND	\$190.40
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3889837	10.72.1100.0090.0.323	FOR PLAYING CONDITION OF VITO CLARINET SN	\$63.84
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3890059	10.09.1100.0090.0.410	BLANKET ORDER FOR MISCELLANEOUS BAND	\$318.85

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

Sort By: Check

Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3890125	10.82.1100.0017.0.410	BLANKET ORDER FOR MISCELLANEOUS MUSIC	\$72.25
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3891166	10.09.1100.0090.0.410	BLANKET ORDER FOR MISCELLANEOUS BAND	\$133.20
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3891347	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$75.68
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3891355	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$184.12
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3892409	10.82.1100.0017.0.410	BLANKET ORDER FOR MISCELLANEOUS MUSIC	\$187.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3893054	38.82.8210.0000.0.699	BLANKET PO FOR THE PURCHASE OF SHEET MUSIC	\$51.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3894275	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$134.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3894277	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$98.70
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3894288	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$104.20
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3899743	10.49.1100.0070.0.410	DRT2887 SUPERFLEXIBLE BASS SET, 3/4	\$372.95
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3899743	10.49.1100.0070.0.410	DISCOUNT	(\$130.00)
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3899930	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$128.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3900036	10.82.1100.0017.0.410	BLANKET ORDER FOR MISCELLANEOUS MUSIC	\$170.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3900062	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$82.00
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3906268	38.75.7508.0000.0.699	PROPOSAL 3884490 - J911 Prelude Viola A String -	\$7.85

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

Date Range: 04/01/2025 - 04/30/2025

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3906268	38.75.7508.0000.0.699	J911 Prelude Viola A String - short scale	\$7.85
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3906268	38.75.7508.0000.0.699	J912 Prelude Viola D String - short scale	\$7.98
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3906268	38.75.7508.0000.0.699	J811 Prelude Violin E String 1/8	\$3.38
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3906268	38.75.7508.0000.0.699	J812 Prelude Violin A String 1/8	\$5.55
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3906268	38.75.7508.0000.0.699	J81 Prelude Violin String Set 1/4	\$20.80
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3906268	38.75.7508.0000.0.699	J814 Prelude Violin G String 4/4	\$6.23
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3906268	38.75.7508.0000.0.699	J910 Prelude Viola String Set 11-14"	\$64.66
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3906268	38.75.7508.0000.0.699	J1010 Prelude Cello String Set 1/8	\$67.23
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3906268	38.75.7508.0000.0.699	J1011 VC Prelude Cello A String 3/4	\$15.30
350232	04/30/2025	1424	THE MUSIC SHOPPE OF NORMAL INC	3922565	10.82.1100.0017.0.410	BLANKET ORDER FOR MISCELLANEOUS MUSIC	\$89.25
Check Total:							\$3,890.78
350233	04/30/2025	1424	TMI-ASG AFTERMARKET SOLUTIONS GROUP	176129	20.13.2540.0604.0.410	FILTER - REFRIGERANT	\$71.78
350233	04/30/2025	1424	TMI-ASG AFTERMARKET SOLUTIONS GROUP	176129	20.13.2540.0604.0.550	QUOTE# 35433 - COMPRESSOR, (76) DAIKIN	\$3,212.06
350233	04/30/2025	1424	TMI-ASG AFTERMARKET SOLUTIONS GROUP	176129	20.13.2540.0604.0.550	CAPILLARY TUBE	\$47.84
350233	04/30/2025	1424	TMI-ASG AFTERMARKET SOLUTIONS GROUP	176129	20.13.2540.0604.0.550	CAP TUBE	\$72.03
350233	04/30/2025	1424	TMI-ASG AFTERMARKET SOLUTIONS GROUP	9171	20.77.2540.0604.0.323	INVOICE# 9171 - JOHNS HILL - DIAGNOSE 30	\$5,250.00
Check Total:							\$8,653.71

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350234	04/30/2025	1424	TRANSFR INC.	INV1798	12.00.1220.0879.1.327	ALL ACCESS	\$15,000.00
350234	04/30/2025	1424	TRANSFR INC.	INV1798	12.00.1220.0879.1.390	QUOTE Q-22171-1 FOR RENEWAL OF TRANSFR	\$600.00
Check Total:							\$15,600.00
350235	04/30/2025	1424	TYLER TECHNOLOGIES, INC..	025-500886	10.00.2520.0150.0.319	INVOICE #025-500886 - TIME AND ATTENDANCE	\$1,360.00
350235	04/30/2025	1424	TYLER TECHNOLOGIES, INC..	025-502404	10.00.2520.0150.0.319	INVOICE #025-502404 - TIME AND ATTENDANCE -	\$290.00
350235	04/30/2025	1424	TYLER TECHNOLOGIES, INC..	025-502404	10.00.2520.0150.0.319	TIME AND ATTENDANCE - CURRENT/FUTURE STATE	\$290.00
350235	04/30/2025	1424	TYLER TECHNOLOGIES, INC..	025-502969	10.00.2520.0150.0.319	INVOICE #025-502969 - TIME AND ATTENDANCE	\$290.00
350235	04/30/2025	1424	TYLER TECHNOLOGIES, INC..	025-502969	10.00.2520.0150.0.319	TIME AND ATTENDANCE	\$290.00
350235	04/30/2025	1424	TYLER TECHNOLOGIES, INC..	025-502969	10.00.2520.0150.0.319	TIME AND ATTENDANCE	\$580.00
Check Total:							\$3,100.00
350236	04/30/2025	1424	ULINE	191214452	10.82.2560.0225.0.410	**QUOTE #PRB519933** STANDARD MOBILE	\$813.74
350236	04/30/2025	1424	ULINE	191939331	10.75.2410.0000.0.750	VERTICAL FIRE-RESISTANT FILE CABINET-2 DRAWER,	\$1,385.74
Check Total:							\$2,199.48
350237	04/30/2025	1424	UNITED ART AND EDUCATION	INV290104	10.42.1250.4331.1.410	QUOOTE Q6912: ARTISTA FOOT PEDAL	\$357.00
350237	04/30/2025	1424	UNITED ART AND EDUCATION	INV290104	10.42.1250.4331.1.410	ARTISTA STATIC LEG SET	\$479.25
350237	04/30/2025	1424	UNITED ART AND EDUCATION	INV290104	10.42.1250.4331.1.410	MINI 1" BUTTON MAKER	\$419.50
350237	04/30/2025	1424	UNITED ART AND EDUCATION	INV290104	10.42.1250.4331.1.410	METAL BASE ROLLING TRIMMER 18"	\$79.50
350237	04/30/2025	1424	UNITED ART AND EDUCATION	INV290104	10.42.1250.4331.1.410	JUNGLE GEMS ASST KIT PINT	\$219.75
350237	04/30/2025	1424	UNITED ART AND EDUCATION	INV290104	10.42.1250.4331.1.410	JUNGLE GEM GLAZE KIT 12 PINT	\$219.75
350237	04/30/2025	1424	UNITED ART AND EDUCATION	INV290104	10.42.1250.4331.1.410	DISCOUNT	(\$395.85)
350237	04/30/2025	1424	UNITED ART AND EDUCATION	INV290104	10.42.1250.4331.1.410	1" BUTTONS 1000 PKG	\$204.50

## Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2

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Bank Account: 2892733

Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names☒ Exclude Voided Checks☐ Exclude Manual Checks☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$1,583.40
350238	04/30/2025	1424	UNITED PARCEL SERVICE	0000646722125	10.00.2310.0108.0.341	INTERNAL BLANKET ORDER FOR UPS DELIVERY SERVICES	\$36.00
350238	04/30/2025	1424	UNITED PARCEL SERVICE	0000646722135	10.00.2310.0108.0.341	INTERNAL BLANKET ORDER FOR UPS DELIVERY SERVICES	\$36.00
350238	04/30/2025	1424	UNITED PARCEL SERVICE	0000646722145	10.00.2310.0108.0.341	INTERNAL BLANKET ORDER FOR UPS DELIVERY SERVICES	\$646.43
350238	04/30/2025	1424	UNITED PARCEL SERVICE	0000646722155	10.00.2310.0108.0.341	INTERNAL BLANKET ORDER FOR UPS DELIVERY SERVICES	\$47.57
350238	04/30/2025	1424	UNITED PARCEL SERVICE	0000646722165	10.00.2310.0108.0.341	INTERNAL BLANKET ORDER FOR UPS DELIVERY SERVICES	\$72.66
Check Total:							\$838.66
350239	04/30/2025	1424	VARSITY SPIRIT FASHIONS	14824273	10.72.1554.0509.0.410	QUOTE 14824273: RIBBON BOW QTY PRICE	\$255.75
Check Total:							\$255.75
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891885287	20.77.2530.0623.0.321	INVOICE# 891885287 - ENVIRONMENTAL CHARGE	\$21.00
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891885287	20.77.2530.0623.0.410	INVOICE# 891885287 - WINTER SERVICE/C	\$56.00
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891885287	20.77.2530.0623.0.410	INVOICE# 891885287 - TICKET# 14312355 - P3500	\$818.23
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891885287	20.77.2530.0623.0.410	INVOICE# 891885287 - CALCIUM CHLORIDE	\$35.00
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891885287	20.77.2530.0623.0.410	INVOICE# 891885287 - SUPERPLASTICIZER/YD3	\$31.50
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891896436	20.77.2530.0623.0.321	INVOICE# 891896436 - ENVIRONMENTAL CHARGE	\$15.00
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891896436	20.77.2530.0623.0.410	INVOICE# 891896436 - WINTER SERVICE CHARGE	\$40.00

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names    ☒ Exclude Voided Checks    ☐ Exclude Manual Checks    ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891896436	20.77.2530.0623.0.410	INVOICE# 891896436 – TICKET# 14316457 – 6.5	\$603.35
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891907282	20.77.2530.0623.0.321	INVOICE# 891907282 – TICKET# 14320984,	\$43.50
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891907282	20.77.2530.0623.0.410	INVOICE# 891907282 – TICKET# 14320984 – JOHNS	\$1,195.65
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891907282	20.77.2530.0623.0.410	INVOICE# 891907282 – TICKET# 14321103 – JOHNS	\$730.68
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891921201	20.77.2530.0623.0.321	INVOICE# 891921201 – ENVIRONMENTAL CHARGE	\$37.50
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891921201	20.77.2530.0623.0.410	INVOICE# 891921201 – TICKET# 14327018 – JOHNS	\$824.06
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891921201	20.77.2530.0623.0.410	INVOICE# 891921201 – TICKET# 14326936 – JOHNS	\$824.06
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891924389	20.77.2530.0623.0.321	INVOICE# 891924389 – TICKET# 14328420,	\$39.00
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891924389	20.77.2530.0623.0.410	INVOICE# 891924389 – TICKET# 14328668 – JOHNS	\$857.03
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891924389	20.77.2530.0623.0.410	INVOICE# 891924389 – TICKET# 14328420 – JOHNS	\$857.03
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891930916	20.77.2530.0623.0.321	INVOICE# 891930916 – ENVIRONMENTAL CHARGE	\$12.00
350240	04/30/2025	1424	VCNA PRAIRIE LLC	891930916	20.77.2530.0623.0.410	INVOICE# 891930916 – TICKET# 14332565 – JOHNS	\$527.40
Check Total:							\$7,567.99
350241	04/30/2025	1424	VIDEOGUYS	INVVG-6485	10.00.2660.0110.0.410	BIRDDOG X4 ULTRA PTZ CAMERA WALL MOUNT	\$185.10
Check Total:							\$185.10
350242	04/30/2025	1424	WALLENDER-DEDMAN PRINTING INC	110687	10.00.0000.0000.0.971	**EMAIL PRICE HELD FROM JASON QUEEN ON	\$1,490.00

# Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350242	04/30/2025	1424	WALLENDER-DEDMAN PRINTING INC	110767	10.75.2410.0010.0.360	PROPOSAL DATED FEB 25 2025 - PRINTING DPS	\$220.00
Check Total:							\$1,710.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	QUOTE D1643 - SOLAR SYSTEM MAT	\$325.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	WASECA READING PROGRAM	\$660.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	WASECA READING PROGRAM ECO STORAGE	\$135.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	WASECA READING PROGRAM STORAGE	\$2,120.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	WASECA SENTENCE	\$810.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	WASECA SENTENCE BUILDING STORAGE	\$255.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	GRAMMAR BOX CARDS	\$160.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	BIOMES OF THE CONTINENT BOXES	\$230.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	BIOMES AND COSMIC CURRICULUM PACKAGE	\$1,225.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	CONTINENT MAT BUNDLE	\$165.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	IN INTRODUCTION TO THE BIOMES CURRICULUM	\$45.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	COMPLETE SET OF CONTINENT BIOME	\$270.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	NORTH AMERICAN BIOME PUZZLE	\$70.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	AFRICA BIOME PUZZLE	\$70.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	ASIA BIOME PUZZLE	\$70.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	EUROPE BIOME PUZZLE	\$70.00
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	OCEANIA BIOME PUZZLE	\$70.00

## Decatur School District #61

## Disbursement Detail Listing

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Voucher Range: 1387 - 1426

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350243	04/30/2025	1424	WASECA BIOMES	B2680	10.75.1250.4331.1.410	SOUTH AMERICA BIOME PUZZLE	\$565.00
Check Total:							\$7,315.00
350244	04/30/2025	1424	WATTS COPY SYSTEMS INC	1397606	12.00.2330.0855.0.323	REPLACES PO 10230017** BLANKET ORDER FOR	\$3.99
Check Total:							\$3.99
350245	04/30/2025	1424	WESTERN PSYCHOLOGICAL SERVICE INC	WPS-511727	12.00.1216.0855.0.410	QUOTE: Q41895 TILLS EXAMINER KIT	\$659.95
Check Total:							\$659.95
350246	04/30/2025	1424	WILLIAMS SCOTSMAN, INC	9023154563	60.11.2530.0713.0.325	LATE PAYMENT FEE	\$0.00
350246	04/30/2025	1424	WILLIAMS SCOTSMAN, INC	9023154563	60.11.2530.0713.0.325	ADJUSTMENT OF SALES TAX	(\$301.88)
350246	04/30/2025	1424	WILLIAMS SCOTSMAN, INC	9023396755	60.11.2530.0713.0.325	INTEREST CHARGE	(\$728.51)
350246	04/30/2025	1424	WILLIAMS SCOTSMAN, INC	9023396755	60.11.2530.0713.0.325	LATE PAYMENT FEE	(\$35.00)
350246	04/30/2025	1424	WILLIAMS SCOTSMAN, INC	9023451726	60.11.2530.0713.0.325	AGREEMENT #Q-1883379 - PORTABLE OFFICE TRAILER -	\$3,500.00
350246	04/30/2025	1424	WILLIAMS SCOTSMAN, INC	9023451726	60.11.2530.0713.0.325	INTEREST CHARGE	\$68.48
350246	04/30/2025	1424	WILLIAMS SCOTSMAN, INC	9023451726	60.11.2530.0713.0.325	LATE PAYMENT FEE	\$35.00
Check Total:							\$2,538.09
350247	04/30/2025	1424	WOARE BUILDERS SUPPLY CO	0064303-00	20.50.2540.0615.0.410	INVOICE# 64303-00 - NP1-STONE-10.1 OZ	\$61.20
350247	04/30/2025	1424	WOARE BUILDERS SUPPLY CO	0064303-00	20.50.2540.0615.0.410	NP1-TAN-10.1 OZ	\$10.20
Check Total:							\$71.40
350248	04/30/2025	1424	ZEPHANIAH GREENWELL	CONFERENCE	10.00.3700.4932.1.312	CONFERENCE REIMBURSEMENT TO NON	\$370.00
350248	04/30/2025	1424	ZEPHANIAH GREENWELL	CONFERENCE	10.00.3700.4932.1.332	CONFERENCE REIMBURSEMENT TO NON	\$316.49
350248	04/30/2025	1424	ZEPHANIAH GREENWELL	CONFERENCE	10.00.3700.4932.1.332	CONFERENCE REIMBURSEMENT TO NON	\$1,576.29
350248	04/30/2025	1424	ZEPHANIAH GREENWELL	CONFERENCE	10.00.3700.4932.1.332	CONFERENCE REIMBURSEMENT TO NON	\$224.90

# Decatur School District #61

## Disbursement Detail Listing

Bank Name: CONSOLIDATED ACCOUNT 2  
Bank Account: 2892733

Date Range: 04/01/2025 - 04/30/2025  
Voucher Range: 1387 - 1426

Sort By: Check  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

☒ Print Employee Vendor Names ☒ Exclude Voided Checks ☐ Exclude Manual Checks ☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
350248	04/30/2025	1424	ZEPHANIAH GREENWELL	CONFERENCE	10.00.3700.4932.1.332	CONFERENCE REIMBURSEMENT TO NON	\$135.19
Check Total:							\$2,622.87
350249	04/30/2025	1424	ZONAR	INV661128	40.00.2550.0000.0.319	INTERNAL BLANKET ORDER FOR INCREASED GPS	\$648.90
Check Total:							\$648.90
350250	04/30/2025	1424	ZSPACE, INC	IN17963	10.18.1250.4331.1.327	QUOTE- ZSPACE- SW LICENSE: VIVED SCIENCE	\$7,200.00
350250	04/30/2025	1424	ZSPACE, INC	IN17963	10.18.1250.4331.1.327	SW: LICENSE: NEWTON'S PARK A3, FRANKLIN'S LAB	\$10,080.00
350250	04/30/2025	1424	ZSPACE, INC	IN17963	10.18.2210.4331.1.312	ZSPACE HOSTS AND FACILITATES 2 REMOTE FLEX	\$750.00
Check Total:							\$18,030.00
Bank Total:							\$6,648,775.12

Decatur School District #61

Disbursement Detail Listing

Fiscal Year: 2024-2025

Bank Name: CONSOLIDATED ACCOUNT 2

Bank Account: 2892733

☒ Print Employee Vendor Names

Date Range: 04/01/2025 - 04/30/2025

Voucher Range: 1387 - 1426

☒ Exclude Voided Checks

Sort By: Check

Dollar Limit: \$0.00

☐ Exclude Manual Checks

☐ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
<u>Fund</u>			<u>Amount</u>				
10			\$4,820,700.92				
12			\$252,914.79				
20			\$326,008.54				
22			\$5,172.50				
38			\$48,384.47				
40			\$775,699.25				
42			\$132.00				
60			\$10,320.39				
80			\$409,442.26				
Fund Totals:			\$6,648,775.12				

End of Report

Disbursements Grand Total: \$6,648,775.12

Decatur School District #61

Disbursement Detail Listing		Bank Name: CONSOLIDATED ACCOUNT 2		Date Range: 04/01/2025 - 04/30/2025		Sort By: Check	
Fiscal Year: 2024-2025		Bank Account: 2892733		Voucher Range: 1426 - 1426		Dollar Limit: \$0.00	
		<input checked="" type="checkbox"/> Print Employee Vendor Names		<input type="checkbox"/> Exclude Voided Checks		<input type="checkbox"/> Exclude Manual Checks	
						<input checked="" type="checkbox"/> Include Non Check Batches	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount

Bank Name: CONSOLIDATED ACCOUNT 2				Bank Account: 2892733			
NCB	04/30/2025	1426	MCGRATH RENT CORP	2692708	60.11.2530.0713.0.325	PAYMENT FOR INVOICE #2692708 - MODULAR	\$19,280.00
NCB	04/30/2025	1426	MCGRATH RENT CORP	2692831	60.11.2530.0713.0.325	PAYMENT FOR INVOICE #2692831 - MODULAR	\$12,593.00
NCB	04/30/2025	1426	MCGRATH RENT CORP	2692831	60.11.2530.0713.0.325	MODULAR RESTROOM RENTAL - 03/25/25 -	\$1,024.00
NCB	04/30/2025	1426	MCGRATH RENT CORP	2692879	60.11.2530.0713.0.325	PAYMENT FOR INVOICE #2692879 - MODULAR	\$18,912.00
						Check Total:	\$51,809.00
						Bank Total:	\$51,809.00

<u>Fund</u>	<u>Amount</u>
60	\$51,809.00
Fund Totals:	
	\$51,809.00

End of Report

Disbursements Grand Total:	\$51,809.00
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## Decatur School District #61

### Void Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: CONSOLIDATED ACCOUNT 2 2892733

From Date: 04/01/2025

To Date: 04/30/2025

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
349971	04/11/2025	HOLIDAY INN EXPRESS LEE'S SUMMIT -	\$2,095.00	1403	Void	Expense	<input checked="" type="checkbox"/>	04/29/2025	04/29/2025
349984	04/11/2025	UIS CAREER DEVELOPMENT CENTER	\$75.00	1403	Void	Expense	<input checked="" type="checkbox"/>	04/29/2025	04/29/2025

Total Amount: \$2,170.00

End of Report

**DISBURSEMENTS VIA ACH  
APRIL 2025**

<b>TSA Consulting Group, Inc.</b>	
Tax Sheltered 403b/457 Contributions	43,781.41
Tax Sheltered 403b/457 Contributions	48,546.41
<b>Illinois Department of Revenue</b>	
Illinois Income Tax Withholding	115,356.20
Illinois Income Tax Withholding	138,079.69
<b>Internal Revenue Service</b>	
Federal Payroll Taxes	396,465.72
Federal Payroll Taxes	499,637.45
<b>Teacher Retirement System</b>	
Member & Employer Contributions	190,743.69
Member & Employer Contributions	190,453.61
Health Insurance Security	31,260.85
Health Insurance Security	31,212.56
IL Supplemental Savings Plan Contributions	3,724.93
IL Supplemental Savings Plan Contributions	4,176.64
<b>Illinois Municipal Retirement</b>	
Member & Employer Contributions	313,305.54
<b>Illinois State Disbursement Unit</b>	
Child Support Payments	8,644.63
Child Support Payments	9,268.08
<b>Bank of Montreal</b>	
Procurement Card Payment	6,715.60

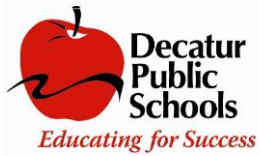
**DISBURSEMENTS VIA FUND TRANSFERS**

PP #20 Payroll	2,005,042.76
PP #20 Health Savings Account	200.00
PP #21 Payroll	2,364,884.50
PP #21 Flexible Savings Account	13,732.89
PP #21 Health Savings Account	8,004.39
 FY25 EHS Athletic Revolving Replenishment	 3,587.27
FY25 MHS Athletic Revolving Replenishment	4,296.87
FY25 SDMS Athletic Revolving Replenishment	4,938.59

**DISBURSEMENTS VIA ACCOUNTING ENTRY**

From: Decatur Public Schools      To: Macon Piatt Special Education District	
Tuition - MARCH 2025	984,632.03

From: Macon Piatt Special Educat To: Decatur Public Schools  
Accounting & Rental Fees - 1st semester



## Board of Education Decatur Public School District #61

<b>Date:</b> May 13, 2025	<b>Subject:</b> Board of Education Meeting Calendar June 2025 through May 2027 (two-years)
<b>Initiated By:</b> Melissa Bradford, Board Secretary	<b>Attachments:</b> Board of Education Meeting Calendar June 2025 through May 2027 (two-years)
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

### BACKGROUND INFORMATION:

The Board of Education reorganizes every two years following the Board elections and the seating of new board members. One of the issues that need action is the adoption of a calendar for the Board of Education meetings over the next two years. Once the calendar is approved by the Board, the Board Secretary publishes it in the local newspaper, and forwards a copy to the Illinois State Board of Education as per regulations.

### CURRENT CONSIDERATIONS:

This two-year calendar includes regular Board meeting dates on the second and fourth Tuesdays of each month.

- In \*July, \*November and \*December of 2025 and 2026, there will be only one regular Board of Education meeting each month.
  - In July and December 2025 and December 2026, the regular Board meeting dates will be the third (\*\*) Tuesday ONLY.
- In \*\*August 2025 and \*\*August 2026 the regular Board meeting dates will be on the first and third Tuesdays of that month.

**Please Note: The Board of Education can schedule “special” meetings at any time during this two-year calendar.**

**Please Note: Dates, times and locations are subject to change.**

### FINANCIAL CONSIDERATIONS:

None

### STAFF RECOMMENDATION:

The Board Secretary respectfully requests the Board of Education approve the Board of Education two-year regular meeting calendar dates from June 2025 – May 2027 as presented.

### RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

**BOARD ACTION:** \_\_\_\_\_

# Board Meeting Calendar for June 2025 - May 2027

At a meeting of the Board of Education May 13, 2025, the Board approved the two-year calendar for regular Board of Education meetings at 6:30 P.M. on the second and fourth Tuesdays of each month.

- In \*July, \*November & \*December of 2025 and 2026, there will be only one regular Board of Education meeting each month.
  - In July and December 2025 and December 2026, the regular Board meeting dates will be the third (\*\*) Tuesday ONLY.
- In \*\*August 2025 and \*\*August 2026 the regular Board meeting dates will be on the first and third Tuesdays of that month.

**Please note: The Board of Education can schedule “special” meetings at any time during this two-year calendar.**

All meetings, unless otherwise stated, will be held in the Board of Education Room at the Keil Administration Building, 101 West Cerro Gordo, Decatur, Illinois, 62523.

**Please Note: Board of Education meetings are subject to change!**

June 10, 2025	June 09, 2026
June 24, 2025	June 23, 2026
**July 15, 2025	*July 14, 2026
**August 05, 2025	**August 04, 2026
**August 19, 2025	**August 18, 2026
September 09, 2025	September 08, 2026
September 23, 2025	September 22, 2026
October 14, 2025	October 13, 2026
October 28, 2025	October 27, 2026
*November 11, 2025	*November 10, 2026
**December 16, 2025	**December 15, 2026
January 13, 2026	January 12, 2027
January 27, 2026	January 26, 2027
February 10, 2026	February 09, 2027
February 24, 2026	February 23, 2027
March 10, 2026	March 09, 2027
March 24, 2026	March 23, 2027
April 14, 2026	April 13, 2027
April 28, 2026	April 27, 2027
May 12, 2026	May 11, 2027
May 26, 2026	May 25, 2027

**Key: \* = ONLY One Board Meeting in that Month**  
**\*\* = Board Meetings on First and/or Third Tuesdays**

Pending Board Approval on 05/13/2025



## Board of Education Decatur Public School District #61

<b>Date:</b> May 13, 2025	<b>Subject:</b> Personnel Action
<b>Initiated By:</b> Monica L Wilks, Director of Human Resources, and the Human Resources Department	<b>Attachments:</b> 8 Pages of Personnel Action
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

**BACKGROUND INFORMATION:**

Per Board Policy 5:30: Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

**CURRENT CONSIDERATIONS:**

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

**FINANCIAL CONSIDERATIONS:**

These positions are in the budget.

**STAFF RECOMMENDATION:**

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

**RECOMMENDED ACTION:**

- ☒ Approval
- ☐ Information
- ☐ Discussion

**BOARD ACTION:**\_\_\_\_\_

**To: Board of Education**  
**From: Monica L Wilks, Director of Human Resources**  
**Date: May 7, 2025**  
**Board Date: May 13, 2025**  
**Re: Personnel Action**

**EMPLOYMENT RECOMMENDATIONS**

**TEACHERS:**

Name	Position	Effective Date
Sara Lowry	Grade 1, Hope Academy	August 11, 2025
Douglas Smith	SED, SELA	August 11, 2025
Holly Taylor	Special Ed Behavioral Consultant, Macon Piatt	August 11, 2025

**OFFICE PERSONNEL:**

Name	Position	Effective Date
Ashley Stapleton	Pre K-8 Secretary, American Dreamer	May 5, 2025

**TEACHING ASSISTANTS:**

Name	Position	Effective Date
Jessica Moss	Transition Room Assistant, Johns Hill, 6 hours per day	April 21, 2025
Danique Smith	Special Ed Assistant, Hope Academy, 6.25 hours per day	April 28, 2025

**SECURITY PERSONNEL:**

Name	Position	Effective Date
Robert Collier, Jr	Lead School Security Officer, Eisenhower	April 23, 2025

**CUSTODIAN:**

Name	Position	Effective Date
Tarreika Turner	2nd Shift Custodian (All Schools), Buildings & Grounds	May 5, 2025

**EXTENDED DAY:**

Name	Position	Effective Date
Tyeisha Clark	Site Coordinator, PDI	March 24, 2025
Rodney Hadley	Non Certified Staff, Montessori Academy/Baum	April 21, 2025
Katie Howell	Non Certified Staff, South Shores	April 28, 2025
Gwendolyn Thomas	Non Certified Staff, Baum	May 6, 2025
Asia White	Site Coordinator, PDI	April 29, 2025

**SCHEDULE B:**

Name	Position	Effective Date
Terry Cook	Head Basketball Coach, Eisenhower	November 1, 2025

**TRANSFERS****TEACHER:**

Name	Position	Effective Date
Mollie Johnston	From Grade 2, Hope Academy to Kindergarten, Hope Academy	August 11, 2025

**TEACHING ASSISTANTS:**

Name	Position	Effective Date
Myrenna Manley	From Special Ed Assistant, American Dreamer, 6 hours per day to Kindergarten Assistant, American Dreamer, 6 hours per day	May 5, 2025
Malaysia Phillips	From Grade 2 Assistant, Hope Academy, 6 hours per day to Kindergarten Assistant, Hope Academy, 6 hours per day	August 8, 2025
Amy Webb-Braun	From Special Ed Assistant, SELA, 6 hours per day to Grade 1 Assistant, Parsons, 6 hours per day	August 8, 2025

**OFFICE PERSONNEL:**

Name	Position	Effective Date
Nicole Wilder	From Main Office Receptionist, Eisenhower to Secretary to the Principal, Eisenhower	April 28, 2025

**CUSTODIANS:**

Name	Position	Effective Date
Timothy Cox	From 1st Shift Custodian (All Schools), Buildings & Grounds to 1st Shift Custodian, Ellsworth Dansbury Jr	April 28, 2025
Eric Heckman	From 2nd Shift Custodian, Stephen Decatur to 1st Shift Custodian, Hope Academy	April 21, 2025

**CATEGORY CHANGE:**

Name	Position	Effective Date
Erika Hawkins	From Extended Day Site Coordinator, Baum to K/2 Teaching Assistant, Hope Academy, 6 hours per day	August 8, 2025

**RESIGNATIONS****TEACHERS:**

Name	Position	Effective Date
Katherine Fehrenbach	Science, MacArthur	End of the 2024-2025 School Year
April Flint	Art, Parsons	End of the 2024-2025 School Year
Lindsey Kocher	Psychologist, Macon Piatt	August 1, 2025
Sydney Janvrin	Grade 3, Franklin Grove	End of the 2024-2025 School Year
Madison Stark	Grade 4, Baum	End of the 2024-2025 School Year

## TEACHING ASSISTANTS:

Name	Position	Effective Date
Michael Carr	K/2 Assistant, South Shores	End of the 2024-2025 School Year
Jazzmine Hagan	Care(Calm) Assistant, Hope Academy	April 25, 2025
Breanna Martin	K/2 Assistant, Hope Academy	May 22, 2025
Austin Medina	Special Ed Assistant, Parsons	May 22, 2025

## ADMINISTRATIVE SUPPORT:

Name	Position	Effective Date
Ruth Dendariarena	Lead Pre K Parent Educator, Pershing	May 23, 2025

## SECURITY PERSONNEL:

Name	Position	Effective Date
Kevin Townes	School Security Officer, Dennis	May 16, 2025
Tyron Wallace	School Security Officer, MacArthur	April 16, 2025

## SCHEDULE B:

Name	Position	Effective Date
Terry Cook	Assistant Basketball Coach, Eisenhower	April 24, 2025
Daron Drake	MS Volleyball Coach, Montessori Academy	May 2, 2025
Sydney Janvrin	Student Council Advisor, Franklin Grove	April 28, 2025
Madison Stark	Elementary Cross Country Coach, Baum	April 30, 2025
Madison Stark	Elementary Track and Field Coach, Baum	April 30, 2025
Jonathan Wills	Assistant Football Coach .5 FTE, MacArthur	April 7, 2025

## **RETIREMENTS**

### **TEACHERS:**

Name	Position	Effective Date
Hye-Seung Byler	Cross Categorical, Eisenhower	End of the 2024-2025 School Year
Linda Cole	Cross Categorical, Eisenhower	End of the 2024-2025 School Year

### **TEACHING ASSISTANTS:**

Name	Position	Effective Date
Cathy Coffey	K/2 Assistant, Muffley	July 31, 2025
Clarice Lancaster	K/2 Assistant, Parsons	May 22, 2025
Robbin McFadden	Special Ed Assistant, Hope Academy	June 30, 2025

## **COMPENSATION RECOMMENDATIONS:**

- The following staff member should be compensated **\$33.00** for participating in Help on the Hill Tutoring on April 16, 2025 at Johns Hill:  
Thomas Miller
- The following staff member should be compensated **\$33.00** for participating in Help on the Hill Tutoring on April 30, 2025 at Johns Hill:  
Thomas Miller
- The following staff members should be compensated for participating in Dual Credit on Second Semester at Eisenhower:

Megan Flanigan	\$4,500.00	Laura Ash	\$1,500.00
Delia Jackson	\$3,000.00	Angela Thomas	\$1,500.00
Rick Koetje	\$1,500.00	Ann Zuehlke-Denoyer	\$1,500.00
Ronald Lybarger	\$1,500.00		
- The following staff members should be compensated **\$33.00** for participating in ILT on February 10, 2025 at South Shores:

Kristi Adams	Autumn Kirby
Crystal Rora	Heather Scott
Nicole Wilcoxon	
- The following staff members should be compensated **\$33.00** for participating in ILT on December 12, 2024 at South Shores:

Lorraine Major	Kristi Adams
----------------	--------------

Autumn Kirby

Crystal Rora

- The following staff members should be compensated **\$33.00** for participating in ILT on January 13, 2025 at South Shores:

Heather Scott

Kristi Adams

Crystal Rora

Autumn Kirby

Nicole Wilcoxon

- The following staff members should be compensated **\$66.00** for participating in MTSS Prep & Plan on April 24, 2025 at Parsons:

C Roxann Kennedy

Heather Groves

Sheree Park

Olivia Mannlein

- The following staff members should be compensated **\$132.00** for participating in CGI Professional Development on February 15, 2025 at Parsons:

C Roxann Kennedy

Carrie Sager

Olivia Mannlein

Cara Burkhart

- The following staff members should be compensated for participating in MTSS Prep & Plan on April 17, 2025 at Parsons:

C Roxann Kennedy                      \$33.00

Kandice Michener                      \$33.00

Olivia Mannlein                      \$66.00

Sheree Park                      \$66.00

Jaime Goodman                      \$16.50

- The following staff members should be compensated **\$33.00** for participating in MTSS Planning on April 30, 2025 at Baum:

Tonya Bales

Leslie Foster

- The following staff members should be compensated **\$66.00** for participating in SIP/Review/Data Retreat on April 22, 2025 at Parsons:

Haley Greenlee

Jaci Cecil

Melissa Goede

Yocelyng Stark

Peter Brown

Stacey Wilson

Elizabeth Case

Christina Wilen

Cara Burkhart

Hannah Bird

Colleen Johnson

Theressa Tozer

Andrea Wakeland

April Flint

Olivia Mannlein

Lisa Landacre

Elizabeth Karakachos

Heather Groves

Brady Parks

Julie Mower

Kandice Michener

Jaime Goodman

Greg Green

Sheree Park

Lindsay Lemanczyk

C Roxann Kennedy

Carrie Sager

Elizabeth Turner

- The following staff members should be compensated **\$49.50** for participating in New Ed Session 8 on April 28, 2025 at PDI:

Angela Monroe	Arthur Young
Brittany Massey	Amber Rezinaz
Westin Perrero	Jordan Camp
Matthew Peek	Jennifer Day
Mavis Bradford	Michaela Carstens
Shanel Ivy	Jessica Janus
Brady Parks	Mary Castro
Kaitlin Dickey	Sydney Janvrin
Elizabeth Herbord	Benjamin VonBehren
Isabel Kincaid	Marissa King
Abigail Nozaki	Erica Woods

- The following staff members should be compensated for participating in BIST Team Meeting on May 1, 2025 at Franklin Grove:

Kelsey Rigsby	\$33.00	Robin Valdez	\$25.00
Denise Kelly	\$33.00		

- The following staff member should be compensated **\$1,500.00** for participating in Dual Credit during Second Semester at MacArthur:

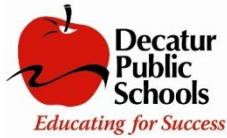
Brittany Huff

- The following staff members should be compensated for participating in Mentor Stipend during Second Semester at PDI:

Jennifer Abell	\$750.00	Kaylee Ledbetter	\$750.00
Angel Allen	\$750.00	Sarah Boline	\$1,500.00
Terri Ellis	\$750.00	Ronald Lybarger	\$750.00
Jaclyn Augustine	\$750.00	Becca Massey	\$750.00
David Barista	\$750.00	Yolanda Minor	\$750.00
Sharon Bird	\$750.00	Brittney Moran	\$750.00
Chase Tucker	\$750.00	Kelli Murray	\$750.00
Tammy Carver	\$750.00	Ashley Petrie	\$750.00
Bobbi Clark	\$750.00	Lori Scheibly	\$750.00
Aimee Coverstone	\$750.00	Kimberly Smith	\$750.00
Ann Zuehlke-Denoyer	\$750.00	Ashlee Smith	\$750.00
Thomas Donahue	\$1,500.00	Alexandria Pomorin	\$750.00
Megan Flanagan	\$750.00	Tamara Stoneburg	\$750.00
Ashley Franklin	\$750.00	Rhonda Thomas-Cox	\$750.00
Nicole Genet	\$750.00	Ashley Tyler	\$750.00
Annell Gibson	\$750.00	Ciara Walker	\$750.00
Amy Gillen	\$750.00	Karen McFadin	\$375.00
Katie Jostes	\$750.00	Delia Jackson	\$750.00
Carolynn Keizer	\$750.00	Leslie Woolsey	\$375.00

Katherine Moore	\$750.00	Kaleb Renfro	\$750.00
Kellen Warner	\$750.00		

- The following staff member should be compensated **\$2,500.00** for the X-Step for her years of service to Decatur Public Schools:  
Robbin McFadden
- The following staff member should be compensated **\$2,500.00** for the X-Step for her years of service to Decatur Public Schools:  
Clarice Lancaster
- The following staff member should be compensated **\$1,500.00** for the X-Step for her years of service to Decatur Public Schools:  
Cathy Coffey



## Board of Education Decatur Public School District #61

<b>Date:</b> May 13, 2025	<b>Subject:</b> Increase existing FY24-25 Blanket PO for Menards
<b>Initiated By:</b> Floyd Bolt, Interim Director of Buildings and Grounds	<b>Attachments:</b> None
<b>Reviewed By:</b> Dr. Michael Curry, Chief Operational Officer and Dr. Rochelle Clark, Superintendent	

### **BACKGROUND INFORMATION:**

Blanket purchase orders (POs) are created to purchase supplies for the Buildings and Grounds department that are needed “right now” and do not exceed a predetermined daily and aggregate limit. We have blanket POs set up with suppliers that we commonly frequent. For most years and most suppliers, the aggregate limit does not exceed the predetermined limit which is currently \$24,999.00. Buildings and Grounds needs to increase the blanket PO for Menards to allow the department to finish fiscal year 24-25.

### **CURRENT CONSIDERATIONS:**

The Buildings and Grounds department is seeking the Board of Education’s approval to increase the Menards blanket PO limit of \$24,999.00 by \$15,000 Totaling \$39,999.00.

### **FINANCIAL CONSIDERATIONS:**

Allowing the increase of the attached blanket PO will save extensive time by eliminating the need and time required by current approval processes, allowing Buildings and Grounds to reduce downtime and improve our learning environment. This request is due to a large number of projects being accomplished and inflationary price increases.

### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the increase of the Menards blanket PO from \$24,999.00 to \$39,999.00 as presented.

### **RECOMMENDED ACTION:**

- ☒ Approval
- ☐ Information
- ☐ Discussion

**BOARD ACTION:** \_\_\_\_\_